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IP.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1911.

Enclosures

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G.O. No. 658, 18th September 1911.

Government College, Mangalore.

Sanctioning the proposition statements for the appointment of an extra assistant in the —

7

Government of Madras.

EDUCATIONAL DEPARTMENT.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

G.O. No. 581, Educational, dated 17th August 1911.

ABSTRACT.—Sanctioning, with remarks, the proposal of the Director of Public Instruction to appoint an extra assistant in the Government College, Mangalore.

II

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., Acting Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department (through the Accountant-General).

Dated—the 25th August 1911.

No.—Ref. on Car. 1561.

With reference to G.O. No. 581, Educational, dated 17th August 1911, sanctioning the appointment of an extra assistant in the Government College, Mangalore, I have the honour to submit herewith the revised proposition statements and the re-appropriation statement called for therein.

ENCLOSURES.

STATEMENT of proposition for revision of establishment.

Order sanctioning present establishment.			Office to which the proposition refers.			Present scale.				Proposed scale.				Nature of change.				Proposition.				Grounds of proposition.
Number.	Date.	Office to which the proposition refers.	Number.	Designation.	Pay.	Average cost.	Number.	Designation.	Pay.		Average cost.	Increase per month.	Decrease per month.	Permanent.		Temporary.						
									Minimum.	Increment.				Maximum.	Amount.	Period.	Amount.	Period.				
5		6	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
6		6	5	Officers at Rs. 175 each. " at " 150 " " at " 100 " Total ..	875 900 1,000 1,300 4,075			5	Officers at Rs. 175 each. " at " 150 " " at " 100 " Total ..	875 900 1,000 1,300 4,075											23	
13		6	32	Temporary.	..	..	..	4,075	32	Temporary.	..	..	..	..	..	..	..	..	..	..	24	
18		6	1	Assistant	..	..	..	..	1	Assistant	..	..	..	..	..	..	..	..	..	..	25	
20		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	26	
21		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	27	
22		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	28	
23		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	29	
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25		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	31	
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94		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	100	
95		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	101	
96		6	100	100	..	..	..	100	100	100	..	..	..	..	..	..	..	..	..	..	102	
97		6	100																			

Sanctioned with reference to G.O. No. 681, Educational, dated 17th August 1911.

From 1st September 1911, the introduction of the scheme for the establishment of primary and secondary schools.

(ii)

Submitted with reference to G.O. No. 681, Educational, dated 17th August 1911.

To the Director of Public Instruction.
,, Financial Department, with proposition and
re-appropriation statements.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O. No. 658, EDUCATIONAL, DATED
18TH SEPTEMBER 1911.

[SUBJECT.—*Revision of establishment of the Government College, Mangalore.*]

Previous paper :

G.O. No. 581, Educational, dated 17th August 1911.

From the Director of Public Instruction, dated 25th August 1911, No. 1561.

A draft order is submitted for approval. If approved it may be sent to the Financial Department u.o. for acceptance. That department has to sanction the re-appropriation of funds.

P.R.—9-9-11.

K. RANGASWAMI AIYANGAR—9-9-11.

M. S. MASCARENHAS—9-9-11.

To the Financial Department.

FINANCIAL DEPARTMENT.

The draft may be accepted.

K. P. ANANTAN—12-9-11.

C. REILLY—13-9-11.

H. A. STUART—14-9-11.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Issue.

K. RANGASWAMI AIYANGAR—18-9-11.

[G.O. No. 658, Educational, dated 18th September 1911.]

Col. DEPARTMENT.

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL DEPARTMENT.
LEGISLATIVE

Current No. 2167 dated 19 ..
G.O., No. 258, dated 18th September 1911 ..

Number of MS. pages sent { Correspondence including order or orders
Notes (b)

Docket... Government College, Mangalore
Sanctioning the Disposition
of the appointment of an Extra
Assistant in the

(c) Number of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press).

Complete
correspondence
and orders.

Notes

FOR RECORD.*

Madras Records	30	15
Coty Records	3	3
For filing with original	7	7
Total	34	19

FOR ISSUE.†

Signature copies.

India Office			
Govt. of India			
Public Department			
Judicial Department			
Financial Department	5		
Revenue Department			
Public Works Department			
Local and Municipal Department			

Spare copies

The Director of Public Instruction	5		
The Comr. for Govt. Examinations			
The Superintendent, Govt. Museum			
The Surgeon-General			
The Accountant-General			
The Collector of			
The P. D. B.			
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Total			

* Copies distributed on..... (Press Clerk.)

† Copies distributed on..... (Despatcher.)

* To be utilised and saved.

INSTRUCTIONS FOR THE
SECRETARIAT.

(a) If a paper is marked to be printed
urgently, the Superintendent of the section
concerned should sign the Press slip. The
Superintendent should exercise a careful dis-
cretion in the matter.

(b) Each letter, memorandum, or order, or set
of orders, in the file of correspondence should be
headed in succession with the Roman numeral I,
II, III, etc., the number being written in red ink
or blue chalk above the item. The particular
papers to be printed in the special issue-copies
should be indicated by the Roman numeral (I,
II, etc.) by which that item has been headed in
the correspondence file. All matter, including
marginal remarks or references, to be printed
should be written in ink and matter which should
not be printed should be encircled. Initials and
signatures that are not quite legible should be
re-written distinctly.

(b) For rules regarding printing of notes,
see the rules in G.O., No. 1220, Public, dated
30th November 1900.

(c) The number of copies and the details of
distribution should be filled in by the Superin-
tendent or Referencer concerned.

(d) In the absence of special instructions to
the Press to keep matter standing for a specified
period, ordinary papers of 8 pages and under
will be kept standing for one week, and larger
papers for two weeks only. The type of notes
and of all confidential papers is distributed
immediately after striking.

(e) This slip, properly and completely
filled in, should accompany every paper sent to
Press; it will be returned by the Press when
proofs are furnished; it should be sent to the
Press when a call is made for revised proofs or
when a corrected proof is sent for striking.
When finally returned by Press it should be
filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of
the Press, a paper has been marked urgent
unnecessarily, he should send the Press slip to
the Deputy Registrar with a remark to that
effect.

(b) Unless a note to the contrary is made
against the matter, pencil entries should not
be printed. The Superintendent of the Press
may bring to the notice of the Deputy Registrar
any instance of incomplete or careless editing.

(c) Signature copies of letters to the
Secretary of State or to the Government of
India should be printed on hand-made paper.

(d) This slip should be returned by the Press
to the Secretariat when proofs are furnished; it
will be sent back to the Press when proofs
are returned corrected and should be finally
returned to the Secretariat when struck-off
copies are supplied.

(e) The names of the Secretary and Members
should be printed in full when they occur on
the right hand side, but only the first time when
they appear on the left side, the initials alone
being printed later.

TO PRESS, MADRAS
OUTY.

A

B

C

Please send proof in triplicate. The papers have been carefully edited.

Proof returned corrected. Please strike off and send number of copies as indicated.

As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.

Type may be released after usual interval.
at once.

Type may be released after usual interval.

.....*94*.....Clerk.

.....Clerk.

.....Clerk.

.....Supdt.

.....Supdt.

.....Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on..... <i>26.2.11</i>	<i>LB</i>
First proof furnished on..... <i>2-6-11</i>	<i>LB</i>
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on..... <i>9-10-11</i>	<i>LB</i>
Final copies supplied on..... <i>16.10.11</i>	<i>LB</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	<i>34</i>		
" " " Issue.....	<i>16</i>		
For Volumes.....	<i>16</i>		
For E.T.....			
Total ...	<i>60</i>		