

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1913.

Enclosures

Spare copies

G.O. No. 1034, 11th November 1913.

Training School for Masters at Coonoor.

Sanctioning the proposal of the Director of Public Instruction to establish a Government
— for a period of two years.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper :—

Lester—from the Hon'ble Sir A. G. BOUENE, D.Sc., F.R.S., K.C.I.E., Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department (through the Accountant-General, Madras).

Dated—Madras, the 15th August 1913.

No.—Ref. on C. 6820.

The Inspector of Schools, Fifth Circle, reports that including 13 sessional school candidates awaiting training, there are at present 68 untrained teachers on the Nilgiris and that special provision should be made for their training.

2. The training of teachers for the Nilgiris has always presented difficulties and this has been particularly so since the B.G.M. Training school at Kaity was closed and the Training school at Coimbatore has ceased to take higher elementary teachers. Attendance at a school on the hills will be comparatively easy for hill men of all communities and if one is established it may be expected that the supply of trained teachers will soon adequately meet the demand. I have the honour, therefore, to request you to be good enough to obtain the sanction of Government for the establishment for a period of two years, from the 1st September 1913, of a temporary higher elementary training school with lower elementary classes on the Nilgiris.

3. It is proposed to locate the school at Coonoor which is the most convenient centre for the purpose and to have it attached to the municipal elementary school in the town which will serve as its practising section. The course of training will be the same as that given in the existing Government training schools.

4. The staff of the school will consist of a headmaster who will be an experienced Sub-Assistant Inspector of Schools, in the second grade who has taken the L.T. degree, and a gymnastic instructor possessing a secondary grade trained teachers' certificate who will be competent to teach general subjects. It is not necessary to employ a separate drawing master, but the common drawing-master of the Coonoor municipality will be asked to give lessons in drawing on payment of a small remuneration.

5. The cost of the proposal is estimated to be as follows :—

	Per mensem.	Per annum.
	RS.	RS.
Salary of headmaster	150	1,800
„ gymnastic instructor and general teacher	50	600
Allowance to drawing-master	10	120
Peon	7	84
		2,604
House-rent	30	360
Contingencies	5	60
Stipends for ten higher elementary students	90	1,080
Do. for twenty lower do.	140	1,680
Grain compensation allowance (ten at Rs. 1-8 + twenty at Rs. 1-8).	45	540
		3,720
Non-recurring—Equipment		500

6. I consider that the salary of the headmaster should be Rs. 150 so as to avoid difficulty in getting a well-qualified man who will be content to stay on the hills.

	RS.	RS.
* Salaries ..	217	
Contingencies ..	310	
	527 × 6 =	3,162
Equipment ..		500
		3,662

7. The cost during the current year including the initial outlay on equipment will be Rs. 3,662, * and can be met from the non-recurring grant of 16.20 lakhs referred to in G.O. No. 264, Educational, dated 27th March 1913.

No. Nilg. 3-10278, dated 30th August 1913.

Forwarded.

2. There is no audit objection to the proposal being sanctioned by Government.

3. The pay proposed for the post of headmaster is that admissible for a Sub-Assistant Inspector of Schools in the second grade.

4. The proposed reappropriation requires the sanction of Government in the Financial Department. The Director of Public Instruction should be directed to submit a reappropriation statement in duplicate in the prescribed form, even when the proposed expenditure is intended to be met from the lump provision of 23 lakhs.

J. C. MITRA,
Offg. Accountant-General.

To the Secretary to Government, Educational Department.

Order—No. 1034, Educational, dated 11th November 1913.

The Government sanction the proposal of the Director of Public Instruction to establish a temporary higher elementary training school with lower elementary classes at Coonoor for a period of two years and to employ therein the following staff and establishment for the period :—

	Per mensem.
	RS.
One headmaster on	150
One gymnastic instructor and general teacher on	50
One peon on	7

The proposal to pay an allowance of Rs. 10 to the drawing-master under the Coonoor municipality to teach drawing to the students of the training school is also approved.

2. The Director of Public Instruction is requested to submit a reappropriation statement in duplicate in the prescribed form to meet the extra charge during the current year.

(True Extract.)

W. FRANCIS,
Ag. Secretary to Government.

To the Director of Public Instruction,
" Financial Department.
" Local and Municipal Department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 1034, EDUCATIONAL, DATED
11TH NOVEMBER 1913.

[SUBJECT.—*Establishment of a temporary higher elementary training school with lower elementary classes at Coonoor.*]

*From the Director of Public Instruction, dated 15th August 1913,
R.O.C. No. 6820.*

In view of the existence of a number of untrained teachers on the Nilgiris (68) the Director of Public Instruction proposes to make special provision for their training by opening a temporary higher elementary training school at Coonoor for training 10 higher and 20 lower elementary pupils. There is at present no training school, Government or aided, on the Nilgiris.* Apparently, the teachers on the hills were till recently trained in the B.G.M. training school at Kaiti, which has since been closed, or in the Government training school at Coimbatore, which, prior to re-organization, was a complete secondary training school with higher and lower elementary classes, but has now been converted into two separate secondary and lower elementary training schools with no provision for training higher elementary pupils. The lower elementary training school at Coimbatore cannot probably take in the teachers of the Nilgiri hills of that standard, as it has already been proposed to train an extra batch of 25 teachers in this school for a period of 22 months from 1st September 1913. The higher and lower elementary training schools of Malabar of which there are three † are obviously of no use for the purpose. It seems, therefore, to be necessary to make separate provision for training teachers on the Nilgiris. The Director of Public Instruction considers that attendance at a school on the hills will be comparatively easy for the hillmen. The opening of a higher elementary training school with lower elementary classes at Coonoor may therefore, it is submitted, be accepted.

Please see statement of cost of the scheme in paragraph 5 of the Director of Public Instruction's letter in the current file.

* Verified from the supplemental tables in Vol. II of the Public Instruction Report.

All secondary training schools had before the re-organization higher and lower elementary training classes—paragraph 84, page 38, of Vol. I of Public Instruction Report for 1911-12.

Page 7 of G.O. No. 512, Educational, dated 4th June 1913.

Page 7 of G.O. No. 1066, Educational, dated 3rd December 1912.

Paragraph 4, page 11 of G.O. No. 424, Educational, dated 1st July 1911.

No. 13 in the list on page 4 of G.O. No. 759, Educational, dated 15th August 1913.

apparently to satisfy the local needs.

† Higher elementary school, Calicut.
Lower elementary school, Malappuram.
" " " Badagara.

Vide proposition statement with G.O. No. 1066, Educational, dated 3rd December 1912, and also paragraph 4 of the order.

2. *Course of training.*—The school is to be established for a period of two years. The Director of Public Instruction states that the period of training in the school is to be the same as that in the existing Government training schools. The extra batch of students admitted into the Government training schools are to have only 22 months' training and the course in the temporary training school at Amalapur has also been limited to 22 months after a reference to the Director of Public Instruction who accepted the alteration though he originally proposed two years. It is, therefore, for consideration whether the period in the present case may not also be limited to 22 months.

3. *Staff.*—It is proposed to utilize the municipal elementary school at Coonoor as the practising section of the training school. No expenditure will, therefore, be incurred on account of staff for that section. The training section will alone require fresh staff. The following statement compares the scale of salaries of the staff and establishment proposed for the Coonoor school with those sanctioned for the existing Government higher elementary training schools and the temporary school at Amalapur recently sanctioned :—

* Proposition statement on page 5 of G.O. No. 1066, Educational, dated 3rd December 1912.

† Paragraph 2, page 3 of G.O. No. 759, dated 15th August 1913.

‡ The Director of Public Instruction proposed a maximum salary of Rs. 175 for these headmasters [paragraph 6 (2), page 13 of G.O. No. 424, dated 1st July 1911], but Government sanctioned ten additional appointments on Rs. 150 in the cadre of sub-assistants. Theten appointments will apparently be the headmasterships of the ten higher elementary training schools—vide proposition statement on page 21 of G.O. No. 1066, dated 3rd December 1912.

§ The two peons are for training and practising sections together.

Training section of the proposed Coonoor school.	Salary per mensem.	Training sections of the permanent Government higher elementary training schools.*	Salary per mensem.	Training section of the temporary higher elementary school at Amalapur recently sanctioned.†	Salary per mensem.
	RS.		RS.		RS.
Headmaster ..	150	Headmaster—cadre of sub-assistant.	150	Headmaster ..	60
Gymnastic instructor and general teacher.	50	First assistant—cadre of sub-assistant.	150	Assistant master ..	40
Drawing master allowance.	10	Second assistant—cadre of sub-assistant.	150	Drawing master ..	20
One peon ..	7	Third assistant—cadre of supervisors.	150	Gymnastic instructor.	15
		Agricultural instructor.	50	One peon ..	7
		Drawing master ..	30		
		Gymnastic instructor.	30		
		Two § peons at Rs. 7 each.	14		

From the statement above it will be seen that the pay proposed for the headmaster of the new school is much higher than the pay sanctioned for the headmaster of the Amalapur training school which is also a higher elementary training school with lower elementary classes; but it is the same as that sanctioned for the permanent higher elementary schools in the recent reorganization. The Director of Public Instruction states that the headmaster should have taken the L.T. degree and be an experienced Sub-Assistant Inspector of Schools of the second grade on Rs. 150 so as to avoid difficulty in getting a well-qualified man who will be content to stay on the hills. The academical qualification proposed for the headmaster of the Amalapur school is the same as that now suggested for the headmaster of the Coonoor school. The former is to be a bigger institution with eighty || pupils, while the latter is to train only thirty ¶ pupils. When the bigger one can satisfactorily get on with a Rs. 60 headmaster, it is not clear why a "second-grade sub-assistant" is needed for Coonoor. There

Detailed statement of cost on page 3 of G.O. No. 759, Educational, dated 15th August 1913.

|| Forty higher and forty lower elementary teachers—G.O. No. 759, Educational, dated 15th August 1913.

¶ Ten higher and twenty lower elementary teachers—detailed statement of cost in paragraph 5 of Director of Public Instruction's letter.

can be no adequate comparison between a permanent training school and the temporary one now proposed. The headmaster of the latter has no responsibility of managing the practising section which here will be provided for by an existing * institution under separate management. If the special circumstance of remaining on the hills is to be provided for it can be met by paying a local allowance. The members of the Land Revenue establishment of Coonoor and Ootacamund are paid Rs. 25 per mensem in posts carrying a salary of Rs. 100 and upwards, Rs. 20 for posts on Rs. 75 and below 100 and Rs. 15 from Rs. 50 to Rs. 75. A similar arrangement may suitably be adopted here also. If, however, an officer with the experience of a sub-assistant is deemed essential, it does not seem that an officer of the second grade on Rs. 150 should be sanctioned. A new appointment on the last grade of Rs. 75 may be created temporarily, and the Director may post an experienced officer of any grade to the appointment.

4. The pay proposed for the assistant master is Rs. 50. He is to be a gymnastic instructor as well as a general teacher. For the temporary training school at Amalapur an assistant master on Rs. 40 and a gymnastic instructor on Rs. 15 have been allowed, thus costing Rs. 55 on the whole. In the present case the cost comes to only Rs. 50 per mensem and the proposal may, therefore, be accepted, especially in view of the special circumstance of hill station. The allowance of Rs. 10 per mensem for the drawing master and the pay of Rs. 7 per mensem for the peon proposed by the Director of Public Instruction may also be sanctioned.

5. *Stipends and grain compensation allowance.*—The stipends proposed for the teachers are in accordance with the sanctioned rates.† No extra provision is, however, proposed for payment of additional stipends to pupils of backward classes as was done when the scheme for training extra batches of students in existing training schools was submitted for sanction. Apparently there will not be any appreciable number of Muhammadan and Panchama students, to whom alone special rates are admissible.

6. *Cost of the scheme.*—The total cost of the scheme for the two years is estimated at Rs. 13,148.‡ This estimate will be subject to alteration with reference to orders on paragraphs 2 and 3 *supra* regarding the course of training and the pay of headmaster. The amount required for the current year will also require modification as it may not be possible to open the school earlier than the 1st of October next.

7. *Provision of funds.*—The Director of Public Instruction suggests that the outlay for the current year may be met from the non-recurring Imperial grant of 16.20 lakhs; and in another connection § he has stated that it may be met from the reserve of 1.20 || lakhs out of that grant. It has already been decided to meet the expenditure on the following objects from this reserve :—

‡ Rs. 9 for higher elementary and Rs. 7 for lower elementary teachers. Please see note below the statement on page 4 of G.O. No. 759, Educational, dated 15th August 1913.

any appreciable number of Muhammadan and Panchama students, to whom alone special rates are admissible.

	RS.
‡ Recurring charges for one year ..	6,324
Recurring charges for two years ..	12,648
Non-recurring charge for equipment.	500
Total ..	13,148

§ Regarding additional provision of Rs. 48,000 for stipends in Government Training institutions (G.O. No. 862, Educational, dated 17th September 1913.)

	RS.
G.O. No. 768, Educational, dated 19th August 1913. (i) Games in Government colleges and high schools ..	9,166
G.O. No. 789, Educational, dated 23rd August 1913. (ii) Extensions to the board high school building at Tiruvālūr ..	31,000
G.O. No. 742, Educational, dated 12th August 1913. (iii) Library, furniture, etc., for the municipal secondary school, Vizianagram ..	1,200

G.O. No. 1076 L., dated 26th June 1913.

This has since been sanctioned (G.O. No. 895, Educational, dated 25th September 1913).
* A sum of Rs. 48,000 is required for this object, of which Rs. 17,006 can be met from the balance of the non-recurring grant of one lakh provided for training of teachers. The remaining sum of Rs. 30,994 is to be met from the reserve of 1.20 lakhs (G.O. No. 862, Educational, dated 17th September 1913).

(iv) Porto Novo school	5,000
Proposals are under consideration funds for which will have to come from the same source —	
(v) Purchase of books for the Presidency College	1,500
(vi) Payment of stipends in Government Training schools	30,994 *
	78,860

RS.
+ 1,20,000
78,860
41,140

There is therefore a balance of Rs. 41,140 + and the expenditure on account of the Coonoor school during the current year which will not exceed Rs. 3,000 may be met from this balance.

Only a third of the grant has been allotted for expenditure this year—paragraph 2, page 2 of G.O. No. 264, dated 27th March 1913.

The amount required during the next two years will also similarly be met from the portions of the non-recurring Imperial grant of 49 lakhs allotted for those years.

8. Before sending the file to Financial, it may perhaps be desirable to refer it to the Director of Public Instruction u.o. with reference to points raised in paragraphs 2 and 3 above.

S.K.—14-9-13.

C. RAMANUJACHARI—14-9-13.

Yes: Director of Public Instruction u.o.

Probably the untrained masters are chiefly in the rural schools for Badagas and Labbais, who don't often aspire to much more than the three R's, and it seems doubtful whether they are worth any exceptional expenditure.

W. FRANCIS—15-9-13.

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION.

I have no objection to the period of sanction being limited to 22 months. The inspecting officers ask for three years and I recommended two thinking it probable that a further year might have eventually to be asked for.

The proposed temporary post in the probationary grade would hardly meet the case. If the Rs. 150 post is sanctioned I shall be able to appoint to it a Sub-Assistant in the Rs. 100 grade giving him sub. *pro tem.* promotion and so indemnifying him for the extra cost of living on the hills. The fact that he would lose his fixed travelling allowance of Rs. 25 has also to be taken into account. This school although a small one will need a picked man all the more so as the model school will not be formally under his control. It won't give him the less trouble on that account!

J. H. STONE—18-9-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

For orders whether the Director of Public Instruction's proposal to create a post on Rs. 150 should be accepted.

S.K.—20-9-13.

Even should an officer on Rs. 100 be appointed, the question is whether he should be paid an additional allowance of Rs. 50 for living at Coonoor. As against

the loss of fixed travelling allowance, the officer will have no travelling and consequently no expenditure on that account for nearly two years. The officers of the Revenue Department of this grade are paid an allowance of Rs. 25.

The file has to be sent to Financial for remarks.

C. RAMANUJACHARI—21-9-13.

The school may be sanctioned for two years. There is no object in cutting it down to 22 months to agree with the other cases, which were exceptional.

2. I think the Director of Public Instruction has made out a case for the Rs. 150 man. It will be net pay including all claims to hill and other allowances.

W. FRANCIS—22-9-13.

To the Financial Department u.o..

FINANCIAL DEPARTMENT.

	Cost per mensem.
	RS.
* One headmaster	150
One general teacher and gymnastic instructor	50
Allowance to drawing master	10
One peon	7
House-rent, stipends, contingencies, etc.	310
	527
Cost for two years	12,648
Equipment	500
	13,148

The total cost involved in the proposals of the Director of Public Instruction for the establishment for a period of two years of a temporary higher elementary training school for masters at Coonoor is Rs. 13,148,* which will be distributed as shown below:—

	RS.
Expenditure in 1913-14 (roughly for 4½ months)	2,871
Do. 1914-15 (12 months)	6,324
Do. 1915-16 (7½ months)	3,953
2 years.	13,148

2. *Period of training.*—The ordinary period of training for higher elementary grade teachers is *two years*; in the case, however, of the extra batch of students, provision for whose training was sanctioned in G.O. No. 759, Educational, dated 15th August 1913, the period was fixed at 22 months. In the present case, the Director of Public Instruction originally suggested a period of two years, but he has subsequently stated that he has no objection to the period being fixed at 22 months. Director of Public Instruction's note, page 4 ante.

Educational Secretary's note above. In view of the opinion of the Educational Department the proposal to fix the period at two years may be accepted.

Accepted.
C. REILLY—4-10-13.

3. Salaries of the staff—

(i) *Headmaster.*—The Director of Public Instruction wants to appoint a Sub-Assistant Inspector of schools now on Rs. 100, to the new post on Rs. 150 sub. *pro tem.*, and thus indemnify him for the extra cost of living on the hills. He points out that

the fact that the Sub-Assistant would lose his fixed travelling allowance of Rs. 25 has also to be taken into account. The Educational department consider that the Director of Public Instruction has made out a case for a pay of Rs. 150 (which will be net pay, including all claims to hill and other allowances).

4. The following points are submitted in this connection:—

(a) Under the arrangement proposed by the Director of Public Instruction, in addition to a sub-assistant on Rs. 100 being promoted to Rs. 150, a sub-assistant on Rs. 75 will also be promoted to Rs. 100. The rules, however, contemplate that creation of temporary appointments should not ordinarily be made an opportunity to afford promotion to men on the existing establishment—*cf.* paragraph 110, Public Works Department Code, volume I, and article 1678, Civil Accountant Code, volume II.

Grade pay of Sub-Assistants.

	RS.
First grade	200
Second grade	175
Third grade	150
Fourth grade	125
Fifth grade	100
Probationary grade	75

and the loss of fixed travelling allowance will have to be taken into account in respect of these posts also, if the loss is taken into account in the present case

(b) Travelling allowance is not to be a source of profit—article 995, Civil Service Regulations. Moreover, the posts of the first three teachers of the higher elementary training schools and of the headmaster of the lower elementary training schools are now intended to be filled by sub-assistant inspectors of schools, and the loss of fixed travelling allowance will have to be taken into account in respect of these posts also, if the loss is taken into account in the present case

G.O. No. 1867, Judicial, dated 12th September 1913.

G.O. No. 433, Financial, dated 19th August 1907.

Page 2nd of letter No. 513, Judicial, dated 31st March 1908.

(d) The pay fixed for the headmaster of the temporary higher elementary training school at Amalapuram, who is to be a B.A., L.T., is Rs. 60 per mensem only.

5. Orders are solicited whether, in view of the foregoing circumstances, Educational may be requested to consider the feasibility of the following arrangement:—

(1) the headmastership of the proposed temporary school to be filled by one of the existing sub-assistant inspectors of schools (on any pay) at the discretion of the Director of Public Instruction;

(2) to grant to the officer so posted a local allowance of Rs. 25 per mensem which will take the place of the fixed travelling allowance of Rs. 25 per mensem he would draw if in charge of an ordinary range; and

(3) to create one temporary appointment of sub-assistant on Rs. 75 (the lowest rate of pay) to provide for an officer to take the place of the officer deputed to the new training school.

6. (ii) *Salary of the second teacher (Rs. 50), etc.*—Following the above arrangement, the pay of the second teacher may perhaps be fixed at Rs. 40 (pay of the second teacher in the Amalapuram training school) plus a local allowance of Rs. 10, instead of a consolidated pay of Rs. 50 suggested by the Director of Public Instruction. If this were done, any possible application for a local allowance hereafter will be avoided. The peon will apparently

be recruited locally, and in his case the pay of Rs. 7 without any local allowance suggested by the Director of Public Instruction may be accepted. The allowance of Rs. 10 proposed for the drawing master of the municipal school, Coonoor, may also be agreed to.

7. *Provision of funds.*—The cost during 1913-14 is to be met from the non-recurring portion (of 16.20 lakhs) included in the lump provision of 23 lakhs provided in the current year's budget under the head "22. EDUCATION," and the cost during future years is to be met from similar non-recurring portions of 16.20 lakhs) to be provided in future budgets. With reference to paragraph 4 of Accountant-General's endorsement in the current file, Educational will have to call for a formal reappropriation statement in the prescribed form from the Director of Public Instruction for meeting the extra cost during 1913-14.

8. The proposals of Educational may, it is submitted, be accepted subject to the remarks in paragraphs 2, 5 and 6 *ante*.

C.P.K.—2-10-13.

A.H.—3-10-13.

Will Educational kindly say if they accept the suggestions proposed above.

C. REILLY—4-10-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

The two suggestions which are remitted to Educational for consideration are those in paragraphs 5 and 6 of the Financial office-note. The first, viz., to create a temporary post in the last grade of sub-assistants on Rs. 75 leaving the Director of Public Instruction to post for the appointment of headmaster an officer of any of the

Better perhaps: on page 4 he says it "would hardly meet the case," but I am not clear why Mr. Stone is now at Government House. W. FRANCIS—10-10-13.

2. There seems to be no objection to accept the other proposal to fix the emoluments of the second teacher at Rs. 40 + 10 (local allowance) instead of a consolidated pay of Rs. 50. The Director does not, however, appear to intend to apply for any special allowance subsequently even otherwise.

C.R.—7-10-13.

Director of Public Instruction u.o. with reference to A above.

W. FRANCIS—10-10-13.

I said that the proposal in paragraph 5 of the Financial office-note would hardly meet the case because of the desirability of giving temporary promotion to any sub-assistant appointed to the Nilgiris to be in charge of this school. We do this in the case of a sub-assistant posted to the Nilgiri range thereby passing over some of his seniors. To avoid this it is desirable that the new post should be in the higher grade. If desired we can leave the place of the man promoted to it vacant.

2. I see no objection to the suggestion in paragraph 6 except that it raises the question of local allowances for Educational officers on the Nilgiris: no such have, I believe, so far been given.

J. H. STONE—13-10-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Even in his above note Mr. Stone does not clearly state why he considers the local allowance suggested by the Financial Department is not a sufficient recompense for transfer to a hill station. He explains only the object of his original proposal

I don't understand it so.

W. FRANCIS—21-10-13.

therefore, for consideration whether the proposal of Financial in paragraph 5 on page 6 *supra* may be approved finally.

2. Mr. Stone himself accepts the suggestion of Financial as regards the pay of the second teacher. The school is a temporary one and the special arrangements made in connection with it need not necessarily form a precedent.

C. RAMANUJA ACHARI—16-10-13.

Educational accepts the proposals of Financial in paragraphs 5 and 6 above, but invites attention to the Director of Public Instruction's remark on page 7 (paragraph 2) that at present no local allowances are given to Educational officers on the hills and that the allowances proposed in these cases raise the whole question of such

C. REILLY—1-11-13.

things. It would seem preferable to give lump salaries in which the local allowance element is not distinguishable readily.

W. FRANCIS—21-10-13.

To the Financial Department.

FINANCIAL DEPARTMENT.

For the Assistant Secretary—

Director of Public Instruction's note, dated 13th October 1913, on page 7 *ante* and Educational Secretary's note, dated 21st October 1913, above.—It is submitted that the following special allowances are now being granted to the Sub-Assistant Inspector of Schools, Nilgiri Range, and the establishment employed under him:—

Item 69 in Appendix 22 on page 46 of Appendices to Civil Service Regulations and item 70 <i>ibid</i> .	Sub-Assistant Inspector.. Enhanced rate of fixed travelling allowance of Rs. 37½ per mensem.	
	[The ordinary rate in the plains is Rs. 25 per mensem.]	
Proposition Statement on page 3 of G.O. No. 158, Educational, dated 19th February 1913.	One clerk	local allowance Rs. 10
	One attender	do. " 3
	One peon	do. " 2

The Sub-Assistant Inspector does *not* receive any local allowance in addition to the enhanced rate of fixed travelling allowance and this circumstance apparently accounts for the remark on page 7 *ante* that the grant of a local allowance in the present case raises the question of the grant of local allowances to Educational officers on the Nilgiris.

2. It is submitted that the employees in the subordinate ranks in the various departments who are stationed on the Nilgiris draw the extra remuneration allowed to them in view of the disadvantages of the locality in the shape of *local allowance*. The Government of India have also recognized that allowances granted to Government employees with reference to local disadvantages should be retained as "local allowances" and *not* consolidated with "pay".

Cf. History of local allowances granted to employees in *each* department in the notes to G.O. No. 433, Financial, dated 19th August 1907.

Letter from Government of India, No. 1436—1449-E., dated 5th December 1912, on page 2 of G.O. No. 302 W., dated 6th February 1913.

3. In the present case the Director of Public Instruction has subsequently stated that, if necessary, the vacancy caused by the deputation of a Sub-Assistant on Rs. 100 to the temporary post on Rs. 150 will be left vacant, the intention being to appoint a Sub-Assistant on Rs. 75 (the *lowest* rate of pay) against that vacancy.

Page 7 *ante*.

Marginal remark against paragraph 2 of note dated 16th October 1913, on page 8 *ante*.

It is submitted for orders whether, in these circumstances, the rates of salaries suggested by the Director of Public Instruction may be accepted, and Educational not pressed to

May be accepted.

C. REILLY—1-11-13.

accept the suggestions in paragraphs 5 and 6 on page 6 *ante*.

C. P. KRISHNA AYYAR—31-10-13.

A. HANUMANTHA RAO—31-10-13.

C. REILLY—1-11-13.

Yes.

W. O. HORNE—3-11-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Draft please.

W. FRANCIS—6-11-13.

A draft order is submitted for approval.

As it may not be possible to open the school before the 1st December next, provision will be needed for only three months in the year.

S.K.—7-11-13.

C. RAMANUJA ACHARI—8-11-13.

Draft approved.

W. FRANCIS—10-11-13.

[G O. No. 1034, Educational, dated 11th November 1913.]

” ” ” ” ” 191

C. No. 2633, From the DPF Rec. No. 6820 dated 15-8-1910

[illegible]

77 77 77 77 77 77 77 77 191

No. 103487, dated 11-11-1913

P.S.

Quinn
ca
1911
return please

The Govt sanction the proposal of the D.P.I to establish a temporary higher elementary training school with lower elementary classes at Coonoor for a period of two years ~~from 1st January 1913~~ and to employ therein the following staff & establishment for the period:—

1 headmaster on Rs 150 per month

1 gymnastic instructor
+ general teacher Rs 50 " "

to 1 person on B 7 " "

The proposal to pay an allowance of Rs 10 to the drawing master.

Revised

under (Common)
 of the Municipal school at
 the place for imparting
 instruction in ^{to teach} drawing to
 the students of the training
 School is also approved.
 2. The D.P.I is requested to
 submit a reappropriation
 statement in duplicate
 in the prescribed form
 to meet the extra charge
~~made~~ during the current year.

SK
 7.11.13. *CR*
 8.11.13

Mr. 10/11

Para 4 of Appendix
 on page 4 of of.

6 copies sent again
 on 6/12/13.

To

The D.P.I (GA) *use*
 " Dir. Dept (GA) *use*
 " Lm Dept (GA)

Dispd in 9/11
 18/11/13

Sent copy of order
 alone to Lm in case
 complete copy of go
 may go in print

12/11/13
CR
 12/11

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No., dated 190
G.O., No. 124, dated 11-11-1903.

Number of MS. pages sent { Correspondence including order or orders
(b)
(b')
Notes.....

Docket *Training School for masters*
at Coonoor.

Sanctioning the proposal of the District
to establish a govt. school for a period
of two years.

Number (c) of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press).

Complete
Correspondence
and orders.

Notes

FOR RECORD.*

Madras Records	...	...	...	30	15
Ooty Records	...	...	...	4	4
For filing with original	...	...	...	1	1
Total	...	...	...	35	20

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies (b) of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India..... Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....		2			
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department..... Dept.		4			
Total					
Spare copies.					
The Director of Public Instruction.....		5			
The Comr. for Govt. Examinations.....					
The Superintendent, Govt. Museum.....					
The Surgeon-General.....					
The Accountant-General.....					
The Collector of.....					
The P. D. B.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
Total					

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b') For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be initialed and dated.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
	Type may be released after usual interval at once.	Type may be released after usual interval.
.....Clerk.	Clerk.	 ^{8/14} 14/11/13 Clerk.
.....Supdt.	Supdt.	 ^{for} Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	14/11/13
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	28/11/13

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	35		
" " " Issue.....	11		
For Volumes.....	16		
For E. T.....			
Total ...	62		