

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1915.

Enclosures

Spare copies

G.O. No. 1431, 16th December 1915.

University of Madras.

Sanctioning the proposals of the Syndicate of the — for the employment of a typist-stenographer on Rs. 60—4—80 per mensem in the Registrar's office and for the payment of a personal allowance to the manager of the office on attaining the maximum salary of the appointment.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper :—

Letter—from F. DEWSBURY, Esq., B.A., LL.B., Registrar, University of Madras.
To—the Secretary to Government, Educational Department.
Dated—Senate House, the 26th November 1915.
No.—7483.

In continuation of this office letter No. 7482 of this date requesting the sanction of the Government to various alterations in the regulations relating to the Registrar, I have the honour to request the sanction of the Government to the following resolutions of the Syndicate with reference to the University office :—

(1) That the staff be increased by the addition of a typist-stenographer with qualifications in English and office experience on a salary of Rs. 60—4—80.

(2) That a standing order be adopted to the effect that on the recommendation of the Registrar the Syndicate may grant a personal allowance to a manager who has attained his maximum salary, but that the total salary including personal allowance shall not exceed Rs. 350.

2. As stated in this office letter under reference the appointment of an additional clerk is intended for the purpose of relieving the Registrar of as much as possible of the routine work of the office: the proposal for the grant of a personal allowance to the manager (whose fixed salary is Rs. 180—20—280) is in direct recognition of the fact that not only has the work of the University office increased to very large proportions since the time when the University was merely an examining body, but this work is of increasing importance and responsibility and its proper conduct deserves recognition in the form of increased remuneration to the officers to whom it has been entrusted.

Order—No. 1431. Educational, dated 16th December 1915.

The Government sanction the proposals of the Syndicate referred to in paragraph 1 of the Registrar's letter read above.

(True Extract.)

C. G. TODHUNTER,
Acting Secretary to Government.

To the Registrar of the Madras University.
 „ Accountant-General.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 1431, EDUCATIONAL, DATED
THE 16TH DECEMBER 1915.

[*SUBJECT*.—Grant of a personal allowance to the Manager of the University office and the employment therein of a typist-stenographer.]

From the Registrar of the Madras University, No. 7483, dated the 26th November 1915.

Proposal (1)—Employment of a typist-stenographer with qualifications in English and office experience on a salary of Rs. 60—4—80.—Before the establishment of the University office was revised in G.O. No. 388, Educational, dated the 30th April 1913, there was a typist-stenographer on Rs. 30—2—40. This post was abolished on revision and the typist treated as an ordinary member of the clerical staff. The necessity for the typist-stenographer now proposed is to relieve the Registrar from as much routine work of the office as possible. It may be noted that when the proposals for the revision of the establishment of the University office were submitted in 1913, the Syndicate's Committee recommended the revision on the clear understanding that for many years to come the Syndicate would not allow the question to be re-opened, and the Syndicate accepted it. Only two and a half years have now elapsed since the revision of the establishment. Even if the necessity for an additional hand is conceded, the pay of Rs. 60—4—80 proposed for the typist-stenographer appears to be somewhat high. Attention is in this connection solicited to Sir Murray Hammick's note, dated the 2nd May 1910, on page 3 of the notes with G.O. No. 240, Educational, dated the 6th May 1910, in which he observed—

“I don't think we should make any criticisms on the minor details. Our supervision is not intended, I imagine, to do more than see that the University is not outrageously extravagant or foolish in this matter. There is no reason to bind them down to an establishment paid on exactly the same scale as the Government.”

It is therefore for consideration whether the proposal may be sanctioned.

2. *Proposal (2)*—That the Syndicate be empowered to grant, on the recommendation of the Registrar, a personal allowance to the manager who has attained his maximum salary, provided that the total salary including the personal allowance shall not exceed Rs. 350.—The pay of the post of Manager is Rs. 180—20—280. The necessity for the increase is explained in paragraph 2 of the Registrar's letter.

It may be noted that the Government, in sanctioning the revision of the establishment in 1913, approved similar proposals for the grant of personal allowances to clerks and menial servants. It was then presumed that the proposals covered also the case of the Manager—vide paragraph 6 of the notes on page 2 of G.O. No. 388, Educational, dated 30th April 1913. The principle of granting a personal allowance to the Manager appears therefore to have been conceded.

As regards the amount, it will be observed that the maximum amount of personal allowance admissible according to the proposals of 1913 would be only Rs. 50, while it is now Rs. 70. In view of the remarks of Sir Murray Hammick quoted in paragraph 1 *supra*, it is for consideration whether this proposal may also be sanctioned.

If it is decided to sanction the proposals, the draft order below is for approval.

E.A.V.—13-12-15.

T.K.—13-12-15.

C. G. TODHUNTER—13-12-15.

P[ENTLAND]—13-12-15.

[G.O. No. 1431, Educational, dated the 16th December 1915.]

[P.T O

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SPECIAL INSTRUCTIONS.

University of Madras

Sanctioning the proposals of the Syndicate of the — for the employment of a typist stenographer on Rs 60-4-80 per annum in the Registrar's office and for the payment of a personal allowance to the manager of the office on attaining the maximum salary of the appointment.

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C₂ No.4207 Edl., from the Registrar of the Madras University, No.7483, dated 26th November 1915.

Order: - No 1431 Edl 16-12-15

The Government sanction the

proposals of the Syndicate referred to in para 1. of the Registrar's letter read above.

To
The Registrar of the Madras University.
Accountant-General.

