

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1910.

Enclosures

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✓
12

G.O., No. 645, 11th November 1910.

Menials in Educational offices.

Sanctioning, with effect from 1st November 1910, the proposition statement for fixing at Rs. 8 *per mensem* the minimum pay of attenders, peons and messengers in Educational offices and institutions in the Presidency town.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers :—

I

G.O., No. 117, Educational, dated 12th March 1910.

ABSTRACT.—Accepting the proposal of the Director of Public Instruction that the minimum pay of attenders, peons and messengers employed in the various educational offices and institutions in the Presidency town should be fixed at Rs. 8 *per mensem* and requesting the Director of Public Instruction, the Commissioner for Government Examinations and the Superintendent, Government Museum, to submit proposition statements to give effect to these orders.

II

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction.

To—the Secretary to Government, Educational Department (through the Accountant-General).

Dated—Madras, the 3rd September 1910.

No.—Ref. on C. No. 6890 of 1909.

With reference to paragraph 2 of G.O., No. 117, Educational, dated 12th March 1910, approving the proposal that the minimum pay of attenders, peons and messengers employed in the various Educational offices and institutions in the Presidency town should be fixed at Rs. 8 *per mensem*, I have the honour to submit herewith the proposition statement called for therein.

2. The scale of pay sanctioned for the laboratory peon in the Government Madrasa-i-Azam is Rs. 7—1—12, and the present incumbent is in receipt of the maximum pay. I beg to propose that the pay of the post be fixed at Rs. 10 *per mensem* and that the present peon be granted a personal allowance of Rs. 2 *per mensem*.

ENCLOSURE.

STATEMENT OF PROPOSITION FOR REVISION OF ESTABLISHMENT.

Order sanctioning present establishment of Government of Madras, Educational department.		Nature of charge.		Present scale.				Proposed scale.				Proposition.				Grounds of proposition.	
Number.	Date.	Office to which the proposition refers.	Number.	Designation.	Pay.			Average cost.	Number.	Designation.	Pay.			Average cost.	Proposition.		
					Minimum.	Increment.	Maximum.				Minimum.	Increment.	Maximum.		Increase per month.		Decrease per month.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
			1	Manager ..	Rs. A. 150 0	5	Rs. A. 175 0	Rs. A. 168 12	1	Manager ..	Rs. A. 150 0	5	Rs. A. 175 0	Rs. A. 168 12	Rs.	..	
			1	Head Clerk ..	100 0	5	125 0	118 12	1	Head Clerk ..	100 0	5	125 0	118 12	..	..	
			1	Clerk ..	80 0	..	80 0	75 0	1	Clerk ..	80 0	..	80 0	75 0	..	..	
			1	" ..	75 0	..	75 0	70 0	1	" ..	75 0	..	75 0	70 0	..	..	
			1	" ..	70 0	..	70 0	70 0	1	" ..	70 0	..	70 0	70 0	..	..	
			2	Clerks on Rs. 50 each ..	120 0	..	120 0	120 0	2	Clerks on Rs. 50 each ..	120 0	..	120 0	120 0	..	..	
			2	" on " 50 " ..	100 0	..	100 0	100 0	2	" on " 50 " ..	100 0	..	100 0	100 0	..	..	
			2	" on " 40 " ..	80 0	..	80 0	80 0	2	" on " 40 " ..	80 0	..	80 0	80 0	..	..	
			2	" on " 35 " ..	70 0	..	70 0	70 0	2	" on " 35 " ..	70 0	..	70 0	70 0	..	..	
			4	" on " 30 " ..	120 0	..	120 0	120 0	4	" on " 30 " ..	120 0	..	120 0	120 0	..	..	
			4	" on " 25 " ..	100 0	..	100 0	100 0	4	" on " 25 " ..	100 0	..	100 0	100 0	..	..	
			3	" on " 20 " ..	60 0	..	60 0	60 0	3	" on " 20 " ..	60 0	..	60 0	60 0	..	..	
			2	Typists (Rs. 20—1—50 each).	40 0	..	100 0	60 0	2	Typists (Rs. 20—1—50 each).	40 0	..	100 0	60 0	..	..	
			21	Servants (2 on Rs. 12, 1 on Rs. 11, 1 on Rs. 10, 2 on Rs. 9, 5 on Rs. 8, 8 on Rs. 7, 1 on Rs. 3, 1 on Rs. 3).	165 8	..	165 8	165 8	21	Servants (2 on Rs. 12, 1 on Rs. 11, 1 on Rs. 10, 2 on Rs. 9, 13 on Rs. 8, 1 on Rs. 3, 1 on Rs. 3).	173 8	..	173 8	173 8	8	..	
			1	Secretary, Text-Book Committee.	40 0	..	40 0	40 0	1	Secretary, Text-Book Committee.	40 0	..	40 0	40 0	..	..	
			..	Total ..	1,370 8	..	1,480 8	1,428 0	..	Total ..	1,378 8	..	1,488 8	1,436 0	8	..	
			1	Head Clerk ..	50 0	2	60 0	57 8	1	Head Clerk ..	50 0	2	60 0	57 8	..	..	
			1	Second " ..	25 0	1	30 0	28 12	1	Second " ..	25 0	1	30 0	28 12	..	..	
			1	Third " ..	20 0	1	25 0	23 12	1	Third " ..	20 0	1	25 0	23 12	..	..	
			1	Fourth " ..	20 0	1	25 0	23 12	1	Fourth " ..	20 0	1	25 0	23 12	..	..	
			2	Peons on Rs. 7 each ..	14 0	..	14 0	14 0	2	Peons on Rs. 8 each ..	16 0	..	16 0	16 0	2	..	

Owing to the increase of pay from Rs. 7 to Rs. 8 sanctioned for the two persons in the Assistant Inspector's office, Chin-ghat district.

owing to the increase of pay to Rs. 8 for the peons in the offices of the Sub-Assistants, Triplicane and Georgetown ranges (from Rs. 6) and the Sub-Assistant Inspector of Muhammadan schools and the Sub-Assistant Inspector of Sanskrit schools.

* Excludes officers in the Indian Educational, Provincial Educational and Subordinate Educational Services.

Statement of proposition for revision of establishment—cont.

Order sanctioning present establishment. Government of Madras Educational department.		Office to which the proposition refers.		Nature of change.														
1	2	3	4	Present scale.				Proposed scale.						Proposition.				
				Designation.		Pay.		Average cost.	Number.	Designation.	Pay.		Average cost.	Permanent.	Proposition.			
Number.	Date.	5	6	7	8	9	10				11	12				13	14	15
G.O., No. 580, Educational. G.O., No. 401, Educational. 22nd October 1909. 12th July 1910.	..	Law College.	18	Total ..	Principal and Senior Professor ..	Rs. A.	Rs. A.	Rs. A.	2,783 5½	18	Total ..	Rs. A.	Rs. A.	Rs. A.	2,791 5½	8	..	
			1	Principal ..	Junior Professor ..	1,500 0	1,500 0	1,500 0	1	Principal and Senior Professor ..	Rs. A.	Rs. A.	Rs. A.	1,500 0	1,500 0	1,500 0	..	..
			6	Professors ..	Assistant Lecturers on Rs. 250 each.	650 0	650 0	650 0	1	Junior Professor ..	650 0	650 0	650 0	650 0	650 0	650 0	..	..
			1	Professor of Dental Surgery.	Clerk ..	400 0	400 0	400 0	2	Assistant Lecturers on Rs. 250 each.	500 0	500 0	500 0	500 0	500 0	500 0	..	..
			1	Professor of Medical Jurisprudence.	Librarian ..	200 0	200 0	200 0	1	Clerk ..	20 0	2	40 0	33 5½	33 5½	33 5½	..	..
			1	Professor of Biology ..	Attender ..	200 0	200 0	200 0	1	Librarian ..	25 0	..	25 0	25 0	25 0	25 0	..	..
			1	Professor of Materia Medica.	Peons 4 (7) 2 (6) ..	200 0	200 0	200 0	1	Attender ..	10 0	..	10 0	10 0	10 0	10 0	..	..
			1	Professor of Pathology ..	Night watchman ..	200 0	200 0	200 0	6	Peons at Rs. 8 ..	48 0	..	48 0	48 0	48 0	48 0	..	..
			1	Professor of Hygiene and Bacteriology.	Gardener ..	200 0	200 0	200 0	1	Night watchman ..	5 0	..	5 0	5 0	5 0	5 0	..	..
			1	Professor of Pathology ..	Sweeper ..	200 0	200 0	200 0	1	Gardener ..	6 0	..	6 0	6 0	6 0	6 0	..	..
			1	Professor of Hygiene and Bacteriology.	Toties at Rs. 5 each	200 0	200 0	200 0	1	Sweeper ..	4 0	..	4 0	4 0	4 0	4 0	..	..
			1	Professor of Pathology ..	Toties at Rs. 5 each	200 0	200 0	200 0	2	Toties at Rs. 5 each	10 0	..	10 0	10 0	10 0	10 0	..	..
			1	Professor of Hygiene and Bacteriology.	Total ..	2,770 0	2,790 0	2,783 5½	18	Total ..	2,778 0	2	2,798 0	2,791 5½	8	..	..	..
			1	Professor of Pathology ..	Principal ..	1,600 0	1,600 0	1,600 0	1	Principal ..	1,600 0	1,600 0	1,600 0	1,600 0	1,600 0	1,600 0	..	..
			1	Professor of Hygiene and Bacteriology.	Professors ..	4,500 0	9,900 0	6,690 0	6	Professors ..	4,500 0	9,900 0	6,690 0	400 0	400 0	400 0	..	..
			1	Professor of Pathology ..	Professor of Dental Surgery.	400 0	400 0	400 0	1	Professor of Dental Surgery.	400 0	400 0	400 0	400 0	400 0	400 0	..	..
			1	Professor of Hygiene and Bacteriology.	Professor of Medical Jurisprudence.	200 0	200 0	200 0	1	Professor of Medical Jurisprudence.	200 0	200 0	200 0	200 0	200 0	200 0	..	..
			1	Professor of Pathology ..	Professor of Biology ..	200 0	200 0	200 0	1	Professor of Biology ..	200 0	200 0	200 0	200 0	200 0	200 0	..	..
1	Professor of Hygiene and Bacteriology.	Professor of Materia Medica.	200 0	200 0	200 0	1	Professor of Materia Medica.	200 0	200 0	200 0	200 0	200 0	200 0	..	..			
1	Professor of Pathology ..	Professor of Pathology ..	200 0	200 0	200 0	1	Professor of Pathology ..	200 0	200 0	200 0	200 0	200 0	200 0	..	..			
1	Professor of Hygiene and Bacteriology.	Professor of Hygiene and Bacteriology.	200 0	200 0	200 0	1	Professor of Hygiene and Bacteriology.	200 0	200 0	200 0	200 0	200 0	200 0	..	..			

Grounds of proposition.

18

G.O., No. 849, Educational.	24th December 1908.	College of Engineering.	Assistant Professors and Lecturers.										Assistant Professors and Lecturers.										Medical College.										G.O., No. 849, Educational.	23rd September 1909.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

* Sanctioned scale is Rs. 1,000 - 25 - 1,250.

† Sanctioned scale is Rs. 650 - 25 - 900.

‡ This is the rate of pay sanctioned with effect from 1st March 1911.

Nature of charge.

675 Fd1.—4

9

G.O.s., No. 368, Educational, and No. 145, Educational.

[illegible][illegible]

Excludes two assistant anatomical instructors on Rs. 40 for 9 months.

(a) Teaching allowance,

(b) Grade pay (100) and teaching allowance.

Statement of proposition for revision of establishment—cont.

Order sanctioning present establishment of Government of Madras, Educational department.			Nature of charge.										Proposition.			Grounds of proposition.		
1 Number.	2 Date.	3 Office to which the proposition refers.	Present scale.					Proposed scale.					Permanent.					
			Designation.		Pay.		Average cost.	Number.	Designation.	Pay.		Average cost.	Amount.	Increase per month.	Decrease per month.			
4	5	6	7	8	9	10				11	12					13	14	15
			Temporary establishment —cont.					Temporary establishment —cont.										
			1	Headmaster	40 0	4	60 0	53½	1	Headmaster	40 0	4	60 0	53½	Rs.	..	..	..
			1	First Assistant	30 0	2	40 0	36½	1	First Assistant	30 0	2	40 0	36½	..	..	..	..
			1	Second "	20 0	2	30 0	26½	1	Second "	20 0	2	30 0	26½	..	..	..	..
			1	Third "	15 0	1	20 0	18½	1	Third "	15 0	1	20 0	18½	..	..	..	..
			1	Gymnastic Instructor	10 0	1	15 0	13½	1	Gymnastic Instructor	10 0	1	15 0	13½	..	..	..	..
			1	Peon	7 0	..	7 0	7	1	Peon	8 0	..	8 0	8	..	..	..	..
			1	Gardener	4 0	..	4 0	4	1	Gardener	4 0	..	4 0	4	..	..	..	..
				Total	126 0	..	176 0	159½	..	Total	127 0	..	177 0	160½	1	..	..	..
				Model school attached to the Training school	70 0	..	95 0	86½		Model school attached to the Training school	70 0	..	95 0	86½	..	..	..	..
			1	Headmaster	12 0	..	12 0	12	1	Headmaster	12 0	..	12 0	12	..	..	..	..
			1	First Assistant	10 0	..	10 0	10	1	First Assistant	10 0	..	10 0	10	..	..	..	..
			1	Second "	10 0	..	10 0	10	1	Second "	10 0	..	10 0	10	..	..	..	..
			1	Third "	10 0	..	10 0	10	1	Third "	10 0	..	10 0	10	..	..	..	..
			1	Peon	4 0	..	4 0	4	1	Peon	8 0	..	8 0	8	4	..	..	..
				Total	46 0	..	46 0	46	..	Total	50 0	..	50 0	50	4	..	..	..
G.O., No. 312, Educational.	31st May 1910.		1	Carpentry Instructor	15 0	..	15 0	15	1	Carpentry Instructor	15 0	..	15 0	15	..	..	..	..
			Temporary establishment.					Temporary establishment.										
			Government Muhammadan Training School, Madras.					Government Muhammadan Training School, Madras.										
G.O., No. 619, Educational.	8th August 1907.																	

No. P.A. 3/10967, dated 15th October 1910.

Forwarded to Government.

2. The entries in the column "Present scale" have been compared with the registers of this office and are correct subject to the alterations made.

3. Reappropriation of funds should be made to meet the extra charge, if any, during the current year. There is no audit objection to the proposal being sanctioned by Government.

A. NEWMARCH,
Offg. Accountant-General.

Order—No. 645, Educational, dated 11th November 1910.

The proposition statement is sanctioned as amended with effect from 1st November 1910, the sanction being registered as No. 169 of 1910-1911.

2. The Director of Public Instruction's proposal to grant a personal allowance of Rs. 2 *per mensem* to the present laboratory peon of the Government Madrasa-i-Azam is also approved.

3. The Director of Public Instruction is requested to submit, at a very early date, a reappropriation statement for meeting the extra charge during the current year.

(True Extract.)

A. BUTTERWORTH,
Ag. Secretary to Government.

To the Director of Public Instruction.
" Financial Department, with proposition statement

NOTES CONNECTED WITH G.O., No. 645, EDUCATIONAL,
DATED 11TH NOVEMBER 1910.

[SUBJECT.—Submitting proposition statements for revision of the scale of pay of the
peons in the Presidency Town.]

From the Director of Public Instruction, dated 3rd September 1910, No. 6890/09.

In G.O., No. 117, Educational, dated 12th March 1910, the Government accepted the proposal of the Director of Public Instruction that the minimum pay of attenders, peons and messengers employed in the various educational offices and institutions in the Presidency town should be fixed at Rs. 8 *per mensem* and requested that officer to submit a proposition statement to give effect to those orders. The Director of Public Instruction now submits the proposition statement.

2. A draft order sanctioning the proposition statement is submitted for approval. If approved it may be sent to the Financial Department u.o. for acceptance.

P.R.—21-10-10.

T.K.—21-10-10.

M. S. MASCARENHAS—21-10-10.

L. M. WYNCH—22-10-10.

To the Financial Department.

FINANCIAL DEPARTMENT.

In G.O., No. 117, Educational, dated 12th March 1910, Government sanctioned the fixing at Rs. 8 *per mensem* of the minimum pay of attenders, peons, and messengers employed in the various Educational offices and institutions in the Presidency town, and also of the minimum pay of menial servants in the Government Museum, and in the office of the Commissioner for Government Examinations; and the Director of Public Instruction, the Commissioner for Government Examinations, and the Superintendent, Government Museum, were requested to submit proposition statements to give effect to the orders.

2. The two latter officers have since submitted the proposition statements called for, and those statements were sanctioned with effect from 1st April 1910* in G.O., No. 291, Educational, dated 26th May 1910, and G.O., No. 248, Educational, dated 10th May 1910, respectively.

* Financial Department notes on page 1 of notes to G.O., No. 248, Educational, dated 10th May 1910.

3. The Director of Public Instruction, now submits the necessary proposition statement, and the Educational Department propose to sanction the same with effect from 1st April 1910 the date from which sanction was accorded to the proposition statements submitted by the Commissioner for Government Examinations, and Superintendent, Government Museum.

G.O., No. 248, Educational, dated 10th May 1910 and G.O., No. 291, Educational, dated 26th May 1910.

Paragraph 2 of Director of Public Instruction's letter.

in the Government Madrasa-i-Azam from

	Cost per mensem. Rs.
Existing (7-1-12)	10 $\frac{3}{4}$
Proposed	10

Saving .. $\frac{3}{4}$ C. REILLY.
— A. G. CARDEW.

4. The Director of Public Instruction takes the opportunity to propose an alteration in the pay of the Laboratory peon Rs. 7-1-12 *per mensem* (average=10 $\frac{3}{4}$) to Rs. 10 *per mensem* and proposes to grant a personal allowance of Rs. 2 *per mensem* to the present incumbent who is already in receipt of the maximum of Rs. 12 in the existing Rs. 7-1-12 grade. This proposal which involves an eventual saving of Rs. $\frac{3}{4}$ *per mensem* may be accepted in Financial.

The proposed personal allowance of Rs. 2 has been shown in the column "proposed scale" in the proposition statement on page 10, paper under consideration. It is submitted that, with reference to the orders in G.O., No. 357, Financial, dated 10th May 1905, the Educational Department may be requested to omit this entry from the proposition statement and to substitute the following for paragraph 1 of draft : —

"The proposition statement is sanctioned, as amended, with effect from 1st April 1910, the sanction being registered as No. of 1910-1911.

“ 2. The Director of Public Instruction’s proposal to grant a personal allowance
Paragraph 2 of Director of Public Instruction’s “ of Rs. 2 *per mensem* to the present
letter. “ laboratory peon of the Government
“ Madras : Aram is also approved.”

The present paragraph 2 of draft order will then have to be numbered 3.

5. The total extra cost involved in the proposals under permanent establishments is Rs. 72½ *per mensem* or Rs. 867 *per annum*; and it is proposed to ask the Director of Public Instruction to submit the necessary reappropriation statement, which should have been submitted with the proposition statement, providing for the extra charge during the current year.

6. The draft may, it is submitted, be accepted in Financial subject to the remarks in paragraph 4 *ante*, the sanction being registered as No. 169 of 1910-1911.

C.P.K.—2-11-10.

U.P.A.-3-11-16.

There seems no reason to give retrospective sanction with effect from 1st April 1910. The Director of Public Instruction has not explained why he took so long to submit the proposition statement for these offices. Submitted that the sanction may be with effect from 1st November 1910.

C. REILLY -4-11-10.

Effect to the revision of salaries may be given from 1st November 1910. Meanwhile the officers concerned receive compensation for dearness of provisions.

A. G. CARDEW—5-11-10

Yes; grant it from November 1st

M. H[AMMICK]—7-11-10.

To the Educational Department.

A. G. CARDEW—8-11-10.

EDUCATIONAL DEPARTMENT.

The draft order has been altered with reference to the orders of the Honourable Member *supra*. It may now issue.

K. RANGASWAMI AIIYANGAR—10-11-10.

C. A. INNES—10-11-10.

[G.O., No. 645, Educational, dated 11th November 1910.]

READ AGAIN G.O., No. 117 Edl, dated 12th march 1900

” ” ” ” ” ” 19

READ ALSO:—

C. No. 2029, From the S.O. 9., No. 6890, dated 3. 9. 1900

19

ORDER.

No. 645, dated 11. 11. 1910

This is the date of sanctions of similar revision of establishments in the office of the C.E.G. and the S.E.G. - Bonds 2418 26-5-10 & 2488 10-5-10.

2. The D. P. G. ^{CV} proposal to grant a personal allowance of Rs 2 per mensem to the present laborer head of the Govt. Madras i. P. Gen is also approved.

The proposition statement is sanctioned
as amended ^{November} with effect from 1st ~~April~~ 1910, the sanction
being registered as No. 169 of 1910-1911.

3. The D.O. I is requested to submit, at a very early date, a reappropriation Statement for meeting the extra charge during the current year.

PR
21-10-10
7H.
21-10-10

Long
Zeynep

I.

the S. O. 9 (200 ✓ Sept)
.. Fine Sept. (200) ✓ 12/11/10
with prop. statement (with enclosure)

Current No., dated 190 ..

G.O., No. 645, dated 11-11-190.

Number of MS. pages sent { Correspondence including order or orders
(b)
Notes. (b¹)

Docket. *Memorials in E.P. office.*

*Sanctioning, with effect from Nov 11/00
the proposition statement for fixing
at Rs 8 per annum the minimum salary
of persons in E.P. office & institutions
in the Presidency Town.*

Number (c) of copies required when struck off (not including
copies for volumes and editors' table which are returned
in the Press). Complete
Correspondence
and orders. Notes

FOR RECORD.*

Madras Records	...	...	...	30	15
Ooty Records	...	...	...	3	3
For filing with original	...	...	...	1	1
Total	...	...	...	34	19

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies of G.O. (b)		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....		4			
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
.....Dept.					
Total					
Spare copies.	The Director of Public Instruction.....	5			
	The Comr. for Govt. Examinations.....				
	The Superintendent, Govt. Museum.....				
	The Surgeon-General.....				
	The Accountant-General.....				
	The Collector of.....				
	The P. D. B.....				
	The.....				
	The.....				
	The.....				
	The.....				
	The.....				
	Total				

INSTRUCTIONS FOR THE
SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on.....*(Press Clerk.)

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TO PRESS, MADRAS.
OOTY.

B

C

Proof returned corrected. Please strike off and send number of copies as indicated.

Type may be released after usual interval.

Type may be released after usual interval
at once.

Type may be released after usual interval.

Clerk.

Clerk.

Clerk.

Supdt.

Supdt.

Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	18-11-10 <i>ST</i>
First proof furnished on.....	20-11-10 <i>F.B.</i>
Call for revised proof received on.....	13-12-10 <i>ST</i>
Revised proof furnished on.....	21-12-10 <i>ST</i>
Corrected proof received for striking on.....	22-12-10 <i>ST</i>
Final copies supplied on.....	24-12-10 <i>ST</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	34		
Issue.....	9		
For Volumes.....	16		
For E. T.....			
Total	59		