

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Reqd.

} 1909.

Enclosures

Spare copies

(3)

G.O., No. 328, 3rd June 1909.

Text-Book Committee.

Recording the report of the -- for 1908-1909.

Government of Madras.

EDUCATIONAL DEPARTMENT.

2

Recd.

Enclosures

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G.O., No. 328, 3rd June 1909.

Text-Book Committee.

Recording the report of the -- for 1908-1909.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

Letter—from the Secretary, Text-Book Committee, Madras.
To—the Director of Public Instruction.
Dated—the 12th May 1909.

I have the honour to forward the report of the Text-Book Committee for 1908-1909 and the list of books considered at the meeting held on 30th April 1909 with the proceedings of that meeting. For reference with the report I send a copy of the list of 30th November 1908 already disposed of.

ENCLOSURE.

REPORT ON THE OPERATIONS OF THE MADRAS TEXT-BOOK COMMITTEE FOR THE OFFICIAL YEAR 1908-1909.

The constitution of the Committee on 1st April 1908 was as follows:—

Mr. H. J. Allen, M.A.	M.R.Ry. M. Rangachariar, M.A., Rao Bahadur.
M.R.Ry. B. Hanumanta Rau, B.A.	Mrs. C. E. Rhenius.
Mr. R. L. Jones, M.A., F.R.A.S.	Rev. J. D. W. Sewell, S.J.
Khaja Khan Sahib, B.A.	Mr. J. H. Stone, M.A., F.R.E.S.
M.R.Ry. M. Krishnan, B.A., B.L.	T. Saiyid Mahmud Sahib.
Mr. H. Malim, M.A.	M.R.Ry. K. Viresalingam Pantulu, Rao Bahadur.
M.R.Ry. S. Mangesh Rau, B.A.	Rev. T. Walker, M.A.
Mr. A. I. Mayhew, B.A.	Mr. J. A. Yates, M.A.
Mr. E. W. Middlemast, M.A.	Rev. A. Moffat, M.A., B.Sc., F.R.S.E., Secretary.
M.R.Ry. K. Nagoji Rau, B.A., Rao Bahadur.	
M.R.Ry. K. B. Ramanatha Aiyar, M.A., B.L., L.T.	

Three hundred and seventeen books were considered by the Committee during the official year, and 202 of them were found suitable for use in schools.

(By order of the Committee.)

MADRAS,
30th April 1909.

A. MOFFAT,
Secretary, Madras Text-Book Committee.

APPENDIX A.

RULES FOR THE TEXT-BOOK COMMITTEE.

1. The Madras Text-Book Committee has been appointed for the following purposes:—

(a) To take into consideration such books as may be submitted to it by the Director of Public Instruction and to advise him in regard to their suitability as text-books for the several classes and forms in recognised schools in accordance with the curricula from time to time prescribed for such classes and forms, the list in each subject and for each class or form being as varied and complete as possible, so that managers of schools may have a wide field in which to exercise the freedom of choice vested in them.

(b) To advise the Educational department as to the steps to be taken for the preparation and publication of new text-books when necessary.

(c) To help in forming, under the control of the Director of Public Instruction, (i) an educational library containing copies of all text-books approved from time to time by the department, copies of text-books approved or prescribed in other provinces of India and in

other countries, and copies of works on the theory, the practice, and the history of education; and (ii) an educational museum containing plans and models of school buildings and specimens of maps, diagrams, apparatus and appliances suitable for schools.

2. The Committee shall consist of not more than twenty members in addition to the president.

3. The members of the Committee shall be appointed by the Director of Public Instruction who may, at any time and without assigning reasons, remove any member. The members shall hold office for three years but shall be eligible for reappointment. A member leaving the Presidency for an absence exceeding six months shall be considered to have permanently vacated his seat. Vacancies not exceeding six months in duration shall, when necessary, be temporarily filled up.

4. The Director of Public Instruction shall be *ex-officio* president, and one of the members shall be secretary.

5. The Committee shall have power to appoint sub-committees, each consisting of not more than five members in addition to the chairman, for the purpose of dealing with different subjects and languages. It shall also have power to consult specialists who are not members of the Committee. Any member appointed to fill a temporary vacancy on the Committee shall *ipso facto* become a member of the sub-committees to which the absent member belongs. Every book referred to the Committee by the Director shall be referred by it to the appropriate sub-committee for examination and report.

6. The chairman of each sub-committee shall be appointed by the Committee, with the limitation that in the case of the sub-committees for the vernaculars an Inspector of the department shall always be chairman.

7. The Committee shall meet ordinarily twice a year, on the last Wednesday in March and the last Wednesday in October. The president shall have power to convene special meetings as occasions arise or on the requisition in writing of not less than four members. Sub-committees shall meet at such times as their respective chairmen may consider necessary.

8. Seven members of the Committee shall form a quorum. The quorum for a sub-committee shall be not less than half the members of such sub-committee, who are resident in Madras.

9. The meetings of the Committee and of sub-committees shall ordinarily be held at the office of the Director of Public Instruction.

10. At all meetings of the Committee or of sub-committees, the president or the chairman, as the case may be, shall take the chair; but in case of his absence the members present shall appoint a chairman.

11. All questions that may arise at meetings of the Committee or of sub-committees shall be decided by a majority of the votes of those present. In the event of the votes, including that of the president or the chairman, being equal, the president or the chairman shall have a second or casting vote. Opinions of absent members may be submitted in writing, but shall not count as votes.

12. It shall be the duty of the secretary to give notice of the meetings of the Committee and of sub-committees when held at the ordinary place of meeting, to attend the meetings of the Committee and whenever possible the meetings of the sub-committees, and to keep a record of the proceedings. When the secretary cannot be present at a meeting of a sub-committee, a similar record of the proceedings shall be kept by the chairman of the sub-committee, who shall forward it to the secretary.

13. A copy of the proceedings of every Committee meeting shall be forwarded to the Director of Public Instruction within two weeks after the meeting.

14. The Committee shall, not later than the 1st June in each year, forward to the Director of Public Instruction a report on the work done during the official year. This report shall be submitted to Government by the Director with such remarks as he may see fit to offer on the operations of the Committee.

15. Each book forwarded to a sub-committee shall be referred to not less than two of its members for expression of opinion.

16. No books referred to a member shall be kept for more than a month.

17. In the case of books rejected as unsuitable by the Text-Book Committee, some brief indication of the grounds on which the judgment has been formed shall be given.

18. The lists of books passed by the various sub-committees shall be printed and circulated among the members of the Committee at least a fortnight before the date of the meeting at which they are to be approved.

19. The Committee will have no concern with the text-books of schools classed as European schools by the Director of Public Instruction unless they are specially referred to them for opinion by Government or by the Director.

A. MOFFAT,
Secretary, Madras Text-Book Committee.

APPENDIX B.

THE CONSTITUTION OF THE SUB-COMMITTEES CORRECTED UP TO DATE.

SUB-COMMITTEES.

(1) *English.*

Mr. J. H. Stone, M.A., F.R.H.S., <i>Chairman.</i>	M.R.Ry. K. B. Ramanatha Aiyar, M.A., B.L., L.T.
M.R.Ry. S. Mangesh Rau, B.A.	Mr. J. A. Yates, M.A.
Mr. A. I. Mayhew, B.A.	

(2) *Mathematics (including Drawing).*

M.R.Ry. B. Hanumanta Rau, B.A., <i>Chairman.</i>	Mr. E. W. Middlemast, M.A.
Mr. R. Ll. Jones, M.A., F.R.A.S.	Rev. A. Moffat, M.A., B.Sc., F.R.S.E.
„ H. Malim, M.A.	„ J. D. W. Sewell, S.J.

(3) *History and Geography.*

Mr. H. J. Allen, M.A., <i>Chairman.</i>	Rev. J. D. W. Sewell, S.J.
„ A. I. Mayhew, B.A.	Mr. J. H. Stone, M.A., F.R.H.S.
M.R.Ry. K. B. Ramanatha Aiyar, M.A., B.L., L.T.	„ J. A. Yates, M.A.

(4) *Vernaculars (Tamil, Telugu, Malayalam and Canarese).*

Mr. A. I. Mayhew, B.A., <i>Chairman.</i>	M.R.Ry. K. Viresalingam Pantula, Rao Bahadur (<i>Telugu</i>).
M.R.Ry. K. Nagoji Rau, B.A., Rao Bahadur (<i>Tamil</i>).	M.R.Ry. M. Rangachariyar, M.A., Rao Bahadur (<i>Telugu and Canarese</i>).
M.R.Ry. K. B. Ramanatha Aiyar, M.A., B.L., L.T. (<i>Tamil</i>).	M.R.Ry. M. Krishnan, B.A., B.L. (<i>Malayalam</i>).
Rev. T. Walker, M.A. (<i>Tamil</i>).	M.R.Ry. S. Mangesh Rau, B.A. (<i>Canarese</i>).
Mrs Cecil E. Rhenius (<i>Telugu</i>).	

(5) *Hindustani, Arabic and Persian.*

Khaja Khan Sahib, B.A., <i>Chairman.</i>	T. Saiyid Mahmud Sahib.
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(6) *Sanskrit.*

M.R.Ry. M. Rangachariyar, M.A., Rao Bahadur, *Chairman.*

(7) *Latin and Greek.*

Mr. A. I. Mayhew, B.A., <i>Chairman.</i>	Mr. J. H. Stone, M.A., F.R.H.S.
Rev. J. D. W. Sewell, S.J.	

(8) *French and German.*

Mr. E. W. Middlemast, M.A., <i>Chairman.</i>	Rev. A. Moffat, M.A., B.Sc., F.R.S.E.
„ A. I. Mayhew, B.A.	Mr. J. A. Yates, M.A.

(9) *Physics, Chemistry and Hygiene.*

Mr. R. Ll. Jones, M.A., F.R.A.S., <i>Chairman.</i>	Rev. A. Moffat, M.A., B.Sc., F.R.S.E.
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(10) *Kindergarten Teaching and Object Lessons.*

Mr. J. A. Yates, M.A., <i>Chairman.</i>	M.R.Ry. K. Nagoji Rau, B.A., Rao Bahadur.
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A. MOFFAT,
Secretary, Madras Text-Book Committee.

II

N. Ref. on Cur. No. 3341, dated 25th May 1909.

Submitted to Government.

2. During the year under report, the power to frame rules for the guidance of the Text-Book Committee and to appoint members of the Committee was delegated to the Director in G.O., No. 270, Educational, dated 8th April 1908.

A. G. BOURNE,
Director of Public Instruction.

Order—No. 328, Educational, dated 3rd June 1909.

Recorded.

2. The Director of Public Instruction will be requested to convey the thanks of Government to the members of the Committee for the services rendered by them.

(True Extract.)

L. M. WYNCH,
Ag. Secretary to Government.

To the Director of Public Instruction.
Editors' Table.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 328, EDUCATIONAL,
DATED 3RD JUNE 1909.

[SUBJECT.—*Report of the Text-book Committee for 1908-1909.*]

From the Director of Public Instruction, dated 25th May 1909, No. 3341.

A draft order recording the report is submitted for approval.

2. The report is usually placed on Editors' Table. Paragraph 2 of the draft follows paragraph 2 of the Government Order on the last year's report—G.O., No. 424, Educational, dated 30th May 1908.

P.R.—28-5-09.

K. RANGASWAMI AIYANGAR—28-5-09.

C. A. SOUTER—1-6-09.

Issue.

L. M. WYNCH—1-6-09.

[G.O., No. 328, Educational, dated 3rd June 1909.]

[E. & L.]
76.

Educational DEPARTMENT.

READ AGAIN G.O., No.		, dated	<i>L.H.</i>	<i>Repn</i>	190
" "	" "	" "			190

READ ALSO:—

[illegible]

ORDER.

No. 328, dated 3-6-1909.

Recorded.

2. The Director of Public Instruction will be requested to convey the thanks of Government to the members of the Committee for the services rendered by them.

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28.5.09

28-5-09

Chas
1.6.9.

Urb
2/6/09

Sp
2.6.09
26 degrees in front

2. the O.P. of ^{2nd} E.T. 6/6/97

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No....., dated.....190 ..

G.O., No...328, dated ...3-6-1909.

Number of MS. pages sent { Correspondence including order or orders
(b)
Notes.....

Docket... Print-Book Committee

Regarding the report of the
for 1908-1909.

Number (c) of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press).

Complete
Correspondence
and orders.

Notes

FOR RECORD.*

Madras Records30...15

Ooty Records3...3

For filing with original1...1

Total ...

FOR ISSUE.†

Letter only.	Complete G.O.	(b) Special issue copies of G.O.		Notes.
		No.	Papers.	

Signature copies.....

India Office.....

Govt. of India.....Dept.....

Public Department.....

Judicial Department.....

Financial Department.....

Revenue Department.....

Public Works Department.....

Local and Municipal Department.....

.....Dept.....

Total ...

Spare copies.

The Director of Public Instruction.....10

The Comr. for Govt. Examinations.....

The Superintendent, Govt. Museum.....

The Surgeon-General.....

The Accountant-General.....

The Collector of.....

The P. D. B.....

The.....

The.....

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The.....

Total ...

INSTRUCTIONS FOR THE
SECRETARIAT.

(a) If a paper is marked to be printed
urgently, the Superintendent of the section
concerned should sign the Press slip. The
Superintendent should exercise a careful discre-
tion in the matter.

(b) Each letter, memorandum, or order, or set
of orders, in the file of correspondence should be
headed in succession with the Roman numeral I,
II, III, etc., the number being written in red ink
or blue chalk above the item. The particular
papers to be printed in the special issue-copies
should be indicated by the Roman numeral (I,
II, etc.) by which that item has been headed in
the correspondence file. All matter, including
marginal remarks or references, to be printed
should be written in ink and matter which should
not be printed should be encircled. Initials and
signatures that are not quite legible should be
re-written distinctly.

(b¹) For rules regarding printing of notes,
see the rules in G.O., No. 1220, Public, dated
30th November 1900.

(c) The number of copies and the details of
distribution should be filled in by the Superin-
tendent or Referencer concerned.

(d) In the absence of special instructions to
the Press to keep matter standing for a specified
period, ordinary papers of 8 pages and under
will be kept standing for one week, and larger
papers for two weeks only. The type of notes
and of all confidential papers is distributed
immediately after striking.

(e) This slip, properly and completely
filled in, should accompany every paper sent to
Press; it will be returned by the Press when
proofs are furnished; it should be sent to the
Press when a call is made for revised proofs or
when a corrected proof is sent for striking.
When finally returned by Press it should be
filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of
the Press, a paper has been marked urgent
unnecessarily, he should send the Press slip to
the Deputy Registrar with a remark to that
effect.

(b) Unless a note to the contrary is made
against the matter, pencil entries should not
be printed. The Superintendent of the Press
may bring to the notice of the Deputy Registrar
any instance of incomplete or careless editing.

(c) Signature copies of letters to the
Secretary of State or to the Government of
India should be printed on hand-made paper.

(d) This slip should be returned by the Press
to the Secretariat when proofs are furnished; it
will be sent back to the Press when proofs
are returned corrected and should be finally
returned to the Secretariat when struck-off
copies are supplied.

(e) The names of the Secretary and Members
should be printed in full when they occur on
the right hand side, but only the first time when
they appear on the left side, the initials alone
being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be initialled and dated.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Type may be released after usual interval at once.	Type may be released after usual interval.	Type may be released after usual interval.
.....Clerk.	Clerk.	Clerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	7/10/09 Lb
First proof furnished on.....	
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	
Final copies supplied on.....	14/10/09 Lb

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	64	19	
" " " Issue.....			
For Volumes.....	16		
For E. T.....	40		
Total ...	100	19	