

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1913.

Enclosures

Spare copies

G.O. No. 257, 25th March 1913.

Lawrence Memorial School, Ootacamund.

Accepting, with remarks, the budget estimates of the — for 1913-14.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper:—

Letter—from M. YOUNG, Esq., I.C.S., Vice-Chairman, Ootacamund Lawrence Asylum Committee.

To—the Secretary to Government, Educational Department (through the Director of Public Instruction, Madras.)

Dated—Ootacamund, the 20th January 1913.

No.—4056.

I have the honour to submit revised estimates for 1912-13 and budget for 1913-14 for the Ootacamund Lawrence Asylum.

2. Regarding the receipts of the boys' branch—

(a) The Committee trust that Government will be pleased to continue the special grant sanctioned in G.O. No. 951, Educational, dated 29th October 1912, and to sanction the sum of Rs. 3,000 for the coming year.

As however no orders have been received from Government regarding this, it has not been included in the budget estimates.

(b) It is not known at present what sum will be realized by the interest on the sale-proceeds of the Press, or what amount the Agents will be able to hand over to the school when the Press is closed. A sum of Rs. 20,000 has been provisionally budgeted for.

3. Regarding the expenditure of the boys' school—

(a) It is hoped that Government will be pleased to make a special grant to cover the cost of fitting up the new carpentry class sanctioned in G.O. No. 950, Educational, dated 29th October 1912.

(b) It is also hoped that Government will be pleased to make a special grant for fitting up the dairy and milking shed, now in course of erection, as sanctioned in G.O. No. 402, Educational, dated 28th June 1911.

(c) Under IV—General Establishment—Sanction is solicited to increase the pay of the stores clerk by Re. 1 *per mensem* for the year 1913-14, and to provide that thereafter he shall rise by increments of Re. 1 to a maximum of Rs. 30 *per mensem*.

The stores clerk has done good work for the past three years without increase of pay, and the increments, if sanctioned, would be in accordance with the rate of pay already sanctioned for the correspondence clerk.

(d) Under VIII—Extraordinary—Improvements to buildings—Sanction for the improvement and erection of certain urgent works is requested.

(i) The provision of an additional room for the quarters of the Resident Medical officer has been strongly urged both by the present Civil Surgeon and by his predecessor. The quarters are at present small and inadequate, and have been a constant source of complaint by Resident Medical officers attached to the Asylum.

(ii) A compounder has recently been sanctioned by Government (G.O. No. 950) and quarters consisting of two rooms 10' x 8' are required for him.

(iii) There are at present no rooms or sheds in which the boys or visiting teams can change, or in which the games gear can be kept. The games master finds great difficulty in preventing waste of games material, and in arranging for the games being properly played. It is proposed to build two iron sheds, each containing a room for changing, and also a lock-up room for games gear, near the school playgrounds.

The first shed would be erected to serve for the three playgrounds on the north side of the main buildings, and the other to serve the large playground in the valley on the south side.

(iv) The kindergarten matron at present uses as her bath-room a part of the night lavatory attached to the dormitories of the small boys. This is insanitary, inconvenient, and makes the night lavatory of the small boys far too small for the purpose. It is proposed to build the kindergarten matron a separate bath-room near her quarters.

4. The receipts and expenditure of the girls' branch appear to call for no special remarks beyond those embodied in the marginal notes, except that, as a kitchen has now been erected for the girls' school hospital, the Committee suggest that a hospital cook may be entertained on Rs. 8 *per mensem*.

5. The budget for 1913-14 shows an estimated debit balance on the boys' branch of Rs. 17,194 and an estimated credit balance on the girls' branch of Rupees 10,591, thus shewing an estimated debit balance of Rs. 6,603 for the institution as a whole.

ENCLOSURE.

OOTACAMUND LAWRENCE ASYLUM—Budget, 1913-14.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimate, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	BOYS' BRANCH.	RS.	RS.	RS.	RS.	
	Receipts.					
	Opening balance.	7,528	1,636	15,827	—1,378	
	I.—From Government—					
Sanctioned in G.O. No. 951, Educational, 29th October 1912.	1. Grant-in-aid ..	28,800	28,800	28,800	28,800	
	2. Special grant ..	..	..	1,500	..	
	II.—Profits on Asylum Property					
	1. Donation and interest on Government securities ..	39,353	39,353	39,353	39,353	
	2. Donation from L.A. Press ..	12,000	12,000	12,000	20,000	Probable amount that may be realised, as interest, on the sale-proceeds of the Press.
	III. Special funds—					
	1. Subsistence allowance ..	8,322	7,850	8,060	7,740	Allowance for two children will lapse during the year. The monthly collection is at Rs. 975
	2. Fees	10,178	10,945	10,945	10,725	
	3. Telegraph department ..	770	560	560	700	There are now ten lads in the Training class.
	IV.—Industries—					
	1. Bootmaking shop.	12	10	10	..	
	2. Recoveries from P.W.D. ..	2,399	2,400	2,400	2,400	
	V.—Miscellaneous—					
	1. Sale of stores ..	100	200	100	100	
	2. From N.V.R. compensation for boots ..	150	150	150	150	
	3. Other items ..	64	30	30	30	
	4. Special money prizes ..	83	..	48	..	
	5. Donation ..	63	..	30	..	
	6. Fixed deposits matured ..	24,784	..	..	..	
	7. Sale of diachina bark ..	2,278	..	50	..	
	Total ..	1,36,864	1,03,934	1,19,603	1,08,620	

Ootacamund Lawrence Asylum—Budget, 1912-14—cont.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimates, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	BOYS' BRANCH—cont.	RS.	RS.	RS.	RS.	
	EXPENDITURE.					
	I. Education—					
	(a) Scholastic—					
	1. Establishment ..	16,462	17,028	17,028	17,688	New scheme (G.O. No. 950, Educational, dated 29th October 1912).
The estimated cost of these was found insufficient, actuals to date being Rs. 2,360	2. Books, Prizes and Stationery.	2,200	2,300	2,600	2,500	Class books (600); Bibles and Prayer books (100); stationery, etc., (1,000); Prizes (250), science apparatus (200) and kindergarten material (300).
Reference books for teachers' library were found more expensive than had been anticipated.	3. Library and Museum.	216	460	600	450	
	4. Examination fees.	368	270	270	270	
	5. Special Money Prizes.	63	..	48	..	
	6. Scholarships ..	165	540	350	540	
	(b) Artistic					
	1. Music Establishment.	688	756	768	769	Increase to Instructor's pay.
Certain instruments needed very urgent repairs, expenditure on which was never anticipated; this procedure meant an eventual saving, as doing away with the necessity of obtaining new instruments.	2. Band Instruments and Music repairs.	477	600	765	500	
	3. Honorarium to Band Executive.	20	20	..	20	
	4. Gymnastic Establishment.	504	619	619	526	
	5. Apparatus and Games.	637	700	720	700	
	(c) Telegraph—					
	1. Establishment ..	139	1,200	1,200	1,200	
	2. Prizes ..	33	120	120	150	
	(d) Drawing—					
	1. Establishment ..	600	620	540	240	
	2. Materials and Models.	158	160	100	160	
Allowance for teaching this subject will be only Rs. 20 a month. G.O. No. 950, Educational, dated 29th October 1912.						
	(e) Typewriting—					
	1. Establishment ..	240	240	240	240	
One of the typewriters was found unfit for further use and was exchanged for a new one.	2. Machines and Materials.	647	100	300	350	Provides for exchange of an old typewriter, in addition to the usual requirements for the class.
	(f) Carpentry—					
	1. Establishment ..	..	..	..	1,080	G.O. No. 950, Educational, dated 29th October 1912—vide covering letter.
	2. Tools and Plant.	..	..	..	..	
	(g) Clothing and Victualling—					
	(a) Clothing—					
	1. Establishment ..	519	732	651	732	
	2. Materials and Machines.	4,478	10,000	7,500	7,000	
	3. Contract work and outfit.	3,327	4,550	4,550	4,550	Does not provide for biennial clothing.
	4. Shoeing ..	3,921	4,100	4,100	4,500	
	5. Sergeants' clothing.	238	850	600	500	
	6. Servants' clothing.	283	300	279	300	

Ootacamund Lawrence Asylum—Budget, 1913-14—cont.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimates, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	BOYS' BRANCH—cont.	RS.	RS.	RS.	RS.	
	EXPENDITURE—cont.					
	(b) Victualling—					
	1. Establishment ..	1,880	1,776	1,856	1,776	
	2. Provisions ..	31,095	34,400	34,400	34,400	
	3. Kitchen and Dining room utensils.	193	1,500	1,200	400	
There are now four lads only at the workshops.	4. Boarders ..	860	1,152	782	1,116	Three boys at Rs. 15 each and 3 at Rs. 15 each.
	III.—Household, Hospital and sanitation—					
	(a) Household—					
	1. Establishment ..	5,827	5,742	5,742	5,888	Increments.
	2. Washing ..	2,009	2,250	2,250	2,250	
	3. Lighting ..	739	1,200	1,000	1,200	
	4. Wood cutting, etc.	1,022	1,018	1,018	1,020	
	5. Bedding, and towelling.	2,245	3,000	3,000	4,000	Provides for 100 rugs and 100 brown blankets.
	6. Hardware, soap, brushes.	662	1,000	1,000	1,000	
	7. Furniture, carpets, etc.	997	1,500	1,500	1,500	
	8. Contingencies ..	130	200	200	200	
	(b) Hospital—					
	1. Establishment ..	1,590	1,599	1,644	1,734	Vide Revised estimates.
Allowance for dearness of provisions to servants, increment to matron's pay and 60 per cent. of allowance to compounder, sanctioned in G.O. No. 950, Educational, dated 29th October 1912.						
	2. Medicines and wines.	271	300	300	300	
	3. Extra Nursing ..	148	500	500	500	
	(c) Sanitation—					
	1. Establishment ..	965	854	971	864	
	2. Tar and phenyle.	105	300	200	300	
	3. Repairs to roads, drains, bush cutting.	997	918	1,005	918	
	IV.—General—					
	1. Establishment ..	6,757	7,104	7,212	7,692	Vide Revised estimates. Sanction is solicited to fix the pay of stores clerk on a scale of 25-1-30 and to give the first increase from 1st April 1913.
Allowance to servants for dearness of provisions and 60 per cent. of Ra. 25 pay of the Assistant Clerk, G.O. No. 950, Educational, dated 29th October 1912.						
	2. Office Stationery.	141	250	250	250	
	V.—Buildings and Repairs—					
		2,748	3,000	3,000	2,000	
	VI.—Miscellaneous—					
	1. Carrying charges and Travelling Expenses.	2,219	3,000	3,000	3,000	
	2. Postage, advertisements and telegrams.	403	450	450	450	
	3. Contingencies ..	681	860	860	860	
	4. Entertainment Allowance.	250	300	300	300	
	5. Printing charges.	..	..	150	840	Average cost of work done gratis to the Asylum by the Lawrence Asylum Press for ten years.

Ootacamund Lawrence Asylum—Budget, 1913-14—cont.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimates, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	BOYS' BRANCH—cont.	RS.	RS.	RS.	RS.	
	EXPENDITURE—cont.					
	VII.—Other charges—					
	1. Pension ..	900	900	900	900	
	VIII.—Extraordinary—					
	1. Chapel Improvements ..	60	200	200	200	
	2. Sinking Fund ..	1,304	1,400	1,400	1,400	
	3. Municipal Tax ..	11	11	11	11	
	4. Improvements to Buildings ..	17,334	..	141	2,590	60 per cent. of amount (Rs. 1,400) for additional room to R.M.O. and quarters for compounder (Rs. 750) and 2 games shed (Rs. 300) and (Rs. 500) for a bath-room to K.G. Matron's quarters.
	5. Refund of fees advanced.	160	..	..	..	
	6. Collecting Chinchona Bark.	451	..	..	..	
	7. Gratuity ..	..	..	800	..	
	Total ..	1,21,237	1,23,210	1,20,981	1,25,814	
	Closing Balance ..	16,827	—19,276	—1,378	—17,194	
	Grand Total ..	1,36,864	1,03,934	1,19,603	1,08,620	
	GIRLS' BRANCH.					
	RECEIPTS.					
	Opening Balance ..	16,572	8,719	16,788	15,673	
	I.—From Government—					
	1. Grant-in-aid ..	19,200	19,500	19,200	19,200	
	II.—Profits on Asylum Property—					
	1. Donation and Interest.	23,216	22,866	23,241	23,046	
	III.—Special Funds—					
	1. Subsistence Allowance.	7,721	7,580	7,700	7,490	Allowance for two children will lapse during the year.
	2. Fees ..	4,971	5,357	5,600	4,939	The monthly collection is at Rs. 419.
	IV.—Miscellaneous—					
	1. Sale of Stores ..	63	50	25	25	
	2. Other Items ..	100	..	10	..	
	3. Special Money Prizes.	38	..	63	..	
	4. Sale of Government securities.	19,183	..	..	..	
	Total ..	91,064	63,772	73,627	70,373	
	EXPENDITURE.					
	I.—Education—					
	(a) Scholastic					
	1. Establishment ..	7,033	8,364	8,220	8,592	Includes music allowance of Rs. 15 a month, G.O. No. 960, Educational, dated 29th October 1912.
	2. Books, stationery, prizes.	785	1,800	1,300	1,300	Stationery (300), books (600), Prizes (Rs. 150) and science apparatus (150), Music (100).
	3. Library ..	96	200	150	260	
	4. Examination Fees.	48	120	100	120	
	5. Games ..	62	200	100	200	
	6. Tuning and Repairing Piano.	310	50	50	60	
	7. Special money prizes.	38	..	63	..	
	8. Organist ..	144	144	144	144	

To steward, G.O. No. 687, Educational, dated 30th July 1912.

There are now only two wards.

Ootacamund Lawrence Asylum—Budget, 1913-14—cont.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimates, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	GIRLS' BRANCH—cont.	RS.	RS.	RS.	RS.	
	EXPENDITURE—cont.					
	I.—Education—cont.					
	(b) Drawing ..	120	120	130	180	Vide revised estimate.
	1. Establishment ..	66	100	50	100	
	2. Materials and models.					
	(c) Typewriting ..	120	120	130	180	Do. do.
	1. Establishment ..	37	550	715	50	
	2. Materials and machines.					
	(d) Technical—					
	1. Establishment ..	..	..	180	1,050	
	2. Needlework ..	..	..	100	300	
	II.—Clothing and Vio-tualling—					
	(e) Clothing—					
	1. Establishment ..	892	921	840	864	
	2. Materials ..	2,615	2,560	2,500	4,000	
	3. Extra Tailors.	129	350	350	350	
	4. Shoeing ..	1,519	1,800	1,900	1,900	
	5. Outfit allowance.	169	280	350	350	
	6. Servants' clothing.	90	100	95	100	
	(f) Vio-tualling—					
	1. Establishment ..	737	708	741	708	
	2. Provisions ..	17,449	18,600	18,600	18,600	
	3. Kitchen and Dining Room utensils.	327	1,500	1,200	800	
	4. Boarders ..	145	240	480	240	
	III.—Household, Hospital and Sanitation—					
	(a) Household—					
	1. Establishment ..	441	438	408	408	
	2. Washing ..	1,332	1,455	1,455	1,455	
	3. Lighting ..	544	700	700	700	
	4. Woodcutting.	315	288	319	288	
	5. Bedding and Towelling.	1,120	2,000	2,000	1,500	
	6. Hardware, Sapp and Brushes.	512	1,200	1,200	1,200	
	7. Furniture and Repairs.	1,004	1,000	1,000	1,000	
	8. Contingencies.	23	100	160	100	
	(b) Hospital—					
	1. Establishment ..	1,035	1,035	1,074	1,110	40 per cent. of compounder's pay; sanction is solicited for the entertainment of a cook at Rs. 8 a month.
	2. Medicines and Wines.	104	100	200	200	
	3. Extra Nursing.	12	200	440	500	Insufficient.
	Committee in Resolution No. XIII of 21st June 1912 sanctioned a special nurse on Rs. 40 a month for infectious hospital for girls with eczema.					

Ootacamund Lawrence Asylum—Budget, 1913-14—cont.

Remarks on Revised Estimates, 1912-13.	Particulars.	Actuals, 1911-12.	Sanctioned Budget, 1912-13.	Revised Estimates, 1912-13.	Budget, 1913-14.	Remarks on Budget, 1913-14.
	GIRLS' BRANCH— <i>cont.</i>	RS.	RS.	RS.	RS.	
	EXPENDITURE— <i>cont.</i>					
	III.—Household, Hospital and Sanitation— <i>cont.</i>					
	(c) Sanitation—					
	1. Establishment.	536	480	688	270	
	2. Tar and Phenyle.	53	75	75	75	
	3. Bushcutting.	214	192	215	192	
G.O. Min. No. 533, Educational, 15th June 1912, provides for 3 extra scavengers at Rs. 22 a month.						
Allowance to coolies for dearness of provisions.						
Includes 40 per cent. of pay to Assistant Clerk.	IV.—General—	4,128	4,392	4,422	4,776	Increments to staff.
	1. Establishment ..					
	V.—Buildings and Repairs—	1,168	1,000	1,000	1,000	
	VI.—Miscellaneous—	1,248	1,500	1,500	2,000	Includes passage money of Rs. 500 for a Technical Mistress from England, Resolution No. XI of 15th November 1912.
	1. Carrying charges and travelling expenses.					
	2. Postage, Telegram Advertisements.	109	100	100	100	
	3. Contingencies and Printing.	41	100	100	100	
	VII.—Other charges—					
	1. Pension ..	360	360	369	360	
	VIII.—Extraordinary—					
	1. Sinking Fund ..	632	660	660	360	
	2. Refund of fees advanced.	148	..	..	..	
	3. Gratuity ..	..	..	400	..	
To Head Matron—G.O. No. 820, M.S. Educational, dated 17th April 1912.	4. Improvements to buildings.	25,228	..	..	860	40 per cent. of amount for additional room to R. M. O's quarters and for compounder's quarters.
	Total ..	74,278	57,182	56,954	59,782	
	Closing balance ..	16,788	6,590	15,673	10,591	
	Grand total ..	91,064	63,772	72,627	70,373	

List of establishment.

Heads to which debited.	Number.	Designation.	Present.		Sanctioned scale.		Remarks.
			Salary per mensem.	Special allowance.	Salary per mensem.	Special allowance.	
BOYS' DEPARTMENT.							
			RS.	RS.	RS.	RS.	
I. Education.	1	Head master ..	380	..	300—20—400	..	
	1	Second master ..	..	..	200—10—250	..	
	1	First assistant ..	150	..	150—5—175	30*	As organizer 60 per cent. to B.B. and 40 per cent. to G.B.
	1	Second do. ..	125	..	125—5—150	20*	Games supervision.
	1	Third do. ..	100	..	100—5—125	..	
	1	Fourth do. ..	90	..	90—2—100	..	
	1	Fifth do. ..	90	..	90—2—100	..	
	1	Sixth do. ..	92	..	90—2—100	..	
	1	Telegraph instructor ..	100	30	100	30	House-rent in lieu of free quarters.
	1	Munshi ..	50	..	50—2—60	..	
I. Education and III. Household.	1	Carpentry instructor ..	90	..	90—2—100	..	
	1	Band instructor ..	92	..	90—2—100	..	Rs. 45 to each head.
II. Victualling.	1	Gymnastic instructor ..	86	..	80—2—90	..	Rs. 43 do.
	1	Steward ..	90	20*	90	20*	Rs. 45 to each head and Rs. 20 for shoeing supervision.
III. Household and II. Clothing.	1	Senior sergeant ..	116	..	100—4—120	..	
	1	First junior sergeant ..	79	..	75—1—80	..	
III. Household.	1	Clothing sergeant ..	58	20	60—2—60	20	
	1	Boys' non-commissioned officers ..	22	..	25	..	
Hospital ..	1	Matron ..	58	..	50—2—60	..	
		Allowance for teaching singing ..	..	..	..	20	
		Allowance for teaching drawing ..	..	..	..	20	
			..	..	..	..	
GIRLS' DEPARTMENT.							
I. Education.	1	Head mistress ..	185	..	175—5—200	..	
	1	First assistant ..	180	..	125—5—150	..	
	1	Second do. ..	82	..	73—3—85	..	
	1	Third do. ..	68	..	60—2—70	..	
	1	Fourth do. ..	42	..	40—2—50	..	
	1	Fifth do. ..	46	..	45—1—50	..	
	1	Sixth do. ..	43	..	45—1—50	..	
	1	Seventh do. ..	35	..	45—1—50	..	
	1	Technical mistress ..	90	..	90—2—100	..	
	III. Household and II. Clothing.	1	Head matron ..	62	..	50—2—60	..
1		First assistant matron ..	33	..	35—1—40	..	
4		Girl orderlies ..	10	..	10	..	Rs. 25 to each head.
			..	..	..	..	
II. Victualling ..	1	Kitchen matron ..	35	..	35	..	
	1	Matron ..	39	..	35—1—40	..	
III. Hospital ..		Allowance for teaching singing ..	..	..	..	15	
		Allowance for teaching drawing ..	..	..	..	15	
		Allowance for teaching typewriting ..	..	..	..	15	
			..	..	..	..	
KINDERGARTEN DEPARTMENT.							
I. Education ..	1	Head teacher ..	100	..	100	..	
	1	First assistant ..	60	..	60	..	
	1	Second do. ..	60	..	60	..	
	4	Infant teachers ..	20	..	20	..	
III. Household ..	1	Nursery Matron ..	50	..	40	..	
			..	..	..	..	

* The allowances need not go to particular posts.

List of establishment—cont.

Heads to which debited.	Number.	Designation.	Present.		Sanctioned scale.		Remarks.
			Salary per mensem.	Special allowance.	Salary per mensem.	Special allowance.	
GENERAL.							
IV. General	1	Principal and Secretary.	750	..	500—50—750	..	60 per cent. to Boys' Branch and 40 per cent. to Girls' Branch.
	1	Chief Clerk	145	..	125—5—150	..	Do. do.
	1	Clerk	50	20*	40—1—50	20*	Do. do.
	1	Assistant clerk	25	..	25—1—30	..	Do. do.
	1	Stores' clerk	25	..	..	..	Do. do.
III. Hospital	1	Consulting Physician ..	50	..	50	..	Do. do.
	1	Resident Medical Officer.	60	..	50	..	Do. do.
	1	Compounder	15	3	16	3	Do. do.
Boys' DEPARTMENT.							
Native Establishment.							
II. Clothing	4	Tailors	61	..	..	..	..
	4	Chubblers	60	..	..	..	..
	1	Head cook	20	..	..	..	..
II. Victualling	3	Assistant cooks	27	..	..	..	..
	4	Scullions	36	..	..	..	..
	1	Butlerman	8	..	..	..	..
	1	Biscuit Maker	12	..	..	..	..
	1	Nursery Maty	9	..	..	..	..
III. Household	1	Mussalchee	10	..	..	..	..
	8	Coolies	64	..	..	..	Woodcutting.
	1	Servant	5	..	..	..	For haircutting.
III. Hospital	1	Cook	8	..	..	..	..
	1	Maty	8	..	..	..	..
III. House hold and Sanitation.	1	Cooly	4	..	..	..	Contingencies.
	1	Maistry	25	..	..	..	Rs. 12-8-0 to each head.
III. Sanitation	9	Scavengers	72	..	..	..	..
	8	Coolies	64	..	..	..	Repairs to roads and drains; bush-cutting.
	1	Peon	8	..	..	..	Allowed to principal.
IV. General	2	Gardeners	16	..	..	..	Do. do.
	1	Cooly, general	10	..	..	..	..
	1	Cooly, errands	9	..	..	..	..
VI. Miscellaneous	1	Servant	5	..	..	..	For Organ blowing.
GIRLS' DEPARTMENT.							
Native Establishment.							
II. Victualling	3	Kitchen helps	24	..	..	..	..
	1	Man servant	8	..	..	..	..
III. Household	3	Coolies	24	..	..	..	Wood cutting.
	1	Ayah	8	..	..	..	..
Hospital ..	1	Cook	8	..	..	..	Sanction is solicited.
	3	Scavengers	24	..	..	..	..
Sanitation ..	6	Do.	36	..	..	..	..
	2	Coolies	16	..	..	..	Bush-cutting, repairs drains, etc.

* The allowances need not go to particular posts.

Ref. on Cur. No. 660, dated 1st February 1913.

Submitted to Government.

2. The special grant of Rs. 26,830 sanctioned in G.O. No. 1106, Educational, dated 11th December 1912, has not been included in the revised estimate on the receipts side.

A. G. BOURNE, D.Sc., F.R.S., K.C.I.E.,
Director of Public Instruction.

Order—No. 257, Educational, dated 25th March 1913.

The budget estimates of the Lawrence Memorial School, Ootacamund, for the year 1913-14 are accepted subject to the following remarks:—

(1) Credit should be taken in the revised estimates for 1912-13 for the grant of Rs. 26,830 approved in G.O. No. 1106, Educational, dated 11th December 1912, and the further subsidy of Rs. 20,000 sanctioned by the Government of India in their letter No. 147, dated 25th January 1913. The former sum should be allotted for expenditure on buildings and equipment in the year 1913-14; while the latter which is intended to meet the deficit in the current year's budget, should be added to the general funds of the institution.

(2) The Government accept the proposal to raise the pay of the store clerk from Rs. 25 to Rs. 25—1—30 and to allow him to draw the first increment during 1913-14. Sanction is also accorded to the employment of a hospital cook on Rs. 8 per mensem for the girls' branch.

(3) In view of the grant of Rs. 20,000 received from the Government of India, no further contribution from Provincial funds is needed to meet the increased cost of the re-organization sanctioned in G.O. No. 951, Educational, dated 29th November 1912.

(4) In the absence of some estimate of the cost of fitting up the carpentry class and the dairy and milking shed, the Government are unable to deal with the request for a special grant on that account which is preferred in paragraph 3 of the vice-chairman's letter No. 4056, dated 20th January 1913. The cost of these items may however be included in the statement of requirements called for in Memorandum No. 443-1, Educational, dated 25th March 1913.

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Director of Public Instruction.
Committee of the Lawrence Memorial School, Ootacamund.
Accountant-General.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 257, EDUCATIONAL,
DATED 25TH MARCH 1913.

[SUBJECT.— *Budget estimates of the Lawrence Memorial School, Ootacamund,
for 1913-14.*]

*From the Director of Public Instruction, dated 1st February 1913,
No. 660-13.*

The following abstract gives the budget estimates of the Lawrence Memorial School, Ootacamund, for 1913-14, as compared with the budget and revised estimates for 1912-13:—

	Budget estimate, 1913-14.	Revised estimate, 1912-13.	Budget estimate, 1912-13.
MALE BRANCH.	RS.	RS.	RS.
Opening balance	— 1,378	15,627	1,636
Receipts	1,09,998	1,09,976	1,02,298
Expenditure	1,25,314	1,20,381	1,23,210
Closing balance	—17,194	— 1,378	—19,276
FEMALE BRANCH.			
Opening balance	15,673	16,788	8,719
Receipts	54,700	55,839	55,053
Expenditure	59,782	56,354	57,182
Closing balance	10,591	15,573	5,590

2. The variations in the figures are briefly noted on below:—

I.—REVISED ESTIMATE FOR 1912-13.

- (1) *Male branch.*—The large * increase in the *opening balance* in the revised estimate over that budgeted is chiefly due to—

* From 1,636 to 15,627.

	RS
Fixed deposit withdrawn	24,784
Improvements to buildings	17,334
	7,450

[The total amount withdrawn for building operations in both male and female sections was (24,784+19,183 or) 43,967 and total debited to buildings was (17,334+25,223 or) 42,557. There was thus more debit from female branch].

+ Mainly under "Telegraph Establishment", "Clothing materials" and "Improvement to buildings."

(i) the balance of fixed deposit withdrawn for expenditure on buildings in 1911-12 but subsequently utilized for general purposes,

(ii) to a sum of Rs. 2,278 realized by the sale of cinchona bark in 1911-12, and

(iii) to short expenditure under various heads + in that year.

The increased income under "*receipts*" is due solely to the special grant of Rs. 1,500 sanctioned by Government in G.O. No. 951, Educational, dated 29th October 1912. The decrease under "*expenditure*" is due mainly to short outlay under "clothing materials."

(2) *Female branch*.—The large opening balance is due solely to short expenditure in 1911-12 under various heads such as "Clothing materials" and "Provisions." The variations under receipts and charges are not striking.

II.—BUDGET ESTIMATE FOR 1913-14.

(3) *Male branch*.—The increase under "receipts" over the revised estimate is entirely due to the larger income anticipated under the head "donation from the Lawrence Asylum Press"—(Rs. 20,000 as against Rs. 12,000 for the current year).

The increase under "expenditure" is due chiefly to the re-organization of the establishment sanctioned in G.O. No. 950, Educational, dated 29th October 1912, (about Rs. 2,000) to the increased provision made for the purchase of rugs and blankets Rs. 1,000 and to the enhanced provision made for "improvements to buildings" (Rs. 2,400.)

(4) *Female branch*.—The decrease under "receipts" is small and occurs under "subsistence allowance" and "fees" while the increase under "expenditure" is due to larger provision under "establishment," "clothing materials" (Rs. 1,500) and "improvements to buildings" (Rs. 860).

3. The following points are noticed in the revised and budget estimates submitted:—

I.—REVISED ESTIMATE FOR 1912-13.

It will be observed that credit has not been taken for the grant of Rs. 26,830 sanctioned in G.O. No. 1106, Educational, dated 11th December 1912, and intended for buildings and equipment, nor for the grant of Rs. 20,000 sanctioned by the Government of India in their letter No. 147, dated 25th January 1913, to meet the deficit in the current year's budget.

Vide demi-official to Director of Public Instruction on page 8 of notes with G.O. No. 1107, Educational, dated 12th December 1912.

	Rs.
* Opening balance	15,627
Receipts	1,03,976 A
Grant	20,000
	1,39,603
Expenditure	1,20,981
	18,622

Leaving aside the former grant which is intended for a specific purpose and should be allotted for expenditure on that object in the budget for 1913-14, the other grant of Rs. 20,000 available for general expenditure should be added to the receipts of the current year. The accounts of the male branch will then close with a credit balance under general funds of Rs. 18,622 instead of a deficit of Rs. 1,378.

The revised estimate does not seem to call for any other remarks.

II.—BUDGET ESTIMATE FOR 1913-14.

1. *Receipts*.—(i) Including the balance above referred to, the total estimated receipts of 1913-14 under general funds will amount to Rs. 1,28,620.

Rs.
18,622
1,09,998
1,28,620

(ii) As regards the anticipated sum of Rs. 20,000 from interest on sale proceeds of the Press, it is proposed to invest the amount of 5-10 lakhs in municipal debentures which carry an interest of 4 per cent. per annum and this investment will bring in an income of about Rs. 20,000. The figure in the budget may therefore be allowed.

G.O. No. 1385, Public, dated 13th November 1912.

+ Understood from Public Department (file with that department).

(iii) The Committee asks for a grant of Rs. 3,000 from Provincial funds for 1913-14 for the purpose for which the grant of Rs. 1,500 was made in the current year, viz., the re-organization of the

establishment. No credit has, however, been taken on this account in the budget.

L. DAVIDSON. In view of the grant of Rs. 20,000 sanctioned by the Government of India and of the present condition of the finances of the school, there seems to be no need for a special grant for the next year as in the current.

(iv) In paragraph 3 of its covering letter the Committee requests a special grant from Government to cover the cost of fitting up the new carpentry class and the dairy and milking shed. No idea is given as to the cost of the fittings required.

L. DAVIDSON. Perhaps the Committee may be asked for information on this point and on the receipt of it, the amount may be included in the application to be made to India with reference to the linked file. (Memorandum No. 443-1, Educational, dated 25th March 1913.)

(v) *Expenditure*.—The Committee requests sanction to increase the pay of the store clerk sanctioned in G.O. No. 652, Educational, dated 20th December 1909, from Rs. 25 to Rs. 25-1-30 and to give him Rs. 26 for the year 1913-14. It is observed that the entire establishment of the school was only recently re-organized and that no proposal was then made for increasing the pay of this clerk. The real object in making this proposal appears to be to bring his scale of pay into accord with that of the correspondence clerk sanctioned in G.O. No. 950, Educational, dated 29th October 1912. This by itself does not appear to be a strong reason. On the other hand an incremental scale is perhaps to be preferred to avoid frequent applications for raising the salary of the appointment on personal grounds. It is for consideration whether the proposal may be sanctioned.

I think so. It does not seem to me worth while squabbling with General Boon and his committee about this petty point.

L. DAVIDSON.

(vi) Another proposal of the Committee to which sanction is solicited is to appoint a hospital cook for the girls' branch on a pay of Rs. 8 per mensem. The proposal is made on the ground that a kitchen has now been provided for the girls' school hospital. The proposal may perhaps be sanctioned.

Yes.

L. DAVIDSON.

(vii) The budget includes a provision of Rs. 3,450 for—

- (a) an additional room for the resident medical officer (Rs. 1,400);
- (b) quarters for the compounder recently sanctioned (Rs. 750);
- (c) two games sheds (Rs. 500); and
- (d) a bath room to matrons' quarters (Rs. 500).

The necessity for these is explained in the Chairman's letter. As the school has funds to meet the cost of these buildings, the provision may be allowed to stand.

L. DAVIDSON.

Rs.
20,000
17,194
2,806

5. The budget of the male branch as revised will close with a balance of Rs. 2,806 against a deficit of Rs. 17,194 anticipated by the Committee.

6. It is for consideration whether the revised budget estimate may be accepted with the alteration in paragraph 3 *supra*—vide A at page 2 *supra*.

T.K.—26-2-13.

C. RAMANUJACHARI—4-3-13.

We may accept the budget subject to (i) the addition of Rs. 20,000 owing to the Imperial grant and (ii) the minor remarks noted above *passim*. Please draft so and mark for His Excellency the Governor.

L. DAVIDSON—6-3-13.

No. 257, EDUCATIONAL, 25TH MARCH 1913.

A draft is submitted for approval.

T.K.—16-3-13.

C. RAMANUJACHARI—17-3-13.

Type as amended before circulation to His Excellency the Governor.

L. DAVIDSON—18-3-13.

P[RENTLAND]—22-3-13.

The draft may now issue.

T.K.—24-3-13.

C.R.—25-3-13.

Yes.

L. DAVIDSON—25-3-13.

[G.O. No. 257, Educational, dated 25th March 1913.]

[E. & L.]
74
1,600—17—1911.

Educ. DEPARTMENT.

READ AGAIN G.O. No. _____, dated _____ 191

" " " " _____, " _____ 191

READ ALSO:—

C. No. 337, From the *B.D.I.*, No. 660/13, dated 1-2-1913.

" " " " _____, " _____ 191

" " " " _____, " _____ 191

ORDER.

P. S.

No. _____, dated _____ 191

The budget estimates of the
Lawrence Memorial School, ^{Ootacamund,} for
the year 1913-14 are accepted
subject to the following remarks:—

(1) Credit should be taken in
the revised estimates for 1912-13
for the grant of Rs 26,830 ^{approved} ~~sanctioned~~
in G.O. no. 1106 Edd dated 11th Dec. 1912
and ^{for the subsidy} ~~for the grant~~ of Rs 20,000
sanctioned by the Govt of India
in their letter no. 147, dated 25-1-13.
The former ^{sum} grant which is intended
~~for a specific purpose~~
should be allotted for expenditure
(building, + equipment ~~for~~)
on ~~that object~~ in the ~~year~~
year

Please type
7/2
18/3

Found in the box for the O.K.
on 25/3/13 at 5.45 PM

25/3/13

(T)

(A)

(1549)

letter,
for 1913-14; while the other
fund which is intended to meet
the deficit in the current year's
budget; should be added to the
general funds of the institution.

(2) ^{Report & accept} ~~Sanction~~ ^{proposed to} the
Kraish ~~group~~ the pay of the store-
clerk from Rs 25 to Rs 25-1-30
and to allowing him to draw
the first increment during 1913-14.
Sanction is also accorded to the
employment of a hospital cook
on Rs 8 p.m. for the girls' branch.

(3) In view of the grant of
Rs 20000 ~~sanctioned by the Govt~~
of India, ^(for the) ~~sanctioned~~ from Prov.
funds is needed to meet the
increased cost of the reorganiza-
tion sanctioned in G.O. no. 951 Edl
dated 29-11-12.

(4) ^{Notice in view of the} ~~cost~~ cost of fitting up
the carpentry class and the
dairy and milking shed for
a special grant ^{on the account of} ~~asked~~
the Vice-Chairman's
letter
no 4056 dated 20-1-13 ^{and} ~~the~~ ^{may} however be included
in the statement of requirements
of the school called for in Memo
1000

S

In the absence
of some Estimate
of the school

the Govt are unable to
pass a resolution deal with
the request for

which is preferred

LOCAL AND MUNICIPAL DEPARTMENT.

Current No., dated 19

G.O., No. 257, dated 25.3.1913.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

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Simon Stearns with remarks
budget estimates of the ...
1913-14

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