

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1913.

Enclosures

Spare copies

G.O. No. 347, 22nd April 1913.

Accounts.

Directing that in future the stock accounts of the School of Arts shall be audited annually by the outside audit department of the Accountant-General's office.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers :—

I

G.O. No. 899, Educational, dated 20th December 1911.

ABSTRACT.—Directing that the stock accounts of the School of Arts and the College of Engineering be audited by the outside audit department of the Accountant-General's office.

II

G.O. No. 708, Educational, dated 3rd August 1912.

ABSTRACT.—Communicating to the Director of Public Instruction, with remarks, the report on the audit of the stock accounts of the School of Arts for the year 1910-11.

III

G.O. No. 90, Educational, dated 5th February 1913.

ABSTRACT.—Considering it unnecessary to prescribe an annual audit of the stock accounts of the College of Engineering and requesting the Accountant-General to submit in future duplicate reports on the audit of the stock accounts of the School of Arts, sending one copy direct to the Director of Public Instruction and the other through the Superintendent of the school.

IV

Letter—from J. F. GRAHAM, Esq., M.A., I.C.S., Officiating Accountant-General, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 17th March 1913.

No.—O.A. 29/22555.

With reference to paragraph 2 of G.O. No. 90, Educational, dated 5th February 1913, requesting me to send the report on the audit of the stock accounts of the School of Arts to the Director of Public Instruction in future and to paragraph 3 of G.O. No. 708, Educational, dated 3rd August 1912, in which the consideration of the question whether there should be an annual audit of the accounts was deferred for the time being, I have the honour to request that I may be favoured with the orders of Government as regards the continuance of the audit. An annual audit of the accounts is, in my opinion, necessary and I can arrange for it without an increase to my present outside audit staff. The accounts for 1911-12 have been audited and the audit report sent to the Director of Public Instruction.

Order—No. 347, Educational, dated 22nd April 1913.

The Government agree with the Accountant-General and direct that in future the stock accounts of the School of Arts shall be audited annually by the outside audit department of his office.

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Accountant-General.
" Director of Public Instruction,
" Financial Department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 347, EDUCATIONAL,
DATED 22ND APRIL 1913.

[SUBJECT.—*Audit of the stock accounts of the School of Arts.*]

From the Accountant-General, O.A. No. 29/22555, dated 17th March 1913.

In G.O. No. 899, Educational, dated 20th December 1911, the Government directed, at the instance of the Director of Public Instruction, that the stock accounts of the School of Arts should be audited by the outside audit department of the Accountant-General's office, and requested the Accountant-General to state, when submitting his first report, whether an annual audit of the accounts was necessary.

G.O. No. 708, Educational, dated 3rd August 1912. In submitting his first report in July 1912, the Accountant-General stated that there was much room for improvement in

the accounts of the school and that the accounts for 1911-12 should be also audited and suggested that the question whether there should be an annual audit might be considered later on. In G.O. No. 708, Educational, dated 3rd August 1912, the Government accepted this suggestion; and in paragraph 2 of G.O. No. 90, Educational, dated 5th February 1913, certain procedure for the submission of the report was laid down. The Accountant-General now states that an annual audit of the accounts is, in his own opinion, necessary and that he can arrange for it without an increase to his present outside audit staff and requests orders as regards the continuance of the audit. In paragraph 10 of his report for the year 1911-12,

G.O. No. 618, Educational, dated 11th July 1912. the Superintendent of the School of Arts has recorded his opinion that an yearly audit of the accounts is necessary. In

The postponement of the issue of orders in this respect was only with reference to the suggestion of the auditor himself.

C. R.—6-4-13.

2. A draft is submitted for approval. If approved, it may be sent to the

Financial Department for acceptance.

T. KANAKASUNDARAM PILLAI—4-4-13.

C. RAMANUJACHARI—6-4-13.

Please.

L. DAVIDSON—7-4-13.

To the Financial Department.

FINANCIAL DEPARTMENT.

The draft order may, it is submitted, be accepted.

2. The Accountant-General says that he can arrange to do the work without any increase to his present outside audit staff.

P. GOVINDAN—16-4-13.

C. REILLY—17-4-13.

Accepted in Financial.

A. G. CARDEW—18-4-13.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

[G.O. No. 347, Educational, dated 22nd April 1913.]

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77	77	77	77	90	77	77	5 -	2 -	1913

C. No. 924, From the A.S., No. 01-29-2255, dated 17-3- 1913

191

19

No. 34720, dated 22-4. 1913

The Govt agree with the A.G. and direct that in future the stock accounts of the School of Arts ^{shall} ~~should~~ be audited annually by the outside audit dept. of ^{his} ~~the~~ ~~office~~ ~~of~~ office.

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Spence

Salmon River Falls
WY

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Final Sept

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ORDINARY.

PREFERENCE.

URGENT (a).

LOCAL AND MUNICIPAL DEPARTMENT.

Current No. 924, dated 19. 3. 1913.

G.O., No. 3678, dated 22. 11. 1913.

Number of MS. pages sent { Correspondence including orders 3
(b) Notes 3

Docket... Accounts - Directing that in future the stock accounts of the school of arts shall be audited annually by the outside audit department of the Accountant General's office.

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).

Complete correspondence and orders. Notes

FOR RECORD.*

Madras Records	...	...	...	...	...
Ooty Records	...	...	...	...	...
For filing with original	...	...	...	...	...
Total	...	...	...	20	34

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies (d) of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Revenue Department.....					
Public Works Department.....					
Educational Department.....					
.....Dept.					
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.....Dept.					
.....Dept.					
Total					

Spare copies.	The C. M. C.				
	The Collector of.....				
	The P. D. B.				
	The Accountant-General.....	15			
	The Director of Public Instruction...	10			
	The Surgeon-General.....				
	The Sanitary Commissioner.....				
	Do. Engineer.....				
	Do. Board				
	The President, Corporation of Madras				
	The.....				
	The.....				
	The.....				
	The.....				
	The.....				
	Total	30			

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

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(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

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* Copies distributed on..... (Press Clerk.)

† Copies distributed on..... (Despatcher.)

* To be initialed and signed.

[P.T.O.]

TO PRESS, MADRAS
OOTY.

A	B	C
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Type may be released after usual interval.	Type may be released after usual interval.	Type may be released after usual interval.
.....Clerk.	Clerk.	Clerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

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HE

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....27/5/13.....	HE
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....14/5/13.....	HE

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	20		
" " " Issue.....	30		
For Volumes.....	16		
For E.T.....			
Total ...	66		