

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1912

Enclosures

Spare copies

G.O. No. 587, 3rd July 1912.

University of Madras.

Recording papers relating to the question of showing the charges of the various University examinations separately.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

1912

Enclosures

Spare copies

G.O. No. 587, 3rd July 1912.

University of Madras.

Recording papers relating to the question of showing the charges of the various University examinations separately.

GOVERNMENT OF MADRAS.
EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

Memorandum No. 1447-1, Educational, dated 17th May 1912.

With reference to statement B of the statements appended to the report on the audit of the accounts of the University for the year ending 31st March 1911 printed with G.O. No. 263, Educational, dated 21st March 1912, the Accountant-General will be requested to state whether it would not be possible to show in this statement the total expenditure on account of each examination separately as well as the remuneration to examiners.

T. E. MOIR,
Ag. Secretary to Government.

To the Accountant-General.

II

Letter—from J. F. GRAHAM, Esq., M.A., I.C.S., Officiating Accountant-General, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 10th June 1912.

No.—O.A. 9—5315.

In reply to your Memorandum No. 1447-1, Educational, dated 17th May 1912, I have the honour to forward herewith a copy of letter No. 1980, dated 1st June 1912, from the Registrar of the University from which it will be seen that it would not be possible, without very considerable changes in the present method of conducting University examinations, to maintain the accounts of University in such a way as to allow of the preparation of an accurate statement showing the yearly cost of each examination separately, as desired by Government.

ENCLOSURE.

Letter—from F. DEWSBURY, Esq., Registrar of the University of Madras.

To—the Chief Superintendent, Accountant-General's Office, Madras.

Dated—the 1st June 1912.

No.—1980.

In reply to your letter No. O.A. 9-3868, dated 31st May 1912, I have the honour to state that it would not be possible, without very considerable changes in the present method of conducting University examinations to maintain the accounts in this office so as to allow of the preparation of an accurate statement showing the yearly cost of each examination.

2. The cost of examinations may be considered under the following heads:—

(a) general printing, (b) printing and packing of question papers, (c) stationery, (d) postages and telegrams, (e) remuneration to superintendents, (f) remuneration to examiners, (g) travelling expenses of examiners, (h) miscellaneous expenses, including carriage of parcels, petty charges at centres, coolies, etc.

3. With regard to (a), (b) and (c), it would, no doubt, be quite possible to keep separate accounts of all printing and stationery which directly relate to separate examinations. A considerable quantity of printing is, however, general for all examinations, e.g., instructions to examiners, rates of remuneration, bill forms, etc. No accurate apportionment of these charges would be possible. Similarly it would be difficult to make a fair division of the payments under (d) and (h) above.

4. It is with regard to (e) superintendence and (g) travelling expenses, that the greatest difficulty would be experienced. At present candidates for quite different examinations often sit together in the same hall. This arrangement is made with a view to the resulting economy both of space and expenditure. Candidates answering different papers may be placed closer together than would otherwise be permissible, and fewer superintendents (especially chief superintendents) are required. Again, examiners travel to Madras to attend meetings for the discussion of question papers or results which relate to more than one examination. The same examiner may be engaged on work connected with the Matriculation, Intermediate and Arts Degree examinations, and may incur travelling expenses which cannot be debited against any one examination.

5. I am therefore of opinion that it is not at present possible to show with any accuracy the cost of conducting each separate examination, and that, even if the present examination system were modified so as to admit of the separation of the cost of superintendence charges for different examinations, the changes introduced would entail additional expenditure and would allow of nothing more than an approximate figure being given in each case.

Order—No. 587, Educational, dated 3rd July 1912.

Recorded.

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 587, EDUCATIONAL, DATED
3RD JULY 1912.

[SUBJECT.— *Charges of the various University examinations.*]

Remarks of the Hon'ble Sir Harold Stuart on the perusal file, dated 26th April 1912:—

I think statement B (on page 5 of G.O. No. 263, Educational, dated 21st March 1912) should show all the charges for examinations and not simply the remuneration of examiners. I presume that most of the expenditure on contingencies is on account of examinations.

H. A. S[UART]—27-4-12.

Note the Honourable Member's remarks on G.O. No. 263.

T. E. MOIR—30-4-12.

Submitted that the Accountant-General may be consulted as to whether it may not be possible to include all the charges on account of examinations in statement B. A draft memorandum is placed below for approval.

S.K.—8-5-12.

Attention is, however, invited to the remark at the foot of statement IV printed on page 8 of G.O. No. 169, Educational, dated 28th February 1912 in which it is stated that it is impossible to show the charges for "printing, stationery, travelling charges, etc.," separately for each examination. Please see also the note of the Financial Department (paragraph 4) on page 5 of the notes connected with that Government Order.

The memorandum may, however, issue.

C. RAMANUJACHARI—10-5-12.

The draft is for approval.

T. E. MOIR—11-5-12.

Approved.

M. H[AMMICK]—15-5-12.

Issue.

T. E. MOIR—17-5-12.

(Memorandum No. 1447-1, Educational, dated 17th May 1912.)

No. 587, EDUCATIONAL, 3RD JULY 1912.

From the Accountant-General, dated 10th June 1912, No. O.A.G.-5315.

Please see the letter from the Registrar of the Madras University dated 1st June 1912. The difficulty of separating the cost of each examination is clearly explained in this letter. It is for consideration whether in the circumstances stated the question may be dropped and the papers recorded.

2. A draft is submitted for approval.

T.K.—25-6-12.

C. RAMANUJACHARI—25-6-12.

L. DAVIDSON—26-6-12.

I do not think we need press for a change.

M. H[AMMICK]—28-6-12.

H. A. S[TUART]—1-7-12.

[G.O. No. 587, Educational, dated 3rd July 1912.]

[E. & L.]
74

2,000-15-3-00

Educational DEPARTMENT.

READ AGAIN G.O., No., dated 19 ..

" " " " 19 ..

READ ALSO:-

C. No. 1652, From the A.G., No. O.A.G.-5315 dated 10-6-1912.

" " " " 19 ..

" " " " 19 ..

ORDER.

P.S.

No. 587, dated 3-7-1912.

Recorded.

T.K. CA
25/6/12 28/6/12J
26/6/12

ORDINARY.

PREFERENCE.

URGENT (a).

Educational
LOCAL AND MUNICIPAL DEPARTMENT.

Current No., dated 191

G.O., No. 587, dated 3. 7. 191 2.

Number of MS. pages sent { Correspondence including order or orders
(b)
Notes.....

Locket. University examination of Madras

Recording paper relating
to the question of showing
the charges of the various
University examinations separatelyNumber (c) of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press).Complete
correspondence
and orders.

Notes.

FOR RECORD.*

Madras Records ...
Ooty Records ...
For filing with original ...

Total ...

FOR ISSUE.†

Signature copies.....

India Office.....
Govt. of India..... Dept.
Revenue Department.....
Public Works Department.....
Educational Department.....
..... Dept.
..... Dept.
..... Dept.
..... Dept.

Spare copies.

The C.M.C.
The Collector of.....
The P.D.B.
The Accountant-General.....
The Director of Public Instruction.....
The Surgeon-General.....
The Sanitary Commissioner.....
Do. Engineer.....
Do. Board.....
The President, Corporation of Madras.....
The.....
The.....
The.....
The.....
The.....

Total ...

* Copies distributed on ‡ (Press Clerk.)

† Copies distributed on ‡ (Despatcher.)

‡ To be initialed and dated.

INSTRUCTIONS FOR THE
SECRETARIAT.(a) If a paper is marked to be printed
urgently, the Superintendent of the section
concerned should sign the Press slip. The
Superintendent should exercise a careful discre-
tion in the matter.(b) Each letter, memorandum, or order, or set
of orders, in the file of correspondence should be
headed in succession with the Roman numeral I,
II, III, etc., the number being written in red ink
or blue chalk above the item. The particular
papers to be printed in the special issue-copies
should be indicated by the Roman numeral (I,
II, etc.) by which that item has been headed in
the correspondence file. All matter, including
marginal remarks or references, to be printed
should be written in ink and matter which should
not be printed should be encircled. Initials and
signatures that are not quite legible should be
re-written distinctly.(b¹) For rules regarding printing of notes,
see the rules in G.O., No. 1220, Public, dated
30th November 1900.(c) The number of copies and the details of
distribution should be filled in by the Superin-
tendent or Referencer concerned.(d) In the absence of special instructions to
the Press to keep matter standing for a specified
period, ordinary papers of 8 pages and under
will be kept standing for one week, and larger
papers for two weeks only. The type of notes
and of all confidential papers is distributed
immediately after striking.(e) This slip, properly and completely
filled in, should accompany every paper sent to
Press; it will be returned by the Press when
proofs are furnished; it should be sent to the
Press when a call is made for revised proofs or
when a corrected proof is sent for striking.
When finally returned by Press it should
be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of
the Press, a paper has been marked urgent
unnecessarily, he should send the Press slip to
the Registrar with a remark to that effect.(b) Unless a note to the contrary is made
against the matter, pencil entries should not
be printed. The Superintendent of the Press
may bring to the notice of the Registrar
any instance of incomplete or careless editing.(c) Signature copies of letters to the
Secretary of State or to the Government of
India should be printed on hand-made paper.(d) This slip should be returned by the Press
to the Secretariat when proofs are furnished; it
will be sent back to the Press when proofs
are returned corrected and should be finally
returned to the Secretariat when struck-off
copies are supplied.(e) The names of the Secretary and Members
should be printed in full when they occur on
the right hand side, but only the first time when
they appear on the left side, the initials alone
being printed later.

A
Please send proof in triplicate. The papers have been carefully edited.

B
Proof returned corrected. Please strike off and send number of copies as indicated.
Type may be released after usual interval at once.

C
As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Type may be released after usual interval.

.....Clerk.

.....Clerk.

.....Clerk.

.....Dy. Supdt.

.....Dy. Supdt.

.....Dy. Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	11.7.12 <i>LB</i>
First proof furnished on.....	15.7.12 <i>LB</i>
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	25-7-12 <i>LB</i>
Final copies supplied on.....	31-7-12 <i>LB</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	24	19	
" " " Issue.....	1		
For Volumes.....	16		
For E.T.....			
Total ...	50	19	