

Government of Madras.

EDUCATIONAL DEPARTMENT

Recd.

Regd.

} 1909.

Enclosures

Spare copies

G.O., No. 629, 30th November 1909.

College Calendars.

Directing as an experimental measure that the calendars of certain Government colleges shall be sold to the students of those colleges at reduced rates of prices.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

G.O., No. 1117, Financial, dated 5th November 1900.

ABSTRACT.—Directing that the scale of reductions proposed by the Superintendent, Government Press, in the prices of calendars and catalogues issued by Government colleges and schools should have effect in the case of all copies sold, whether to students or to other persons.

II

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Director of Public Instruction, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 23rd August 1909.

No.—Ref. on Cur. 5248.

In G.O., No. 1117, Financial, dated 5th November 1900, the price of college calendars was reduced to As. 12 per copy and the calendars of the different Government colleges are now sold at that rate. The Principal, Presidency College, now reports that it is very desirable that each student of the college should possess a copy of it, but that the price of it is so prohibitive that very few students can afford to purchase copies of it. The usual number of copies of the calendars of the several colleges will continue to be printed whether they are taken in by the students or not, and Mr. Stone considers that copies of the college calendar should be supplied to the students at a cost not greater than that of paper and striking for the additional copies. It is understood that the Superintendent, Government Press, estimates the cost of each extra copy produced at As. 4 assuming that 400 copies would be sold.

As I agree with Mr. Stone in the opinion that the students of the several Government colleges should each have a copy of the calendar of the college concerned, I beg to recommend that, with a view to place the publication within their reach, all *bonâ fide* students be allowed to purchase copies of their college calendar at one-third of the sanctioned price.

III

Endorsement No. 1601-1, Educational, dated 30th August 1909.

Referred to the Superintendent, Government Press, for remarks.

(By Order)

C. A. SOUTER,
Under Secretary to Government.

To the Superintendent, Government Press.

IV

Office-note—from T. FISHER, Esq., Superintendent, Government Press, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 17th September 1909.

No.—Ref. 2938.

In reply to Educational Memorandum No. 1601-1, dated 30th August 1909, the Superintendent, Government Press, submits that if the cost of setting, etc., is not charged against the extra copies, but only striking, paper and binding, the actual cost will be—

					Per copy.		
					RS.	A.	P.
Presidency College calendar	...	...	...	...	0	4	3
Engineering	"	...	...	...	0	4	10
Law	"	...	...	...	0	2	3
Medical	"	...	...	...	0	2	7
Teachers'	"	...	...	...	0	1	5
Rajahmundry	"	...	...	...	0	1	2
Kumbakonam	"	...	...	...	0	1	0

At present the Presidency College calendar costs Government Rs 2-8-0 per copy and the copies are sold at As. 12 each. Fifty per cent. has to be added for Agent's commission if the calendars are to be sold by book-sellers also.

V

Official Memorandum No. 1746-1, Educational, dated 30th September 1909.

With reference to his office-note No. 2938, dated 17th September 1909, reporting on the question of the reduction in the price of college calendars, the Superintendent, Government Press, is requested to state—

(1) the number of copies of each of the calendars struck in the years 1908 and 1907;

(2) the number of copies sold and the price at which they were sold in those years; and

(3) the actual cost to Government of the copies so sold.

2. He is also requested to state what exactly is the meaning of the expression "extra copies" used in his office-note under reference.

(By Order.)

C. A. SOUTER,
Under Secretary to Government.

To the Superintendent, Government Press.

VI

Office-note—from T. FISHER, Esq., Superintendent, Government Press, Madras.

To—the Secretary to Government, Educational Department.

Dated—the 1st November 1909.

No.—Dis. 5472.

With reference to Educational Department Memorandum No. 1746-1, dated 30th September 1909, the Superintendent, Government Press, submits the information called for.

Calendars.	Number of copies printed.	Number of copies sold and amount realised.			Actual cost to Government of copies sold including proportion of setting and all charges.	Estimated cost of each extra copy, for paper, printing and stitching only.
		Number of copies sold.	Price per copy.	Sale amount.		
1	2	3	4	5	6	7
1907.						
1. Presidency College	90	4	As. 12	Rs. 48 0 0	Rs. 10 0 0	Rs. 0 4 0
2. Engineering College	200	†29	12	21 12 0	39 14 0	0 5 0
3. Law College	50	4	12	3 0 0	7 12 0	0 2 6
4. Medical College	150	35	12	26 4 0	30 10 0	0 2 6
5. Teachers' College	150	69	12	51 12 0	28 0 6	0 1 6
6. Kumbakonam College	100	52	6	19 8 0	..	0 1 0
7. Rajahmundry College	..	..	..	..	..	..
1908.						
1. Presidency College	90	..	..	..	..	0 4 0
2. Engineering College	200	†21	12	15 12 0	28 14 0	0 5 0
3. Law College	50	4	12	3 0 0	7 12 0	0 2 6
4. Medical College	150	46	12	34 8 0	40 4 0	0 2 6
5. Teachers' College	200	67	12	50 4 0	27 3 6	0 1 6
6. Kumbakonam College	150	20	2	2 8 0	6 4 0	0 1 0
7. Rajahmundry College	200	68	6	25 8 0	..	0 1 0

* Not printed.

† Besides 103 distributed to offices and institutions gratis by the Principal.

‡ Besides 102 distributed to offices and institutions gratis by the Principal.

2. The copies are not sold to students by the Press and receipts are not in all cases credited to "Stationery and printing", so the figures have been obtained from the Principals. The Superintendent learns that the Kumbakonam College calendar is sold at As. 2 each—a nominal price fixed by the Principal (who is apparently not aware of the instructions in G.O., No. 1117, Financial, dated 15th November 1900) instead of As. 5 the cost price. Even at this low rate the sales have not been large. The copies of the Teachers' College calendar have been sold at nearly double the cost price as no enquiry as to the cost was made to this office.

3. The expression "extra copies" was used in the same sense as in the Director's letter to mean copies to be printed for sale to students and others in addition to the number printed for office use and for free distribution by the Principals. In calculating the cost of these extra copies, no proportion of setting charge or Agent's commission is included.

Order—No. 629, Educational, dated 30th November 1909.

In order to place the calendars of the Government colleges within easy reach of the students of the respective colleges, the Government are pleased to direct, as an experimental measure, that the calendars of the Kumbakonam and Rajahmundry Colleges shall be sold to *bona fide* students at the rate of As. 2 a copy and the calendars of other colleges at the rate of As. 4 a copy. Copies of the calendars required for students should be obtained by the Principals of the Colleges concerned by indent on the Superintendent, Government Press.

2. The reduced rates above referred to do not, however, apply to the copies of calendars sold to the public which should be priced at As. 12 a copy as heretofore.

(True Extract.)

R. F. AUSTIN,
Deputy Secretary to Government

To the Director of Public Instruction.
" Superintendent, Government Press.
" Financial Department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 629, EDUCATIONAL, DATED 30TH NOVEMBER 1909.

[SUBJECT.—Selling price of College Calendars to students.]

From the Director of Public Instruction, dated 23rd August 1909, No. 5248.

The Director of Public Instruction requests that the selling price of college calendars may be reduced from As. 12 to As. 4 in the case of *bona fide* students.

2. The Director's letter may, it is submitted, be referred to the Superintendent, Government Press, for remarks.

3. A draft is submitted for approval.

T.K.—26-8-09.

K. RANGASWAMI AIYANGAR—26-8-09.

C. A. SOUTER—27-8-09.

[Endorsement No. 1601-1, dated 30th August 1909.]

From the Superintendent, Government Press, dated 17th September 1909, No. 2938.

Under G.O., No. 1117, Financial, dated 5th November 1900, copies of the calendar of the Presidency College and of other Government colleges are sold at As. 12 a copy.

2. The Principal of the Presidency College, Mr. Stone, considers that it is very desirable that each student of the college should possess a copy of the calendar of his college, but he points out that the price of it is now so high that very few students purchase it. As the usual number of copies of the calendars will continue to be printed whether they are purchased by the students or not, Mr. Stone proposes that a few additional copies of the calendars should in future be printed and supplied to the students at a cost not greater than that of paper and printing of the additional copies.

3. The Director of Public Instruction agrees with Mr. Stone in the opinion that the students of the several Government colleges should each have a copy of the calendar of the college concerned and recommends that copies of the college calendars may be sold to all *bona fide* students at one-third of the sanctioned price, that is, at As. 4 a copy.

4. The Superintendent, Government Press, who was consulted in the matter, states that the cost of paper, striking and binding (excluding the cost of setting) of the extra copies of the several calendars will be as follows:—

	Per copy.
A. P.	
Presidency College calendar	4 3
Engineering "	4 10
Law "	2 3
Medical "	2 7
Teachers' "	1 5
Rajahmundry "	1 2
Kumbakonam "	1 0
Total ..	17 6
Average ..	2 6

5. The Superintendent adds that if the calendars are to be sold by book-sellers also 50 per cent. of the value has to be added for their commission.

6. It is for consideration whether the proposal of the Director of Public Instruction may be accepted? As the average cost per copy of the extra copies to be printed is only As. 2-6, no loss will result to Government by selling the extra copies at As. 4 a copy as proposed by Mr. Stone. Copies at the reduced price to *bonâ fide*

Copies for *bonâ fide* students may be obtained by the Principal from the Government Press direct.

K. RANGASWAMI AIYANGAR.

students should be sold at the college concerned by the Principal and not by book-sellers. Copies for outsiders should be sold at the usual price (As. 12) at the Government Press and by book-sellers.

T.K.—23-9-09.

The scale of prices fixed by Government for the sale to the public of printed proceedings and departmental reports is contained in G.O., No. 666, Financial, dated 31st August 1894. In 1900, a scale of reduced rates was approved by Government G.O., No. 1117, Financial, dated 5th November 1900.

for college calendars and school and college catalogues, in order to place these publications within the easy reach of students and for whose use they were chiefly intended. The price of the college calendars was then fixed at As. 12 a copy. The Principal of the Presidency College considers that the price of the college calendars is still prohibitive and should be reduced to As. 4 per copy in the case of *bonâ fide* students. This proposal may be approved. Copies of the catalogues required for *bonâ fide* students should be obtained A by the Principals from the Government Press direct who can supply them to students or by the students themselves from the Government Press on certificates from the Principal of the College to which they belong.

K. RANGASWAMI AIYANGAR—23-9-09.

The proposal at A may be approved.

C. A. SOUTER—23-9-09.

Ask Superintendent, Government Press —

(i) What number of each of these seven calendars was struck in each of the last two years,

(ii) what number were sold, and at what prices, in those years,

(iii) what was the actual cost to Government of the copies so sold,

(iv) as all the calendars were presumably sold at the price of As. 12 each fixed in G.O., No. 1117, Financial, dated 5th November 1900, and are now proposed to be sold at even lower rates, what exactly he means by the expression "extra copies" used in his office-note of 17th September.

W. FRANCIS—26-9-09.

Draft submitted for approval.

T.K.—29-9-09.

K. RANGASWAMI AIYANGAR—29-9-09.

Issue.

C. A. SOUTER—29-9-09.

[Memorandum No. 1746-I, dated 30th September 1909.]

From the Superintendent, Government Press, dated 1st November 1909, No. 5472.

Please see the Superintendent's letter. The information therein furnished was called for at the instance of the Acting Secretary (Mr. Francis)—vide his note, dated 26th September 1909.

P.R.—10-11-09.

K. RANGASWAMI AIYANGAR—10-11-09.

For orders.

C. A. SOUTER—12-11-09.

The experiment might be tried I think. The Kumbakonam and Rajahmundry College calendars should be priced at As. 2 each and the rest at As. 4. There is no reason why Rajahmundry students should pay for printing of calendar which Presidency College students do not care to possess. The copies may be sold by the Principals who can get them on indent from the press.

L. M. WYNCH—13-11-09.

The draft order placed below is submitted for approval. If approved, it may be sent to the Financial Department for acceptance.

P.R.—15-11-09.

K. RANGASWAMI AIYANGAR—15-11-09.

C. A. SOUTER—17-11-09.

To the Financial Department.

FINANCIAL DEPARTMENT.

The draft has been sent to this department for acceptance as it modifies the orders in G.O., No. 1117, Financial, dated the 5th November 1900. The present order will issue in Educational as laid down in paragraph 9 of G.O., No. 59, Financial (Books), dated the 25th June 1906, under which "general questions relating to books will be dealt with in the Secretariat Department most intimately connected with the subject-matter of such books."

Page 5 of Government Order.

2. The draft order may be accepted.

V. GOPALAKRISHNAN—20-11-09.

C. REILLY—21-11-09.

W. S. MEYER—28-11-09.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Issue.

R. F. AUSTIN—30-11-09.

[G.O., No. 629, Educational, dated 30th November 1909.]

Educational DEPARTMENT

READ AGAIN G.O., No.*117 final*, dated.....*S.**11-*...19*00*

" " " "*f*,"..19....)

READ ALSO:—

C. No. 1601, From the S.O. 9, No. 5248, dated 23. 8. 1909

1746 S. G. P. 2938 17-9-1909.

2025 S. G. P. 5472 1-4-1909.

ORDER.

No. 629, dated 30-1-1959

Ref

In order to place the Calendars of the Government Colleges within easy reach of the Students of the respective Colleges, the Government are pleased to direct, as an experimental measure, that the Calendars of the Kumbakonam and Rajahmundry Colleges shall be sold to bonafide Students at the rate of 2 as a copy and the Calendars of other Colleges at the rate of 4 as a copy. Copies of the ^{Calendars} Catalogues required for Students should be obtained by the Principals of the Colleges concerned by indent on the Superintendent, Government Press.

2. The reduced rates above referred to do

$\frac{2}{15}$ 88

do not, however, apply to the Copies
of Calendars sold to the ^{public} which
be priced at 12gs a copy
should ~~continue to be sold~~ as here-
before at 12s a copy.

To,

the S.P. 9 ✓
" sep ✓
" Financ. Dept ✓
2/12/9

16.11.09

Obs
17.11.09

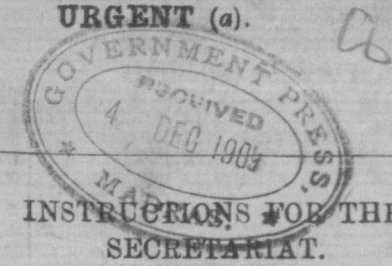
ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

EDUCATIONAL DEPARTMENT.



Current No. 1601, dated 24-8-1907.
2025, dated 3-11-1907.
G.O., No. 629, dated 3-11-1907.

Number of MS. pages sent { Correspondence including order or orders (b)
Notes (b¹)

Docket: Calendars - Directing that
of Govt. Colleges be sold
to the students of those Colleges at
reduced rates of prices.

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press). Complete correspondence and orders. Notes

FOR RECORD.*				
Madras Records	...	...	...	30
Ooty Records	...	...	...	1
For filing with original	...	...	...	1
Total	...	...	...	32

FOR ISSUE.†

	Letter only.	Complete G.O.	Special issue copies (b) of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....		5			
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
Dept.					
Total					
Spare copies.					
The Director of Public Instruction.....		5			
The Comr. for Govt. Examinations.....					
The Superintendent, Govt. Museum.....					
The Surgeon-General.....		5			
The Accountant-General.....					
The Collector of.....					
The P. D. B.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
Total					

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on..... (Press Clerk.)

† Copies distributed on..... (Despatcher.)

* To be initialed and dated.

* T.O.

TO PRESS, MADRAS
OOTY.

A	B	C
Please send proof in triplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
	Type may be released <u>after usual interval.</u> at once.	Type may be released after usual interval.
.....Clerk.	Clerk.	Clerk.
.....Supdt.	Supdt.	Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	4-12-29 <i>MB</i>
First proof furnished on.....	8-12-29 <i>MB</i>
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	16-12-29 <i>MB</i>
Final copies supplied on.....	18-12-29 <i>MB</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	34	19	
" " " Issue.....	15		
For Volumes....	16		
For E.T.....			
Total ...	65	19	