

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1913.

Enclosures

Spare copies

G.O. No. 1075, 21st November 1913.

Books.

Transmitting to the Secretary of State and to the Government of India copies of the catalogue of — registered during the third quarter of 1913.

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GOVERNMENT OF MADRAS.
EDUCATIONAL DEPARTMENT.

READ—the following paper:—

Letter—from Rao Bahadur M.R.Ry. M. RANGACHARYA, M.A., Registrar of Books,
Madras.
To—the Secretary to Government, Educational Department (through the
Director of Public Instruction, Madras).
Dated—the 11th November 1913.
No.—Dis. 144.

I have the honour to submit herewith the printed catalogue of books registered within the Presidency of Fort St. George during the third quarter of 1913, with the following report on the catalogue.

2. The publications received and registered during the quarter are 1,151 in all ; of these 672 are grouped as " Books " and 479 as " Periodicals."

3. The classification of the collection in accordance with the languages shows that English including diglot editions has contributed 320 works, French 1, Italian 1, Latin 1, Tamil 366, Telugu 251, Malayalam 53, Kanarese 40, Konkani 8, Uriya 9, Hindustani 25, Arabic 15, Persian 1, and Sanskrit 60, comprising those printed in Telugu, Grantha and Nagari characters.

4. A little less than 14 per cent. of the total number registered consists of works designed for educational purposes.

5. The total number of copyright entries made during the quarter under report is 161, including the nine works mentioned in the additional list appended to the catalogue.

N.R.C. No. 10103, dated 17th November 1913.

Submitted.

A. G. BOURNE,
Director of Public Instruction.

Order—No. 1075, Educational, dated 21st November 1913.

Copies of the catalogue of books registered during the third quarter of 1913 will be transmitted to the Secretary of State for India and to the Government of India.

(True Extract.)

W. FRANCIS,
Aq. Secretary to Government.

To the Director of Public Instruction,

READ AGAIN G.O. No., dated 191

” ” ” ” ” ” 191

READ ALSO:—

C. No. 3562302 From the D. P. O. M. B. C., No. 10103 dated 17th Nov. 1912

" " " " ,

191

" " " " " " "

191

ORDER.

No. 107555, dated 21-11-1913

Φ.Σ

Copies of the Catalogue of books registered during the third quarter of 1913 will be transmitted to the Secretary of State for India and to the Govt. of India.

QAV
1.8.11.13

Ca
19.11.13

Letter no 1076 ECL 21.11.13

To the Secretary to the Govt: of India
Deptt: of Education

5

I am directed to transmit
three copies of the Catalogue of
books

6

books registered under the Press
and Registration of Books Act, 1867,
during the third quarter of 1913
containing the particulars speci-
fied in Section 18.

2. An extract from the
report of the Registrar of Books
is annexed.

CH
18.11.12

CA
19.11.13

I have the
M20/11

28
21/4

Q

A summary.

Paras 2 to 5 remain
listed as 1 to 4 in the
letter from the Regs
of books on pp 3 & 4
of C.F.

ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

DEC 1913

Current No. 3562, dated 18th Nov. 1913

G.O., No. 1275, dated 21-11-13 190

Number of MS. pages sent { Correspondence including order or orders
(b) Notes 6/1808

Docket. Book Transmitted to the Secretary
of State & to the Government of India copies of
the Catalogue of the Library during the month
of Dec. 1913.

Number (c) of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press).

Complete
Correspondence
and orders.

Notes

FOR RECORD.*

Madras Records ... 35
Ooty Records ... 10
For filing with original ... 1

Total ... 36

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....					
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
Dept.					
Total ...					
Spare copies.					
Total ...					

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be cancelled and dated.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

TO PRESS, MADRAS.
OOTY.

A

Please send proof in triplicate.
papers have been carefully edited

The

Proof returned corrected. Please strike
off and send number of copies as indicated.

Type may be released after usual interval
at once.

Clerk.

Supdt.

B

C

As the matter is clear manuscript and
has been carefully edited, (b) proof need
not be sent. Please print and supply
number of copies as indicated.

Type may be released after usual interval.

Clerk.

Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	1/12/13 <i>Ab</i>
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	9/12/13 <i>Ab</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	36		
" " " Issue.....	46		
For Volumes.....	16		
For E. T.....			
Total	97		