

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1912.

Enclosures

Spare copies

G.O. No. 216, 6th March 1912.

Public Service Notification.

Exempting foremen and compositors in jail and district presses from the operation of article 1 of the — and including those appointments in column B of the table appended to article 2 of the —.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1912.

Enclosures

Spare copies

G.O. No. 216, 6th March 1912.

Public Service Notification.

Exempting foremen and compositors in jail and district presses from the operation of article 1 of the — and including those appointments in column B of the table appended to article 2 of the —.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper :—

Reference from the Board of Revenue (Land Revenue), No. 6325/11-2, dated 21st December 1911.

The Hon'ble Mr. R. B. CLEGG.

Read—the following papers :—

(i)

G.O. No. 2838, Revenue, dated 18th September 1911.

(ii)

Letter—from F. R. HEMINGWAY, Esq., I.C.S., Acting Collector of Coimbatore.
To—the Secretary to the Commissioners of Land Revenue.
Dated—the 17th November 1911.
No.—R.O.C. 1457-(o)/Acct. Supt. of 1911.

1 to 2.

3. The Superintendent, Government Press, Madras, was requested by me to nominate a duly qualified man under the examination rules for appointment as Foreman of the Jail Press, Coimbatore, in the place of the present acting Foreman T. S. Ramachandra Rao. In making the nomination, the Superintendent has remarked (a copy of his letter accompanies) that it appears to be doubtful whether the examination rules applicable to District Press (*vide* paragraphs 6 and 7 of the Press Manual) are in force, now that the District Press has been converted into a Branch Jail Press. I solicit the Board's orders on this question.

ENCLOSURE.

Letter—from T. FISHER, Esq., Superintendent, Government Press, Madras.
To—the Collector of Coimbatore.
Dated—the 10th November 1911.
No.—Ref. 19319.

In reply to your No. 1457, dated the 8th November 1911, I have the honour to state that it is not my practice to recommend a man who is not competent for a post. As, however, you require a man with more proof-reading experience, I am willing to send instead a proof-reader named T. Coomaraswamy. He has twenty-one years' service here and has passed the Elementary Examination both in Compositor's work and Proof-reader's work. He has acted as Foreman in the Nilgiri Branch Press and was for three years responsible for the reading of the gazette of that district and gained some experience in Press and Machine work there. He has also acted as Foreman of the Postmaster-General's Press, Madras, during a leave vacancy. Although he is not as good a compositor as the other man, he will probably suit your purposes. I would point out that the Collector's office is responsible for the accuracy of the gazette, and that, at the Penitentiary Branch, convict proof-readers are employed.

2. With reference to paragraph 3, it appears to be doubtful whether the examination rules applicable to District Press are in force, now that the District Press has been converted into a Branch Jail Press. My nominee can rise to a post on Rs 120 at the Madras Jail Press without passing any general educational examination. My experience is that the Presses which are least efficient are those which have Foreman recruited from the clerks, who naturally look for further promotion in the general line.

(iii)

Reference—from the Board of Revenue (Land Revenue).
To—the Superintendent, Government Press, Madras.
Dated—the 29th November 1911.
No.—6325/11-1.

With reference to his letter No. Ref. 19319, dated 10th November 1911, to the Collector of Coimbatore, the Superintendent, Government Press, is requested to forward a copy of the examination rules which are applicable to the foremen and compositors employed in the Madras Jail Press.

(iv)

Letter—from T. FISHER, Esq., Superintendent, Government Press, Madras.
To—the Secretary, Board of Revenue (Land Revenue).
Dated—the 4th December 1911.
No.—Ref. 20862.

With reference to Board's (Land Revenue) Reference No. 6325/11-1, dated 29th November 1911, I have the honour to state that appointments except those of Store-keeper and Proof-reader in the Penitentiary Branch Press are excluded from the operation of article 1 of the Public Service Notification—*vide* column B, page 4. A copy of the rules in octavo size is sent herewith for reference.

Reference—No. 6325/11-2, dated 21st December 1911.

Submitted to Government.

2. The Board recommends that the Foreman and the compositor in the Coimbatore Jail Press may be exempted from the operation of the rules in paragraphs 6 and 7 of the District Press Manual as well as from the provisions of rule 1 of the Public Service Notification on the analogy of the rules governing appointments in the Penitentiary Branch of the Government Press, Madras.

W. G. MCFARLAND,
Secretary.

To the Secretary to Government, Educational Department.

Order—No. 216, Educational, dated 6th March 1912.

The Board of Revenue will be informed that of the qualifications of press employes specified in paragraphs 6 and 7 of the District Press Manual it is only the general educational qualification prescribed for all persons whose pay exceeds Rs. 20 *per mensem* which finds place in the Public Service Notification; except in that case therefore the sanction of Government is not required for exemptions.

2. The Government consider, however, that the exemption recommended by the Board on behalf of the foreman and the compositor of the Coimbatore Jail Press should be made applicable also to similar appointments in all the Jail and District Presses. Appointments of this class will accordingly be added to the list of posts which are excluded from the operation of article 1 of the Public Service Notification and specified in column B of the table appended to article 2 of the notification.

3. The following notification will be published in the *Fort St. George Gazette* :—

NOTIFICATION.

"In column B of the table appended to article 2 of the Public Service Notification published in Part I-B of the *Fort St. George Gazette*, dated 6th February 1912, under 'Presses' after '(v) appointments in the examining department.'

Add the following :—

"In jail and district presses—
appointments of foremen and compositors".

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Board of Revenue (Land Revenue).
" Commissioner for Government Examinations.
" Revenue Department.
" Judicial Department.
Gazette (notification).

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 216, EDUCATIONAL, DATED
6TH MARCH 1912.

[SUBJECT.—*Exclusion of the posts of foreman and compositor in the Central Jail Press, Coimbatore, from the operation of the examination rules.*]

Previous papers :

G.O. No. 483, Educational, dated 25th June	1891.
" " 745 " " 5th October	1894.
" " 534 " " 17th September	1897.
" " 409 " " 15th June	1905.
" " 2918, Revenue " 30th September	1911.

*From the Board of Revenue (Land Revenue), dated 21st December 1911,
No. 6325/11-2.*

The question of excluding the posts of foreman and compositor in the Central Jail Press, Coimbatore, is one for consideration in the Revenue department in the first instance. The file may be sent to that department u.o. for remarks.

P.R.—5-1-12.

R. SUNDARAM AIYAR—3-1-12.

M. S. MASCARENHAS—3-1-12.

To the Revenue Department.

REVENUE DEPARTMENT.

Paragraphs 6 and 7 of the manual for district presses prescribe certain technical and general educational qualifications for the employés in district presses.

The Collector of Coimbatore requested the Superintendent, Government Press, to nominate a duly qualified man under the examination rules for appointment as foreman of the Coimbatore Jail Press on Rs. 40—2—50. The Superintendent, Government Press, in recommending an unpassed candidate, expressed a doubt as to whether the examination rules applicable to district presses were applicable to the Coimbatore press since it has been converted into a jail press. The Collector of Coimbatore referred the question for the orders of the Board of Revenue. The Board apparently considers that they do apply and recommends that the foreman on Rs. 40—2—50 and the compositor on Rs. 20—2—30 in the Coimbatore jail press may be exempted from the operation of the rules in paragraphs 6 and 7 of the district press manual, as well as from the provisions of rule 1 of the public service notification on the analogy of the rules governing appointments in the Penitentiary branch of the Government Press, Madras, where all appointments except those of storekeeper and proof-reader are exempt from the provisions of article 1 of the Public Service Notification.

2. The provisions of article 1 of the Public Service Notification should be held to apply to the appointments in jail presses in as much as they are not among the exemptions in article 2.

The reasons for similar posts in the Penitentiary branch of the Government Press being exempted from the scope of the public service notification are :—

(1) that imposers and compositors who are passed candidates cannot be obtained in sufficient numbers to keep the establishment to its full strength, and

(2) that a foreman of a composing department and the assistant composing departments should be practical compositors, purely literary qualifications not being essential.

If passed candidates could be obtained for employment in the Coimbatore district press, now abolished, candidates should be available for the jail press as well. But apparently qualified men technically skilled are not available on the present occasion, and the Superintendent, Government Press, proposes to send a man now employed in the Government Press. In the circumstances the exemption of the foreman and compositor of Coimbatore jail press recommended by the Board may, it is submitted, be approved.

V.P.—22-1-12.

I think so.

J. T. GWYNN—25-1-12.

What was accepted as applicable to the Penitentiary press in G.O. No. 534, Educational, dated 17th September 1897, applies, I think, with added force to a press in a small up-country town such as Coimbatore.

A. G. CARDEW—27-1-12.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

The Public Service Notification contains no provision requiring the foreman and the compositor in jail presses to possess all the qualifications mentioned in paragraphs 6 and 7 of the district press manual. The only rule in the Public Service Notification which affects the posts of foremen and compositors is article 1 of the notification. What is now required is, therefore, to exclude the posts of foreman and compositor in the Coimbatore jail press from the provisions of article 1 of the public service notification.

2. A draft order is submitted for approval. If approved, it may be sent to the Revenue Department u.o. for acceptance.

P.R.—31-1-12.

R. SUNDARAM AIYAR—31-1-12.

Yes, with the enquiry whether the exemption should not be general to similar appointments in all districts, but perhaps there are no others.

L. DAVIDSON—1-2-12.

To the Revenue Department.

REVENUE DEPARTMENT.

The Board has recommended that the foreman and the compositor in the Coimbatore jail press may be exempted from the operation of the rules in paragraphs 6 and 7 of the district press manual as well as from the provisions of article 1 of the Public Service Notification. In the Educational draft it is proposed to sanction the exemption from the latter and no mention is made of the exemption from the rules in paragraphs 6 and 7 of the district press manual. The Educational

I think so.

J. T. GWYNN.

Department may, it is submitted, be requested to supply this omission which, otherwise, may be construed as a refusal to sanction the exemption.

2. With reference to the question whether the exemptions should not be general to similar appointments in all districts, it is submitted that in no other district has the district press been transferred to the jail. But under G.O. No. 2918, dated 30th September 1911, the printing work of the North Arcot district is to be done by

Paragraph 3 of Mr. Fisher's letter at page 8 of the current file in G.O. No. 2918, dated 30th September 1911.

the Vellore Jail with an establishment similar to that allowed to the Coimbatore jail press. Submitted therefore that there is no objection to the exemptions being made general.

V.P.—9-2-12.

Why limit the exemption to jail presses? Why not allow it for all district presses?

J. T. GWYNN—13-2-12.

Attention is invited to paragraph 3 of G.O. No. 483, Educational, dated 25th June 1891, from which it will be seen that the posts of compositor and apprentice were brought under the scope of the notification establishing the primary school examination, *there being a general consensus of opinion among Collectors that the higher appointments in the district presses should be filled only by passed men.* From the notes to G.O. No. 745, Educational, dated 5th October 1894, it will appear that in connection with the revision of the public service notification the Superintendent, Government Press, urged in December 1893 the exclusion of the appointments from the scope of the examination rules as it was impossible to get passed primary school men for the technical branches of the press. The Government, however, ruled that in district presses, the compositors on Rs. 15, Rs. 20, Rs. 30 and Rs. 50 must be matriculates or upper secondary men and compositors on Rs. 10 and Rs. 12 and the apprentices and the attender on Rs. 7 must have passed the primary examination. The primary examination was abolished in G.O. No. 409, Educational, dated 15th June 1905, and since the Public Service Notification requiring the Matriculation or the School Final as the minimum qualification for entry into the public service applies to posts the sanctioned pay of which exceeds Rs. 20 *per mensem*, foremen and compositors on more than Rs. 20 *per mensem* are still under the operation of the public service notification. Neither the Board nor Collectors have asked for exemption from the operation of the Public Service Notification of district press employes, and if it is considered necessary, the Board may perhaps be asked to report whether any difficulty is at present experienced in securing the services of qualified competent candidates for work in district presses. But it is submitted that it does not seem desirable to move in the matter unless the District officers find difficulty in securing passed men in which case they will no doubt approach Government.

U.K.—16-2-12.

V.P.—21-2-12.

Certainly there is no objection to extending the exemption to all jail presses that may hereafter come into existence. I am not quite sure that it should not be extended to all district presses too, but it is perhaps unnecessary to raise the question again.

J. T. GWYNN—22-2-12.

I agree with Mr. Gwynn and would make the exemption general to all jail presses and district presses.

A. G. CARDEW—25-2-12.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A draft order revised in accordance with the recommendation of the Revenue Department is submitted for approval.

If approved, it may be sent to Revenue u.o. for acceptance.

P.R.—29-2-12.

R. SUNDARAM AIYAR—29-2-12.

Revenue has already approved this. The case may go to the Honourable Member.

L. DAVIDSON—1-3-12.

I agree. We want in this matter to secure that the good appointments in the district presses are not kept as places to which to relegate inefficient clerks.

M. H[AMMICK]—5-3-12.

[G.O. No. 216, Educational, dated 6th March 1912.]

From the ~~Secretary to the~~ Board of Revenue, Land Revenue, Ref. No. 6325/11-2, dated 21st December 1911.

ORDER:-
Press

No 21696.3.12

The Board of Revenue will be informed that of the qualifications of press employes specified in paras 6 and 7 of the District Press Manual it is only the general educational qualification prescribed for all persons whose pay exceeds Rs. 20 per mensem - which finds place in the Public Service Notification except in that case therefore the sanction of Government is not required for exemptions.

2. The Govt. consider, however, that the exemption recommended by the Board on behalf of the foreman and the compositor of the Coimbatore Jail press should be made applicable also to similar appointments in all the jail and district presses. Appointments of this class will accordingly be added to the list of posts which are excluded from the operation of article 1 of the Public Service Notification and specified in column B of the table appended to article 2 of the notification.

3. The following notification will be published in the Fort Saint George Gazette:-

"In

best 7/4
6/3

"In column B of the table appended to article 2 of the Public Service Notification published in Part I.B of the Fort St. George Gazette, dated 6th February 1912 under "Presses" after "(v) appointments in the examining department"

Add the following:-
~~"In presses -~~ ^{jail and district}

appointments of foremen and compositors"

L.D.
 1-3-12.

To the Board of Rev. .L.R.
 ,, C.G.E. ✓
 ,, Rev. Dept. ✓
 ,, Judl. Dept. ✓

Gazette (notification).

Notif. No. 54 on page 189
 of Part I.B. of Fort
 St. G. Gazette 2/2.3.12.

Current No., dated 190 ..
 G.O., No. 216, dated 6 .. 3 .. 1912.

Number of MS. pages sent { Correspondence including order or orders
 (b)
 Notes.

Docket Public Service Notification

Exempting foreman & compositor
in joint district press from
the operation of art. 1 of the
and including those appoint-
ment in col. B. of the table app-
ded to art. 2 of the

Number (c) of copies required when struck off (not including
 copies for volumes and editors' table which are retained
 in the Press).

Complete
 Correspondence
 and orders.

Notes

FOR RECORD.*

Madras Records	...	...	...	...	30	15
Ooty Records	...	...	...	...	3	2
For filing with original	...	...	...	...	1	1

Total ... 34 19

FOR ISSUE.†

Signature copies.

	Letter only.	Complete G.O.	Special issue copies (b) of G.O.		Notes.
			No.	Papers.	
India Office					
Govt. of India					
Public Department					
Judicial Department		4			
Financial Department					
Revenue Department		4			
Public Works Department					
Local and Municipal Department					
Dept.					
Total					

Spare copies.

The Director of Public Instruction					
The Comr. for Govt. Examinations		4			
The Superintendent, Govt. Museum					
The Surgeon-General					
The Accountant-General					
The Collector of					
The P. D. B.					
The <u>Board of Rev. L.R.</u>		4			
The					
The					
The					
The					
The					
The					
The					
Total					

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on *(Press Clerk.)

† Copies distributed on *(Despatcher.)

* To be initialed and dated.

[P.T.O.]

A
Please send proof in triplicate. The papers have been carefully edited.

B
Proof returned corrected. Please strike off and send number of copies as indicated.

C
As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Type may be released after usual interval at once.
Type may be released after usual interval.

..... Clerk.

..... Clerk.

..... Clerk.

..... Supdt.

..... Supdt.

..... Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	14/2/12
First proof furnished on.....	24/2/12
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	26/2/12
Final copies supplied on.....	27/4/12

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....			
" " " Issue.....			
For Volumes.....			
For E. T.....			
Total ...			