

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1912.

Enclosures

Spare copies

G.O. No. 98, 6th February 1912.

Teachers' College, Saidapet.

Sanctioning the employment in the — of a mechanic and of certain menial establishment.

Government of Madras.

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Teachers' College, Saidapet.

Sanctioning the employment in the — of a mechanic and of certain menial establishment.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper:—

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department (through the Accountant-General, Madras).

Dated—the 11th November 1911.

No.—Ref. on Cur. 6424.

I have the honour to request you will be so good as to obtain the sanction of Government for the employment in the Teachers' College, Saidapet, with effect from 1st January 1912, of a mechanic for the Physical laboratory on Rs. 30—2—40 and of the following menial establishment:—

One peon for the model school on Rs. 7.

One attender for the Physical laboratory on Rs. 12.

One attender for the Natural Science laboratory on Rs. 12.

One gardener on Rs. 7.

One night watchman on Rs. 6, and also for raising the pay of the present two gardeners on Rs. 6 and Rs. 5 to Rs. 7 each and that of the night-watchman on Rs. 4½ to Rs. 6.

2. The Principal reports that as a result of the reorganization of the college and the taking over of the Agricultural College buildings including the cottages in the farm, and the introduction of the scheme for the award of Secondary School Leaving Certificates into the model school, the menial establishment has become inadequate. The present scale of this establishment and that proposed are given in the annexed statement and the Principal considers that the additional establishment proposed is highly necessary for the reasons stated below:—

(a) The necessity for the additional peon for the model school is felt, as the school which is 250 strong, is located in three separate blocks. It is impossible for one man to attend to all the work in these blocks, as he has to attend to the orders of the headmaster, distribute registers, writing materials, etc., for the various classes, be in charge of maps, etc.

(b) The necessity of an attender for the Physical Science laboratory is too well known to require explanation. The want of an attender for the Natural Science laboratory is keenly felt by the Botany Specialist, who informs me that, while at present he has to purchase specimens from the Agri-Horticultural Society for class use, there would be no need for this expenditure if he had the services of a competent attender, part of whose duty would be to go out every morning collecting the plants

required. The attender would also be of assistance in helping to preserve and mount specimens and would also look after the apparatus and appliances used by pupils and students.

(c) At present there are only two gardeners attached to the college whose duties are to maintain the Kindergarten garden, water the plants in pots, some of which are in the college compound and others in the hostel premises and keep the compound clean. The garden attached to the Teachers' College new buildings has to be revived in connection with the natural science work for the L.T. degree and with the High school Botany classes. It will, I hope, be possible to grow many of the specimens required for class purposes. Further by maintaining a garden scope will be given for out-door practical work. It will thus be seen that a third gardener is very essential.

(d) With the addition of the two new blocks at a distance from the Teachers' College model school, another night peon is essential. The office in which the cash safe is kept is located in the new buildings in which the articles of stationery and office records are also kept. The night-watchman attached to the model school also watches over the hostel premises which contain brass vessels, etc., which are the property of Government.

(e) As regards the mechanic it is stated that the strength of the science section of the L.T. class will be between 30 and 40 every year, that for purposes of effective supervision and on account of the accommodation and apparatus available, it will be necessary to divide it into three batches for practical work, so that one set will work in the Physical laboratory, one in the Chemical laboratory and the third in the workshop with a view to their learning to fit up and adjust apparatus and if not actually to make apparatus at any rate to understand carpentry and tinsmith's work sufficiently to enable them to superintend the making of simple apparatus for their schools by local craftsmen. He further says that the work of looking after the two sets of students in the two laboratories will be quite heavy enough for the science lecturer and that there will be no time for him to superintend the third batch in the workshop. The Principal adds that the helplessness of the science teachers in general in adapting odds and ends of broken apparatus or in mending them is so well known that it is only by watching and endeavouring to imitate the skill of a trained mechanic any satisfactory improvement can be effected.

3. In the circumstances explained I consider the additional establishment proposed and the increase to the present gardeners and night-watchmen to be necessary.

4. I beg to submit herewith the necessary proposition statement and a reappropriation statement for meeting the extra charge on account of the mechanic, peon and attenders during the current year and to state that another statement pointing out the source from which the charge can be met during 1912-13 will be submitted on receipt of the Civil Budget estimates for that year.

The extra charge on account of the night-watchmen and gardener will be met from the contingencies of the college.

5. I beg also to request that the designation of the members of the teaching staff of the amalgamated Teachers' College who are shown as "Assistants" may be changed into "Lecturers" as the Principal considers it desirable—and I entirely agree with him—to make a distinction between the members of the college staff and those of the model school staff who are also designated "Assistants" and that the college staff may accordingly consist of—

- (1) Principal.
- (2) Professor of Education (present Vice-Principal).
- (3) Senior Lecturer.
- (4) Second Lecturer.
- (5) Third Lecturer.
- (6) Fourth Lecturer.
- (7) Fifth Lecturer.

[illegible][illegible]

RE-APPROPRIATION statement.

Major, minor, sub and detailed heads of budget.	Heads of estimate proposed to be increased.				Heads of estimate proposed to be reduced.			
	Amounts as in the sanctioned estimate.	Actual expenditure up to date.	Probable expenditure during remainder of the year.	Amount of additional allotment required.	Amounts as in the sanctioned estimate.	Actual expenditure up to date.	Probable expenditure during remainder of the year.	Amount available for reappropriation.
1	2	3	4	5	6	7	8	9
	RS.	RS.		RS.	RS.	RS.		RS.
22-D. EDUCATION — Government Colleges— Professional. Teachers' College, Saidapet, and Training College, Rajahmundry—								
Salaries	41,943	42,003		60	..	..		..
Establishment ..	1,176	1,238		62	..	..		..
Contingencies ..	2,224	2,259		35	..	..		..
				157				
22-A. EDUCATION—Direction—								
Salaries	..	..			48,058	41,358		* 6,700

* Includes Rs. 1,123 already proposed to be re-appropriated.

ESTABLISHMENT of the Teachers' College, Saidapet.

No.	Present scale.	Pay.	Proposed scale.	Pay.
	Teachers' College, Saidapet.	RS.	Teachers' College, Saidapet.	RS.
1	One peon	10	Office and record peon	10
2	Do.	8	Principal's peon	8
3	Do.	8	Library peon	8
4	Do.	7	Morning duty, treasury peon	7
5	Do.	6	Model school peon	6
6	Model school peon	6	Kindergarten peon	6
7	First gardener	6	Second Model school peon	7
8	Second gardener	5	Physical Science laboratory attender	10-1-15
9	First sweeper, college	5	Natural Science laboratory attender	10-1-15
10	Second do. do.	4	First gardener	7
11	Third do. hostel	3	Second do.	7
12	Scavenger	4	Third do.	7
13	Water-Brahman, model school	5	First sweeper, college	5
14	Night peon	4½	Second do. do.	4
			Third do. hostel	3
			Fourth do. new buildings	4
			Fifth do. students' cottages	3
			First scavenger, model school	4
			Second do. new buildings	4
			Water-Brahman, model school	7
			Do. Teachers' College	6
			Night peon, model school	6
			Do. Teachers' College	6
			Mechanic (30-2-40)	37½

No. Ch. 2/14317, dated 30th November 1911.

Forwarded to Government.

2. The entries in the column "Present scale" have been compared with the audit registers of this office and are correct.

3. There is no audit objection to the proposal being sanctioned by Government.

4. The re-appropriation proposed requires the sanction of Government in the Financial Department. The necessary provision of funds for next year may be made in the budget estimates now before Government.

A NEWMARCH,
Offg. Accountant-General.

Order—No. 98, Educational, dated 6th February 1912.

The Government sanction the employment of a mechanic on Rs. 30—2—40, two attenders on Rs. 12 each, a peon on Rs. 7, a gardener on Rs. 7 and a night-watchman on Rs. 5 in the Teachers' College, Saidapet, with effect from 1st February 1912. The pay of the present gardeners will be raised from Rs. 6 and Rs. 5 to Rs. 7 and Rs. 6, respectively, and that of the existing night-watchman from Rs. 4½ to Rs. 5. This sanction has been registered as No. 224 of 1911-12.

2. The designation of the "assistants" of the college may be changed to "lecturers."

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Director of Public Instruction.
" Financial Department with re-appropriation statement (copy of notes).

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 98, EDUCATIONAL, DATED
6TH FEBRUARY 1912.

[SUBJECT.—*Employment, in the Teachers' College, Saidapet, of a mechanic, two attenders and additional peons and gardener.*]

Previous papers :

G.O.	No. 624,	Educational,	dated 25th November	1909.
"	"	87	"	21st February 1910.
"	"	554,	"	8th October "
"	"	442, Financial	"	19th September "
"	"	136	"	8th March 1911.
"	"	147	"	13th " "
"	"	313	"	26th May "
"	"	355	"	8th June "
"	"	699	"	4th October "
"	"	599, Financial	"	24th November "

From the Director of Public Instruction, No. 6424, dated 11th November 1911.

The Director of Public Instruction requests the sanction of Government for the employment in the Teachers' College, Saidapet, from 1st January 1912 of—

- (1) a mechanic on Rs. 30—2—40 and an attender on Rs. 12 for the Physical laboratory,
- (2) an attender on Rs. 12 for the natural science laboratory ;
- (3) a peon on Rs. 7 for the model school ;
- (4) a gardener on Rs. 7 ; and
- (5) a night watchman on Rs. 6.

He also requests sanction for raising the pay of the present gardeners and night watchman.

2. The necessity for these additional appointments is explained in paragraph 2 of the Director's letter. The Director of Public Instruction considers that the additional establishment proposed and the increased pay recommended for the present gardeners and night watchman are necessary.

3. Under the new regulations for the L.T. degree examination candidates for the Regulation 216 (i) (d) on page 3 of G.O. L.T. degree are required to specialize in No. 624, Educational, dated 25th November 1909. the teaching of one of the following groups of subjects :—

- (1) Mathematics.
- (2) Physical science.
- (3) Natural science.
- (4) History and geography and
- (5) Two languages other than English.

Students of the L.T. class have in consequence to be taught in four or five different sections and to provide for the teaching of physical and natural sciences, the Government have recently strengthened the staff of the Teachers' College by the addition of two assistants on Rs. 250 each—*vide* G.O. No. 147, Educational, dated 13th March

1911, and G.O. No. 355, Educational, dated 8th June 1911. The proposed mechanic and attenders are required to assist these lecturers. It may be noted that mechanics and attenders have been sanctioned for the science laboratories attached to the Government Colleges at Kumbakonam, Rajahmundry and Mangalore.

4. There is at present only a peon on Rs. 6 and no gardener or night watchman in the model school attached to the Teachers' College. Under the scheme for the establishment of model high schools in this Presidency which is now before the Secretary of State, this model school is to be constituted into a separate high school and in this scheme provision is made for the appointment in each model school of a gardener on Rs. 10, two peons on Rs. 8 each and a night watchman on Rs. 5. In these circumstances the appointment of an additional peon in the model school and the appointment of a gardener and a night watchman who will in all probability be transferred to the model school when it is constituted into a separate institution may be approved. Under G.O. No. 442, Financial, dated 8th October 1910, gardeners and night watchmen who are paid from contingencies are not entitled to grain compensation allowance but are to be given increased pay instead. Hence the proposal to increase the pay of the present gardeners and night watchman.

Vide proposition statement on page 11 of letter to India, No. 87, Educational, dated 21st February 1910.

5. The additional cost involved by the Director's proposals is Rs. 86 *per mensem* as follows:—

	RS.	A.	P.
One mechanic, average pay	37	8	0
Two attenders, Rs. 12 each	24	0	0
One peon	7	0	0
„ gardener	7	0	0
„ night watchman	6	0	0
Increase of pay	4	8	0
	86	0	0

The Director of Public Instruction submits a reappropriation statement for meeting the extra charge during the current year and proposes to submit a similar statement for meeting the charge during 1912-13. The Accountant-General however states that provision for next year may be made in the budget now before Government. The Financial Department may be asked to do this.

6. The senior members of the staff of the Teachers' College are now designated "Assistants". There are five such assistants, three of them are members of the Provincial Educational Service and two are outside such service. The Director of Public Instruction proposes to change their designations to "Lecturers". There is no objection to this proposal, and it may be approved.

7. The draft is for approval. If approved, it may be sent to the Financial Department for acceptance.

T.K.—13-12-11.

The Director seems to have made out a case for a mechanic, an additional peon, an additional gardener and an additional night watchman.

In regard to the attenders, reference is solicited to paragraph 6 of the Director of Public Instruction's letter No. 5015-A, dated 9th December 1910, in which it was stated that, of the five peons mentioned therein, one will be laboratory attender and museum peon and another

laboratory peon. It would appear from the statement now submitted that these two peons are now to be morning duty and treasury peon and kindergarten peon. The Director of Public Instruction's letter contains no reasons for this course. Apparently the experience gained of the working of the amalgamated college has necessitated this and rendered two attenders for the laboratory essential.

The pay of the present gardeners is Rs. 5 and Rs. 6, respectively, and that of the one proposed, Rs. 7. The Director of Public Instruction recommends that the pay of the present men be also raised to Rs. 7. This does not seem necessary.

The pay of the additional night watchman for whom Rs. 6 is proposed may be reduced to Rs. 5, which is what has been proposed in the scheme for model schools and the pay of the present night watchman which the Director of Public Instruction proposes to raise from Rs. 4½ to Rs. 6 may perhaps remain as it is.

This a matter as to which Government may accept the Director of Public Instruction's views without comment.

In regard to the change in the designation of the assistants, it is for consideration whether the designation "Vice-Principal" may not be retained.

R. SUNDARAM AIYAR—14-12-11.

I think a sufficient case has been made out. The draft may go to Financial u.o. for acceptance.

L. DAVIDSON—15-12-11.

To the Financial Department.

FINANCIAL DEPARTMENT.

The proposal of the Educational Department to sanction a mechanic on Rupees 30—2—40 *per mensem* for the Physical Laboratory and two attenders on Rs. 12 each *per mensem* for the Physics and Natural Science Laboratories in the Teachers' College, Saidapet, may perhaps be accepted in this department, in view of the facts that a mechanic has been allowed to each of the Government Colleges at Kumbakonam, Rajahmundry and Mangalore, and that laboratory attenders on Rs. 12 have been allowed to the former two colleges.

2. In the circumstances stated in paragraph 4 of the Educational Department note on page 2 *ante* this department may perhaps agree to the addition of a peon (Rs. 7), a gardener and a night watchman. But the pay proposed for the gardener and the night watchman is higher than the usual rate. The gardeners employed in the Presidency College, the Law College, and the College of Engineering get only Rs. 6 and Rs. 5, and night watchmen employed in these colleges are paid Rs. 5. These men get temporary increase of pay equivalent to the amount of grain compensation allowance sanctioned by Government from time to time. In the Model school schemes this Government have proposed a pay of Rs. 5 only to the night watchmen. In the circumstances it is submitted for orders whether the pay of the gardener and the night watchman may not perhaps be fixed at Rs. 6 and Rs. 5, respectively.

Vide items 1, 6 and 7 of the statement on page 3 G.O. No. 186, Educational, dated 8th March 1911.

Paragraph 4 G.O. No. 599, Financial, dated 24th November 1911.

Vide Proposition statement page 11, Letter No. 87, Educational, dated 21st February 1910.

This may be done.

C. REILLY.

Existing—

Two gardeners (5, 6).
One night watchman, Rs. 4½.

Proposed—

Two gardeners, Rs. 7 each.
One night watchman, Rs. 6.

Note—No special reasons have been advanced by the Director of Public Instruction for proposing a general increase of pay to these men, especially as their pay is automatically increased during the time of high prices.

C.R.

4. The extra cost then involved is Rs. 6½ *per mensem* or Rs. 812 *per annum* under "Salaries" and "Establishment" and Rs. 11 *per mensem* or Rs. 132 *per annum* under "Contingencies." If, however, the

* (No change under salaries and establishment).

Rs. 210 *per annum*. It is proposed to sanction the proposals with effect from 1st January 1912. The Director of Public Instruction has forwarded a reappropriation statement for meeting the charge in the current year. As regards next year the Accountant-General may, it is submitted, be asked on receipt of the Educational Department proceedings in this case to enter a full year's provision under "Salaries" "Establishments" and "Contingencies" under the head "22.-D. Education—Government Colleges, Professional—Teachers' College" by making corresponding deductions for probable savings so as to leave the total under the head unaffected.

5. Subject to the remarks at paragraphs 2 and 3 *ante* the draft may, it is submitted, be accepted the sanction being registered as No. 224 of 1911-12.

T.C.N.—21-12-11.

S.D.S.—22-12-11.

V.G.K.—23-12-11.

C. REILLY—27-12-11.

H. A. STUART—30-12-11.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

It is for consideration whether in view of the remarks of the Financial Department the pay of the gardeners and night watchmen may be fixed at Rs. 6 and Rs. 5, respectively. In paragraph 3 of his letter the Director of Public Instruction states that the proposed increase to the present gardeners and nightwatchman is necessary.

T.K.—4-1-12.

If, as suggested by Financial, the pay of the new gardener is to be fixed at Rs. 6, the necessity for increasing the pay of the present gardeners from Rs. 5 and Rs. 6 to Rs. 7 each ceases to exist. In order that their pay may be uniform, the pay of the man on Rs. 5 may be raised to Rs. 6, so that all the three may get the same pay.

In regard to the night watchman, the Director recommends that the pay of the new man should be Rs. 6 and that the pay of the present man should be raised from Rs. 4½ to Rs. 6. If the pay of the additional man is fixed at Rs. 5, the present man's pay may also be raised to Rs. 5.

R. SUNDARAM AIYAR—4-1-12.

3. The Director of Public Instruction has apparently based his proposal for a general increase of pay to the existing gardeners and night watchmen on the assumption that the higher rates of pay for the additional gardener and the additional night watchman will be agreed to. If, in the circumstances stated in paragraph 2 *ante*, the higher rates are considered unnecessary, there appears to be no case for the revision of the pay of the existing men.

Will the Director of Public Instruction kindly refer to paragraphs 2 and 3 of the Financial notes at pages 3 and 4 *supra*, and say whether he presses for the scale of Rs. 7 for gardeners and Rs. 6 for watchman present and proposed. With grain compensation allowance the scale obtaining in other colleges may perhaps suffice; it is of course a question of local supply and demand.

L. DAVIDSON—6-1-12.

To the Director of Public Instruction.

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION.

U.O. No. 10, dated 10th January 1912.

We may try Rs. 5 for the watchmen; but we want gardeners in this place and not mere coolies to water a few crotons. Even a very poor sort of gardener demands Rs. 7. I have to pay Rs. 8 and wink at all sorts of depredations and most people pay more.

The other colleges have almost all been clamouring for increased pay for gardeners.

A. G. BOURNE—10-1-12.

EDUCATIONAL DEPARTMENT.

The Director of Public Instruction presses for Rs. 7 for the gardeners. The papers may be sent to Financial for acceptance of this scale.

R. SUNDARAM AIYAR—11-1-12.

Yes please.

L. DAVIDSON—13-1-12.

To the Financial Department.

FINANCIAL DEPARTMENT.

From the Director of Public Instruction's u.o. reply it would appear that he considers Rs. 6 insufficient for gardeners in general and not in the particular case in question alone. If once such a view is accepted it might likely result in demands

* And in all other departments and for all other menials on similar pay. for increased rates of pay on behalf of gardeners * in all the Educational * offices and institutions In the circumstances

it is submitted for orders whether the higher rate of pay—Rs. 7—will be agreed to in this department.

T.C.N.—17-1-12.

S.D.S.—18-1-12.

C. REILLY—19-1-12.

We may agree to Rs. 7 for one gardener. For his watering coolies the existing pay is sufficient.

H. A. STUART—22-1-12.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A revised draft is submitted for approval. If approved, it may be sent to Financial for acceptance.

T.K.—25-1-12.

R. SUNDARAM AIYAR—25-1-12.

Unnecessary.

L. DAVIDSON.

The draft embodies the economies desired by Financial, to which the Director of Public Instruction does not assent, except as regards the pay of the new watchman. It is for Honourable Member to say whose views shall prevail with reference to the proposed enhancement of the gardeners' pay from Rs. 5 and Rs. 6 to Rs. 7 each and that of the existing watchman from Rs. $4\frac{1}{2}$ to Rs. 6 (or Rs. 5 in accordance with the Director of Public Instruction's u.o. above). The immediate saving is Rs. 54 or Rs. 42 *per annum*.

L. DAVIDSON—26-1-12.

The position of the school is somewhat exceptional. There is no reason when we pay gardeners Rs. 7 here that we should pay gardeners elsewhere the same. The gardener who looks after the Collectors' office compound or the taluk office compound is really not a gardener, but is merely for watering plants. Here we do want a gardener who will know how to grow plants. I would give one gardener on Rs. 7 and one on Rs. 6. Then I think the existing night watchman on Rs. $4\frac{1}{2}$ may have his pay raised to Rs. 5. The rest of the establishment may be sanctioned as requested, namely, a mechanic on Rs. 30—2—40, two attenders on Rs. 12 each, and a peon on Rs. 7.

M. H[AMMICK]—29-1-12.

Revise draft.

L. DAVIDSON—30-1-12.

A revised draft is submitted for approval. Honourable Member apparently sanctions the additional gardener and night watchman.

T.K.—30-1-12.

Yes. I think so, but it is best to make certain. Honourable Member should therefore see the revised draft.

L. DAVIDSON—31-1-12.

Approved.

M. [HAMMICK]—5-2-12.

[G.O. No. 98, Educational, dated 6th February 1912.]

C.No. 3015, From the D.P.I. No. 6424, d/11-11-11.

ORDER:-
Press.

The Govt. sanction the employment of a mechanic on Rs.30-2-40, two attenders on Rs.12 each, a peon on Rs. 7, a gardener on Rs.7 and a night watchman on Rs.5 in the Teachers' College, Saidapet, with effect from 1st Feb. 1912. The pay of the present gardeners will be raised from Rs.6 and Rs.5 to Rs.7 and Rs.6, respectively and that of the existing night watchman from Rs. $4\frac{1}{2}$ to Rs.5. This sanction has been registered as No. 224 of 1911-12.

2. The designation of the "assistants" of the college may be changed to "lecturers".

To the D.P.I. ✓

Finl. Dept. with
reappropriation
statement. (copy of notes)

Sent with re-appropriation
7/2/12

81-1-12

PRESS SLIP.

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No., dated 190 ..

G.O., No. 78, dated 6-2-1912.

Number of MS. pages sent { Correspondence including order or orders
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Docket Teachers College, Said papers

Sanctioning the employment in
the of a mechanical
and of certain mental sketchesNumber (e) of copies required when struck off (not including
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(b) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

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(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

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TO PRESS, MADRAS.
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.....Clerk.

.....Clerk.

.....Clerk.

.....Supdt.

.....Supdt.

.....Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

*Pres. Please send the proofs
faster urgently
SMN
12-2-12*

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	14/2/12 <i>SMN</i>
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	23/2/12 <i>SMN</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....			
" " " Issue.....			
For Volumes.....			
For E. T.....			
Total ...			