

Home (1916) Department.
(Education)

Ordinary SERIES.

G.O. No. 1010

DATED 25-9.16

INDEXED

[Despatch Abstract.]

Madras College for Women.

Sanctioning the employment of a temporary
attender on Rs.12 per mensem in the --- from 1st October 1916.

PAPERS PUT UP WITH CURRENT No. _____

Papers of the department to which the current belongs.

Number.	Date.	Remarks.		Initials of Referencer with date in token of return to Referencer department.
		Original (=O) or spare copy (=S.O.)	(In this column such of the papers as have been removed for copying, printing, etc., should be marked with a cross.)	

Papers of other departments.

Department.	Number	Date.	Original (=O) or spare copy (=S.O.)	Initials with date of (1) Referencer acknowledging returns of the paper concerned or (2) Despatcher to denote the return of the papers to the department concerned.

HOME

DEPARTMENT.
EDUCATION

C.F.-29.

Received 191 . Registered 11 9 191

Subject.

Requesting sanction of Government for the employment from 1st October 1916 of an attender on Rs.12 per mensem in the Madras College for Women.

ENCLOS. RES.

No. _____

R.C. No. 5198/1916

Spare copies: _____

Station Madras, Dated the 29th August 191

From (Name) the Hon'ble Mr. J.H. Stone, M.A., F.R.H.S., C.I.E.,
(Designation) Director of Public Instruction,
MADRAS

To The Secretary to the Government of Madras,

HOME Department.

EDUCATION

Sir, Through the Accountant-General, Madras).

I have the honour to request that you will be so good as to obtain the sanction of Government for the employment from 1st October 1916 of an attender on Rs.12 per mensem in the Madras College for Women.

2. There are at present a Clerk on Rs.40 per mensem and two peons on Rs.9 per mensem each on the college establishment. The Principal reports that the clerical work of the College has been steadily increasing as may be judged from the fact that no less than 13 registers have had to be maintained and that during the last year the number of communications received in the College and despatched there-

Qp. 614/27.5.14
F

from stood at 930 and 950, respectively and that with the increase in the number of classes and students after the reopening of the institution in July last the clerical work has become too heavy to be managed by a single clerk. She complains further that the menial establishment consisting of two peons is quite inadequate and that the proposed attender besides meeting this want and helping the clerk in arranging the records and despatching the outward communications would also be useful, in the absence of a separate librarian, in arranging the books in the library numbering 1370 at present and in maintaining the library catalogue.

In these circumstances I consider the Principal's proposal for the employment of an attender to be reasonable and beg to support it. Care will, of course, be taken to see that the attender selected possesses a fair knowledge of English and is able to read and write that language tolerably well.

3. The extra charge during the current year can be met from the provision of Rs.720 made in the current year's Budget Estimate of the College for allowance to the Logic Lecturer.

I have the honour to be,

Sir,

Your most obedient Servant,

G. H. S. S. S.
for Director of Public Instruction

Y. V.

Fort St. George, the 8th of September 1916.

No. His Pa 3 - 11176

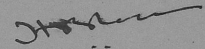
ENCLOSURES: (2)

Forwarded.

2. There is no audit objection to the proposal being sanctioned by Government. A reference is solicited to Government memorandum Confidential No. 8349-1 Financial

(noted) dated the 28th December 1915. (reimbursement of expenditure)

3. The reappropriation proposed requires the sanction of Government in the Financial Department as it involves a transfer from the group head "Salaries" to that of "Establishment".


Deputy Accountant-General.

ncs

To

The Secretary to the Government of Madras,
Home (Education) Department.

Home [Ed.] Dept.

[C.3280]

Appointment of an attender on Rs 12 per mensem in the Madras College for Women.

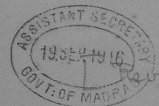
From the Dir. of Pub. Instr., R.O. No. 5795, dated the 29th August 1916.

Enst of the Acct. Genl., No. Ho. PA. 3-11176, dated the 8th Sept. 1916.

For Regr.

For orders whether the D.P.'s proposal to employ an attender on Rs 12 per mensem in the Madras College for Women may for the reasons set forth in para 2 of his letter be accepted. Judging from the statistics given by the D.P. about the number of communications received in and despatched from the College together with the work connected with the library and also the inadequacy of the two pens, it will be seen that the work is of such a nature as to justify the appointment of an attender.

2. If the above view is accepted, the draft below is for approval. It may be sent to P.W. Dept. for acceptance, and for action as regards the appropriation paper.



Edus. 3280
CURRENT NO.
5380
T.M. AL

Recd. 19.9.16

SD
15.9.16

Li
15.9.16

Li
17.9.16

Li
18.9.16

Financial Dept

For the Asst. Secy.

As the D.P.S. has pointed out the exact source from which the charge in 1916-17 is to be met, it is submitted that it does not seem necessary to obtain from him a regular reappropriation statement. If this is approved, Home (Ed) may be requested to omit para 2 of draft. When a copy of the proceedings is communicated to the Asst. Secy. by this dept., the reappropriation referred to in para 3 of the D.P.'s letter will be sanctioned.

2. Subject to the above remark, the draft may, if it is submitted, be accepted (cf. portion M. on page 2 CF).

Three
25/9/16
25/9/16

25

Home no

25.9.16

Para 2 omitted

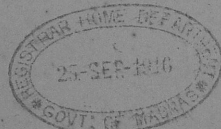
Done

25/9/16

File no 5380-1
23.9.16

Notes in ca

25/9/16



CR
17-9-66

When given for copying

When copied

When examined

When signed

191

HEAD AGAIN G.O. No.
101

DATED

ART No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LA TER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DISPATCH
IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.