

Educational (1912) Department.

ORDINARY MS.

G.O., No. 663

DATED 23. 7. 1912.

DESPATCHED

[Despatch Abstract.]

Office of the Registrars of books

Approving the proposal of the Director of Public Instruction to change the designation of the fifth clerk in the — to that of typewriting clerk and in the supply to that office of a typewriting machine.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[& L.]
1.

1,000-17-11-11.

DEPARTMENT.

CURRENT FILE.

[1886]

279

4967/12 23-7-12

Papers of the department to which the current belongs.

Number	Date.	Original (=O.) or spare copy (=S.C.)	Remarks. (In this column such of the papers as have been removed for copying, printing, etc., should be marked with a cross.)	Initials of clerk with date in token of return to Reference department.
Public Service notices				
416-7	16-5-12	C		
573	17-11-11	C		
660	19-9-11	doekeh		
356	8-6-11	O		
81	8-2-11	doekeh		
43	24-1-11	C		
491	27-1-11	C		

Papers of other departments.

Department.	Number.	Date.	Original (= O.) or spare copy (= S.C.)	Initials with date of (1) clerk of the Chief Secretariat department acknowledging returns of the paper concerned or (2) Despatcher to denote the return of the papers to departments outside the Chief Secretariat.

EDUCATIONAL DEPARTMENT.

F.D.-80-j.

Received  191 , Registered 5-7 1912.

Subject.

Requesting sanction of Government for the supply of a
Typewriting Machine with the necessary attachment for
typing tabular statements to the Office of the Registrar
of Books.

ENCLOSURES.

No.

Ref. on Cur. No. 4962/12

Spare copies

Station Madras , Dated the 3rd July 1912.

From (Name) The Hon'ble Mr. A.G. Bourne, D.Sc., F.R.S., C.I.E

(Designation) Director of Public Instruction,

Madras.

To the Secretary to the Government of Madras,
Educational Department.

Sir,

I have the honour to request that the sanction of
Government may be obtained for the supply of a Type-writing
Machine with the necessary attachment for typing tabular
statements to the office of the Registrar of books.

2. The necessity for the proposed supply of the
machine is explained by the Registrar as follows:-

"Paragraph 8 in G.O.No. 491, Judicial (confidential)

K. dated 1st April 1910, substitutes the District Magistrates
and the Chief Presidency Magistrate in the place of the
District Registrars in regard to the work connected with the
registration of books, without at the same time imposing
upon the District Magistrates the duty of receiving the books
sent for registration by printers within their respective
jurisdictions. As a consequence of this order the corres-

pondence

correspondence with the printer^(S) in the District has grown to a very large extent as it will be easily seen from the following table.

	1907.	1908.	1909.	1910.	1911.
Number of letters despatched	802	1,500	2,070	2,780	2,920
Number of presses in the Presidency	490	500	528	569	612
Number of registered publications	1574	2,207	2,740	3,459	3,722

From this table it may be gathered that the letters despatched from this office in the course of 1911 were more than three times the letters despatched in the course of 1907. In the same five years, the number of publications registered has grown to very nearly double of what it was in 1907. As a matter of course, the Registrar of Books has to deal directly with the responsible proprietors of all the presses in the Presidency - more than 600 in number - by sending them letters of demand for books for registration as well as for supply to the Libraries of the India Office and the British Museum in London, calling upon them to correct errors and explain delays in the submission of books and their memoranda of particulars, sending them very often a very large number of reminders, and giving them warnings regarding their violations of the provisions of the Book Registration Act. I have further to state that the correspondence with the District Magistrates, the Chief Presidency Magistrate in Madras, the Deputy Inspector General of Police, C.I.D., the Librarians of the India Office and the British Museum in London has grown also to a considerable extent. I fully believe that, in the above circumstances, you will be pleased to obtain the sanction of Government for the supply of a typewriter to this office, so that time and labour may be saved thereby, and the work of the office may be done with greater despatch. I may also mention in this connection that a clerk on the staff of the office knows how to type."

Para 3. Regr's letter
on p. 2 of G.O. 416-7
14-5-12

3. It is also requested that the sanction of Government may be obtained for a change in the designation of the 5th clerk into that of "Typewriting clerk" subject to the condition that his pay shall on no account exceed the present pay of the post Viz., Rs. 25 per mensem. A condition almost similar to the one suggested above was imposed in the case of Typewriting clerks attached to the Offices of the Inspectors and Inspectresses of Schools (G.O.No. 660 Educational, dated 19th September 1911)

I have the honour to be,

S i r,

Your most obedient servant,

R. G. Griev.

For Director of Public Instruction.

P.V.S.

aa
3.7.12

NOTE FILE.

It is also requested that the sanction of Government may be obtained for a change in the designation of the clerk in the office of the Typewriting Clerk, subject to the condition that his pay shall on no account exceed the pay of the Post-Vin. No. 12 per annum. A condition almost similar to the one suggested above was imposed in the case of Typewriting clerks attached to the Office of the Inspector and Inspectors of Schools (D.O.No. 550) Educational, dated 1st September 1914.

I have the honor to be,
Your most obedient servant,

For Director of Public Instruction.

T.V.S.
2/10/14

C. No. 1536 From the S.P.G. No 4967/12 dated 3-7-1912.

SUBJECT. Change of designation of the 5th clerk in the office of the Reg^r of Books to that of a typist and the supply of a typewriting machine to his office.

Q

Please see page 6 of G.O. 43 Vol 1, 24th January 1911 for the establishment in the office of the Registrar of Books. The proposal is to convert the post of the 5th clerk on Rs 25 per m. to that of a typist on Rs 25 and to supply a typewriting machine to the office of the Registrar.

2. Though there is no additional expenditure on account of the pay of the clerk, the supply of a typewriting machine will, according to the Financial Department, involve an average

of Rs 65." The S.P.G. (however seems) to have made out a case for the supply of a typewriting machine to the Registrar of Books. His proposals may therefore be approved.

3. The pay of a typist is either Rs 20-1-25, Rs 25-1-35 or Rs 35-1-50 according as he has passed either the Govt. Technical examination in typewriting in the elementary, intermediate or advanced grade. If the post on Rs 25 is to be converted into that of a typist it is for consideration whether the pay of the post may be fixed at Rs 20-1-25, the present incumbent being allowed to draw the maximum pay, namely, Rs 35-1-50.

4. The file may be forwarded to the Financial Dept. U.O. for remarks as to whether the proposals may

N-4 of G.O. 536 Vol 1
8.6.11

vide p. 4 of the Public Service notification

cf. G.O. 460 Vol 1, 19-9-11
" 356 " 28-6-11

y. A

be accepted with the modification suggested in para. 3 supra.

25
11-7-12

Blue 1836-1

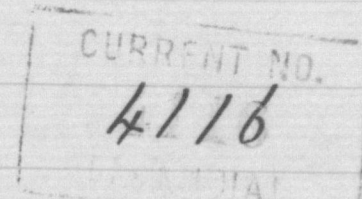
PP 10-7-12 CA 10-7-12

11-7-12

Final. no.



11



Regd 11. 7. 12

Financial Department.

Present pay of the clerk - Rs 25

Proposed Rs 20-1-25 No 233/4

Saving per month Rs 11

or Rs 15 per annum

* For precedents

vide G.O. 356 Est D.S. 6.11 Y

660 - 319.9.11 X

The proposal at A on page 1 ante

may, it is submitted, be accepted in Financial.

13-7-12 13-7-12

C.R. 13-7-12

15-7-12

To departmental copy

Final no. 4116-1 16-7-12

PP 16-7-12



Educational Department

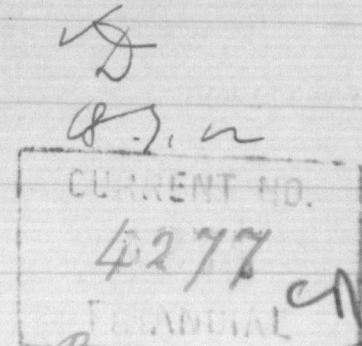
A draft order is submitted for approval. It may be requested to give this sanction a new number.

PP 17-7-12 CA 17-7-12

Blue 1836-2

18-7-12

18-7-12



Regd 19-7-12

Financial Dept.

For the Registrar

The sanction may be registered
as No 117 of 1912-13 and the file
returned to Educational.

VER
20.7.12.

107.12

Find no. 4277-1
20. 7. 11

7th Educational no.



C.No.1836, from the D.P.I., No.4967/12, d/3-7-1912.

ORDER:
Mis.

10663823-7-12

Spd 7

The Government approve the proposal of the D.P.I. to change the designation of the fifth clerk in the office of the Registrar of Books to that of typewriting clerk and sanction the supply to that office of a typewriting machine with the necessary attachment for typing tabular statements.

2. The pay of the clerk will ~~now~~ ^{be} altered from Rs25 into a progressive scale of Rs20-1-25. The present incumbent will, however, continue to draw the maximum pay of the post, namely, Rs25 per mensem.

3. This sanction will be registered as No. 117 of 1912-13.

P.R.
17-7-12.

Ca
17-7-12

5
18/7/12

To the D.P.I.

" Supt. of Stationery.
" A.G.
" Finl. Dept.

Ans
25/7

5 to.
24/7/12

When given for copying
When copied
When examined
When signed

191

READ AGAIN G.O., No. 191 . DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH DETAIL.

PAPERS NOT BEARD UP, BEING MEANT FOR DESPATCH IN ORIGINAL.

A A A A A A A

V.B.—

- A = Copy in full
- E = Not to be copied.
- P = Copy abstract only.
- Q = Copy Heading only