

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1910.

Enclosures

Spare copies

18

G.O., No. 520, 1st September 1910.

N. P.

Remuneration to examiners.

Approving, with certain modifications, the scale of fees and the rates of travelling allowances proposed by the Commissioner for Government Examinations for examiners appointed to conduct the public examination in connection with the scheme for the award of Secondary School Leaving Certificates.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper :—

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Commissioner for Government Examinations, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 16th August 1910.

No.—118-L.C.

I have the honour to state that examiners and assistant examiners have to be appointed shortly, the former at the beginning of next month, for the conduct of the ensuing public examination in connection with the scheme for the award of Secondary School Leaving Certificates. As it is desirable that letters containing offers of examinership should contain also terms regarding remuneration and travelling allowance, I submit herewith, for the approval of Government, a statement showing (1) scale of remuneration for setting question papers and for valuing answer papers, (2) amount of special fees and (3) rates of travelling allowance to be allowed to examiners and assistant examiners. For this purpose, I have taken into consideration the scale of remuneration, etc., paid to examiners in connection with the Matriculation Examination of the Madras University, the late Upper Secondary Examination, the technical examinations (intermediate grade) and the European High School Examination. The fee receipts will undoubtedly much more than cover these fees.

ENCLOSURE.

SECONDARY SCHOOL LEAVING CERTIFICATES.

Public Examination.

I.—Scale of remuneration for setting question papers and for valuing answer papers.

[Note.—The rates proposed are for 3 hours' papers, unless otherwise stated, and proportionate rates will be allowed for papers of shorter duration.]

Subjects.	Rates.	
	For setting a question paper.	For valuing an answer paper.
Group A.		
Elementary Mathematics	Rs. 50	Rs. 0 10
English (first paper)	50	0 12
Do. (second paper)	50	0 12
Vernacular Composition and Translation	25	0 12
Group C.		
Sanskrit, Greek, Latin, Arabic, Persian, Hebrew, French, German.	50	0 12
Urdu (Hindustani), Canarese, Tamil, Telugu, Malayalam, Mahratti, Uriya, Burmese, Sinhalese.	50	0 8
History of England	50	0 12
Algebra and Geometry	50	0 12
Practical Mathematics	50	1 0
Trigonometry	50	0 12
Botany	50	1 0
Physics	50	0 10
Chemistry	50	0 10
Music	45	12
Agriculture	50	1 0
Commercial Practice and Geography	50	1 0
Book-keeping and Commercial Arithmetic	50	1 0
Short-hand and Type-writing *	60	2 0
Précis-writing and Indexing	25	1 0
Needle-work and Dress-making †	50	1 0
Lace-work	50	1 0
Any other subject within the Secondary School course. [Rates within the limits above given.]		

* Short-hand —2 hours 13 minutes.
Type-writing—2 „ 20 „

† Not less than 6 hours—Practical.

Total .. 4 hours 33 minutes.

II.—Special Fees.

A fee of Rs. 10 per thousand candidates subject to a minimum fee of Rs. 25 to each examiner who holds a meeting of the Assistant Examiners in order to issue instructions necessary for securing uniformity of standard in valuing, etc.

III.—Rates of travelling allowance to examiners and assistant examiners visiting Madras or any other centre on examination business.

Non-officials.		Assistant Examiners.	
Examiners.			
For all journeys performed ..	First-class railway fare ..	Second-class railway fare.	
by rail.			
For all journeys performed ..	8 annas per mile ..	4 annas per mile.	
by road, canal, etc.			
For all journeys performed ..	An additional allowance ..	An additional allowance of	
by rail of over 100 miles.	of Rs. 4 for each 100 miles or part of 100 miles in excess of that number.	Rs. 2 for each 100 miles or part of 100 miles in excess of that number.	
For each day actually spent on examination business at the destination.	Rs. 6.	Rs. 4.	
Officials.			
As per Civil Service Regulations.			

Order—No. 520, Educational, dated 1st September 1910.

The Government do not consider that a higher fee than that allowed by the University of Madras for the Matriculation Examination should be allowed to the examiners appointed to conduct the public examination in connection with the scheme for the award of the Secondary School Leaving Certificate. The fee proposed for valuing an answer paper in *Vernacular Composition and Translation* will accordingly be reduced to 8 annas and the fee for valuing an answer paper in *History of England* and in *Algebra and Geometry* to 10 annas, the rates prescribed by the University. Subject to these modifications, the scale of fees, special fees and the rates of travelling allowance proposed by the Commissioner for Government Examinations are approved. These rates are sanctioned for a year only and will be subject to reconsideration when the results of the year's work are known.

2. The Commissioner will be informed that the ruling in paragraph 4 of G.O., No. 269, Educational, dated 3rd May 1909, that no member of the Board should be an examiner will not apply to the Board for the award of the Secondary School Leaving Certificate.

(True Extract.)

L. M. WYNCH,
Secretary to Government.

To the Commissioner for Government Examinations.
„ Accountant-General.

NOTES CONNECTED WITH G.O., No. 520, EDUCATIONAL, DATED
1ST SEPTEMBER 1910.

[SUBJECT.—*Scale of remuneration to Examiners and Assistant Examiners at the public examination to be conducted by the Board for the award of the Secondary School Leaving certificate.*]

Previous papers.

G.O., No. 612	Edl., dated 3rd October.	1902.
" " 481	" " 16th July	1906.
" " 701	" " 8th October	1908.
" " 269	" " 3rd May	1909.
" " 427	" " 21st July	"
" " 594	" " 1st November	"
" " 598	" " 6th "	"
" " 162	" " 28th March	1910.

*From the Commissioner for Government Examinations, dated 16th August 1910,
No. 118 L.C.*

The Commissioner for the Government Examinations submits for the approval of Government a statement showing—

(1) scale of remuneration for setting question papers and for valuing answer papers;

(2) amount of special fees; and

(3) rates of travelling allowance, which he proposes to allow to examiners and assistant examiners at the public examination to be conducted by the Board for the award of the Secondary School Leaving certificate.

2. The Commissioner states that in fixing these rates he has taken into consideration the scale of remuneration, etc., paid to examiners in connection with the Matriculation examination of the Madras University, the late Upper Secondary examination, the Government Technical examination (Intermediate grade) and the High School examination held under the Code of Regulations for European Schools.

3. The following statement compares the proposed scale of remuneration to examiners and assistant examiners with those in force in connection with the Matriculation and other examinations mentioned in the previous paragraph :—

Serial number.	Subjects.	Proposed scale (School Leaving certificate).		Matriculation examination.		Late Upper Secondary examination.		Government Technical examinations (Intermediate grade) [in G.O.s, Nos. 612, dated 3rd October 1902, and 481, dated 16th July 1906.]		High School examination for European Schools. [G.O., No. 269, Educational, dated 3rd May 1909.]	
		For setting a question paper.	For valuing an answer paper.	For setting a question paper.	For valuing an answer paper.	For setting a question paper.	For valuing an answer paper.	For setting a question paper.	For valuing an answer paper.	For setting a question paper.	For valuing an answer paper.
1	Elementary Mathematics	Rs. 50	Rs. A. P. 0 10 0	Rs. 50	Rs. A. P. 0 12 0	Rs. 40	Rs. A. P. 0 8 0	Rs. 50	Rs. A. P. 0 10 0	Rs. 50	Rs. A. P. 0 10 0
2	English	50	0 12 0	50	0 12 0	40	0 8 0	50	0 12 0	50	0 12 0
3	Vernacular Composition and Translation	25	0 12 0	25	0 12 0	10	0 8 0	50	0 12 0	50	0 12 0
4	Classical and Foreign languages (Sanskrit, Greek, etc.)	50	0 12 0	50	0 12 0	40	0 8 0	50	0 12 0	50	0 12 0
5	Vernacular languages (Tamil, Telugu, etc.)	50	0 8 0	50	0 8 0	40	0 8 0	50	0 12 0	50	0 12 0
6	History of England	50	0 12 0	50	0 12 0	40	0 7 0	50	0 10 0	50	0 10 0
7	Algebra and Geometry	50	0 12 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
8	Practical Mathematics	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
9	Trigonometry	50	0 12 0	50	0 12 0	40	0 6 0	50	0 10 0	50	0 10 0
10	Botany	50	0 10 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
11	Physics	50	0 10 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
12	Chemistry	50	0 10 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
13	Music	50	0 10 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
14	Agriculture	50	0 10 0	50	0 10 0	40	0 6 0	50	0 10 0	50	0 10 0
15	Commercial Practice and Geography	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
16	Book-keeping and Commercial Arithmetic	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
17	Short-hand and Typewriting	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
18	Précis-writing and Indexing	25	1 0 0	25	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
19	Needlework and Dress-making	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0
20	Lacework	50	1 0 0	50	1 0 0	40	0 6 0	50	0 10 0	50	0 10 0

* Average of five papers.

connection with the

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(b) that the fee proposed by the University for setting a question paper for that sanctioned by Government for the High School examination that for valuing a question paper the fees proposed are higher in Commissioner proposes a fee of As. 12 for valuing an answer paper in "History, England" and in "Algebra and Geometry" against a fee of As. 10 allowed by the University and in the case of the High School examination for Europeans. It is submitted that a fee of As. 10 for valuing the answer papers in these cases appears to be sufficient and the proposed fee may be reduced accordingly.

He also proposes a rate of As. 12 as against As. 8 allowed by the University for valuing papers in vernacular composition.

The University rates for Matriculation might be adopted in the absence of any reasons for giving higher rates.

L. M. WYNCH—31-8-10.

5. In the case of technical subjects such as Music, Agriculture, Commercial Practice and Geography, Book-keeping and Commercial Arithmetic and Short-hand and Typewriting, the fee proposed by the Commissioner for setting a question paper is Rs. 5 more than that at present allowed in connection with the Government Technical examinations but that the fee proposed for valuing an answer paper is As. 2 less. In these cases the fees proposed by the Commissioner may perhaps be accepted.

We need not object to this.

L.M.W.—31-8-10.

6. In the cases of "Practical Mathematics," "Trigonometry," "Précis-writing and Indexing," "Needle-work and Dress-making" and "Lace-work," there appears to be no corresponding scale of remuneration which can be compared with that proposed by the Commissioner; the fees proposed

L.M.W.

7. *Special fees.*—To an examiner who holds a meeting of the assistant examiners in order to issue instructions necessary for securing uniformity of standard in valuing, etc., the Commissioner proposes a fee of Rs. 10 per thousand candidates subject to a minimum fee of Rs. 25. The University allows for this purpose a fee of Rs. 10 per thousand candidates subject to a minimum fee of Rs. 50—*vide* (iii) *Fees to Chief Examiners and Chairman*—on page 3 of the scale of fees (revised) allowed by the University of Madras. The fee proposed by the Commissioner may be accepted.

L.M.W.—31-8-10.

8. *Travelling allowance.*—The Commissioner proposes to allow travelling allowances in accordance with the Civil Service Regulations to examiners and assistant examiners who are officials and at the following rates to those who are not officials:—

	Examiners.	Assistant Examiners.
Journeys by rail	First-class railway fare	Second-class railway fare.
Journeys by road, canal, etc.	As. 8 per mile.	As. 4 per mile.
Journeys by rail of over 100 miles.	An additional allowance of Rs. 4 for each 100 miles or part of 100 miles in excess of the first 100 miles.	An additional allowance of Rs. 2 for each 100 miles of part of 100 miles in excess of the 1st 100 miles.
For each day actually spent on examination business at the destination.	Rs. 6.	Rs. 4.

Government for the award of the Secondary School
Notes of the following gentlemen :—

Officials.

G.O., No. 598, Educational, dated 6th November 1909.

- (1) H. S. Duncan, Inspector of Schools.
- (2) A. C. Pranatartihara Aiyar, Inspector of Schools.
- (3) H. Champion, Inspector of Schools (acting for Mr. Yates, Inspector of Schools on leave).
- (4) H. O. Kershaw, Inspector of Schools.

G.O., No. 162, Educational, dated 28th March 1910.

Non-officials.

- (5) The Rev. W. Meston, Madras Christian College.
- (6) P. T. Srinivasa Aiyangar, Principal, Mrs. A. V. Narasinga Rao's College, Vizagapatam.
- (7) V. S. Srinivasa Sastri, F.M.V.
- (8) The Rev. A. H. Davey, Principal, Victoria College, Palghat.

In paragraph 3 of G.O., No. 598, Educational, dated 6th November 1909, the amount of remuneration to be paid to the non-official members of the Board has been fixed at Rs. 500 for the first year. This remuneration is for serving on the board. In his letter under reference the Commissioner does not state whether the members of the Board will get in addition to this remuneration fees for setting and valuing papers. In paragraph 4 of G.O., No. 269, Educational, dated 3rd May 1909, the Government said that no members of the European School Examination Board should be an examiner. It is for consideration whether a similar prohibition should be made in the present case also.

T. KANAKASUNDARAM PILLAI—31-8-10.

The Director of Public Instruction came and saw me yesterday evening about this matter. The rates proposed may be amended as suggested in the office-note. The Director of Public Instruction says he is not particular with regard to them.

2. What he is anxious about is that the ruling laid down in paragraph 4 of G.O., No. 269, Educational, dated 3rd May 1909, should not be applied to the Board for the award of School Leaving certificates. He wants the Board to be intimately associated with the work of issuing these certificates, moderating the marks, and checking the question papers. And in his view it is desirable that the question papers should be set as far as possible by members of the Board.

Paragraph 4 of the Government Order just quoted is based on the remarks of the Hon'ble Mr. Forbes at the top of page 11 of the notes connected with that Government Order. He objected to the Board nominating themselves as examiners and thought that the duties of the Board would often be inconsistent with a combination of the functions.

3. I do not quite follow the argument or see in what ways the duties would be likely to conflict, and as Dr. Bourne lays special stress on the point, I submit that no objection need be taken in the present case. He has not referred to the matter in the current letter at all.

The European School Examination Board consists of six members—*vide* paragraph 2 of Mr. Middlemast's letter on page 3 of G.O., No. 701, Educational, dated 8th October 1908. The Board for the award of School Leaving certificates consists of eight members—*vide* paragraph III of the scheme on page 39 of G.O., No. 427, Educational, dated 21st July 1909.

4. The Board for the grant of leaving certificates is also a larger body than the European School Examination Board.

L. M. WYNCH—31-8-10.

I accept the fees and rates proposed in this note, and I see no objection to members of the Board setting papers and getting fees for doing so, but I rather doubt whether members of the Board should value papers. They will supervise the work of the valuers, moderating, I suppose, when necessary.

2. The order had better say distinctly that these rates are sanctioned for a year only, and will be liable to reconsideration when the results of the year's work are known.

3. I think perhaps we may leave it to the Board to do as they think best both as to examining and valuing and simply sanction the rates as modified in the note and say that the ruling of the Government Order on the European School Examinations will not apply in this case.

M. H[AMMICK]—31-8-10.

Please draft.

L. M. WYNCH—1-9-10.

A draft is submitted for approval.

T. KANAKASUNDARAM PILLAI—1-9-10.

S. H. SLATER—1-9-10.

Issue.

L. M. WYNCH—1-9-10.

[G.O., No. 520, Educational, dated 1st September 1910.]

C.No.1632, from the Commr. for Govt.Examns., No.118, d/16th August 1910

ORDER: No 520 of 1.9.10
P.S.

not for E.T.

Page 4 of the notes.

Desk 7/2
1-9-10

The Government do not consider that a higher fee than that allowed by the University of Madras for the Matriculation Examination should be allowed to the Examiners appointed to conduct the public examination in connection with the scheme for the award of the Secondary School Leaving Certificate. The fee proposed for valuing an answer paper in Vernacular Composition and Translation will accordingly be reduced to eight annas and the fee for valuing an answer paper in History of England and in Algebra and Geometry to ten annas, the rates prescribed by the University. Subject to these modifications the scale of fees, special fees and the rates of travelling allowance proposed by the Commissioner for Government Examination

2. ✓
8 48
Examinations are approved. These rates are sanctioned for a year only and will be subject to reconsideration when the results of the year's work are known.

2. The Commissioner will be informed that the ruling in para.4 of G.O.No.269, Edl., dated 3rd May 1909 that no member of the Board should be an Examiner will not apply to the Board for the award of the Secondary School Leaving Certificate.

T.H.
1-9-10

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1/9

L. M. B.
1/9/10

To the Commr. for Govt. Examinations. ✓

" A.G. (in print)

22/9/10

22/9/10

Revised Scale of fees.

The following scale of fees has been sanctioned by the Syndicate:—

(a) *M.A. Degree Examination*—RS. A. P.
To each examiner (not exceeding four in each Board), to cover all remuneration charges including setting and valuing papers .. 250 0 0

To each examiner (not exceeding four in each Board), to cover all remuneration charges including setting and valuing papers .. 250 0 0

To each examiner (not exceeding two in each Branch in which candidates are to sit for examination), to cover all remuneration charges including setting and valuing papers 250 0 0

To each examiner (not exceeding two in each Branch in which candidates are to sit for examination), to cover all remuneration charges including setting and valuing papers 250 0 0

To each examiner, to cover all remuneration charges including setting and valuing papers (to be fixed)

To each examiner, to cover all remuneration charges including setting and valuing papers (to be fixed)

No payments will be made for the setting of question papers, but to each examiner appointed will be paid a sitting fee of .. 100 0 0

No payments will be made for the setting of question papers, but to each examiner appointed will be paid a sitting fee of .. 100 0 0

(e) Valuing each answer paper :—

In English, Sanskrit, Greek, Hebrew,
Latin, Arabic, Persian, French, German 0 12 0

In English, Sanskrit, Greek, Hebrew,
Latin, Arabic, Persian, French, German 0 12 0

UPPER SECONDARY EXAMINATION.

Statement showing rates of remuneration for setting question papers and valuing answer papers.

Subjects.	Sub-division of Subjects.	Time allowed for each paper.	Stipend for setting paper.	Stipend for valuing each paper.	Remarks.
		HRS.	RS.	AS.	
I. First Language ..	(a) Grammar and Language.	3	40	8	Each member of the committee will be allowed Rs 10 for each meeting he attends. In addition to these fees, the Chairman will receive a special allowance of Rs. 150, for the duties of his office, which will include the tabulation of the results and the preparation of the pass lists.
	(b) Handwriting	$\frac{1}{2}$	5	3	
	(c) Dictation	$\frac{1}{2}$	5	3	
	(d) { Translation	$1\frac{1}{2}$	10	*5	
	{ Advanced Composition.	$1\frac{1}{2}$	10	5	
	(e) Paraphrase and Composition.	$2\frac{1}{2}$	10	8	
II. Second Language—					
i. Tamil, Telugu, Canarese, Malayalam, Uriya, Hindustani and Marathi.	(a) Grammar and Language..	3	40	8	* This Stipend is to be divided equally between the second language Examiners and the Examiners who assign marks for composition and style.
	(b) Handwriting	$\frac{1}{2}$	5	2	
	(c) Dictation	$\frac{1}{2}$	5	2	
	(d) Translation and Composition.	3	10	8	
ii. Sanskrit, Arabic, Persian, Latin, French and German.	(a) Grammar and Language.	3	40	8	
	(b) Handwriting	$\frac{1}{2}$	5	2	
	(c) Dictation	$\frac{1}{2}$	5	2	
	(d) Translation	3	10	8	
III. Mathematics ..	(a) Arithmetic	3	40	6	
	(b) Algebra	$1\frac{1}{2}$	25	4	
	(c) Elementary Geometry ..	2	35	5	
IV. History and Geography.	(a) { History of England ..	3	40	7	
	{ History of India ..	3	40	7	
	(b) Geography	3	40	7	
	(c) Map-drawing	$1\frac{1}{2}$	5	2	

GEO. MADDOX,
Secretary to the Commissioner
for Government Examinations,
Madras.

[To be filled up and forwarded to the Secretary to the Commissioner for Government Examinations, Madras, along with the mark book.]

STATION, _____ }
Date, _____ 19 ____ }

P.T.O.

RULES FOR THE GUIDANCE OF THE BOARD.

1. The Board of Examiners appointed under Article 8 of Government Notification of the 4th July 1896, to conduct the Upper Secondary Examination, will continue in office for three years.
2. The Board will consist of a Chairman, and as many other members as the Commissioner may think it necessary to appoint for the proper conduct of the examination.
3. The Chairman will preside at all meetings at which he may be present. If the Chairman is absent, the members present will proceed to elect their own Chairman for the occasion. Whoever may preside at a meeting will be allowed a casting vote in addition to his own, when the votes are equally divided.
4. The Commissioner may, from time to time, appoint additional members to the Board, if their services appear to him to be required, or, at his discretion, he may remove members from the Board without assigning any reason. If from any cause, a member vacates his seat on the Board, the Commissioner may, if it is necessary, appoint another in his place. On the occurrence of a vacancy, it should be reported to the Commissioner by the Chairman of the Board.
5. No business will be transacted at any meeting, unless there are at least two members present in addition to the Chairman.
6. It will be the duty of the Chairman to arrange for and convene all meetings, to keep a record of all business transacted by the Board, and to carry on all correspondence relating to the examination with the office of the Commissioner.
7. At its first meeting, the Board will proceed to make a distribution of the work of setting question papers for the examination among its members, and, as soon as possible after the completion of its arrangements, will submit for the approval of the Commissioner a statement showing (1) how the work has been distributed, and (2) what work each member is prepared to undertake in connection with the valuation of the answer papers. The subjects and languages in which the Board is not prepared to examine should be reported to the Commissioner, so that other arrangements may be made in time for the preparation of the papers required.
8. If the number of candidates is so large as to make the work of examination too heavy for the Board, the Commissioner will appoint Assistant Examiners, to whom a portion of the answer papers will be assigned for valuation, according to such instructions as may be issued to them by the Board. The arrangements made for the valuation of the answer papers will be communicated to the Board by the Commissioner.

9. All Examiners and Assistant Examiners will be required to send in their mark books *within one month from the date of the examination*, to the Chairman of the Board, who will tabulate the results, and, after they have been passed at a final meeting of the Board, report them to the Commissioner with such remarks and recommendations as the Board may wish to make.

10. All meetings of the Board will be held at the office of the Commissioner for Government Examinations on such days and at such hours as the Chairman may have given notice of.

11. Each member will be allowed a sitting fee of 10 Rs. for each meeting that he attends, if the number of members present is sufficient to form a quorum.

12. A member of the Board permanently resident in the Mofussil will be allowed his travelling expenses to and from Madras for the first meeting that he may attend in each year and for one other meeting, if it is certified by the Board that his attendance could not well have been dispensed with. In each case a declaration must be made to the effect that the journey to Madras was undertaken on account of the examination. During this stay in Madras, such member in addition to his sitting fees will be entitled to an allowance of 10 Rs. a day for each day on which he attends a meeting.

13. In addition to the sitting fee, the members of the Board will be remunerated for their individual work in connection with the preparation of the question papers and the valuation of the answer papers. The Chairman will also receive an honorarium for the special duties of his office.

14. All question papers should be sent to the Secretary to the Commissioner in sealed covers, *as soon as possible before the 15th of September*, after they have been passed by the Board. Each question paper should be complete in itself, with its proper heading and with the questions written out fairly and legibly on one side only of each half sheet of paper, so as to admit of its being sent to the Press in the state in which it is received.

(By order.)

E. H. ELLIOT,
Secretary.

OFFICE OF THE COMMISSIONER
FOR GOVT. EXAMINATIONS,
MADRAS, 11th August 1896.

UPPER SECONDARY EXAMINATION.

Particulars regarding the Question Papers required for the Examination.

Subjects.	Sub-division of Subjects.	Time allowed for answering the Paper.	Maximum Marks.	Minimum Marks.	Fee for setting Paper.	Fee for valuing each Answer Paper.	REMARKS.
I. English	(a) Grammar and Language (b) Handwriting (c) Dictation (d) Translation (e) Advanced Composition (f) Paraphrase and Composition	Hrs. 3 1 1/4 1 1/4 1 1/4 2 1/4	140 40 40 40 120	20 20 24 24 24	Rs. 50 5 5 10 10	As. 12 2 2 6 6 12	No papers should be set in the following subjects and sub-division of subjects until it is intimated to the Board that they are actually required :— Subject I. (d) in Advanced Composition. " II. (i) in Canarese, Malayalam, Uriya, Hindustani and Marathi. " (ii) Sanskrit, Arabic, Persian, Latin, French and German.
II. Second Languages :— i. Tamil, Telugu, Canarese, Malayalam, Uriya, Hindustani and Marathi.	(a) Grammar and Language (b) Handwriting (c) Dictation (d) Translation and Composition	3 1/4 1 1/4 3	140 20 20 20 120	105	50 5 5 5 10	12 2 2 2 12	
ii. Sanskrit, Arabic, Persian, Latin, French and German.	(a) Grammar and Language (b) Handwriting (c) Dictation (d) Translation	3 1/4 1 1/4 3	140 20 20 20 120	105	50 5 5 5 10	12 2 2 2 12	
III. Mathematics.	(a) Arithmetic (b) Algebra (c) Elementary Geometry	3 1 1/4 2	125 50 250 75	88	50 25 35	8 4 6	
IV. History and Geography...	(a) History of England (b) History of India (c) Map-drawing	3 3 1 1/4	80 80 300 40	105	50 50 50 5	10 10 10 2	

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.



Current No....., dated.....19
G.O., No. 520, dated 1-9-1910.

Number of MS. pages sent { Correspondence including order or orders
(b)
Notes.....

Docket... *Scale of remuneration to examiners. Approving, with certain modifications the scale of first and travelling allowances proposed by the Commission for Govt. Examiners. The award of Secondary School leaving certificate.*

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).

Complete correspondence and orders.

Notes

FOR RECORD.*			
Madras Records	...	30	15
Ooty Records	...	3	3
For filing with original	...	1	1
Total	...	34	19

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies of G.O. (b)		Notes.
			No.	Papers.	
Signature copies.....		1			
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....					
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....Dept.					
Total					
Spare copies	The Director of Public Instruction.....				
	The Comr. for Govt. Examinations.....	5			
	The Superintendent, Govt. Museum.....				
	The Surgeon-General.....				
	The Accountant-General.....	10			
	The Collector of.....				
	The P. D. B.....				
	The.....				
	The.....				
	The.....				
	The.....				
	The.....				
	Total				

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be initialed and dated.

A Please send proof in triplicate. The papers have been carefully edited. Clerk. Supdt.	B Proof returned corrected. Please strike off and send number of copies as indicated. Type may be released after usual interval. at once.Clerk.Supdt.	C As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated. Type may be released after usual interval.Clerk.Supdt.
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(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	5-9-00
First proof furnished on.....	10-9-00
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	17-9-00
Final copies supplied on.....	22-9-00

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....			
" " " Issue.....			
For Volumes.....			
For E.T.....			
Total ...			