

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1915.

Enclosures

Spare copies

G.O. No. 1365, 9th December 1915.

College of Engineering, Madras.

Sanctioning the employment with effect from the 15th November 1915 or from the date of the actual entertainment thereafter, of a peon on Rs. 8 per mensem under the Professor of Electrical Engineering in the —

2

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1915.

Enclosures

Spare copies

G.O. No. 1365, 9th December 1915.

College of Engineering, Madras.

Sanctioning the employment with effect from the 15th November 1915 or from the date of the actual entertainment thereafter, of a peon on Rs. 8 per mensem under the Professor of Electrical Engineering in the —.

GOVERNMENT OF MADRAS.
EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

Letter—from Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., C.I.E., Director of Public Instruction.

To—the Secretary to Government, Educational Department (through the Accountant-General).

Dated—the 3rd November 1915.

No.—R.C. 4901.

I have the honour to request that you will be so good as to obtain the sanction of Government for the employment from the 15th November 1915 in the College of Engineering of a peon on Rs. 8 per mensem for service under the Professor of Electrical Engineering whose appointment has been sanctioned in G.O. No. 1052, Educational, dated 24th September 1915.

2. The Principal states that the existing staff of 20 * peons is hardly sufficient

* Four peons on Rs. 9 and 16 on Rs. 8. even for the present requirements of the college and that it is not possible to post one from among them for duty under the new professor. A statement showing the distribution of work among the present menial establishment is submitted herewith.

3. Mr. Mathews has informed me that he will try and join his appointment about the middle of November.

4. The extra charge during the current year will be Rs. 28 for meeting which I submit herewith a re-appropriation statement for sanction. I request also that the necessary provision for this purpose may be made in the budget estimate for 1916-17.

II

No. P.A. 2-16552, dated 12th November 1915.

Forwarded with the report that the existing staff of peons shown in paragraph 2 of the Director's letter has been verified.

2. There is no audit objection to the proposal being sanctioned.

3. The re-appropriation proposed requires the sanction of Government in the Financial Department.

H. BHIMASENA RAO,
Deputy Accountant-General.

To the Secretary to Government,
Educational Department.

Order—No. 1365, Educational, dated 9th December 1915.

The Government sanction the employment, with effect from the 15th November 1915 or from the date of actual entertainment thereafter, of a peon on Rs. 8 per mensem inclusive of grain compensation allowance under the Professor of Electrical Engineering in the College of Engineering, Madras.

2. This sanction has been registered as No. 134 of 1915-16.

3. Orders will issue in the Financial Department on the re-appropriation statement forwarded by the Director of Public Instruction.

(True Extract.)

C. G. TODHUNTER,
Ag. Secretary to Government.

To the Director of Public Instruction.
" Accountant-General through Financial Department.
" Financial Department with reappropriation statement.

NOTES CONNECTED WITH G.O. No. 1365, EDUCATIONAL,
DATED 9TH DECEMBER 1915.

[SUBJECT.—Employment of a peon on Rs. 8 in the College of Engineering, Madras.]

Previous papers:

G.O. 1837,	Judicial,	16th December	1910.
" 607,	Educational,	30th June	1913.
" 770	"	14th July	1915.
" 1052	"	24th September	"

From the Director of Public Instruction, dated 3rd November 1915, No. 4901.

A draft order sanctioning the Director of Public Instruction's proposal is submitted for approval. It is presumed that the pay of Rs. 3 is inclusive of grain compensation allowance. This point may perhaps be cleared by reference u.o. to the Director of Public Instruction. Apparently the other peons on Rs. 8 are now receiving the allowance.

2. It also suggests whether a readjustment of the work of the peons, especially I don't see any such suggestion. those marked A, B and C in the current

E.A.H.—27-11-15. file, may not render it possible to relieve a peon among the existing staff to work under the new professor.

S.A.—19-11-15.

C.R.—25-11-15.

As regards 2 above it is wrong to say that the new peon's pay "is inclusive of grain compensation allowance." This would debar him from any form of grain compensation allowance in future. The Government of India's intention, I understand, is not to abolish grain compensation allowance entirely but to allow it in exceptional cases only. Say "he will not ordinarily be eligible for grain compensation allowance."

E. A. HARVEY—27-11-15.

To the Financial Department.

FINANCIAL DEPARTMENT.

From the statement forwarded by the Director of Public Instruction, it will be seen that the peons of the Engineering College generally have lighter work than those in the Secretariat, and that three peons are employed almost exclusively on duties such as carrying letters, etc. This number appears to be high considering that the Engineering College is only an educational institution. In view of the increased facilities provided in recent years by bicycles, trams, telephones and quicker postal delivery, proposals for additional peons for offices in the Presidency town have been scrutinized very rigorously, and additions have been sanctioned only in cases where they are absolutely necessary—please see Honourable Member's (Revenue) notes (written as Chief Secretary), dated 17th February 1911 on page 5 of notes to G.O. 455 W., dated 23rd March 1911, and note, dated 13th December 1910, on page 3 of notes to G.O. 1837, Judicial, dated 16th December 1910. Orders are solicited whether the Educational Department may be requested to be so good as to reconsider the matter.

2 NOTES TO G.O. No. 1365, EDUCATIONAL, 9TH DECEMBER 1915.

2. According to the recommendations of the Ootacamund Conference of 1913, the minimum pay of peons in permanent employ is to be Rs. 9, grain compensation allowance being inadmissible—paragraph 4 (A) of memorandum on page 4 of G.O. 812, Financial, dated 19th November 1913. The peons now employed in the Engineering College [4 (9) and 16 (8)] draw grain compensation allowance.

3. With reference to portion X of the Under Secretary's note on page 1 ante it is submitted that the Government of India have not yet passed final orders on the question of grain compensation allowance. In the cases of revision of establishments sanctioned by this Government with a view to abolish grain compensation allowance, the abolition of such allowance has been of a settled character. If it is decided to employ an additional peon of Rs. 8 in the Engineering College and if Educational intend not to allow grain compensation allowance, submitted that they may be requested to omit the word "ordinarily" in the draft.

T.R.N.N.—4-12-15.

C.P.K.—4-12-15.

We may accept * the additional peon. "Inclusive of grain compensation allow-

* Sanction registered as No. 134 of 1915-16.

ance" is what this Government invariably say and may be adopted in this case too.

L. E. KERSHAW—6-12-15.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Orders are solicited whether the modification suggested by Financial may be accepted. If so, the draft as altered may issue.

S.A.—7-12-15.

C.R.—7-12-15.

C. G. TODHUNTER—8-12-15.

[G.O. 1365, No. Educational, dated 9th December 1915.]

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No., dated 190 ..

G.O., No. 1365, dated 9-12-1915.

Number of MS. pages sent { Correspondence including order or orders (b)
(b)
Notes..... 4

Docket.....

Number (c) of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).

Complete Correspondence and orders.

Notes

FOR RECORD.*

Madras Records ...

Ooty Records ...

For filing with original ...

Total ...

FOR ISSUE.

Letter only.

Complete G.O.

No.

Papers.

Notes

Signature copies.....

India Office.....

Govt. of India.....Dept.

Public Department.....

Judicial Department.....

Financial Department.....

Revenue Department.....

Public Works Department.....

Local and Municipal Department.....

Dept.

Total ...

Spare copies.

The Director of Public Instruction.....

The Comr. for Govt. Examinations.....

The Superintendent, Govt. Museum.....

The Surgeon-General.....

The Accountant-General.....

The Collector of.....

The P. D. B.....

The.....

The.....

The.....

The.....

The.....

The.....

The.....

The.....

The.....

Total ...

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be initialed and dated.

P.T.O.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Type may be released after usual interval at once.	Type may be released after usual interval.	Type may be released after usual interval.
.....Olerk.	Olerk.	Olerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

College of Engineering, Madras

Sanctioning the employment with effect from the 15th Novr 1915 or from the date of the actual entertainment thereafter of a peon on Rs 8 per mensem under the Professor of Electrical Engineering in the _____

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	23/12/15
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	27/12/15

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	9		
" " " Issue.....	35		
For Volumes.....	16		
For E. T.....	10		
Total	60		

Statement giving the distribution of work among attenders and peons in the College of Engineering.

Duffadar. Control of the work of peons and other menial servants in the College, including distribution of work among them. (2) Responsibility for the cleanliness of the college buildings and their surroundings. (3) Receiving and distributing letters etc., addressed to members of staff and students. (4) Other miscellaneous duties.

Attendants. (2) One in the Chemical Laboratory and one ~~other~~ in the workshop.

- Peons. 20.
- 1 Muchi.
 - 1 Working under the Principal.
 - 1 Working under the Professor of Civil Engineering.
 - 1 Working under the Professor of Mechanical Engineering.
 - 1 Working under the Professor of Mathematics.
 - 1 Working under the Instructor in Civil Engineering.
 - 1 Working under the Instructor in Mechanical Engineering.
 - 1 Working under the Instructor in Surveying and Drawing.
 - 2 Working in the office.
 - 1 Taking remittance to the Bank, cashing cheques of small value, paying workshop and other bills and similar miscellaneous duties.
 - 1 At hall entrance and in charge of bicycles, about 70 in number.
 - 1 In charge of model room and College Museum and distribution of models to classes.
 - 1 In charge of survey instruments and distributing them to students for daily use.
 - 1 Opening and closing college buildings daily and attending to morning and evening class work.

- ? B [
- 1 Bicycle peon. He is also employed in ringing the class hour bell and on general duty.
 - 2 Workshop duty by turns
 - 12- 5 one peon.
 - also work in testing room when not employed in the workshop.
 - 1 Working in the Library.
 - 1 Delivery by hand important and urgent letters and packages, bringing from the Railway Station articles sent for testing and those purchased for the workshop and the Laboratory and similar miscellaneous duties.

In addition to the above duties, the peons have college turn duty on Sundays and other holidays.

For Director of Public Instruction.

” ” ” ” ” ”

READ ALSO:-
C. No. 3975, From the D-I.I., No. 4901, dated 3. 4. 1915.

Encl of the AG PA-2-16552 62-4-1915.

191

No. 1365, dated 9-12-1918.

P.S.

The Government sanction the employment, with effect from the 15th November 1915 or from the date of actual embarkment thereafter of a person on ~~(inclusion of 9. c. a. in the list of 9. c. a.)~~ Rs. 8 per mensem under the Professor of Electrical Engineering in the College of Engineering, Madras. ~~He will~~

2. This ~~sanction~~ sanction has been registered as No. 134 of 1915-16.

3. Orders will issue in the Financial Department on the reappropriation statement forwarded by the D.P.I

19.11.15
 27.11.15
 8.12.15

To the D.P. I
 .. A.G. then Financial
 .. Financial Dept.
 with re-appropriation.

29

29

The Government of the State of New York
has the honor to acknowledge the receipt of
your letter of the 12th inst. in relation to
the application of the State of New York
for the purpose of obtaining a license
to practice as a civil engineer in the
State of New York. The application has been
received and is being considered by the
proper authorities. The State of New York
has the honor to acknowledge the receipt of
your letter of the 12th inst. in relation to
the application of the State of New York
for the purpose of obtaining a license
to practice as a civil engineer in the
State of New York. The application has been
received and is being considered by the
proper authorities.