

Educational (1909) Department.

ORDINARY MS.

G.O., No. 424

DATED 17-1-'09

[Despatch Abstract.]

Lawrence Asylum Press

Recording report of the —
for the year 1908 and pointing out to
the Committee of the Asylum and the Agents
to the Trustees, the necessity of finding other
profitable work for the Press after the
Madras Railway Co ceases to have
their printing work done there in

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[E.]

2,000-15-7-6

EDUCATIONAL DEPARTMENT

CURRENT FILE.

CONTENTS.

From	Number.	Date.	Pages.
[1288]	D.P.I.	4073	2-7-09 1619

[P. T. O. FOR PUT UP PAPERS.]

PAPERS PUT UP WITH CURRENT No. _____

Papers of the department to which the current belongs.

Number.	Date.	Original (=O.) or spare copy (=S. C.).	Remarks. (In this column such of the papers as have been removed —for copying, printing, etc., should be marked with a cross.)	Initials of Referencer with date in token of return to Reference department.

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Department.	Number.	Date.	Original (=O.) or spare copy (=S. C.).	Despatcher to note the return of the papers to the departments concerned.

Stock Form No. 135.
4,000-1-8-08.

EDUCATIONAL DEPARTMENT. C.W. 1288

Received  190 , Registered 5-7-1909. 3.

Subject.

Submitting report, balance sheet and Profit and Loss Account of
the Lawrence Asylum Press for the year ending 31st December 08.

ENCLOSURES.

No.

Spare copies.

N. Ref on Cur No. 4 0 7 3 /09

Station Madras, Dated the 2nd July 190 9

From (Name) The Hon'ble Mr. A. G. Bourne, D. Sc. F. R. S. C. I. E.,

(Designation) Director of Public Instruction,

Madras.

To The Secretary to the Government of Madras,

Educational Department.

Sir,

TR
3.7.09

OOTACAMUND LAWRENCE ASYLUM.

LOVEDALE P. O.,

Nilgiri District, 9th June 1909

80730
FROM

THE REVEREND W. H. G. PADFIELD, M.A.,

PRINCIPAL AND SECRETARY,

OOTACAMUND LAWRENCE ASYLUM,

LOVEDALE,



To

The Director of Public Instruction,

M A D R A S.

SIR,

I have the honour to forward herewith, for *forward of*
submission to Government, original and one spare copy
of the Report, Balance sheet and Profit and Loss Account
of the Head Office and Branch Office of the Lawrence
Asylum Press for the year ended 31st December 1908.

I have the honour to be,

Sir,

Your most obedient Servant,

W. H. G. Padfield

Principal and Secretary.

No. M. 1880.

LAWRENCE ASYLUM PRESS,
Madras, 1st June 1909.

FROM

THE AGENTS TO THE TRUSTEES
OF THE LAWRENCE ASYLUM PRESS,
Madras,

To

THE SECRETARY TO GOVERNMENT,
EDUCATIONAL DEPARTMENT,
Ootacamund.

(THROUGH THE TRUSTEES OF THE LAWRENCE ASYLUM.)

SIR,

The Agents have the honour to submit their Report on the working of the Lawrence Asylum Press, for the year ended 31st December 1908. Appended to the report are the usual statements, viz., Balance Sheet, Profit and Loss Account and Cash Account.

HEAD OFFICE.

2. The net outturn, receipts and expenditure for the years 1908 and 1907 compare as follows :—

			1908.			1907.		
			Rs.	A.	P.	Rs.	A.	P.
Outturn	...	...	2,61,316	9	0	2,51,087	10	6
Receipts	...	...	2,77,735	2	3	2,54,079	12	0
Expenditure	...	...	2,80,042	13	5	2,41,741	10	8

261,316
5845
267,162

3. Of the outturn of 1908 and previous years, there remained uncollected at the close of the year the sum of Rs. 58,360-10-9, which sum has since been reduced to Rs. 4,123-3-4.

4. The value of the different classes of work turned out during the two years was as follows :—

			1908.			1907.		
			Rs.	A.	P.	Rs.	A.	P.
General work	...	...	51,163	5	2	51,270	13	3
Railway work—								
Madras Railway (under Contract)	...	...	1,29,510	6	11	1,39,181	14	0
Madras Railway (Miscellaneous)	...	...	39,416	10	6	20,151	8	9
Other Railways	...	...	8,605	0	0	2,942	10	6
Government work	...	...	21,003	11	8	25,741	2	5
District Municipalities work	...	...	11,617	6	9	11,799	9	7
Total Rupees	...	...	2,61,316	9	0	2,51,087	10	6

or an increase of Rs. 10,228-14-6 due mainly to a larger output of miscellaneous Railway work. The Railway Contract has just been extended up to the end of 1909, but in view of the probable change of the source of supply of these forms, the Agents have obtained types, etc., to enable the Press to undertake more general work. In September last, they decided to engage an additional Assistant Superintendent from England to help with certain classes of work, but he has not yet arrived.

5. The Profit on the year's working, calculated in the usual manner and taking plant, etc., at its book value, was Rs. 46,497-7-11; after deducting the marginally noted items of expenditure, there remained at the close of the year a balance of Rs. 15,017-2-11 which has been carried to the Capital account. This account now stands at Rs. 5,88,418, the assets being made up of Rs. 2,01,897 for land and buildings, Rs. 2,13,464 for plant and machinery, Rs. 56,000 value of stock of stationery and forms, Rs. 58,361 accounts due to the Press, and Rs. 95,298 in cash and securities, against which the Press is indebted to creditors for Rs. 36,602.

6. The decrease in the profits as compared with 1907, is due to Rs. 3,216 more having been written off on account of outstanding accounts this year, to an increase of Rs. 4,340 in establishment to cope with the larger outturn, and to a decrease in the value of the stock of Railway forms included in last year's balance which have since become obsolete. The percentage of profit on capital is, however, equal to the average of the past ten years since 1898, when the plant was revalued, and the credit on behalf of the Asylum during the year represents a return of about 5½% on the book value of the accumulated capital.

7. The stock of stores and stationery at the Head Office was taken on the 31st December 1908 by the Deputy Superintendent.

8. There was no change in the Agents during the year. The superintending staff remained the same and worked as efficiently as during the previous year, except that Mr. G. I. Taylor joined as head of the Accounts section on the 16th September 1908 in the place of Mr. F. Rodgers, who had held that post since it was first made in October 1906.

OOTACAMUND BRANCH.

9. The net outturn, receipts and expenditure for the years 1908 and 1907 were as follows:—

	1908.			1907.		
	Rs.	A.	P.	Rs.	A.	P.
Outturn	...	...	...	5,845	11	4
Receipts	...	...	...	6,356	1	8
Expenditure	...	...	...	3,060	3	5
	...	...	...	4,296	12	11

10. Of the outturn of this and previous years, there remained uncollected at the close of the year the sum of Rs. 2,770-11-1, which amount has since been reduced to Rs. 1,265-12-10.

11. The book profit on the year's working of the Branch was Rs. 489-14-3, but if the abnormal credits of Rs. 200 on account of Audit fee refunded and Rs. 364-0-11 for work done in 1907 are excluded, the profit would be converted into a loss of Rs. 74-2-8.

12. As printing alone has not proved a financial success, an attempt is being made to enter the stationery trade again, and the Branch has been stocked with a supply of high class stationery which was obtained from English firms of repute early in the current year. It is hoped that this expansion of business will be successful and thus enable the Branch Press to be continued on a profitable basis.

I have the honour to be,

SIR,

Your most obedient servant,

L. A. Press
One of the Agents to the Trustees,
L. A. Press, Madras.

LAWRENCE ASYLUM PRESS.

STATEMENTS.

MADRAS OFFICE—

	PAGE
Balance Sheet	6—7
Profit and Loss Account	8—9
Cash Account	10—11

OOTACAMUND BRANCH—

Balance Sheet	12—13
Profit and Loss Account	14—15
Cash Account	16—17

Dr.

HEAD OFFICE.—BALANCE

1908.			L. F.	Rs.	A.	P.	Rs.	A.	P.
1908.		LIABILITIES.							
Dec.	31	To CONTRACTORS' SECURITIES	4	...	...	...	425	0	0
		" EMPLOYEES' SECURITIES	49	...	...	...	1,300	0	0
		" SUNDRY CREDITORS—							
		Messrs. John Dickinson & Co., London	440	2,421	5	5			
		" " Madras, Paper contract	439	23,754	3	6			
		" V. Peramall Chetty & Sons	439	1,469	9	10			
		Sundry Small Accounts	...	1,548	12	10			
							29,193	15	7
		" Sundry Ledger Accounts	137	...	...	...	1,336	0	9
		" Books on Commission Sale Account	46	...	...	...	2,698	3	10
		" Interest on Pension Fund after paying Pensions and Gratuities... ..	44	...	...	...	1,648	14	10
							36,602	3	0
		BALANCE OF ASSETS.							
		By Accumulated Capital on 31st December 1907	120	5,73,400	9	2			
		" Profits accrued for the year 1908	...	15,017	2	11			
							5,88,417	12	1
		Rupees					6,25,019	15	1

(Signed) GEO. I. TAYLOR,
Chief Accountant.

SHEET FOR 1908.

Cr.

1908.			L. F.	Rs.	A.	P.	Rs.	A.	P.
1908.		ASSETS.							
Dec.	31	By Land and Building on 31st December 1908	5	...	...	...	2,01,896	11	1
		" Machinery, Plant, &c.							
		Rs. A. P.							
		2,17,562 11 6							
		Less Depreciation					11,761	0	3
							2,05,801	11	3
		" Furniture, &c.							
		8,046 14 4							
		Less Depreciation					385	0	4
		(7½ % off Types, 4 % off Machinery, and 5 % off Furniture.)					7,661	14	0
							2,13,463	9	3
		" STOCK ON HAND—							
		Stationery							
		Rs. A. P.							
		24,999 7 9							
		Less Depreciation					218	12	1
							24,780	11	8
		Stores							
		12,937 9 4							
		Less Depreciation					144	4	1
							12,793	5	3
		District Municipal Forms and Books... ..							
		217 9 11							
		Less Depreciation					5	7	1
							212	2	10
		Railway Forms and Books							
		18,660 7 3							
		Less Depreciation					466	8	2
							18,193	15	1
		Railway Post-cards					20	3	0
							56,000	5	10
		" Pension Fund (Invested in Government Paper)... ..	110	37,500	0	0			
		" Employees' Securities (In Fixed Deposit)	49	1,300	0	0			
		" Security Deposited with Agent and Manager, Madras Railway.		2,000	0	0			
		" Reserve (Invested in Government Paper)		10,000	0	0			
		" Fixed Deposit (In Bank of Madras)		30,000	0	0			
							80,800	0	0
		" SUNDRY DEBTORS—							
		Ledger Accounts	137	...	...	...	58,360	10	9
		" Postage Account	77	175	6	0			
		" Cash and Drafts on hand		Rs. 7,768 8 6					
		" Contingent advance		55 13 0			7,824	5	6
		" Cash at Bank of Madras					6,498	14	8
							14,498	10	2
		Rupees					6,25,019	15	1

Cr.

1908.		L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Job Work	121	...	...	98,432	6	6
		" Miscellaneous	121	...	...	5,133	5	7
		" PUBLICATIONS—						
		Almanack and Directory	32	8,244	5 1			
		Pocket Almanack	24	104	3 4			
		Sheet Almanack	30	84	9 4			
		Civil Lists	118	6,822	6 4			
		History of Services of Gazetted Officers	85	1,367	7 2	16,622	15	3
		" CONTRACT PRINTING—						
		Madras Railway	121	1,29,510	6 11			
		District Municipalities	121	11,617	6 9	1,41,127	13	8
						2,61,316	9	0
		" Commission Account, re I. C. Act	111	573	0 8			
		" Commission realized on Sale of Books	46	78	3 1			
		" Earnest money by Contractor	4	3	5 5			
		" Audit Fee refunded	82	300	0 0			
		" Petty Balances of 1907... ..	114	0	8 3			
		" Interest on Investments	110	733	4 8	1,688	6	1
						2,63,004	15	1
		" Value of Plant, Furniture and Stock on hand on 31st December 1908, Carried forward.	...	...	...	2,69,463	15	1

136340-7-11
 70269-44
 13978-8-2

 220588·4·5

Rupees 532,468 14 2

(Signed) GEO. I. TAYLOR,
Chief Accountant.

OOTACAMUND BRANCH.—PROFIT

Dr.

1908.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Value of Plant, Furniture and Stock on hand, 1st January 1908.	818	...	...	...	14,864	13	8
		" VALUE OF PLANT, FURNITURE AND STOCK PURCHASED DURING THE YEAR—							
		Types and Machines ...	830	1,548	3	9			
		Plant and Furniture ...	834	190	0	0			
		Stores ...	825	209	14	10			
		Stationery ...	820	1,027	12	5			
		Country articles ...	819	2	8	0	2,978	7	0
		" Establishment Salaries ...	804	2,738	2	5			
		" Do. Overtime ...	806	74	1	3	2,812	3	8
		" OTHER CHARGES—							
		Postage Stamps ...	812	59	8	3			
		Receipt Stamps ...	813	2	1	0			
		Rent of premises ...	808	495	0	0			
		Firewood ...	823	2	0	0			
		Lighting charges ...	822	3	3	0			
		Coolies and cart hire ...	826	65	13	9			
		Trade charges ...	827	480	1	1			
		Repairs to Machines and Buildings ...	814	425	6	6			
		Travelling Expenses ...	802	217	11	0			
		Taxes ...	815	12	4	0	1,763	0	7
		Petty Balances of 1907 ...	826	0	10	2			
		Office Stationery and printing ...	839	9	11	0			
		Amount written off Bills ...	832	123	11	7			
							134	0	9
		Work done gratis for Lawrence Asylum Ootacamund ...	816	...	...	...	98	2	0
							22,650	11	8
		Profit on year's working ...		...	...	...	489	14	3
		Rupees ...		...	...	...	23,140	9	11

(Signed) GEO. I. TAYLOR,
Chief Accountant.

AND LOSS ACCOUNT FOR 1908.

Cr.

1908.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By JOB WORK—							
		General ...	...	1,856	3	2			
		Government ...	...	3,989	8	2	5,845	11	4
		" Audit fee refunded ...	833	200	0	0			
		" Government work done in 1907 but not debited in that year.	841	364	0	11	564	0	11
		" Value of Plant, Furniture and Stock on hand on 31st December 1908 ...	...	...	...	...	16,730	13	8
		Rupees ...		...	...	...	23,140	9	11

14
N. Ref on Cur No. 4 0 7 3 /09 dated 2^d J u l y 1909.

Submitted to Government.

C. W. Hughes
For Director of Public Instruction.

W. P.

N.V.S.

C. No. 1288 From the D.P.O.

No. 4073, dated 2-7-1909.

SUBJECT.

Report on the working of the Lawrence Asylum Press, Madras, and its outacumund Branch during 1908.

? no The report calls for ^{no} remarks; the statements appended thereto have been checked as far as possible. The report may be recorded.

2. The draft below is for approval.

72.
13.7.09

AD
13.7.09

See!
C.A.
14.7.9.

CIRCULATED IN EDL.
AND LEG. DEPT.

Box Ordinary No. 21
Enc. Confidential

H.M.

I have added to the draft for approval. ^{Notes.} The Railway Co. has intends to import plant for its own printing. The printing amounted to no less than Rs. 1,68,927 out of a total value of Rs. 2,61,316 in 1908. The position is serious, and it is submitted that the Trustees ~~will~~ will have a little stirring up. All the say is the one sentence in para. 4.

The Ooty Branch is working at a loss. I believe local influence could ^{officially} get ~~and~~ not done at the "Observer" Press transferred to it. The Trustees are so touch, ~~that~~ so apt to consider themselves independent of the

Appts to the

Committee of the Lawrence Asylum, Ark.,
as Vice Chairman, I have hesitated
to move for fear of making difficulties.
A fo. v. felt considerably

1/15/77

I trouble A.A. as the question is in
some way personal & I am so badly
to serve as Vice Chairman

1/15/77

App'd
16 v. a. og

Lesne 1/15/77

READ AGAIN G.O., No. _____, dated _____, 190_____.

” ” ” ” ” 190 .

READ ALSO:—

C. No. 1288, From the D-P-J, No. 4073, dated 2 - 7 - 1909.

” ” ” ” ” ” ” 190

" " " " " "

190

ORDER.

Misc.

No. 424, dated 17-7-1909

Recorded.

14.7.9.

77.

13-7-0

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13.7.00

2. The threatened termination
of the arrangement by which
the Press now prints for the
Madras Railway Co. will necessitate,
if it takes place, great
efforts on the part of the
Agents to the Press to secure

7

The D.P.I. h to ✓

- Committee of the L.A. city prov.

-- A.G. 240 ✓

Dist
17.7.9

other small important profitable work.
Unless this can be done the Asylum will
suffer heavily.

The ~~the~~ ~~Chairman~~ Committee of
the Lawrence Asylum will be requested to
consider in what manner it can
cooperate with the Agents & the Trustees
to have more custom to the Asylum &
obtain more

W. Fisher

When given for copying
When copied
When examined
When signed

190

READ AGAIN G.O., No.
190

DATED

CURRENT No.

ENCLOSURES TO G. No

ORDER OF GOVERNMENT.

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

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