

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

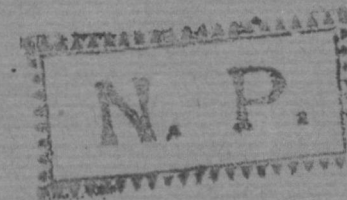
} 1910.

Enclosures

Spare copies

93

G.O., No. 189, 9th April 1910.



Affiliation of Colleges.

Sanctioning the affiliation to the University of Madras of certain colleges in certain standards in particular groups of subjects, and withdrawing the sanction to the affiliation of the St. Joseph's College, Bangalore, in group IV of the Intermediate course.

Government of Madras.

EDUCATIONAL DEPARTMENT.

2

Recd.

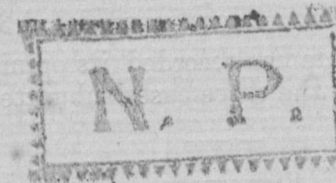
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G.O., No. 189, 9th April 1910.



Affiliation of Colleges.

Sanctioning the affiliation to the University of Madras of certain colleges in certain standards in particular groups of subjects, and withdrawing the sanction to the affiliation of the St. Joseph's College, Bangalore, in group IV of the Intermediate course.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers :—

I

Letter—from F. DEWSBURY, Esq., B.A., LL.B., Registrar, University of Madras.
To—the Secretary to Government, Educational Department.
Dated—Senate House, the 15th March 1910.
No.—1023.

I have the honour, by direction of the Syndicate, to submit, under Regulation 350, for disposal by His Excellency the Governor in Council, the following applications for affiliation, together with copies of the proceedings of the Syndicate and the Senate on the subject, and of the reports submitted by the Syndicate to the Senate :—

(1) From the S.P.G. College, Trichinopoly, for further affiliation in group VI (two languages) of the courses for the B.A. Degree Examination.

(2) From the St. Joseph's College, Trichinopoly, for further affiliation in group VI (two languages) of the courses for the B.A. Degree Examination.

(3) From the St. Joseph's College, Bangalore, for affiliation in group III of the Intermediate course instead of group IV in which affiliation had been declared under Regulation 369.

I am to state that the application from the S.P.G. College, so far as it relates to affiliation in group V (History and Economics) of the B.A. courses, has already been disposed of—*vide* G.O., No. 633, Educational, dated 3rd December 1909.

It will be noted that the Senate has recorded its opinion that affiliation may be granted by Government in each of the three cases submitted.

ENCLOSURES.

(i)

Report of the Syndicate upon the applications from S.P.G. and the St. Joseph's Colleges, Trichinopoly, for further affiliation in Group V of the courses for the B.A. Degree Examination.

The Syndicate reports the following correspondence relative to these applications :—

Letter—from the Principal, S.P.G. College, Trichinopoly.
To—the Registrar, University of Madras.
Dated—the 29th September 1908.
No.—198-C.

I have the honour to apply for the affiliation of this college in branch V, History and Economics, and VI, two languages, from January 1909.

I believe that all the conditions required under Chapter XIV of the Madras University Regulations are already, or soon will be, complied with.

As regards 349—

(a) The college is under the management of a regularly constituted governing body.

(b) The Rev. R. D. Downes, M.A., who took a second class in History honours at Oxford, is expected to arrive next month. With him will be associated, if necessary, an Assistant Professor in History. Mr. Downes will be permanent missionary on the staff of the S.P.G.

(c) The college has recently been enlarged by the addition of four new lecture rooms. There are two hostels for Christians and non-Christians close to the college. The supervision and physical welfare of the students is provided for.

(d) There is a library for the study of History and Economics containing about 300 books. More books are being provided.

(f) The Principal and other members of the staff propose to reside near the college and hostels.

(g) There is nothing to prevent the continuous maintenance of the college as regards financial resources, as it is one of the principal colleges of the Society.

(h) I understand that there are eighty students in the neighbouring college and the affiliation in this branch need not interfere in the least with the classes in that college.

(i) The fees will be fixed at the same rate as those levied in St. Joseph's College, so that there may be no unfair competition. The assurances asked for in the following two paragraphs are readily accorded.

I may add that this college was affiliated in History in 1891 and voluntarily withdrew from affiliation in 1899.

As regards affiliation in Branch VI, it will only be necessary to add to the above that our Sanskrit Professor is one of the best pandits in South India, who has written several important books on Sanskrit, and has been most successful in the tuition of those students whom for the last four years he has sent in for the University examinations.

As regards Latin and Greek, the new Principal, who will take over charge next January, is a second-class Classic of Cambridge.

Our Tamil pandit died last month, but his place will be filled by another pandit of similar attainments. We also have Malayalam and Hindustani pandits quite capable of teaching their own languages. So that, whichever of these languages students may wish to take up, we can provide competent lecturers.

Letter—from the Correspondent, St. Joseph's College, Trichinopoly.
To—the Registrar, University of Madras.
Dated—the 30th September 1909.
No.—992.

I have the honour to solicit the favour of your laying before the Syndicate for recommendation to the Senate that St. Joseph's College, Trichinopoly, which is already affiliated to the University in groups I, II-A, IV and V, may further be affiliated to the University in group VI, "two languages already studied in the Intermediate course with portions of the history and literature of both languages."

The languages we propose to teach are Latin, Sanskrit and French, and the only clauses of Regulation 349 in regard to which information seems to be required are (b), (c) and (d). This I now supply—

(b) *Staff*.—For Latin we propose to obtain the services of one of our Fathers who has made special studies in the language.

For French we shall employ one of our members who holds a degree of Bachelier-ès-lettres of a French University.

For Sanskrit we propose at present to employ Mr. T. S. Srinivasachariyar, our present Sanskrit pandit, and a good Sanskrit scholar, to teach the texts, while to aid him in the history and literature of the language and translation we shall utilize the services of one of our school teachers who has a fair command of English, is a graduate, and has made advanced studies in the language with a view to taking an M.A. degree in Sanskrit. If, as time goes on, a sufficient number of students desire to take up this course, we propose to engage the services of a Sanskrit M.A. of one of the Indian Universities.

(c) A separate class-room will be set apart for each language, measuring 24 feet by 18½ feet.

(d) A copy by book-post of our catalogue, together with lists of additional books in each language, will show the number of books we now possess for that language, and to this we propose to add as time goes on.

Letter—from the Registrar, University of Madras.
To—Rao Bahadur M. RANGACHARIYAR Avargal.
Dated—the 13th November 1909.
No.—3277.

I have the honour to inform you that you have been appointed by the Syndicate to conduct local inquiries, in accordance with section 21 (2) of the Indian Universities Act, 1904, at the St. Joseph's and the S.P.G. Colleges, Trichinopoly, and the Kumbakonam College, each of which has made application for affiliation in group VI of the courses of study for the B.A. degree.

The scope of the inquiry will in each case be limited to the particular application now made, and will not extend to the consideration of affiliation in other groups, except so far as the previous affiliation may be effected by the present applications.

The papers relating to each application will be forwarded to you on receipt of an intimation that you are prepared to conduct the inquiries in accordance with the request of the Syndicate.

Letter—from the Registrar, University of Madras.
To—the Principals, S.P.G. and St Joseph's Colleges, Trichinopoly.
Dated—the 17th November 1909.
No.—3350.

With reference to your letter ^{No. 198-C., dated 29th September 1909} _{No. 992, dated 30th August 1909}, applying for affiliation of the college in group VI of the courses of study for the B.A. Degree Examination, I have the honour to inform you that the Syndicate has appointed Rao Bahadur M. Rangachariyar Avargal, M.A., Professor of Sanskrit and Comparative Philology in the Presidency College, Madras, to conduct a local inquiry in accordance with section 21 (2) of the Indian Universities Act, 1904, and report to the Syndicate.

Letter—from Rao Bahadur M. RANGACHARIYAR, M.A., Professor of Sanskrit and Comparative Philology, Presidency College, Madras.
To—the Registrar, University of Madras.
Dated—the 5th January 1910.

As desired by the Syndicate, I inspected the S.P.G. College and the St. Joseph's College, Trichinopoly, on the 20th, 21st and 22nd of December 1909, and conducted the required local enquiry in connection with their applications for affiliation in group VI of the courses for the B.A. Degree Examination; and the report, I have the honour to submit, is as follows:—

I

The S.P.G. College.

1. From the application, No. 198-C., dated 29th September 1908, of the Principal of the S.P.G. College for affiliation, of which a copy had been supplied to me, I had learnt that the intention of the then Principal was to have the college affiliated in group VI in respect of Latin, Greek, Sanskrit, Tamil, Malayalam and Hindustani. As this last language, namely, Hindustani, would naturally have to be associated with Persian or Arabic as the related classical language, and as each of the languages which it was proposed to teach would have to be provided with a teacher capable of imparting instruction in his particular language in accordance with modern University requirements, I asked the Rev. Mr. Gardiner, who is the present Principal of the College, if he desired to have the college affiliated in all the six languages mentioned in the above-noted application. He informed me thereupon that he would be satisfied for the present if the college be affiliated in Latin, Sanskrit and Tamil.

2. The Principal and the Vice-Principal are to do the work of the Latin classes; and I have been told that they are well qualified for it. In regard to Sanskrit, the bulk of the work has to be done by the Pandit Mr. R. V. Krishnamachariyar. I had a long talk with him with a view to see how far his mind had imbibed modern ideas relating to Sanskrit literature and Oriental scholarship. On the whole, he impressed me favourably. The Rev. Mr. Gardiner told me further that the Assistant Professor of History, whom he had newly appointed, is a capable Sanskrit graduate, and that he would also be made to do work in the Sanskrit classes in co-operation with the pandit. As for Tamil, I was told that a good pandit had been appointed, and that steps would be taken to appoint a capable Tamil graduate to co-operate with the pandit in the teaching of Tamil subjects.

3. Although I was not shown the particular rooms, wherein the proposed language-classes are to be held, I was told by the Principal that there were a number of unused class-rooms in the college-building, which might be utilized for the purpose; and I was able to satisfy myself by going through the building that it would be easy to find suitable accommodation therein for the new classes.

4. The library of the college contains already some Sanskrit and Tamil books. The Sanskrit collection is somewhat meagre. The Principal, however, gave me to understand that he was quite willing to have suitable Latin, Sanskrit and Tamil books duly added to the library. Books embodying the results of Western research in the field of Oriental learning should also be given a fairly large place in the library.

5. In conclusion I have to state that the local inspection and enquiry conducted by me have led me to the conclusion that this college may well be recommended for affiliation in group VI of the courses for the B.A. Degree Examination, the languages to be taken up for study and instruction thereunder being Latin, Sanskrit and Tamil.

II

St. Joseph's College.

1. As stated in the application of the Rev. Father Sewell it is proposed to teach only Latin, Sanskrit and French in the St. Joseph's College for the B.A. Degree Examination in group VI. I saw the reverend gentleman, who is to be the French Professor, and was assured that his qualifications for the office were really good. I was further told that ample care would be taken to see that the Rev. Father, who is to be the Latin Professor, is chosen with due regard to the required qualifications. I saw also the Sanskrit Pandit, Mr. T. S. Srinivasachariyar, and the Sanskrit graduate, Mr. Vaidyanatha Aiyar, who are together to be made responsible for the teaching of Sanskrit for the B.A. course. From my fairly long conversation with the pandit, I was able to make out that his qualifications were quite satisfactory; and he has already done good work in the college. Regarding Mr. Vaidyanatha Aiyar, I gathered from enquiry that he has devoted some amount of special attention to Sanskrit studies; and I believe he is well qualified to co-operate with the pandit in conducting the work of the Sanskrit classes.

2. The rooms, wherein it is intended to hold these language-classes, were shown to me, and I found them to be high-roofed, spacious, airy and well-lighted.

3. The library of the college contains already some Latin and French and Sanskrit books; and I was told that there was in the possession of the college authorities another collection of good Latin books, which would be transferred to the library; that more French and Sanskrit books would be gradually added to the collections already there; and that care would be taken to see that the contributions of European and American scholars towards the proper appreciation and elucidation of Oriental thought and learning are also given their due place in the library.

4. Under these circumstances I consider that this college deserves to be affiliated in Latin, French and Sanskrit for the B.A. Degree Examination in group VI.

The Syndicate, at its meeting held on the 11th January 1910, adopted the report and resolved to recommend the Senate to record its opinion that the application for affiliation may be granted by Government.

(ii)

Report of the Syndicate upon the application from St. Joseph's College, Bangalore for affiliation in Group III of the Intermediate Course.

The Syndicate reports the following correspondence:—

Letter—from the Principal, St. Joseph's College, Bangalore.
To—the Registrar, University of Madras.
Dated—the 21st September 1909.

I have the honour to inform you that we wish to have the college disaffiliated in Branch IV and affiliated in Branch III for the following reasons:—

(1) We have at present only two students in the Intermediate class and the number is not likely to increase, it is therefore impossible to maintain the college with Branch IV.

2. The Central College is affiliated in Branches I and II and they take only a limited number of students. Boys who could not find admission there came asking us to open in Branch III besides those who wanted from the first to take Branch III.

The staff would be as follows:—

English—Rev. L. Froger, M.A. (Lond.), B.A. (Contab.)

„ Rev. S. Schmitt, M.A. (Lond.)

Ancient History—Rev. S. Schmitt, M.A.

Modern History—Rev. B. Cholet (has taught History for the last 13 years).

Logic—Rev. Vanpeene, B.A. (Mental and Moral Science).

With regard to the library, we intend making an initial expense of Rs. 1,500 and propose to spend at least Rs. 200 annually.

We would like to be allowed to open the first-year Intermediate class at the beginning of the first term next year, and at the same time continue to teach the two students we have in Branch IV as there is no other European college in which they could study.

Letter—from the Registrar, University of Madras.
To—the Rev. E. M. Macphail.
Dated—the 13th November 1909.
No.—3276.

I have the honour to inform you that the Syndicate has appointed you to conduct the local inquiry, under section 21 (2) of the Indian Universities Act, 1904, at the St. Joseph's College, Bangalore, with reference to its application for affiliation in group III and its proposed withdrawal from affiliation in group IV of the courses for the Intermediate Examination in Arts. The scope of the inquiry will be limited to the question of affiliation in the group for which it is now desired, and will not extend necessarily to the whole question of the affiliation of the college except so far as the previous affiliation may be affected by the grant of the present application.

The papers relating to the application are forwarded herewith. I have the honour to request that you will intimate to me your acceptance of the appointment made by the Syndicate.

Letter—from the Registrar, University of Madras.
To—the Principal, St. Joseph's College, Bangalore.
Dated—the 17th November 1909.
No.—3352.

With reference to your letter, dated the 21st September last, withdrawing the affiliation of your college in group IV of the courses for the Intermediate Examination in Arts and applying for affiliation in group III of the same courses, I have the honour to inform you that the Syndicate has appointed the Rev. E. M. Macphail, M.A., B.D., Professor of History in the Madras Christian College, to conduct a local inquiry under section 21 (2) of the Indian Universities Act, 1904, and report to the Syndicate.

Report of the Rev. E. M. Macphail on the Inspection of St. Joseph's College, Bangalore.

I have the honour to report that, in accordance with the instructions of the Syndicate, I inspected St. Joseph's College, Bangalore, on 4th December 1909, with reference to its application for affiliation in group III and its proposed withdrawal from affiliation of group IV of the courses for the Intermediate Examination in Arts. I inspected the buildings and the library and had an interview with the Principal, the Rev. L. Froger.

As regards accommodation, there are two rooms for the college classes—one for the first-year and one for the second-year class. These rooms are sufficiently large to provide accommodation for small classes.

The arrangements suggested with regard to teaching staff are satisfactory. It is proposed that history shall be taught by Father Schmitt and Father Cholet. Father Schmitt is an M.A. of the London University. Father Cholet was educated in Paris and has had thirteen years' experience in teaching history. Logic is to be taught by Father Vanpeene who graduated in France in Mental and Moral Science.

The library is altogether inadequate and there are hardly any books on history in it. It will be necessary to spend a large sum to make it at all satisfactory. The Principal recognizes this fact, and promises that in the event of affiliation being granted a sum of Rs. 1,500 will be spent at once on the library, and that at least Rs. 200 will be spent annually on it. There are very few maps also, but these too the Principal undertakes will be supplied in the event of affiliation being granted.

Affiliation in group III was not asked for when the new University regulations came into force, as it was expected that the Central College would teach the subjects in that group. The Central College, however, is not affiliated in group III, and apparently is not going to apply for affiliation in that group, and there is therefore no provision in any college in Bangalore for the teaching of the subjects included in group III. St. Joseph's College applied for affiliation in group IV only, and owing to the unexpected unpopularity of that group there are now only two students in the first-year Intermediate class. The college will therefore practically cease to exist as a college unless it obtains affiliation in group III. It may appear that it is hardly worth while to try to prevent this from happening seeing that so much will have to be spent in the way of equipment; but, on the other hand, it seems a pity that in a large centre like Bangalore it should not be possible for students to study the subjects taught in group III of the Intermediate course. I would therefore suggest that the Syndicate recommend the affiliation of St. Joseph's college, Bangalore, in group III, as requested, on condition that the library be adequately strengthened, and that a satisfactory supply of suitable maps be provided.

The Syndicate, at its meeting held on 11th January 1910, adopted the report and resolved to recommend the Senate to record its opinion that the application for affiliation may be granted by Government.

Extracts from the Minutes of the Meetings of the Syndicate, dated 2nd November 1909 and 11th January 1910.

1. (a) Considered the following reports of the affiliation Committee of the Syndicate:—

(1) *St. Joseph's College, Bangalore.*—A second-grade college affiliated in group IV only; seeks affiliation in group III and proposes to withdraw from affiliation in group IV at the end of next academic year.

According to decision of Syndicate, the first step to be taken is to order a local enquiry.

The chief reason for affiliation would seem to be that there is no college in Bangalore that is affiliated in group III.

(2) *St. Joseph's College, Trichinopoly.*—Seeks affiliation in group VI (two languages—Latin and Sanskrit and French). Local enquiry must first be made.

(b) Considered also again letter No. 198-C., dated 29th September 1908, from the Principal, S.P.G. College, Trichinopoly, applying for affiliation in group VI—two languages—for the B.A. Degree Examination.

Resolved,—

(a) that Rao Bahadur M. Rangachariyar be appointed to conduct the local inquiries at St. Joseph's College and S.P.G. College, Trichinopoly, with reference to their applications for affiliation in group VI of the courses for the B.A. degree.

(b) that the Rev. E. M. Macphail be appointed to conduct the local inquiry at the St. Joseph's College, Bangalore, with reference to its application for affiliation in group III and its proposed withdrawal from affiliation in group IV of the courses for the Intermediate Examination in Arts.

2. Read letter, dated 21st December 1909, from the Rev. E. M. Macphail, forwarding his report on the inspection of St. Joseph's College, Mangalore, on its application for affiliation in group III of the Intermediate Examination in Arts.

Resolved that the report be adopted and that it be a recommendation to the Senate to record its opinion that the application for affiliation may be granted by Government.

3. Read letter, dated 5th January 1910, from Professor M. Rangachariyar, forwarding his reports on the inspection of the S.P.G. College and St. Joseph's College, Trichinopoly, on their applications for affiliation in group VI of the courses for the B.A. Degree Examination.

Resolved that the report be adopted and that it be a recommendation to the Senate to record its opinion that the applications for affiliation may be granted by Government.

Extract from the Minutes of the Meetings of the Senate held on the 4th March 1910.

7. In the absence of the Rev. E. M. Macphail who had left the meeting, the Hon'ble Diwan Bahadur N. Subrahmanyam proposed and the Hon'ble Mr. T. V. Seshagiri Aiyar seconded—

“That the Senate record its opinion that the application from the S.P.G. College, Trichinopoly, for affiliation in group VI (two languages) of the courses for the B.A. Degree Examination may be granted by Government”.

Carried.

8. The Hon'ble Diwan Bahadur N. Subrahmanyam proposed, in the place of the Rev. E. M. Macphail, and the Rev. Dr. P. Perini seconded:—

“That the Senate record its opinion that the application from the St. Joseph's College, Trichinopoly, for affiliation in group VI (two languages) of the courses for the B.A. Degree Examination may be granted by Government”.

Carried.

9. The Hon'ble Diwan Bahadur N. Subrahmanyam proposed in the place of the Rev. E. M. Macphail and Mr. S. Venkobachariyar seconded:—

“That the Senate record its opinion that the application from the Principal, St. Joseph's College, Bangalore, for affiliation in group III of the Intermediate course, instead of group IV, in which affiliation had been declared under Regulation 369, may be granted by Government”.

Carried.

II

Endorsement No. 524-1, Educational, dated 19th March 1910.

Referred to the Director of Public Instruction for report.

(By Order.)

A. GALLETTI,
Under Secretary to Government.

To the Director of Public Instruction.

III

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction.*To*—the Secretary to Government, Educational Department.*Dated*—Madras, the 2nd April 1910.*No.*—Dis. 2228.

In returning herewith the applications for affiliation received with your endorsement No. 524-1, Educational, dated 19th March 1910, I have the honour to report that I am of opinion that the affiliation asked for may be granted in each of the three cases.

Order—No. 189, Educational, dated 9th April 1910.

Under section 21, sub-section (4) of the Indian Universities Act, 1904, the Governor in Council is pleased to sanction the affiliation to the University of Madras of the following colleges in the standards and in the groups of subjects specified against each :—

Name of college.	Standard.	Groups of subjects.
(1) The S.P.G. College, Trichinopoly.	B.A. Degree	.. VI—Two languages.
(2) The St. Joseph's College, Trichinopoly.	Do.	.. Do.
(3) The St. Joseph's College, Bangalore.	Intermediate	.. III—(a) Ancient History, (b) Modern History, (c) Logic.

2. The sanction to the affiliation of the St. Joseph's College, Bangalore, in group IV of the Intermediate course, is hereby withdrawn.

(True Extract.)

L. M. WYNCH,
Ag. Secretary to Government.

To the Registrar, Madras University.
,, Director of Public Instruction.
Gazette.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 189, EDUCATIONAL,
DATED 9TH APRIL 1910.[SUBJECT.—*Affiliation of certain Colleges to the University of Madras.*]*Previous paper.*

G.O., No. 633, Educational, dated 3rd December 1909.

From the Registrar, Madras University, dated 15th March 1910, No. 1023.

Submitted that the applications may be referred to the Director of Public Instruction for report.

2. The draft endorsement placed herewith is submitted for approval—*Of* the reference on page 19 of G.O., No. 633, Educational, dated 3rd December 1909.

P.R.—17-3-10.

K. RANGASWAMI AIYANGAR—18-3-10.

A. GALLETTI—18-3-10.

[Memorandum No. 524-1 M., dated 19th March 1910.]

From the Director of Public Instruction, dated 2nd April 1910, Dis. No. 2228.

The Director of Public Instruction reports that the affiliation asked for may be granted in each of the three cases.

2. The three cases are—

(1) that of the S.P.G. College, Trichinopoly, for further affiliation in group VI (two languages) of the course for the B.A. degree examination;

(2) that of the St. Joseph's College, Trichinopoly, for further affiliation in group VI (two languages) of the course for the B.A. degree examination; and

(3) that of the St. Joseph's College, Bangalore, for affiliation in group III of the intermediate course instead of group IV in which the college is now affiliated.

3. The draft order placed herewith is for approval.

T.K.—7-4-10.

K. RANGASWAMI AIYANGAR—7-4-10.

A. GALLETTI—8-4-10.

Issue.

L. M. WYNCH—8-4-10.

[G.O., No. 189, Educational, dated 9th April 1910.]

C.No.524, from the Registrar, Madras University, No.1023, d/15-3-1910.

,, 694 ,, Director of Public Instruction ,, 2228, d/2-4-1910.

ORDER :-
P.S.

No. 189 of 9-4-10.

Under section 21, sub-section (4) of the Indian Universities Act, 1904, the Governor in Council is pleased to sanction the affiliation to the University of Madras of the following colleges in the standards and in the groups of subjects specified against each:-

Name of College.	Standard.	Groups of subjects.
(1) The S.P.G. College, Trichinopoly	B.A. degree	(vi) Two Languages
(2) The St. Joseph's College, Trichinopoly	do.	do.
(3) The St. Joseph's College, Bangalore	Intermediate	(iii) (a) Ancient History (b) Modern History, (c) Logic.

2. ^{sanction to this} The affiliation granted to the St. Joseph's College, Bangalore, in group (iv) of the Intermediate course is hereby withdrawn.

7/4.
7.4.10

8/4
7.4.10

Link.
8/4/10

To the Registrar, Madras University.

,, D. P. I.
Gazette. sent on
9.4.10.

12/4/10

Sanctioned
11/5/10

not for E. J.

9/4

ORDINARY.

PRESS SLIP.

PREFERENCE.

EDUCATIONAL DEPARTMENT.
LEGISLATIVE

URGENT (a).

16 APR 1910

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

Current No. ~~189~~, dated 19 ..

G.O., No. 189, dated 9 — 4 — 1910.

Number of MS. pages sent { Correspondence including order or orders
(b¹)
Notes.....

Docket... *Affiliation of Colleges*
Sanctioning the affiliation to the University of Madras of certain Colleges in certain standards in particular groups of subjects and withdrawing the sanction to the affiliation of the St. Joseph's College in Group IV of

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