

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1913.

Enclosures

Spare copies

G.O. No. 1033, 11th November 1913.

Elementary schools.

Requesting the Director of Public Instruction to specify, when submitting proposals for the opening of new schools under local bodies with the aid of Government funds, the establishment that will be required for them.

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GOVERNMENT OF MADRAS.
EDUCATIONAL DEPARTMENT.

READ—the following paper :—

G.O. No. 1729 M., dated 10th September 1913.

ABSTRACT.—Recording notes relating to the sanction required for the appointment of teachers in elementary schools newly opened with the help of Government grants.

Order—No. 1033, Educational, dated 11th November 1913.

When submitting proposals for the opening of new elementary schools in local fund and municipal areas with the aid of Provincial or Imperial funds, the Director of Public Instruction is requested to specify in future the establishment that will be required for each school which it is proposed to open so as to enable Government simultaneously to accord sanction to the employment by the local bodies of the necessary teaching staff.

2. He is also requested to submit to Government at an early date similar information regarding the new schools for subsidising which proposals were submitted with his letter R.C. No. 3325, dated 19th September 1913.

(True Extract.)

W. FRANCIS,
Ag. Secretary to Government.

To the Director of Public Instruction.
,, Local and Municipal Department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 1033, EDUCATIONAL,
DATED 11TH NOVEMBER 1913.

[SUBJECT.—*Establishment required for the elementary schools newly opened with the help of Government grants.*]

Previous paper :

G.O. No. 1729 M., dated 10th September 1913.

A draft memorandum to the Director of Public Instruction is submitted for approval.

T.K.—16-10-13.

C. RAMANUJACHARI—20-10-13.

Draft a u.o. reference to him enclosing the notes in G.O. No. 1729 M., dated 10th September 1913, and asking if he finds any objection to the above two proposals.

W. FRANCIS—20-10-13.

A draft u.o. note is submitted for approval.

S.K.—22-10-13.

C. RAMANUJACHARI—22-10-13.

U.O. note.

“It is submitted that the attention of the Director of Public Instruction may be invited to this Department note on page 3 of notes with G.O. No. 1729 M., dated 10th September 1913, and he may be requested u.o. to state whether he has any objection to specifying in his letters submitting proposals for the opening of new elementary schools in local fund and municipal areas, the establishment that will be required for each school which, it is proposed, to open so as to enable Government simultaneously to accord sanction to the employment by the local bodies of the necessary teaching staff. If the proposal is finally accepted, he may be requested to submit to Government, if he sees no objection, information regarding the establishment required for the new schools, for subsidising which proposals were submitted with his letter R.C. No. 3325, dated 19th September 1913.”

C. S. ANANTARAMA AYYAR—23-10-13.

To the Director of Public Instruction.

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION.

There should be no difficulty about this being done.

A. G. BOURNE—1-11-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A draft order is submitted for approval.

S.K.—7-11-13.

C. RAMANUJACHARI—8-11-13.

Approved.

W. FRANCIS—10-11-13.

[G.O. No. 1033, Educational, dated 11th November 1913.]

READ AGAIN G.O. No. 172917, dated 10. 9. 1913

READ ALSO:—

C. No. 8040 From the _____, No. _____, dated _____ 191

” ” ” ” ” ” ” ” 191

” ” ” ” ” ” ” ” 191

ORDER.

AS

No. 10338, dated 1.1.11- 1913

When submitting proposals for the opening of new elementary schools in local fund + municipal areas with the aid of Provincial or Imperial funds, the D.P.D. is requested to specify in future the establishment that will be required for each school which it is proposed to open so as to enable Govt. simultaneously to accord sanction to the employment by the local bodies of the necessary teaching

teaching staff in 38
2. He is also requested
to submit to Govt at an
early date similar in-
formation regarding the
new schools for subei-
dising which proposals
were submitted with
his letter R.C. M-3325-dated
19th September 1913.
SK 7.4.13 8/11/13
A 11/11

(file separately
under consideration)

©

To The D.P.S.
+ " L.H. Dept.
ans 12/11
12/11
13/11/13

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No....., dated.....190

G.O., No. 1033, dated 11/11/1903.

Number of MS. pages sent { Correspondence including order or orders
(b)
(b1)
Notes.....

Docket. Elementary schools.....

Requesting the Dept. to specify
the date when submitting proposals
for the opening of schools under
the local bodies with the aid of Govt. funds.
The establishment that will be required

Number of copies required when struck off (not including
copies for volumes and editors' table which are returned
in the Press).

Complete
Correspondence
and orders.

Notes

FOR RECORD.*

Madras Records	...	...	30	15
Ooty Records	...	...	4	4
For filing with original	...	...	1	1
Total	...	...	35	20

FOR ISSUE.†

Signature copies.....

	Letter only.	Complete G.O.	(b) Special issue copies of G.O.		Notes.
			No.	Papers.	
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....					
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
Dept.					
Total					

Spare copies.

The Director of Public Instruction.....	5			
The Comr. for Govt. Examinations.....				
The Superintendent, Govt. Museum.....				
The Surgeon-General.....				
The Accountant-General.....				
The Collector of.....				
The P. D. B.....				
The.....				
The.....				
The.....				
The.....				
The.....				
The.....				
The.....				
The.....				
Total				

INSTRUCTIONS FOR THE
SECRETARIAT.

(a) If a paper is marked to be printed
urgently, the Superintendent of the section
concerned should sign the Press slip. The
Superintendent should exercise a careful discre-
tion in the matter.

(b) Each letter, memorandum, or order, or set
of orders, in the file of correspondence should be
headed in succession with the Roman numeral I,
II, III, etc., the number being written in red ink
or blue chalk above the item. The particular
papers to be printed in the special issue-copies
should be indicated by the Roman numeral (I,
II, etc.) by which that item has been headed in
the correspondence file. All matter, including
marginal remarks or references, to be printed
should be written in ink and matter which should
not be printed should be encircled. Initials and
signatures that are not quite legible should be
re-written distinctly.

(b1) For rules regarding printing of notes,
see the rules in G.O., No. 1220, Public, dated
30th November 1900.

(c) The number of copies and the details of
distribution should be filled in by the Superin-
tendent or Referencer concerned.

(d) In the absence of special instructions to
the Press to keep matter standing for a specified
period, ordinary papers of 8 pages and under
will be kept standing for one week, and larger
papers for two weeks only. The type of notes
and of all confidential papers is distributed
immediately after striking.

(e) This slip, properly and completely
filled in, should accompany every paper sent to
Press; it will be returned by the Press when
proofs are furnished; it should be sent to the
Press when a call is made for revised proofs or
when a corrected proof is sent for striking.
When finally returned by Press it should be
filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of
the Press, a paper has been marked urgent
unnecessarily, he should send the Press slip to
the Deputy Registrar with a remark to that
effect.

(b) Unless a note to the contrary is made
against the matter, pencil entries should not
be printed. The Superintendent of the Press
may bring to the notice of the Deputy Registrar
any instance of incomplete or careless editing.

(c) Signature copies of letters to the
Secretary of State or to the Government of
India should be printed on hand-made paper.

(d) This slip should be returned by the Press
to the Secretariat when proofs are furnished; it
will be sent back to the Press when proofs
are returned corrected and should be finally
returned to the Secretariat when struck-off
copies are supplied.

(e) The names of the Secretary and Members
should be printed in full when they occur on
the right hand side, but only the first time when
they appear on the left side, the initials alone
being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

TO PRESS, MADRAS.
OOTY.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Type may be released after usual interval at once.	Type may be released after usual interval at once.	Type may be released after usual interval.
.....Clerk.	Clerk.	Clerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	18/4/13
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	22/4/13

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	35		
" " " Issue.....	11		
For Volumes.....	16		
For E. T.....			
Total ...	62		