

# Government of Madras.

EDUCATIONAL DEPARTMENT.

*Recd.*

*Regd.*

1910.

*Enclosures*

*Spare copies*

G.O., &c., Nos. 483, 484, 15th August 1910.

N. P.

## Books and Publications.

Passing orders, in modification of G.O., No. 58, Educational, dated 1st February 1910, for the distribution of 50 copies of the "Fauna of British India" received by this Government.

Geno 58.59 Eoldy 1<sup>st</sup> February 1910.

2/1/1910

G.No.1260, from the Govt. of India, No.1167, dated 27th June 1910.

CN<sup>o</sup> 1558, from — do — N<sup>o</sup> 1532 dated 28<sup>th</sup> July 1910.

up

ORDER: N<sup>o</sup> 483 of 15.8.10  
P.S.

The supply of the copies of the "Fauna of British India" made to the Government of India having been found to be ~~far~~ in excess of their requirements, that Government decided that its distribution should no longer be limited to Government libraries as heretofore, and addressed this Government in November 1908 requesting that they might be furnished with a statement showing what additional number of copies would be required ~~by this Government~~ for distribution among any further Government libraries as well as among those of such individuals, public bodies and societies as might be considered appropriate by the Government of Madras. In compliance with the above

Vide Paper I and 2 of 80.58 Eoldy 1<sup>st</sup> February 1910 - K.

5/13/10

2. 3 58  
above request, this Government applied

for 65 additional copies for distri-

bution among the following individuals

and institutions in this Presidency:---

A/

|                                                           |    |
|-----------------------------------------------------------|----|
| 1. Director of Public Instruction (14)—                   |    |
| Thirteen colleges teaching Zoology .. .. .                | 13 |
| Madras Teachers' Guild .. .. .                            | 1  |
| 2. Board of Revenue (Land Revenue) (33)—                  |    |
| Twenty-two Collectors .. .. .                             | 22 |
| Three Conservators of Forests .. .. .                     | 3  |
| Forest Library, Coimbatore .. .. .                        | 1  |
| Special Forest Officer, Parlákimedi Maliahs .. .. .       | 1  |
| Nilgiri Game Association .. .. .                          | 1  |
| Five zamindars owning forests .. .. .                     | 5  |
| 3. Board of Revenue (Revenue Settlement) (6)—             |    |
| Superintendent, Civil Veterinary Department .. .. .       | 1  |
| Principal, Madras Veterinary College .. .. .              | 1  |
| Principal, College of Agriculture .. .. .                 | 1  |
| College of Agriculture Library .. .. .                    | 1  |
| Deputy Director of Agriculture, Southern Division .. .. . | 1  |
| Board of Revenue, Settlement Department .. .. .           | 1  |
| 4. Public Works Secretariat .. .. .                       | 1  |
| 5. Madras Corporation .. .. .                             | 1  |
| 6. Chairman, Municipal Council, Ootacamund .. .. .        | 1  |
| 7. " " Coonoor .. .. .                                    | 1  |
| 8. " " Kodaikanal .. .. .                                 | 1  |
| 9. Resident in Travancore and Cochin .. .. .              | 1  |
| 10. Diwan of Travancore .. .. .                           | 1  |
| 11. " of Cochin .. .. .                                   | 1  |
| 12. " of Pudukkóttai .. .. .                              | 1  |
| 13. Manager of the Mysore Menagerie .. .. .               | 1  |
| 14. Surgeon-General with the Government of Madras .. .. . | 2  |
| Total .. .. .                                             | 65 |

2. The Government of India having  
*however* ~~now~~, after consideration of similar  
requisitions from other provinces,  
expressed their inability to provide  
more than 50 copies in all for dis-  
tribution in the Madras Presidency,

His

3. <sup>3</sup> 4 <sup>68</sup>  
His Excellency the Governor in Council  
regrets that the distribution list ~~was~~  
approved in G.O.No.58 Educational, dated  
K 1st February 1910 has to be modified  
by the omission from it of the names <sup>of the</sup>  
Dewans of Travancore, Cochin and  
Pudukottai <sup>and</sup> of several officers who would  
otherwise have been furnished with  
copies of the publication. The list,  
as amended, is annexed to these pro-  
ceedings.

3. As the D. P. I. will, in future,  
get the bulk of the copies, the work  
of distributing them will, in modifi-  
cation of para. 2 of G.O.No.58 Edl.,  
K dated 1st February 1910, be undertaken  
<sup>him</sup>  
by the ~~D. P. I.~~ as before. The Board  
of Revenue will be requested to transfer  
to the D. P. I. the 50 copies of the  
volume on "Dermaptera" recently  
received from the Government of India.  
These as well as copies of future  
issues of the "Fauna of British India"  
will

4. 578

will be distributed by the D. P. I. in  
accordance with the annexure to these  
proceedings.

PR  
13.8.10  
RD  
13.8.10  
Sny  
13/5

- To
- The D. P. I. ✓
  - " Board of Rev. (L.R.) ✓
  - " " (Rev. Settlement) ✓
  - " Supdt. Govt. Museum. ✓
  - " Chief Secretary ✓
  - " P. W. D. ✓
  - " L & M. Dept. ✓
  - " Public Dept. ✓
  - " Political Dept. ✓
  - " Revenue Dept. ✓

15.8.10  
The Nilgiri Library, Ootacamund ✓  
" Game Association ✓  
" Madras Literary Society ✓

\* Order only  
Sd/-  
6/9/10

Sd/- from  
Adhy  
8/9/10  
S. copy dtd.  
9/9/10

Endorsement. No. 484 8/15.8.10

Copy to the Government of India,  
Home Department (Books),  
with reference to para. 3.

PR  
13.8.10  
RD  
13.8.10  
Sny  
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ANNEXURE.

Distribution list of copies of  
"Fauna of British India."

|                                                             | <u>Number of<br/>copies.</u> |
|-------------------------------------------------------------|------------------------------|
| 1. Private Secretary to His<br>Excellency the Governor. ... | 1                            |
| 2. Board of Revenue (Land Revenue)..                        | 2                            |
| 3. Forest Library, Coimbatore ...                           | 1                            |
| 4. Nilgiri Game Association ...                             | 1                            |
| 5. Supdt. Government Museum ...                             | 1                            |
| 6. Madras Literary Society ...                              | 1                            |
| 7. Secretariat Library ...                                  | 3                            |
| 8. D. P. I. ...                                             | 29                           |
| 9. Board of Revenue,<br>(Revenue Settlement) ...            | 6                            |
| 10. Revenue Secretariat. ...                                | 1                            |
| 11. Madras Corporation. ...                                 | 1                            |
| 12. Resident in Travancore<br>and Cochin. ...               | 1                            |
| 13. Surgeon-General with the Govt of<br>Mysore. ...         | 1                            |
| 14. The Nilgiri Library, Ooty. ...                          | 1                            |
| Total.                                                      | 50                           |

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12-8-10

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ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

EDUCATIONAL  
LEGISLATIVE DEPARTMENT.

Current No....., dated.....19

G.O., No. 483, dated 15-8-1910.  
484 (b)

Number of MS. pages sent { Correspondence including order or orders  
(b<sup>1</sup>)  
Notes.....

*Book and Publications*  
*Passing orders in modification of*  
*G.O. No. 58 Ed. dated 1st. 1910 for*  
*the distribution of 50 copies of the*  
*Journal of British India received by*  
*the Govt.*

Number (c) of copies required when struck off (not including  
copies for volumes and editors' table which are retained  
in the Press). Complete correspondence and orders. Notes

FOR RECORD.\*

|                          |     |     |     |    |    |
|--------------------------|-----|-----|-----|----|----|
| Madras Records           | ... | ... | ... | 30 | 15 |
| Ooty Records             | ... | ... | ... | 3  | 3  |
| For filing with original | ... | ... | ... | 1  | 1  |
| Total                    | ... | ... | ... | 34 | 19 |

FOR ISSUE.†

|                                     | Letter only.                                 | Complete G.O. | (d)<br>Special issue copies of G.O. |         | Notes. |
|-------------------------------------|----------------------------------------------|---------------|-------------------------------------|---------|--------|
|                                     |                                              |               | No.                                 | Papers. |        |
| Signature copies.....               |                                              |               |                                     |         |        |
| India Office.....                   |                                              |               |                                     |         |        |
| Govt. of India.....Dept.            |                                              |               |                                     |         |        |
| Public Department.....              |                                              | 4             |                                     |         |        |
| Judicial Department.....            |                                              |               |                                     |         |        |
| Financial Department.....           |                                              |               |                                     |         |        |
| Revenue Department.....             |                                              | 4             |                                     |         |        |
| Public Works Department.....        |                                              | 4             |                                     |         |        |
| Local and Municipal Department..... |                                              | 4             |                                     |         |        |
| <i>Political Dept.</i> Dept.        |                                              | 4             |                                     |         |        |
| Total                               |                                              |               |                                     |         |        |
| Spare copies                        | The Director of Public Instruction.....      | 5             |                                     |         |        |
|                                     | The Comr. for Govt. Examinations.....        |               |                                     |         |        |
|                                     | The Superintendent, Govt. Museum.....        | 5             |                                     |         |        |
|                                     | The Surgeon-General.....                     |               |                                     |         |        |
|                                     | The Accountant-General.....                  |               |                                     |         |        |
|                                     | The Collector of.....                        |               |                                     |         |        |
|                                     | The P. D. B.....                             |               |                                     |         |        |
|                                     | The <i>Chief Secretariat</i> .....           | 5             |                                     |         |        |
|                                     | The <i>Board of Rev. (L. R.)</i> .....       | 5             |                                     |         |        |
|                                     | The <i>Board of Rev. (Rev. Settle)</i> ..... | 5             |                                     |         |        |
|                                     | The.....                                     |               |                                     |         |        |
|                                     | The.....                                     |               |                                     |         |        |
|                                     | The.....                                     |               |                                     |         |        |
|                                     | The.....                                     |               |                                     |         |        |
|                                     | The.....                                     |               |                                     |         |        |
| Total                               |                                              |               |                                     |         |        |

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b<sup>1</sup>) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

\* Copies distributed on.....\*(Press Clerk.)

† Copies distributed on.....\*(Despatcher.)

TO PRESS, MADRAS.  
OOTY.

| A                                                                       | B                                                                                   | C                                                                                                                                                   |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Please send proof in triplicate. The papers have been carefully edited. | Proof returned corrected. Please strike off and send number of copies as indicated. | As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated. |
| Type may be released after usual interval.                              | Type may be released after usual interval.                                          | Type may be released after usual interval.                                                                                                          |
| .....Clerk.                                                             | .....Clerk.                                                                         | .....Clerk.                                                                                                                                         |
| .....Supdt.                                                             | .....Supdt.                                                                         | .....Supdt.                                                                                                                                         |

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

| Diary.                                        | Initials of Press official. |
|-----------------------------------------------|-----------------------------|
| Received in Press on.....                     | 17-8-10                     |
| First proof furnished on.....                 | 22-8-10                     |
| Call for revised proof received on.....       |                             |
| Revised proof furnished on.....               |                             |
| Corrected proof received for striking on..... | 30-8-10                     |
| Final copies supplied on.....                 | 2-9-10                      |

  

| Account of copies.                      | Complete copies. | Notes. | Issue copies. |
|-----------------------------------------|------------------|--------|---------------|
| Supplied to Secretariat for Record..... | 24               |        |               |
| " " " Issue.....                        | 45               |        |               |
| For Volumes.....                        | 16               |        |               |
| For E.T.....                            |                  |        |               |
| Total ...                               | 85               |        |               |