

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

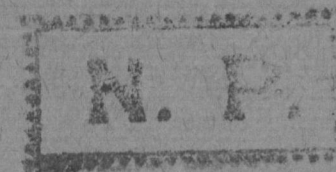
Regd.

} 1910.

Enclosures

Spare copies

G.O., No. 529, 7th September 1910.



Allowance.

Requesting the Government of India to obtain the sanction of the Secretary of State to M.R.Ry. M. Rangachariyar's continuing to draw from the 1st January 1910 the local — of Rs. 150 a month for performing the duties of Registrar of Books in addition to his own.

with reference to the
correspondence ending with Mr.
Frell's letter no. 257, Education,
dated the 18th March 1908
I am directed to state that

1. st. - 10

Desk 7/18
2/9

Mr. R. Py M. Rangachariyar
Professor of Sanskrit in the
Presidency College and Curator,
Oriental Mss. Library, Madras,
has been promoted to the first
grade of the Prov. Edl. Service
with effect from the 1st January
1910 and to request that the
Govt of India will be pleased
to obtain the sanction of the
Secy. of State to Mr R. Py. Ranga-
chariyar's continuing to draw,
from the 1st January 1910,
the local allowance of Rs 150 a
month for performing the duties
of ~~the~~ Registrar of Books, Madras,
in addition to his own. I am
also to request that, in order to
avoid future references on the
subject, the general sanction of
the Secy of State may be obtained
to the payment of the allowance
of Rs 150 ~~by the Local Govt.~~
to any officer who may in future
be appointed ^{by the Local Govt.} to perform the
duties of Registrar of Books, Madras,
irrespective of the pay of his
permanent appointment.

J.H.
26-8-10

L.H.
31/8/10

Sy
30/8

PRESS SLIP.

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL DEPARTMENT.

Current No. 1643, dated 22-8-1960.

G.O., No. 2891, dated 7-9-1960.

Number of MS. pages sent

Correspondence including order or orders

(b)
Notes.

Docket Local allowance

Requesting the Govt of India to
obtain the sanction of the
Secretary of State to Mr. R. R.
Dhanoocharia's Contingency
for the local allowance of Rs. 150 a month
for performing the duties of
Ref. of books in addition to his
For RECORD.

Madras Records

Ooty Records

For filing with original

Total 31 21

For ISSUE.

Signature copies

India Office
Govt. of India Dept. 32
Public Department
Judicial Department
Financial Department
Revenue Department
Public Works Department
Local and Municipal Department
Dept.

Spare copies.

The Director of Public Instruction
The Comr. for Govt. Examinations
The Superintendent, Govt. Museum
The Surgeon-General
The Accountant-General
The Collector of
The P. D. B.
The office Recd. 15
The
The
The
The
The
The

Total 49

* Copies distributed on (Press Clerk.)
† Copies distributed on (Despatcher.)

* To be initialed and dated.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
	Type may be released after usual interval at once.	Type may be released after usual interval.
.....Clerk.	Clerk.	Clerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....			
" " " Issue.....			
For Volumes.....			
For E. T.....			
Total			

First copy sent to Press.

Returned for signature.

Despatched in Print.

READ AGAIN G.O., No.
190

MAILED

CURRENT No.

ENCLOSURES TO C. No

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH DUTY.

PAPERS NOT FILED UP, BEING MEANT FOR DESTRUCTION
IN ORIGINAL.

N.B.

A = Print in full.
B = Not to be printed.
P = Print abstract only.
Q = Print heading only.

NUMBER OF COPIES
REQUIRED.

Order complete

Letter only.

Order complete with Letter.