

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1912.

Enclosures

Spare copies

G.O. No. 25, 16th January 1912.

Superintendent of Industrial Education.

Sanctioning, with remarks, the establishment required for the office of the — with effect from 1st February 1912.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

Letter—from the Hon'ble Mr. A. CHATTERTON, Superintendent of Industrial Education, Madras.
To—the Director of Public Instruction, Madras.
Dated—the 15th March 1911.
No.—162-G.

In reply to paragraph 2 of Ref. on Cur. No. 8225 of 1910, dated 6th March 1911, I have the honour to state that I consider it will be necessary to retain my present offices pending the receipt of the orders of the Secretary of State on the proposals which the Madras Government have undertaken to submit to him in respect to the re-establishment of the Department of Industries. Should it be finally decided that the work of the Pumping department must be separated from that of the Superintendent of Industrial Education, the offices will still be required by either one or other of the officers in charge of these branches of work. At the present time, the Superintendent of Industrial Education has comparatively little work as such, but, in the future, it will inevitably develop and it will, I think, be essential that he should have attached to his office ample workshop room in which experimental work can be carried on. Still more urgent is it for the officer in charge of the Pumping operations to have a workshop in which repairs to the tools and plant in his charge can be undertaken. Therefore it seems to me obvious that there will be no necessity to consider the question of terminating the present lease on these offices before it has run its full course.

2. In regard to the establishment, I submit a list of the present staff and I am unable to suggest that any reduction or change should be made so long as I have charge both of the office of the Superintendent of Industrial Education and of the work pertaining to the Department of Industries which, it has been decided, shall be still carried on. It would serve no useful purpose to divide the establishment between these two branches of work, and, if the cost of maintaining it is to be allocated to two different heads, I would suggest that 40 per cent. of the total cost might be charged to Education and 60 per cent. to the Revenue Department.

3. Some extra establishment will be required when the experts sanctioned by the Secretary of State join their appointments. I have been informed that Dr. Marsden, the Expert in dyeing, is probably expected here by the 25th of March, and he should be provided with a clerk on Rs. 30 per month and two peons on Rs. 8 each. A similar establishment will be temporarily required by the leather expert, but the weaving expert can be conveniently attached to this office till he is sent down to Madura to open the weaving school. The establishment then required by him would be provided in the scheme for the weaving school which has yet to be submitted to Government for sanction.

4. Although the experimental weaving factory at Salem has been closed, a certain amount of weaving work is still carried on in this office under the superintendence of M.R.Ry. N. Subramanya Aiyar and pending the settlement of the establishment for the weaving school at Madura, I would request that sanction may be accorded to the retention of his services. His pay can be met from the provision in the budget estimate for 1911-12 for the weaving expert.

ENCLOSURE.

List of Establishment.

	RS.
(1) M.R.Ry. S. Parthasarathi Aiyangar, head clerk ..	(100—5—125)
(2) „ M. Seshadri Aiyangar, accountant ..	80
(3) „ S. Rajagopal Nayudu, draftsman ..	(55—3—70)
(4) „ N. Aiyakannu Asari, assistant draftsman ..	(30—4—50)
(5) „ P. S. Narasimha Aiyar, shorthand clerk and typist.	..
(6) P. Sambasiva Pattar, clerk	40
(7) K. Gopalaswami Aiyar, record-keeper	30
(8) T. R. Nilamegham Aiyangar, clerk	25
(9) M. S. Tiruvengkatachari (sub. pro tem.), clerk ..	25
(10) Do. (permanent.) do.	20
(11) Kuppuswami Aiyar (sub. pro tem.)	..
R. Kesavan Nayar	20
Muchi	10
Duffadar	10
Peons 2	8 each
„ 4	7 „
Nightwatchmen 2	7 „
Sweeper 1	3
Scavenger 1	4

N. Ref. on Cur. No. 8225/10, dated 27th March 1911.

Submitted to Government with reference to paragraph 2 of G.O. Mis. No. 117, Educational, dated 28th February 1911, for favour of orders.

2. The Superintendent has given no statistics in support of his proposal to retain the full office establishment for the present. In any case the necessary clerical and menial assistance to the dyeing and leather experts may, I think, be rendered by the present establishment of the Superintendent's office. The work of this establishment must have been diminished by the change in the character of the Hon'ble Mr. Chatterton's appointment.

J. H. STONE,
Ag. Director of Public Instruction.

II

Official Memorandum No. 720-1, Educational, dated 10th April 1911.

With reference to his endorsement N.R.C. No. 8225, dated the 27th March 1911, the Director of Public Instruction is requested to obtain and submit at a very early date a statement showing briefly the work being done by each clerk on the office establishment of the Superintendent of Industrial Education.

2. He is also requested to state whether there was any reduction in the establishment subsequent to the sale of the Sembiam tannery and the closure of the boot business.

3. The nature and object of the work being done by the weaving assistant in the office of the Superintendent of Industrial Education should also be reported.

G. F. PADDISON,
Deputy Secretary to Government.

To the Director of Public Instruction.

III

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., Acting Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 18th May 1911.

No.—Ref. on Cur. No. 8225/10.

With reference to Government Memorandum No. 720-1, Educational, dated 10th April 1911, and the telegram, dated 11th May 1911, I have the honour to

submit herewith two statements—one showing briefly the work that is being done by each clerk in the office of the Superintendent of Industrial Education and the other showing the reduction of the establishment consequent on the closure of the Tanning department.

2. As regards the weaving assistant, the Superintendent states that he is in charge of the experimental work which is still going on in the workshops attached to his office and that he is now doing the work that Mr. Dewal was supposed to have been engaged upon. He says that the adaptation of the jacquered harness to bordered cloths is the principal work at the present moment, but that experiments are also carried on with ramie fibre and the Church hill loom. It is stated that the weaving assistant also attends, as far as he is able, to all miscellaneous enquiries which properly belong to the Bureau of Industrial Education.

3. I beg to add that further information as to the exact amount of work now turned out in the Superintendent's office and by the weaving assistant and as to the establishment that will be required in connection with the pumping and boring operations has been called for and that a final reply will be submitted on receipt of the particulars from the Superintendent.

ENCLOSURES.

Statement I.

Head clerk (Rs. 100—5—125)—General correspondence and supervision. Maintenance of account books—cash book and ledger for moneys received from ryots for pumping installations—and correspondence relating to bills, fees, etc., in connection therewith. Budget and statistical tables and other information for the administration report. Scrutiny of applications for Government Technical scholarships; checking of progress reports of supervisors and other members of the establishment.

Accountant (Rs. 80)—Accounts relating to the establishment under the Superintendent of Industrial Education; accounts relating to the pumping department, Public Works Branch. Custody of cash; payments of bills and remittances of cash into the bank exceeding Rs. 100. Preparation of monthly returns to the Deputy Accountant-General, Public Works Branch, and furnishing figures for the budget and the financial portion of the administration report. Maintenance of service books. Preparation of office copies of pay, travelling and contingent bills.

Shorthand clerk (Rs. 50—4—70)—Typing drafts and taking shorthand notes. Register of library books. Posting correction slips in Civil Service Regulations, etc., and miscellaneous work.

Clerk on Rs. 40.—The register of boring tools working in the various divisions, checking the weekly progress of work done by maistries 30 in number, ordering and despatching of tools and correspondence relating thereto, and maintenance of weaving books.

Clerk on Rs. 30.—Disposal of papers relating to industrial schools, such as application for grants, grant bills and correspondence and scrutiny of accounts relating to Government industrial schools. Miscellaneous subjects.

Clerk on Rs. 25.—Assisting the accountant in the preparation of pay bills for the pumping branch and monthly accounts to be forwarded to the Deputy Accountant-General; posting the cash abstract book and preparation and fair copy of various minor account schedules; checking of travelling allowance journals; maintenance of establishment.

Clerk on Rs. 25.—Custody of records and referencing; custody and issue of stationery articles and all printed forms relating to general and account matters; preparation of indents therefor; indexing.

Clerk on Rs. 20.—Registering and despatching of letters and marking disposals in them.

Clerk on Rs. 20.—Maintaining lists of pumping installations and register of boring applications and assisting the supervisor with regard to disposal of papers referred to him; maintenance of accounts relating to Gunjana and special works.

Clerk on Rs. 30 (attached to the Pumping department) is the chief typist and shorthand clerk of this office. Takes down notes dictated by the officer and accompanies him on tour.

Statement II.

SHOWING THE REDUCTION OF ESTABLISHMENT, CONSEQUENT ON THE CLOSURE OF TANNING AND WEAVING DEPARTMENTS.

Tanning.

1. Accountant and Manager, Rs. 80, M.R.Ry. M. Seshadri Aiyangar (reverted to his permanent post in the office establishment as accountant on Rs. 80).
2. Cashier, Rs. 40, P. Sambasiva Pathar (reverted to his permanent post as clerk on Rs. 40 in the office establishment).
3. Clerk and typist, Rs. 35, services dispensed with from 1st November 1910.
4. Storekeeper, Rs. 40.— Do. do.
5. Ledger clerk, Rs. 25.— Do. do.
6. Despatcher, Rs. 20.— Do. do.

Weaving Branch.

Two clerks on Rs. 25 each—services dispensed with from 1st January 1911.

IV

Memorandum No. 1150-1, Educational, dated 28th June 1911.

With reference to his letter R.O.C. No. 8225/10, dated 18th May 1911, regarding the establishment required for the office of the Superintendent of Industrial Education, the Director of Public Instruction is requested to state when the final reply promised in the last paragraph of that letter may be expected.

(By Order.)

M. S. MASCARENHAS,
Under Secretary to Government.

To the Director of Public Instruction.

V

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., Acting Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department (through the Accountant-General).

Dated—the 15th September 1911.

No.—Ref. on Cur. 8225/10.

In continuation of my letter Ref. on Cur. No. 8225/10, dated 18th May 1911, and with reference to Government Memorandum No. 1150-1, Educational, dated 28th June 1911, I have the honour to state that the acting Superintendent of Industrial Education reports that the work carried on by the late department of Industries consisted of three portions, viz., industrial work, pumping and boring work and educational work, that on the abolition of that department the first kind of work was abolished and with it the establishment employed therefor, that the remaining establishment has gone to the pumping and boring department on its separation from the department of industries and that there is practically no staff at present for the Superintendent of Industrial Education.

2. With regard to this matter, I beg to submit that when the office of the Director of Industries was abolished and that of Superintendent of Industrial Education took its place, the establishment sanctioned for the former should bodily have gone over to the latter—the question as to the reduction of establishment consequent on the limited scope of the work of the Superintendent being considered separately. But the Hon'ble Mr. Chatterton who is now in charge of the pumping and boring operations under the control of the Revenue Department is reported to have taken along with him the whole establishment sanctioned for the Director of Industries though such a procedure does not seem to have been authorized by Government.

In short, the Superintendent of Industrial Education would seem to be at present at the mercy of Mr. Chatterton for any clerical help needed by him and I am persuaded that he requires an independent establishment especially as I have instructed him to inspect also the twenty-five schools referred to in G.O. No. 1625, Revenue, dated 18th June 1909. I since understand from the office of the pumping and boring operations that the Hon'ble Mr. Chatterton has proposed to Government the transfer to him of the whole establishment of the late office of the Director of Industries with the exception of two clerks—one on Rs. 50—4—70 and the other on Rs. 20. I beg to recommend therefore that pending a decision as to the definite scope and nature of work of the Superintendent of Industrial Education, the following establishment may be sanctioned for his office in addition to the clerks on Rs. 50—4—70 and on Rs. 20 which Mr. Chatterton intends surrendering:—

One typist on Rs. 20—1—35 and three peons on Rs. 8 each.

I beg also to propose that a clerk on Rs. 25—1—30 and a peon on Rs. 8 be allowed for each of the three experts—weaving, dyeing and leather.

3. I submit herewith the necessary proposition statement for favour of sanction.

ENCLOSURE.

Statement of proposition for revision of establishment.

Order sanctioning present establishment. Government of Madras, Educational department.	Number.	Date.	Office to which the proposition refers.	Nature of charge.										Proposition.			
				Present scale.					Proposed scale.					Permanent.		Increase per month.	
				Number.	Designation.	Minimum.	Increment.	Maximum.	Average cost.	Number.	Designation.	Minimum.	Increment.	Maximum.	Average cost.	Amount.	Amount.
Educational. 746	1	16th December 1910.	Office of the Superintendent of Industrial Education.	4	5	6	7	8	9	10	11	12	13	14	15	16	17
	2	1st March 1911.		1	Superintendent of Industrial Education.	Rs. 1,250	50	1,500	Rs. 1,416 10 ³ / ₄	1	Superintendent ..	Rs. 1,250 0	50	1,500 0	Rs. 1,416 10 ³ / ₄	Rs. ..	Rs. ..
2969, Revenue.	1	4th July 1911.	Office of the Superintendent of Industrial Education.	1	Exchange compensation allowance.	..	..	..	88 8	1	Exchange compensation allowance.	88 8	..	88 8	88 8	..	..
	2	1st November 1909.		1	Establishment.	..	..	..	..	1	Establishment.	..	..	..	..	..	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Head clerk.	100	5	125	118 12	1	Head clerk.	..	..	..	..	118 12	..
	2	4th July 1911.		1	Accountant.	..	..	..	80 0	1	Accountant.	..	..	..	..	80 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Draftsman.	55	3	70	56 4	1	Draftsman.	..	..	..	..	56 4	..
	2	4th July 1911.		1	Assistant draftsman.	30	4	50	45 0	1	Assistant draftsman.	..	..	..	..	45 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Shortland typist.	50	4	70	65 0	1	Shortland typist.	..	..	..	..	65 0	..
	2	4th July 1911.		1	Clerk.	..	..	..	40 0	1	Clerk.	..	..	..	..	40 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Clerks on Rs. 25 each.	..	..	..	50 0	1	Clerks on Rs. 25 each.	..	..	..	..	50 0	..
	2	4th July 1911.		1	" " 20 "	..	..	..	40 0	1	" " 20 "	..	..	..	..	40 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Record-keeper.	..	..	..	30 0	1	Record-keeper.	..	..	..	..	30 0	..
	2	4th July 1911.		1	Duffadar.	..	..	..	10 0	1	Duffadar.	..	..	..	..	10 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Muhi.	..	..	..	10 0	1	Muhi.	..	..	..	..	10 0	..
	2	4th July 1911.		1	Peons on Rs. 8 each.	..	..	..	16 0	1	Peons on Rs. 8 each.	..	..	..	..	16 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	" " 7 "	..	..	..	28 0	1	" " 7 "	..	..	..	..	28 0	..
	2	4th July 1911.		1	" " " "	..	..	..	..	1	" " " "	..	..	..	..	..	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	20	Total ..	..	..	..	2,104 2 ³ / ₄	7	Total ..	..	..	..	1,644 2 ³ / ₄	54 0	514 0
	2	4th July 1911.		7	Experts and their establishment.	..	..	..	..	..	Experts and their establishment.	..	..	..	..	..	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Dyeing expert.	..	..	..	750 0	1	Dyeing expert.	..	..	..	750 0	..	..
	2	4th July 1911.		1	Leather.	..	..	..	750 0	1	Leather.	..	..	..	750 0	..	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	1	Weaving assistant.	125	5	150	143 4	1	Weaving assistant.	125 0	5	150 0	143 4	86 4	86 4
	2	4th July 1911.		3	Peons on Rs. 8 each for the dyeing expert.	..	..	..	16 0	3	Peons on Rs. 8 each.	75 0	..	24 0	24 0	24 0	..
441-1. Gazette notification 81. 215 R.	1	1st March 1911.	Office of the Superintendent of Industrial Education.	5	Total ..	..	..	..	1,666 0	9	Total ..	..	..	..	1,760 4	94 4	..
	2	4th July 1911.		9	Total ..	..	..	..	..	..	Total ..	..	..	..	..	..	..

No. P.A. 3/12688, dated 8th November 1911.

Forwarded to the Secretary to Government, Educational Department.

2. The entries in the column "Present scale" of the proposition statement have been compared with those in the audit registers of this office and are correct with the exception of the items altered.

3. There is no audit objection to the proposal being sanctioned by the Local Government.

4. A reference is invited to this office endorsement No. P.A. 3/9587, dated 21st September 1911, to the Secretary to Government, Revenue Department, regarding the revision of the establishment of the officer in charge of pumping and boring operations.

5. Necessary reappropriation of funds should be made to meet the extra expenditure on account of the additional establishment proposed.

A. NEWMARCH,
Offg. Accountant-General.

Order—No. 25, Educational, dated 16th January 1912.

The Government are pleased to sanction the following establishment for the Superintendent of Industrial Education with effect from the 1st February 1912:—

	Pay.
	RS.
Head clerk	50—2—60
Second clerk	25—1—30
Typist	20—1—25
Three peons.. .. .	8 each.

2. This sanction has been registered as No. 219 of 1911-12.

3. The Government also approve the Director's proposal that the dyeing and the leather experts should each be allowed a clerk and a peon but consider that as the appointment of the experts has only been sanctioned temporarily, these hands should also be on the temporary establishment and need not draw incremental rates of pay. Two temporary clerks on Rs. 25 and two temporary peons on Rs. 8 will accordingly be sanctioned with effect from the 1st February 1912.

4. The question of the establishment required for the weaving expert will be considered after that post has been filled.

5. The Government also sanction the retention by the Superintendent of Industrial Education of the establishment sanctioned for the late Director of Industries up to the 1st February 1912 after which date it will cease to exist.

(True Extract.)

L. DAVIDSON,
Ag. Secretary to Government.

To the Director of Public Instruction.
,, Financial department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 25, EDUCATIONAL, DATED 16TH JANUARY 1912.

[SUBJECT.—*Establishment and buildings required by the Superintendent of Industrial Education.*]

Previous papers :

G.O. No.	3446,	Revenue,	dated	27th October	1910.
" "	645,	Educational	"	11th November	"
" "	768	"	"	28th December	"
" "	117	"	"	28th February	1911.
" "	943,	Revenue	"	31st March	"
" "	1316	"	"	4th May	"
" "	438,	Educational	"	4th July	"
" "	660	"	"	19th September	"

From the Director of Public Instruction, dated 27th March 1911, No. 8225.

Please see G.O. No. 117, Educational, dated 28th February 1911, and the notes therewith.

2. In that order sanction was accorded to the temporary retention by the Superintendent of Industrial education of practically the whole of the establishment sanctioned for the Director of Industries and the occupation by him of the buildings rented for that officer; and the Director of Public Instruction was requested to submit proposals on these two points sufficiently early to admit of further consideration before the 31st March 1911.

3. The Director of Public Instruction now submits, for the orders of Government, a letter on the subject from the Superintendent of Industrial Education in which Mr. Chatterton requests that he may be allowed to retain the whole of his present office establishment and to continue to occupy the present buildings, pending the receipt of the orders of the Secretary of State in regard to the re-establishment of the Department of Industries and so long as he remains in charge of the pumping department.

4. The question of addressing the Secretary of State on the subject of re-establishing the Department of Industries is being dealt with in the Revenue Department and that department may be asked to state at what stage the matter is. But it does not appear to be necessary to defer the consideration of the question of the establishment required for the Superintendent of Industrial Education until the decision of the Secretary of State is obtained. The full complement of the establishment will certainly not be necessary and the reduction in the staff may be effected at once, the question of increasing it being left for consideration in the event of the Secretary of State's deciding in favour of the re-establishment of the Department of Industries.

5. As regards the pumping department it has recently been decided that Mr. Chatterton should have charge of it until a separate officer for it is appointed. Even if a separate officer is appointed for the pumping department, that officer will

require accommodation for his office, etc., and as suggested by Mr. Chatterton, the question of terminating the lease of the buildings may therefore be dropped for the present. Please see the Revenue Secretary's note on page 11 of G.O. No. 117, Educational, dated 28th February 1911.

6. In paragraph 3 of his letter under reference Mr. Chatterton states that some extra establishment will be required for the dyeing and leather experts. They will no doubt require some establishment, but as pointed out by the Director of Public Instruction, part of the existing establishment of the Superintendent may be told off to assist the experts. The Superintendent apparently does not require the whole of the establishment sanctioned for the Director of Industries.

7. Mr. Chatterton also requests that sanction may be accorded to the retention of M.R. Ry. N. Subrahmania Aiyar, the weaving assistant, pending the settlement of the establishment for the weaving school at Madura. He says that a certain amount of weaving work is still carried on in his office under the superintendence of Subrahmania Aiyar.

Attention is invited to G.O. No. 768, Educational, dated 28th December 1910, in which sanction was accorded to the retention of the weaving assistant till the 31st March 1911. It is for consideration whether Mr. Chatterton's request may be granted.

T.K.—1-4-11.

The orders of the Revenue Department directing that the Pumping and Boring Department should continue under the charge of Mr. Chatterton, have just issued. It would perhaps be best to leave the establishment as it is, until the question of the reconstitution of the Department of Industries is decided by the Secretary of State, the Superintendent of Industrial Education being in the meantime required to give such clerical assistance as they may require out of his office establishment to the dyeing and leather experts.

K. RANGASWAMI AIYANGAR—3-4-11.

This may be done, but the weaver may be abolished unless Mr. Chatterton has better reasons than he gives for retaining him.

G. F. PADDISON—3-4-11.

I don't know how Mr. Chatterton employs all these clerks. Please ask the Director of Public Instruction to submit a statement showing briefly against each clerk what he does. I suppose this establishment was used when Messrs. Chatterton and Tressler were doing retail boot business. When the Sembium tannery was sold and the boot business was closed was there any reduction in establishment? Certainly in the Educational Department we do not want this huge establishment and I doubt if it is all necessary for Mr. Chatterton's other work. Please ask for particulars.

M. H[AMMICK]—7-11-11.

A draft Official Memorandum to the Director of Public Instruction is submitted for approval.

2. Mr. Chatterton is keeping on the whole of the office establishment sanctioned for the Director of Industries, except two peons, one on Rs. 8 and the other on Rs. 7 which were sanctioned for the Assistant to the Director. Please see the details of the office establishment given in paragraph 2 (i) of G.O. No. 2969, Revenue, dated 1st November 1909, and those given in the letter read with the Government Order.

* Orders since issued in G.O. No. 438, Educational, dated 4th July 1911.

3. The Honourable Member has passed no orders on the question of the retention of the weaving assistant.

Please see paragraph 7 of the office note *supra*.

Issue.

T.K.—9-4-11.

K. RANGASWAMI AIYANGAR—10-4-11.

G. F. PADDISON—10-4-11.

[Memorandum No. 720-1, Educational, dated 10th April 1911.]

From the Director of Public Instruction, dated 18th May 1911, R. C. No. 8225.

The Director of Public Instruction's reply is not complete. He proposes to submit a final reply on receipt of certain further particulars called for from the Superintendent of Industrial education. The file may lie over till the Director's final reply is received.*

* "Not yet received. Reminder."

L. DAVIDSON—26-6-11.

T.K.—24-5-11.

K. RANGASWAMI AIYANGAR—25-5-11.

Yes.

M. S. MASCARENHAS—26-5-11.

The draft memorandum placed is submitted for approval.

S.K.—27-6-11.

K. RANGASWAMI AIYANGAR—27-6-11.

M. S. MASCARENHAS—28-6-11.

[Memorandum No. 1150-1, Educational, dated 28th June 1911.]

[Telephone to the Director of Public Instruction, dated 2nd November 1911.]

Telephonic reply from the Director of Public Instruction, dated 3rd November 1911. The Director of Public Instruction stated in his telephonic message of the 3rd instant that the papers were sent to the Accountant-General that day and the Accountant-General, who was asked when he would be able to forward the papers, now states that every endeavour will be made to forward the proposition statement to-day—please see his telephonic reply.

For orders as to whether the linked file may be held back for two days more.

R. SUNDARAM AIYAR—8-11-11.

Yes please.

L. DAVIDSON—8-11-11.

From the Director of Public Instruction, dated 7th November 1911, No. 8225/10.

The Director of Public Instruction's further communication on the subject of the establishment required for the Superintendent of Industrial Education has been received.

2. The question for consideration in this department is now a simple one, namely, what establishment should be allowed for the Superintendent of Industrial Education. On the abolition of the Department of Industries the whole of the establishment sanctioned for the late Director of Industries in G.O. No. 2969, Revenue, dated 1st November 1909, passed on to the Superintendent of Industrial Education, but, when Mr. Chatterton was placed on deputation in the Revenue Department to be in charge of the pumping and boring operations, he took along with him the whole of the establishment and now proposes to surrender only two clerks—one on Rs. 50—4—70 and the other on Rs. 20. The Director of Public Instruction recommends that, in addition to these two clerks, the Superintendent of Industrial Education may be allowed a typist on Rs. 20—1—35 and three peons on Rs. 8 each.

It is submitted that a larger or a more highly-paid establishment than that allowed for an Inspector of Schools is not required for the Superintendent of Industrial Education and that as an Inspector of Schools is allowed—

<i>Vide page 4 of G.O. No. 645, Educational, dated 11th November 1910.</i>		Rs.
	One head clerk	50—2—60
	One second clerk	25—1—30
	One third clerk	20—1—25
	One fourth clerk	20—1—25
	Two peons on Rs. 8 each.	

the Superintendent of Industrial Education may be allowed—

<i>G.O. No. 660, Educational, dated 19th September 1911.</i>		Rs.
	One head clerk	50—2—60
	One typist	20—1—25
	One clerk	20—1—25
	Two peons on Rs. 8 each.	

3. The Director of Public Instruction also requests that a clerk on Rupees 25—1—30 and a peon on Rs. 8 may be allowed for each of the weaving, dyeing and leather experts. This proposal may, it is submitted, be sanctioned, although no weaving expert has yet been appointed.

T.K.—9-11-11.

The Director of Public Instruction would give the Superintendent of Industrial Education three clerks on Rs. 50—4—70, Rs. 20 and Rs. 20—1—35 (typist) and three peons. The three clerks are necessary, but their pay may be as in the office of an Inspector of Schools for general education without the second clerk, namely, Rupees 50—2—60, Rs. 20—1—25 and Rs. 20—1—25 (typist). The three peons recommended may, it is submitted, be allowed. Being an officer who has jurisdiction over the whole Presidency, two peons will follow him in camp and one man will be required at the head-quarters. The Inspector of European and Training Schools has three peons, though one of them is intended for the teachers' certificate branch.

R. SUNDARAM AIYAR—9-11-11.

	Rs.	The establishment recommended for the experts may also, it is submitted, be sanctioned for the dyer and leather expert not for the weaver who is still in the embryonic stage.
One clerk	25—1—30	
One peon	8	
[A second peon is not unlikely to be demanded later on.]		

2. As to Mr. Tressler, I think he should have two clerks and a typist with three peons. The scale proposed by the office, viz., Rs. 50—2—60 (1), Rs. 20—1—25 (2), Rs. 8 (3), is suitable. Two of the clerks can apparently be provided with a reduction in the combined staff now under Messrs. Chatterton and Tressler, of which the former has appropriated the lion's share. If Revenue cannot spare any more, Educational must ask Financial separately to sanction the additions required.

L. DAVIDSON—10-11-11.

To the Revenue Department.

„ Financial „

REVENUE DEPARTMENT.

Please see notes in linked file, where it is proposed that Mr. Chatterton should surrender one clerk on Rs. 40, one clerk on Rs. 25 and one clerk on Rs. 20.

S.R.G.—14-11-11.

V. PONNIAH—16-11-11.

J. T. GWYNN—16-11-11.

A. G. CARDEW—17-11-11.

To the Educational Department.

Accepted in Educational.
L. DAVIDSON—18-11-11

EDUCATIONAL DEPARTMENT.

Revenue is willing to spare three men out of Mr. Chatterton's establishment and these three can be provided for under Mr. Tressler. The additional establishment

This will be necessary any way.
L. DAVIDSON.

required will then be the two clerks and the two peons for the dyeing and the leather experts and the three peons for Mr. Tressler's office.

The case may now go to Financial for remarks.

R. SUNDARAM AIYAR—17-11-11.

I am not certain that the 40-rupee man will do as head clerk for the Superintendent of Industrial Education. The Director of Public Instruction proposed a high scale (Rs. 50—4—70), and I think the head clerk ought to get Rs. 50—2—60. Better ask the Director of Public Instruction u.o. if Mr. Tressler can manage with the three hands on Rs. 40, Rs. 25 and Rs. 20 whom Mr. Chatterton is to lose. Personal reasons may come into play, and Dr. Bourne should therefore see the papers again before they go to Financial.

L. DAVIDSON—18-11-11.

To the Director of Public Instruction.

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION

Mr. Tressler wants the shorthand typist-clerk on Rs. 50—4—70, but I think he ought to get a good clerk for Rs. 50—2—60. Rs. 40 would hardly suffice for his head clerk. His other clerks ought to get Rs. 25—1—30 and Rs. 20—1—25 and then if they become specialists promotion would be possible in the office—also we have many appointments on this scale.

A. G. BOURNE—22-11-11.

Educational must ask for what the Director of Public Instruction considers necessary, i.e., Rs. 50—2—60, Rs. 25—1—30 and Rs. 20—1—25, with three peons (8). This will mean some additional outlay beyond the saving proposed by Revenue which was only Rs. 85 per mensem. Whether any and if so, which of the three hands dispensed with by Revenue should be kept on is for the Director of Public Instruction to consider.

L. DAVIDSON—24-11-11.

To the Financial Department.

FINANCIAL DEPARTMENT.

The appointment of Director of Industries was abolished with effect from the 1st January 1911. The establishment attached to that appointment has, however, been continued under Mr. Chatterton in his varied capacities, first as Superintendent of Industrial Education, and latterly as Officer in Charge* of Pumping and Boring operations. The proposals now are—

Paragraph 1 of G.O. No. 3446, Revenue, dated 27th October 1910.

Paragraph 2 of G.O. No. 3446, Revenue, dated 27th October 1910.

* G.O. No. 1316, Revenue, dated 4th May 1911.

(a) to fix in lieu of the establishment originally allowed to the Director of Industries—

(1) a separate establishment for the Superintendent of Industrial Education and

(2) a separate establishment for the Officer in Charge of Pumping and Boring operations, and

(b) to sanction an establishment for the dyeing expert, and the leather expert

2. Item (a) (2) is under separate consideration (Revenue are to issue orders). In this case, the establishment in items (a) (1) and (b) are dealt with. The Educational Department proposals are as follow :—

For the Superintendent of Industrial Education—

Educational Secretary's note, page 4 ante.		Cost per mensem.
	1 clerk (50—2—60 = 57½)	Rs. 57½
	1 „ (25—1—30 = 28¼)	28¼
	1 typist * (20—1—25 = 23¼)	23¼
	3 peons (8)	24
	6	134

* Paragraph 2 of Educational Secretary's note, page 4 ante.

For the Dyeing Expert—

Paragraph 1 of Educational Secretary's note, page 4 ante.	1 clerk (25—1—30 = 28¼)	28¼
	1 peon (8)	8
	2	36¼

For the Leather Expert—

<i>Ibid.</i>	1 clerk (25—1—30 = 28¼)	28¼
	1 peon (8)	8
	2	36¼

NOTE.—The Educational Department do not propose any establishment for the weaving expert—Paragraph 1 of Educational Secretary's note, dated 10th November 1911, on page 4 ante.

Rs. 207½

or Rs. 2,490 per annum.

3. *Establishment for the Dyeing and Leather Experts.*—As the dyeing and leather experts have been sanctioned by the Secretary of State only temporarily (the former for two years and the latter for three years), submitted that the clerks and peons to be attached to them may also be borne on a temporary basis.

C. REILLY.

This may be accepted.

L. DAVIDSON—4-12-11.

An incremental rate of pay for the clerks will then be out of place, and the pay may perhaps be fixed at Rs. 25 each per mensem.

4. *Establishment for the Superintendent of Industrial Education.*—The strength of establishment proposed is less than that allowed ordinarily to an Inspector† of Schools, by one clerk, but more than that by one peon, and may perhaps be accepted.

† For the scale allowed please see page 4 ante.

‡ One on Rs. 50—2—60 and the other on Rs. 25—1—30.

§ Page 142, Civil Budget Estimate.

It is, however, for consideration whether incremental system of pay should be adopted in the case of the two‡ clerks. Although the clerks§ in the offices of Inspectors and Inspectresses of Schools are now allowed incremental scales of pay, it is submitted that in connection with the creation of new posts it would perhaps be desirable to adopt fixed rates. If this is approved, the following rates of pay for the clerks may be suggested for the consideration of Educational :—

	Cost per mensem.
One head clerk	Rs. 50
One clerk	20
One typist 2—1—25	23¼]

|| The rate of pay originally proposed by Director of Public Instruction for the second clerk.

5. As regards the charge during the current year over and above * the budget

* Page 143, Civil Budget Estimate.

Cf. paragraph 5 of the Accountant-General's endorsement.

provision, the necessary reappropriation of funds has to be made before the expenditure is incurred. In regard to next year, the necessary provision has been made in the budget estimate for 1912-13.

6. The case may be returned to Educational with the above remarks.

C.P.K.—30-11-11.

S.D.S.—1-12-11.

For the two experts it would be better that the clerks should be temporary, for the present, and on the fixed pay proposed above.

2. As regards the Superintendent of Industrial Education, Educational will doubtless consider the remarks contained in paragraph 4 of the office note. If, however, they consider that the pay should be incremental this department will not press the point.

Discontent will probably be created if the pay is not incremental. It had therefore better be retained. There is no objection to the experts' clerks being temporary and fixed at Rs. 25.

L. DAVIDSON—4-12-11.

C. REILLY—2-12-11.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A draft is submitted for approval. It may issue with the concurrence of Financial.

2. The date from which the establishment for the Superintendent of Industrial Education should take effect should be the date from which Mr. Chatterton surrenders the three clerks he proposes to surrender. It is understood that the file connected with this is in Financial and that the Revenue Government Order on the subject is shortly to issue. As soon as the Government Order is received, the blank in the draft will be filled. The establishment for the dyeing and the leather experts may have effect from after the Christmas holidays.

3. In regard to paragraph 5 of the Financial Department notes *supra* it is submitted that no reappropriation statement is necessary so far as Educational is concerned. Under 22. EDUCATION, there is provision for the current year for the establishments required for the Superintendent of Industrial Education and for the experts—please see pages 131 and 143 of the Civil Budget Estimate put up. It is for the Revenue Department to have a reappropriation statement sanctioned for the establishment required for Mr. Chatterton.

4. It does not seem necessary to sanction the proposition statement with reference to G.O. No. 437, Financial, dated 31st August 1911.

R. SUNDARAM AIYAR—9-12-11.

To the Financial Department for acceptance.

L. DAVIDSON—13-12-11.

FINANCIAL DEPARTMENT.

The Director of Public Instruction in his letter, dated 23rd January 1911, regarding the retention of the establishment originally allowed to the Director of Industries, proposed that such of the members of that establishment as are not required for educational work should continue under the Superintendent of Industrial Education until the 1st April 1911.

Paragraph 2 of Director of Public Instruction's letter read with G.O. No. 117, Educational, dated 28th February 1911.

This arrangement was sanctioned in G.O. No. 117, Educational, dated 28th February 1911. Sanction for the retention of a portion of the establishment has therefore expired on 1st April 1911, but the whole establishment has actually been continued after that date. Submitted that it is therefore necessary to sanction formally the retention of the whole establishment from 1st April 1911 until separate establishments are provided for the Superintendent of Industrial Education and the Officer in charge of Pumping and Boring Operations. In fact Mr. Chatterton has already

* In the file relating to the establishment for the Officer in charge of Pumping and Boring Operations—now in Revenue.

1911). Submitted therefore that the Educational Department may be requested to make the necessary addition to the draft according to the formal sanction referred to.

C. REILLY.

2. The Educational Department may also perhaps fix, in consultation with the Revenue Department, a date from which separate establishments for the two officers may be sanctioned. It also appears desirable to state definitely in the present draft order that with effect from such date the establishments originally attached to the

Of paragraph 4 of G.O. No. 3446, Revenue, dated 27th October 1910.

Yes.

C. REILLY.

3. With reference to the Educational Department note on paragraph 3 *supra*, as regards budget provision, so far as the existing provision under the head "22. EDUCATION — INSPECTION — SUPERINTENDENT OF INDUSTRIAL EDUCATION" is left unaffected, there is not likely to be any excess. It is, however, proposed in a separate connection† to ask Mr.

† File relating to the establishment for the officer in charge of Pumping and Boring Operations.

Chatterton to forward, in consultation with the Director of Public Instruction, a re-appropriation statement transferring from the head "22. EDUCATION" to the head "45. CIVIL WORKS—IN CHARGE OF CIVIL OFFICERS" the funds necessary to

* On account of the Officer and establishment for "PUMPING AND BORING OPERATIONS."

meet the excess under the latter head‡ (the draft order put up by Revenue in that case has been accepted by Educational). If such transfer leads to the provision required under "22. EDUCATION" not being wholly retained, an additional allotment will have to be made under the head "22. EDUCATION." The matter will, however, come under consideration when Mr. Chatterton forwards the re-appropriation statement.

4. The draft order may, it is submitted, be accepted in Financial, subject to the remarks in paragraphs 1 and 2 *ante*, the sanction being registered as No. 219 of 1911-12.

C.P.K.—18-12-11.

S.D.S.—19-12-11.

C. REILLY—20-12-11.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

As suggested by the Financial Department a paragraph has been added to the draft sanctioning the retention of the establishment allowed for the late Director of Industries up to the date from which separate establishments are to be sanctioned for the Superintendent of Industrial Education and the Officer in charge of Pumping and Boring Operations. The Revenue Department may be asked to suggest the date from which separate establishment may be allowed for the two officers.

T.K.—21-12-11.

R. SUNDARAM AIYAR—21-12-11.

M. S. MASCARENHAS—21-12-11.

To the Revenue Department.

REVENUE DEPARTMENT.

It is submitted that 5th January 1912 may be fixed as the date from which separate establishments may be allowed to the two officers—the Superintendent of Industrial Education and the Officer in charge of Pumping and Boring Operations.

S.R.G.—23-12-11.

V. PONNIAH—27-12-11.

I don't know why the 5th of January is suggested. It would seem likely to save trouble if the change were made so as to affect a whole month and not part of a month. The 1st of January might be adopted.

A. G. CARDEW—28-12-11.

Please see paragraph 3 of the notes in linked file where it is proposed that 1st February 1912 may be fixed as the date for the separation of the two establishments.

S.R.G.—4-1-12.

V. PONNIAH—5-1-12.

[Draft approved by Secretary in linked file.]

J. T. GWYNN—5-1-12.

Separate establishment for the Officer in charge of the Pumping and Boring Operations has been sanctioned with effect from 1st February 1912—*vide* G.O. No. 49, dated 9th January 1912. Submitted that the Educational Department may be informed that separate establishment for the Superintendent of Industrial Education also may be sanctioned from that date.

S.R.G.—9-1-12.

V. PONNIAH—9-1-12.

Yes.

J. T. GWYNN—9-1-12.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

As suggested by Revenue, the 1st February 1912 has been entered in the draft as the date from which the sanction will have effect.

2. The same date may also be entered as the date from which the temporary establishment for the dyeing and the leather experts should be entertained.

R. SUNDARAM AIYAR—4-1-12.

Approved.

2. Ought not a paragraph to be added giving the number assigned to the sanction by Financial? If this is customary, please do so. If not, issue.

L. DAVIDSON—13-1-12.

The paragraph is already in the draft as paragraph 2.

R. SUNDARAM AIYAR—13-1-12.

Issue.

R. SUNDARAM AIYAR—13-1-12.

[G.O. No. 25, Educational, dated 16th January 1912.]

READ

Cuo 720 from the D.P.D. no 8225 d 27.3.11.
Cuo 1150 " " d 18.5.11
Cuo 2778 " " d 15.9.11

17P

ORDER No. 25, dated 16.1.1912.

P.S.

The Govt are pleased to sanction the following Establishment for the Superintendent of Industrial Education with effect from the 1st February 1912.

Head clerk - Rs 50-2-60
Second clerk - Rs 25-1-30
Typist - Rs 20-1-25
Three peons - Rs 8 each

2. This sanction has been registered as no 219 of 1911-12.
3. The Govt also approve the Director's proposal

best 2/11
16-1-12

* will be filled up
This must be the date
from which W. Chatterton
Supplements 3 clerks

Re

that the Dyling & the leather experts should each be allowed a clerk & a peon but consider that as the expenditure app^{ts} of the experts has only been sanctioned temporarily ^{these hands} ~~the clerk & the peon~~ to be attached to them should also be on the temporary Establishment ^{need not draw} and that the incremental rates of pay suggested by the Director for the clerk is not necessary.

Two temporary clerks on Rs 25 & two temporary peons on Rs 8

x February

A clerk & a peon on the temporary Establishment will accordingly be sanctioned with effect from the 1st February 1912. ~~January next~~ ^{their pay} will be fixed at Rs 25 & Rs 8 respectively.

4. The question of the establishment required for the Weaving Expert will ~~may~~ be considered after that post has been filled.

Re 6
13.12.11 13.12.11

5. The Govt also sanction the retention by the Supt of Industrial Education of the Establishment sanctioned for the late Director of Industries up to the 1st February 1912 after which date it will cease to exist.

7A 21.12.11

segin
18/3/12

To Mr D.P. 17/1/12
In Dept

LT

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No., dated 190 ..
G.O., No. 25, dated 16-1-1902.

Number of MS. pages sent { Correspondence including order or orders
(b)
Notes.

Docket: Supdt Industrial Edn.
Sanctioning with remark
the establishment of the
with effect from 1st Feb 1902

Number (c) of copies required when struck off (not including copies for volumes and editors' table which are retained on the Press)		Complete Correspondence and orders.	Notes
Required for the office of			
FOR RECORD:			
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Ooty Records	...	3	3
For filing with original	...	1	1
Total		34	11
FOR ISSUE:†			

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Financial Department.....		5			
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- (a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.
- (b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.
- (b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.
- (c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.
- (d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.
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- (b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.
- (c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.
- (d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.
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Supdt.

Supdt.

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