

Educational (191 /) Department.

ORDINARY MS.

G.O., No. 758

DATED 31-10-11

[Despatch Abstract.]

Presidency College.

Approving the proposal of the Director of Public Instruction to change the designation of the assistant clerk of the — into that of clerk and typist and sanctioning the supply of a typewriting machine to the College.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[H. & L.]
68
3,000-24-2-08.

LEGISLATIVE DEPARTMENT.

CURRENT FILE.

CONTENTS.

From	Number.	Date.	Pages.

[P. T. O. FOR PUT UP PAPERS]

PAPERS PUT UP WITH CURRENT No. _____

Papers of the department to which the current belongs.

Number.	Date	Original (= O.) or spare copy (= S. C.)	Remarks. (In this column such of the papers as have been removed for copying, printing, etc., should be marked with a cross.)	Initials of Referencer with date in token of return to Reference department.

Papers of other departments.

Department.	Number.	Date.	Original (= O.) or spare copy (= S. C.)	Despatcher to note the return of the papers to the departments concerned.

Stock Form No. 135.
4,000-9-6-10.
C-1



EDUCATIONAL DEPARTMENT.

Received _____ 191 , Registered 25 8 1911.

Subject.

Requesting that sanction of Government may be obtained for the supply of a type-writing machine to the Presidency College, Madras.

ENCLOSURES.

No. _____

Spare copies. _____

Ref on Current No. 2313/11

Station Madras, Dated the 22 August 1911.

From (Name) The Hon'ble Mr. J. H. Stone, M.A., F.P.S.,

(Designation) As: Director of Public Instruction.

Madras

To The Secretary to the Government of Madras,

Educational Department.

Sir,

I have the honour to request that the sanction of Government may be obtained for the supply of a type-writing machine to the Presidency College, Madras, as has already been done in the case of the College of Engineering.

2. As the writing work which the Assistant clerk of the college has to do is heavy, some relief is imperative. The only way, in which ~~any~~ relief can be given which will not involve any recurring expenditure to Government, is to supply a type-writing machine.

3. It is also requested that the sanction of Government may be obtained for the change of designation of the "Assistant clerk" into that of "Clerk and Typist" on the same salary, viz, Rs 20-2-10.

I have the honour to be,

Sir,

Your most obedient servant,

R. G. Arivu.

As Director of Public Instruction

actually got Rs 28 p.m. - vide p.m. 9. 21. 1911

M.S.B

EDUCATIONAL DEPARTMENT.

Received..... 191 , Registered 24.10.1911.



Subject.

Requesting early orders of Government regarding the supply of a Typewriting Machine to the Presidency College, Madras.

ENCLOSURES

No.

Spare copies.....

Ref on Cur No. 2318 / 11.

Station Madras, Dated the 19th October 1911.

From (Name) The Hon'ble Mr. J.H. Stone, M.A., F.R.H.S.,

(Designation) AG. Director of Public Instruction,

To The Secretary to the Government of Madras,

Educational Department.

Sir,

I have the honour to request that you will be good enough to obtain the early orders of Government on this office letter R. O. C. No. 2318 / 11., dated 22nd August 1911 requesting the supply of a Typewriting Machine to the Presidency College, Madras.

I have the honour to be,

Sir,

Your most obedient servant,

R. A. Ariene

for Director of Public Instruction.

M. S. S.

E. & L.
67
100-10-3-02.

EDUCATIONAL DEPARTMENT.
LEGISLATIVE

NOTES.

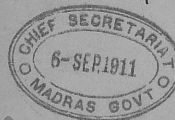
C. No. 2058 From the S.P. J. No. 2318/11, dated 22-8-1901.

SUBJECT. Change of designation of the assistant clerk of the Presidency College into that of "clerk and typist" and the supply of a typewriting machine to the College.

S. Under memo. No. 2849-2 Dtd 17th July 1908 the order sanctioning the supply of the typewriting machine may issue from this department.

2. A draft order is submitted for approval. If approved it may be sent to the Financial dept. for acceptance of the proposal to change the designation of the clerk. That dept. may be requested to state whether the change of the designation into "typewriting clerk" instead of into "clerk and typist" as proposed by the S.P. J. affects the proposal in any way.

Unnecessary.



S. No. 2058-1
8.9.11

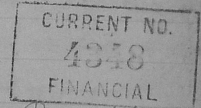
SP
6/9
MO

PA
4.9.11

The proposal of the S.P. J. may be approved.

Financial for acceptance of

6/9



Recd d 6.9.11

Recd 8/9

Recd 25/10
9/11

Financial Dept

I.

Under the ruling in G.O. no 70, F. 1, D

6. 4. 1904 typewriting machines are supplied to an office only when the head of the office certifies that the scale of establishment includes a post of typewriting clerk or that such a post will be provided on the scale. The Govt have, however, sanctioned the supply of typewriting machines

f. Co.
Elementary Post. 20-1-25
Intermediate .. 25-1-35
Advanced .. 35-1-50.

G.O 419 F. 1, D 27. 1904 G.
G.O 724 F. 1, D 26. 11. 1906.

P.

Gudwada, although no post of a typist was included in the scale of establishment, provided there was a qualified typist.

2.

G.O 81 Edol
8.2.11. C

para 1 of
D.P.I's letter
p. 1. C.F.

In the case of the College of Engineering to which the D.P.I refers the post of 3rd assistant clerk on Rs 20-1-25 was converted into that of a typist on the same pay, so that the place can be held only by qualified typists. But in the case of the Presidency College, the proposal is to convert the place of assistant clerk on Rs 20-2-30 into that of a clerk & typist on the same pay. There is no objection to the proposal, but it is for consideration whether the scale of pay should not be converted into Rs 20-1-25, so that it may be in line with the existing scale of pay for typists with elementary qualifications. So far as can be gathered from the D.P.I's letter, it does not appear that a typist with higher qualifications is called for. If the proposal to convert the pay of

of the assistant clerk to Rs 20-1-25 meets with approval, so long as the present clerk holds the appointment he will have to be given a personal allowance so that he may not be a loser.

(Review
w/h)

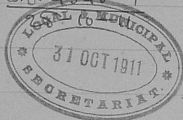
7.40
24.10.11

We may accept the draft.

Hus
28/10

7W. Edl no.

File No. 4248-1



[fo. 1F 758 hms 31-10-11]

To, The S.P.G. ✓
 .. Sup't of ✓ Nat'l Council
 .. A.G. ✓

When given for copying _____
 When copied _____
 When examined _____
 When signed _____

191

READ AGAIN G.O., No. _____, DATED
 191

CURRENT No. _____

ENCLOSURES TO G. No. _____

ORDER OF GOVERNMENT.

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILLED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B. --

- A = Copy in full.
- B = Not to be copied.
- F = Copy abstract only.
- Q = Copy Heading only.