

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Enclosures

1912.

Regd.

Spare copies

G.O. No. 763, 21st August 1912.

DESPATCHED

Building Grant

Sanctioning a — not exceeding Rs. 1,333-5-4 towards the purchase of a house for the provision of additional accommodation required for the primary department of the Hindu high school, Triplicane.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

Read—the following papers :—

I

Letter—from the Honorary Secretary, Hindu high school (Primary department), Triplicane.

To—the Inspector of Schools, Fourth Circle.

Dated—the 29th April 1910.

No.—68.

In submitting the application in the prescribed form for a building grant for the purchase of a house to provide additional accommodation to the primary department of the Hindu high school, Triplicane, as desired in paragraph 2 of the Proceedings of the Director of Public Instruction, Madras, Dis. No. 4139 of 1909, dated 2nd July 1909, and in paragraph 2 of your office No. 493 M. of 1908, dated 2nd April 1909, to the Director of Public Instruction, I have the honour to state that the house proposed to be purchased is situated just to the north of the building purchased in 1908 for the use of the school and just to the west of the school playground. The three together will form one rectangular block (144 by 60 feet as shown in the accompanying sketch) covering an area of 8,640 square feet, over which a spacious new building may be erected in course of time to accommodate the whole of the primary department in one building instead of its being located in different detached buildings as at present.

The owner of the house proposed to be purchased has agreed to sell it for Rs. 4,000 to the school committee provided an agreement is entered into with him to purchase the house for that amount and provided that he is paid an advance of Rs. 1,200 within a fortnight. The demand for houses in Triplicane is generally very great and prices of the houses and house-sites, especially in the Veeraraghava Mudali street in which the school is situated, are rising rapidly. If we miss this opportunity, we may not be able to get this house again for the school. The committee has therefore resolved to purchase this house provided the Director of Public Instruction is prepared to accord his sanction. I therefore request you to be so good as to recommend the application to the Director of Public Instruction for sanction, so that on receipt of the order of sanction the committee may close the bargain with the owner of the house by entering into an agreement with him to buy the house and by paying the required amount of advance.

The plan of the building proposed to be purchased for the school is herewith sent as required in the Code.

R. C. No. 3234/10, dated 9th June 1910.

Submitted to Government, Educational, and recommended.

2. A plan of the building in question is enclosed.

A. G. BOURNE,
Director of Public Instruction.

II

Memorandum No. 1149-1, Educational, dated 23rd June 1910.

With reference to his letter R.C. No. 3234/10, dated 9th June 1910, recommending the payment of a building grant not exceeding Rs. 1,333-5-4 for the purchase of a house for the purpose of providing additional accommodation for the

primary department of the Hindu high school, Triplicane, the Director of Public Instruction is requested to have the title-deeds of the building and site examined by the Government Solicitor and the building examined and valued by the Executive Engineer, Presidency division, and to report the result to Government at an early date.

(By Order.)

S. H. SLATER,
Under Secretary to Government.

To the Director of Public Instruction,

III

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction.

To—the Secretary to Government, Educational Department.

Dated—Madras, the 31st August 1910.

No.—R. C. 3234/10.

The Secretary, Hindu high school, Triplicane, requests that permission may be granted for the purchase of the property referred to in this office R. C. No. 3234/10, dated 9th June 1910, in anticipation of the sanction of Government for a grant towards its cost. I have not yet been able to inspect the title-deeds relating to the property as required in Official Memorandum No. 1149-1, Educational, dated 23rd June 1910, as they are now before the Tahsildar of Madras in connection with the issue of a certificate for which the owner of the property is reported to have put in an application. The school committee is therefore unable to produce the deeds until after they have been received back by the owner, who, it is said, is however pressing the committee to close the bargain with him for the purchase of the property. As it is undesirable to make a practice of allowing sanction for grant to be anticipated, and as the committee can presumably obtain and submit attested copies of the title-deeds for inspection, I do not recommend the Secretary's request.

IV

Memorandum No. 1149-2, Educational, dated 9th September 1910.

With reference to his letter R.C. No. 3234/10, dated 31st August 1910, the Director of Public Instruction is requested to obtain attested copies of the title-deeds relating to the house which it is proposed to purchase for the Hindu high school, Triplicane, and to submit the report called for in Memorandum No. 1149-1, Educational, dated 23rd June 1910, at an early date.

L. M. WYNCH,
Ag. Secretary to Government.

To the Director of Public Instruction,

V

Letter—from W. G. MOLESWORTH, Esq., Executive Engineer, Presidency Division.

To—the Director of Public Instruction.

Dated—Madras, the 10th September 1910.

No.—2729-M/73-L.

With reference to your letter No. 3234 of 1910, dated 9th July 1910, I have the honour to state that I estimate the value of the building proposed to be purchased for the use of the primary department of the Hindu high school, Triplicane, Madras, at Rs. 2,435.

R.C. No. 3234/10, dated 22nd October 1910.

Submitted to Government with reference to Memorandum No. 1149-1, Educational, dated 23rd June 1910.

2. In conformity with the orders contained in Memorandum No. 1149-2, Educational, dated 9th September 1910, the Secretary of the Hindu high school, Triplicane, was requested on the 16th September to submit copies of the title-deeds. A reminder on the subject has been sent to him.

J. H. STONE,
Ag. Director of Public Instruction.

VI

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., Acting Director of Public Instruction.
To—the Secretary to Government, Educational Department.
Dated—the 17th March 1911.
No.—R.C. 3234/10.

With reference to your official memorandum, dated 9th March 1911, requesting to report what action was taken on Official Memorandum No. 1149-1, Educational, dated 23rd June 1910, I have the honour to enclose a copy of letter No. 1571, dated 16th December 1910, received from the Government Solicitor and to state that the additional particulars required therein, which have been called for from the school authorities, are awaited.

ENCLOSURE.

Letter—from W. O. DAVID, Esq., Government Solicitor.
To—the Director of Public Instruction.
Dated—Madras, the 16th December 1910.
No.—1571.

I have the honour to acknowledge the receipt of your Proceedings Ref. on C. No. 3234/10, dated the 5th instant, with copy of letter from the Honorary Secretary, Hindu high school, Triplicane, No. 74, dated 30th November 1910, and the will and translation thereof of Narasimulu Chetti returned herewith.

2. Assuming that the statements contained in the letter are correct as to which I have no means of forming an opinion, it appears that by his will Narasimulu Chetti gave the house No. 75, Veeraraghava Mudali street, Triplicane, to his grandson and his grandson's wife for their maintenance and enjoyment from generation to generation with a prohibition of its being sold or mortgaged by them as it was given for the maintenance of the family. The only power of selling or mortgaging the property was conferred upon the testator's executrix, his wife Seethammal.

3. The words "from generation to generation" operate not to give the issue any rights but to confer on the devisees absolute estate while the prohibition against alienation is void. The reference to the gift as one for the maintenance of the family is probably void as a trust the objects being too indefinite, but the gift to Vedavallithayammal vested the half share in the property in her as stridhanam and on her death her daughter succeeded it to the exclusion of her husband. The concurrence of a properly constituted guardian of the minor daughter with the Court's authority to sell is therefore necessary.

VII

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction.
To—the Secretary to Government, Educational Department.
Dated—Madras, the 6th December 1911.
No.—Ref. on Cur. 3234/10.

In returning the enclosed reminder, dated 4th instant, I have the honour to report that the authorities of the Hindu high school, Triplicane, have not yet been able to secure and submit a certain document, without which the title to the property in question cannot be considered to be clear and in order. They have already taken the necessary steps to secure it. Its receipt is awaited.

VIII

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction.
To—the Secretary to Government, Educational Department.
Dated—Madras, the 13th December 1911.
No.—Ref. on C. 3234/10.

In continuation of this office letter R.O.C. No. 3234/10, dated 6th December 1911, I have the honour to report that the Secretary, Hindu high school, Triplicane, in his letter, dated 9th December 1911, says that the High Court has been moved in the matter of the guardian power which is required for the purpose of proving a clear title to the property in question and that the case stands adjourned to 9th January 1912. He further says that his final reply and all the documents connected with the property will be submitted soon after the disposal of the petition which is now before the Court.

IX

Letter—from the Honorary Secretary, Hindu high school (Primary department), Triplicane.
To—the Director of Public Instruction.
Dated—the 7th May 1912.
No.—82.

In reply to your Proceedings Ref. on C. N. 3234/10, dated 1st May 1910, I have the honour to state that an application has been made to the High Court of Madras for the certificate of guardianship; that it is not likely that the certificate will be received from the Court for the next two months as the Court is in recess; and that the papers called for will be submitted to you as soon as the certificate is received.

R.C. No. 3234/10, dated 11th May 1912.

Submitted to Government in continuation of this office letter R.C. No. 3234/10, dated 13th December 1911.

A. G. BOURNE,
Director of Public Instruction.

X

Letter—from W. O. DAVID, Esq., Government Solicitor.
To—the Director of Public Instruction.
Dated—Madras, the 25th July 1912.
No.—907.

I have the honour to acknowledge the receipt of Endorsement Ref. on C. No. 3234/10, dated the 16th instant, with the documents as per list accompanying same all of which latter I return herewith.

2. The proposed sale of No. 75, Veeraraghava Mudali Street, appears to be in order. The Court's sanction is conditional on the purchase price being utilised in discharge of the mortgage of the house in Subrahmanyam lane. The mortgage will therefore have to be discharged and the property be reconveyed and the reconveyance be produced to show that the condition has been complied with.

3. The encumbrance certificate covers a period up to the 13th October 1910 only. A further certificate should be called for.

R.C. No. 3234/10, dated 1st August 1912.

Submitted to Government, Educational, in continuation of this office R.C. No. 3234/10, dated 11th May 1912.

A. G. BOURNE,
Director of Public Instruction.

Order—No. 763, Educational, dated 21st August 1912.

The Government are pleased to sanction a grant not exceeding one-half of the actual expenditure, nor Rs. 1,333-5-4, towards the purchase of a house for the provision of additional accommodation for the primary department of the Hindu high school, Triplicane, subject to the following conditions:—

(i) That the mortgage of the house in Subrahmanyam lane is discharged and the property reconveyed in accordance with the order of the High Court;

(ii) that the deed of reconveyance is produced together with a fresh encumbrance certificate relating to the property in Veeraraghava Mudali street covering the period *subsequent to 13th October 1910*; and

(iii) that all other conditions prescribed in the Grant-in-Aid Code have been duly complied with.

2. On the above conditions being fulfilled, the grant will be paid as funds become available.

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Director of Public Instruction, with application.
" Accountant-General.
Editors' Table (Order only).

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 763, EDUCATIONAL, DATED
21st AUGUST 1912.

[SUBJECT.—*Grant for the purchase of a building for the primary department of the Hindu High School, Triplicane.*]

From the Director of Public Instruction, No. 3234, dated 9th June 1910.

The Director of Public Instruction recommends the payment of a building grant of Rs. 1,333-5-4 towards the cost of purchasing a house, estimated to cost Rs. 4,000, in order to provide additional accommodation for the primary department of the Hindu High School, Triplicane.

2. On a previous occasion when the authorities of the school applied for a grant in aid of purchasing the building now occupied by the school, the Government in their Order No. 366, Educational, dated 11th June 1907, declined to sanction the grant until the title-deeds of the building and site, which it was proposed to purchase, were examined by the Government Solicitor, and the building was examined and valued by the Consulting Architect. But as there were difficulties in getting the originals of all the title-deeds, the Government sanctioned a one-third grant on the strength of an indemnity bond executed by the members of the school committee in their personal capacities—*vide* G.O. No. 741, dated 4th November 1908.

3. It does not appear that before the title-deeds of the building and site, which it is now proposed to purchase, are examined by the Government Solicitor and the building is examined and valued by the Consulting Architect the grant applied for may be sanctioned. The authorities of the school, however, state that "the demand for houses in Triplicane is generally very great and prices of houses and house-sites, especially in the Viraraghava Mudali Street in which the school is situated, are rising rapidly. If we miss this opportunity we may not be able to get this house again for the school."

4. It is therefore for consideration whether the Director of Public Instruction may be asked, as in G.O. No. 366, Educational, dated 11th June 1907, to arrange for the examination by the Government Solicitor of the title-deeds of the building proposed to be purchased and to get the building examined and valued by the Consulting Architect or whether sanction may be given in advance to the purchase of the building subject to the scrutiny of the title-deeds in due course—compare G.O. No. 767, Educational, dated 18th November 1907.

K. RANGASWAMI AIYANGAR—15-6-10.

The Director of Public Instruction may, I submit, be asked to get the title-deeds examined, unless this is likely to involve an unreasonable delay, in which case he may come up to Government again, with, if possible, an indemnity bond executed by the Managers.

S. H. SLATER—15-6-10.

Honourable Member—

It would be best if possible to have the title-deeds examined and the building valued. The Director of Public Instruction may be asked in the first instance to have this done.

L. M. WYNCH—17-6-10.

Yes. We should know the title and value before we agree to a grant.

M. H[AMMICK]—20-6-10.

Please draft Official Memorandum to the Director of Public Instruction accordingly.

L. M. WYNCH—21-6-10.

The draft memorandum placed below is submitted for approval.

P.R.—22-6-10.

K.R.—22-6-10.

Issue.

S. H. SLATER—23-6-10.

[Memorandum No. 1149-1, Educational, dated 23rd June 1910.]

From the Director of Public Instruction R.C. No. 3234/10, dated 31st August 1910.

With reference to the portion marked **A** at end of Director's letter on page 8 of current-file, the Director of Public Instruction may be requested to obtain, for inspection, attested copies of the title-deeds relating to the property and to submit the report called for in Memorandum No. 1149-1, dated 23rd June 1910, at an yearly date.

2. The draft memorandum placed below is submitted for approval.

P.R.—7-9-10.

T. KANAKASUNDARAM PILLAI—7-9-10.

May issue.

S. H. SLATER—8-9-10.

L. M. WYNCH—9-9-10.

[Memorandum No. 1149-2, dated 9th September 1910.]

From the Director of Public Instruction, No. 3234/10, dated 22nd October 1910.

Submitted that the report called for in Memorandum No. 1149-2, dated 9th September 1910, may be awaited.

P.R.—29-10-10.

K.R.—31-10-10.

M. S. MASCARENHAS—1-11-10.

From the Director of Public Instruction, No. 3234/10, dated 17th March 1911.

The report called for in Memorandum No. 1149-2, dated 9th September 1910, may be awaited. The present letter does not take us much further.

P.R.—28-3-11.

K.R.—28-3-11.

G. F. PADDISON—29-3-11.

From the Director of Public Instruction, No. 3234/10, dated 6th December 1912.

From the Director of Public Instruction, No. 3234/10, dated 13th December 1911.

Submitted that the result of the Director of Public Instruction's examination of the documents connected with the property may be awaited.

P.R.—15-12-11.

R. SUNDARAM AIYAR—15-12-11.

M. S. MASCARENHAS—16-12-11.

From the Director of Public Instruction, R.O.C. No. 3234/10, dated 11th May 1912.

Papers may lie over as stated above.

P.R.—17-5-12.

C. RAMANUJACHARI—17-5-12.

Yes, but this is a current pending since June 1910.

M. S. MASCARENHAS—18-5-12.

From the Director of Public Instruction, No. 3234/10, dated 1st August 1912.

Please see memorandum No. 1149-1, dated 23rd June 1910, in which the Director of Public Instruction was requested to have the title-deeds of the building and site proposed to be purchased for the Hindu High school, Triplicane, examined by the Government Solicitor and the building examined and valued by the Executive Engineer, Presidency division. The Executive Engineer has estimated the value of the building at Rs. 2,435; and the Government Solicitor states that the proposed sale of the premises appears to be in order.

2. It is for consideration whether the grant of Rs. 1,333-5-4 (or Rs. 1,330 in round figures) may be sanctioned on the usual terms and subject to the further condition that the reconveyance of the house in Subrahmaniam lane after the discharge of its mortgage and an encumbrance certificate for the period subsequent to 13th October 1910 be produced before the grant is paid. The Director of Public Instruction recommended the grant even before the title-deeds were examined.

3. The file may be submitted to His Excellency the Governor for orders with reference to his note (as Honourable Member) on page 2 *ante*.

P.R.—13-8-12.

Submitted that the grant may be sanctioned subject to the conditions at '**A**' above.

As regards the *amount* of grant, the school authorities applied in April 1910 for the grant of *one third* of the cost, the price of the building agreed upon being Rs. 4,000. Since then, the Grant-in-aid Code has been amended so as to admit of *half* grant; and the Executive Engineer has valued the building at Rs. 2,435.

The question now is whether the Engineer's valuation or the actual account agreed upon should be taken as the basis for the grant. Article 54 (1) of the code as revised provides that the grant "promised shall not exceed one-half of the total cost of the work stated in the "management's estimate as approved by the Director of Public Instruction and "modified by the Public Works Department." Apparently this refers to the construction of new buildings only. It is for consideration whether the grant as applied for, viz., Rs. 1,333 may be sanctioned or the grant as representing one-half of the Engineer's valuation, viz.: Rs. 1,217 may be paid. In the latter case it is not clear whether the estimate takes into account the value of the site with reference to the conditions of the locality. Please see the Honorary Secretary's letter on page 4.

C.R.—15-8-12.

His Excellency the Governor—

Seeing that the Public Works Department estimate of the value of the buildings—Rs. 2,435—was framed two years ago, that it contains no reference to site value, and that real property is rising in value in Madras it is, I submit, safe to assume that the grant applied for—Rs. 1,333-5-4—does not exceed half the present value of building and site and is therefore within the Code limit. I would sanction that amount.

L. DAVIDSON—16-8-12.

[G.O. No. 763, Educational, dated 21st August 1912.]

EDUCATIONAL DEPARTMENT.

READ AGAIN G.O., No., dated 19.....

" " " " " 19.....

READ ALSO:—

C. No. 3149, From the _____, No. _____, dated 9-6-1910
 1742
 " " 2105 " " " " 31-8-10
 3064 " " " " 22-10-1910
 3096 " " " " 6-12-11
 1383 " " " " 13-12-1911
 2143 " " " " 11-5-12
 Note by the Chief Engineer " " " " 1-8-1912

ORDER.

No. 76358, dated 21-8-1912

THE Government are pleased to sanction a grant not exceeding one-half of the actual expenditure, nor ex-

ceeding Rs. 1330 ³⁻⁵⁻⁴ towards the ^(purchase) cost of

a house for the provision of additional accommodation for the primary department of the Hindu high school, Triplicane subject to the following conditions:—

(1) That in carrying out the work the suggestions of the Chief Engineer in his note read above are adopted;

1 (2) that the work is completed before the

and (3) that a certificate of the actual expenditure incurred on the work is submitted before the

(4) that (all other) conditions prescribed in the Grant-in-aid Code have been duly complied with.

2. On the above conditions being fulfilled the grant will be paid as funds become available.

(b) that the ^{mortgage} reconveyance of the house in Subrahmanyan Lane, after the discharge of its mortgage and an encumbrance certificate ^{relating to the property in Narayana Murali St.} for the period subsequent to 13th October 1910 ~~are~~ ^{be produced} ~~be produced~~ ; and

(ii) that the remuneration is produced
together with a fresh Encumbrance certificate
covering the period subsequent to

13. *Despatched*
DESPATCHED
22 AUG 1912
Wt. 6 cups of 26/9/12
with apple

The Director of Public Instruction with plans and estimates.
 „ Accountant-General.

E-7. (order only) ES.

$$\frac{19.8.12}{20.8.12} \quad \frac{CA}{20.8.12}$$

relating to the
property on Umarayhu
Nadale Street



Received.....191 Registered.....191

Abstract.

EDUCATION J.
LEGISLATIVE DEPARTMENT.

G.O. No. 763 , dated 21st August 1912

ENCLOSURES.

No.

Read the following paper:--

From the Director of Public Instruction, Madras, R.C.No.3234/
1910, dated 9th June 1910.
From the same officer, dated 31st August 1910.
From the same officer, dated 22nd October 1910.
From the same officer, dated 17th March 1911.
From the same officer, dated 6th December 1911.
From the same officer, dated 13th December 1911.
From the same officer, dated 11th May 1912.
From the same officer, dated 1st August 1912.

ORDER:

The Government are pleased to sanction a grant not exceeding one-half of the actual expenditure, nor Rs.1,333-5-4 towards the purchase of a house for the provision of additional accommodation for the primary department of the Hindu high school, Triplicane, subject to the following conditions:--

(1) that the mortgage of the house in Subrahmanyam lane is discharged and the property reconveyed in

accordance

22 / 20P a
accordance with the order of the High Court;

(ii) that the deed of reconveyance is produced together with a fresh encumbrance certificate relating to the property in Viraraghava Midali street covering the period subsequent to 13th October 1910; and

(iii) that all other conditions prescribed in the Grant-in-aid Code have been duly complied with.

2. On the above conditions being fulfilled the grant will be paid as funds become available.

L. D.
21-8-12.

To the Director of Public Instruction
with application.

* Accountant General.

E.T. (Order only).

ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

LOCAL AND MUNICIPAL DEPARTMENT.

Current No., dated 191 ..

G.O., No. 763 .., dated 1912 ..

Number of MS. pages sent { Correspondence including order or orders
(b) Notes. 20 8

Locket. Printing Grant.

Sanctioning a — not exceeding Rs. 1,333-54
towards the purchase of a house for the provision
of additional accommodation required for the
primary department of the Hindu High
School, Triplicane.

(a) Number of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press). Complete
correspondence
and orders. Notes.

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For filing with original ...	...	1	1
Total ...	...	27	20

FOR ISSUE.†

	Letter only.	Complete G.O.	(b) Special issue copies of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India..... Dept.					
Revenue Department.....					
Public Works Department.....					
Educational Department.....					
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Total ...					
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The Accountant-General.....					
The Director of Public Instruction.....		6			
The Surgeon-General.....					
The Sanitary Commissioner.....					
Do. Engineer.....					
Do. Board.....					
The President, Corporation of Madras					
The.....					
The.....					
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Total ...		6			

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‡ To be initialled and dated.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Member^s should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

00TY.

A

B

C

Type may be released after usual interval.
at once.

Type may be released after usual interval.

Clerk.

Clerk.

P. Parnummi Han Clerk.
22 - 8 - 12

Dy. Supdt.

Dy. Supdt.

..... Dy. Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	26.8.12
First proof furnished on.....	26.8.12
Call for revised proof received on.....	26.8.12
Revised proof furnished on.....	26.8.12
Corrected proof received for striking on.....	26.8.12
Final copies supplied on.....	26.8.12

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	27	19	
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