

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Reqd.

} 1908.

Enclosures

Spare copies

G.O., No. 832, 21st December 1908.

Lawrence Asylum Press.

Declining to alter the arrangement under which the budget estimate of the -- is submitted to Government annually.

Government of Madras. ✓

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1908.

Enclosures

Spare copies

G.O., No. 832, 21st December 1908.

Lawrence Asylum Press.

Declining to alter the arrangement under which the budget estimate of the -- is submitted to Government annually.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper:—

Letter—from Lieut.-Col. R. F. R. FORMBY, I.A., one of the Agents to the Trustees, Lawrence Asylum Press, Madras.
To—the Secretary to Government, Educational Department.
Dated—Madras, the 10th November 1908.
No.—1/3406.

It has been customary for the Lawrence Asylum Press to submit each year a budget estimate of receipts and expenditure based on the transactions of previous periods, but as the Press is now a purely business concern (no portion of the funds necessary for its maintenance and working being provided by Government), I have the honour to enquire what the utility of this budget is and whether it is considered necessary to continue its submission, the more so that, so far as I am aware, no sort of scrutiny or control is exercised by Government over it.

The only information in the budget estimate, as now submitted, which appears to concern the Government is the amount of the annual contribution made by the Press towards the upkeep of the Lawrence Asylum, Ootacamund. This contribution, which has been steadily increasing in recent years, is dependent upon the prosperity of the Lawrence Asylum Press as a business concern, and if it is necessary for the Government to have a forecast of the amount of this annual contribution, this can be supplied in any other practical form required. The budget estimate of the working of the Press as now submitted appears, so far as Government is concerned, a mere matter of form, and if I am correct in this, you will, I hope, agree with me that the continuance of its submission to Government is altogether unnecessary, more especially as the preparation of the same entails considerable expense and takes up much valuable time of the Superintendent.

Order—No. 832, Educational, dated 21st December 1908.

The Government are unable to accept the proposal of the Agents to the Trustees. They see no sufficient reason for altering the present arrangement under which the budget estimate of the Lawrence Asylum Press is submitted to them each year.

(True Extract.)

H. D. TAYLOR,
 Secretary to Government.

To Lieut.-Col. Formby, I.A., Agent to the Trustees of the Lawrence Asylum Press, Madras.
 „ the Committee of the Lawrence Asylum, Ootacamund (through the Director of Public Instruction).

EDUCATIONAL DEPARTMENT

NOTES CONNECTED WITH G.O., No. 832, EDUCATIONAL,
 DATED 21ST DECEMBER 1908.

[SUBJECT.—Discontinuance of the submission to Government of the budget estimate for the Lawrence Asylum Press.]

Previous papers.

G.O., No. 272, Edl., dated 22nd September	1871.
„ „ 305, Pub. „ 24th March	1873.
„ „ 432 „ „ 1st July	„
„ „ 440 „ „ 19th April	1876.
„ „ 477, Edl. „ 11th August	1888.
„ „ 82, Pub. „ 4th February	1890.
„ „ 407, Edl. „ 7th June	1894.
„ „ 42 „ „ 17th January	1895.
„ „ 689 „ „ 22nd December	1900.
„ „ 756 „ „ 16th „	1901.
„ „ 423 „ „ 15th June	1906.
„ „ 155 „ „ 20th March	1907.
„ „ 689 „ „ 10th October	„
„ „ 730 „ „ 26th „	1908.

From the Agent, Lawrence Asylum Press, dated 10th November 1908, No. 1/3406.

The Lawrence Asylum Press was first started between the years 1787 and 1790 as an adjunct of the Military Male Orphan Asylum which had then been founded to provide for orphans and other distressed male children of the garrisons on the coast. It was then known as the “Asylum Press”. “In 1800 the press was adopted by Government as an agency for the printing of the Official Gazette, and from that date to about 1835, all Government printing was done at the press, the profits of which were the chief support of the asylum. But after the foundation of the *Fort St. George Gazette* (now the Government) Press in 1834, the connection between the Government and the Asylum Press ceased, and the latter continued to exist unaided by the State, except that it possessed the privilege of printing certain military forms, the army and civil lists, and the almanac. During the ensuing period, the profits of the press, when any were made, accrued to the Military Male Orphan Asylum.”

2. In 1871 the Military Male Orphan Asylum was amalgamated with the Lawrence Asylum at Ootacamund. In Paragraph 20 of G.O., No. 272, Educational, dated 22nd September 1871, estimating the amount of funds to be transferred from the Military Male Orphan Asylum to the amalgamated institution, the profits of the Asylum Press, which had averaged Rs. 5,000 per annum, had been taken into account and the Government observed that it was desirable to preserve to the united institution the income from the press hitherto enjoyed by the Military Male Orphan Asylum and directed that the press should be “maintained as hitherto as a separate institution” under the designation of the Lawrence Asylum Press. They also placed the press under the management of a Committee of three Trustees.

3. According to this decision the whole of the profits of the Lawrence Asylum Press, was to go to the Lawrence Asylum, Ootacamund. But this intention was lost sight of and from 1872 to 1876 the press made a contribution of only Rs. 10,000 per annum to the Lawrence Asylum although the profits were much larger than this sum. It appears to have been then supposed that the sum of Rs. 10,000 "represented what the Asylum was intended to receive and from 1878 to 1883 the payments continued to be at the rate of Rs. 10,000 though the net profits of the press were considerably larger. In 1884 and 1885 no contribution was made to the Asylum owing to the outlay on the Branch Press at Ootacamund"; in 1886, 1887 and 1888 a contribution of only Rs. 5,000 per annum was made.

Vide paragraph 7 of G.O., No. 82, Public, dated 4th February 1890.

4. The reason why the Committee of the Lawrence Asylum Press was not paying the whole of the profits of the press to the Lawrence Asylum would appear to be that the Committee was engaged in a scheme for extending the press buildings and was therefore accumulating funds for the purpose. This scheme of extension of the buildings was undertaken by the Committee without the sanction of Government. The Government referred to these facts in G.O., No. 82, Public, dated 4th February 1890, and considered it "necessary to exercise a strict control in future over the expenditure by the Committee." They accordingly decided that a budget estimate for the press should be submitted to Government by the beginning of November in each year and stated that the amount of contribution to be made to the Asylum in the following year would be fixed on a consideration of the budget—*vide* paragraph 10 of G.O., No. 82, Public, dated 4th February 1890.

5. The authorities of the Lawrence Asylum Press have accordingly been submitting a budget estimate for the approval of Government, the last budget submitted being for the year 1907—*vide* G.O., No. 155, Educational, dated 20th March 1907. No budget estimate for the year 1908 has yet been submitted.

6. Lieut.-Colonel Formby, one of the Agents to the Trustees of the Lawrence Asylum Press, now raises the question whether it is necessary to continue the submission to Government of a budget estimate of receipts and expenditure of the press. He observes:

"The only information in the budget estimate, as now submitted, which appears to concern the Government is the amount of the annual contribution made by the press towards the upkeep of the Lawrence Asylum, Ootacamund. This contribution, which has been steadily increasing in recent years, is dependent upon the prosperity of the Lawrence Asylum Press as a business-concern, and if it is necessary for the Government to have a forecast of the amount of this annual contribution, this can be supplied in any other practical form required. The budget estimate of the working of the press as now submitted appears, so far as Government is concerned, a mere matter of form, and if I am correct in this, you will, I hope, agree with me that the continuance of its submission to Government is altogether unnecessary, more especially as the preparation of the same entails considerable expense and takes up much valuable time of the Superintendent."

7. The Lawrence Asylum Press was transferred in 1894 to the Committee of the Lawrence Asylum as trustees—G.O., No. 407, Educational, dated 7th June 1894, and is managed by three agents who are appointed by the trustees—G.O., No. 42, Educational, dated 17th January 1895. In G.O., No. 756, Educational, dated 16th December 1901, the trustees have been left to manage the business to the best profit of the Asylum. In these circumstances there seems to be no objection to the discontinuance of the submission of a budget to Government.

T.K.—2-12-08.

Until the year 1895, the trustees, who were managing the Lawrence Asylum Press were appointed by the Government—*vide* paragraph 20 of G.O., No. 272,

Educational, dated 22nd September 1871. By G.O., No. 407, Educational, dated 7th June 1894, the Committee of the Press appointed by Government, transferred the property in the press to the Committee of the Lawrence Asylum by a deed of transfer executed by them under the orders of Government. The Committee of the Lawrence Asylum thereupon appointed three gentlemen to act as their agents for the management of the press. By G.O., No. 756, Educational, dated 16th December 1901, the Government left the management of the press entirely in the hands of the Committee of the Lawrence Asylum. The Government have thus no concern with the press, which is the property of the Asylum. The Government required a budget regarding the Lawrence Asylum Press, in order to ensure that the authorities of the press paid the usual contribution to the Lawrence Asylum and did not divert the funds to other purposes without the knowledge and approval of Government. The position has, however, changed since the transfer of the property in and the management of the press to the Lawrence Asylum Committee, and it is now for this Committee to see that the profits of the press are not diverted. The submission of a budget to Government seems thus to be unnecessary, although it is open to the Committee of the Asylum to call for a budget from their agents in charge of the press.

Have all these papers printed please.

C. A. SOUTER—11-12-08.

Vide paragraphs 7 to 9 of G.O., No. 82, Public, dated 4th February 1890.

K. RANGASWAMI AIYANGAR—5-12-08.

Previously the Government undertook to see that the Asylum got its full share of the profits. Now the Asylum looks after itself. In these circumstances it seems unnecessary for Government to exercise any scrutiny over the budget.

C. A. SOUTER—7-12-08.

Do we not get—

(1) Annual reports on the working of the press.

(2) Auditor's reports on the account? If so, under what authority?

2. Though the management of the press is left to the Committee of the Lawrence Asylum, the Government, under the rules of the Lawrence Asylum, reserve to themselves power generally to control the affairs of the Asylum? Quote the rule please.

H. D. TAYLOR—8-12-08.

An annual report on the working of the Lawrence Asylum Press as well as an audit report on its accounts is now received by Government. Please see G.O., No. 730, Educational, dated 26th October 1908, and G.O., No. 689, Educational, dated 10th October 1907.

2. The authority for the submission of the annual report on the working of the press cannot be traced. By paragraph 20 of G.O., No. 272, Educational, dated 22nd September 1871, the Government placed the press under the management of a Committee of three public officers stationed at the Presidency, viz., the Director of Public Instruction, the Venerable the Archdeacon and Lieut.-Colonel Gillilan. In March 1873, this Committee submitted to Government a report on the working of the press during the year 1872 the first year of management of the press by the Committee. In reviewing this report the Government desired to know (*vide* G.O., No. 305, Public, dated 24th March 1873) when stock was last taken and whether the Committee had made any arrangement for an annual taking of stock. The Committee stated in reply that it had never been the practice to take stock annually. Thereupon the Government ordered that arrangements should be made for taking stock and that for the future

C. A. SOUTER—11-12-08.

It will be noticed that the report in 1873 was submitted "for the information of Government"—*vide* G.O., No. 305, dated 24th March 1873.

Vide the letter in G.O., No. 432, Public, dated 1st May 1873.

the press accounts should be audited annually; and they requested the Accountant-General to appoint an officer of his department to audit the accounts of the press—*vide* paragraph 3 of G.O., No. 432, Public, dated 1st May 1873. This order is the authority for the submission to Government of a report on the audit of the accounts of the press. Please see also paragraph 2 of G.O., No. 440, Public, dated 19th April 1876.

3. The rules relating to the constitution and working of the Lawrence Asylum, Ootacamund, will be found printed with Page 13 of the Government Order. G.O., No. 689, Educational, dated 22nd December 1900. Rules 60 to 63 of these rules relate to the financial control exercised by the Government over the Committee of the Lawrence Asylum.

Rule 60 requires the submission to Government of a budget estimate annually and rule 61 enjoins that the Committee shall see that the expenditure of the year is in accordance with the budget as sanctioned by Government, and that when any important variations in the allotments are necessary the Committee shall obtain the sanction of Government for such charge. Rule 63 provides that the accounts of the Asylum shall be audited each year by a superior officer of the account department.

T.K.—10-12-08.

Please see also rule 3 of the rules for the working of the Asylum, as modified by G.O., No. 423, Educational, dated 15th June 1906, which says—

“ The Committee shall be directly responsible to Government for the administration of the Asylum and shall carry out all the orders of Government relating thereto.”

K. RANGASWAMI AIYANGAR—11-12-08.

I invite attention particularly to Mr. Barclay's opinion in G.O., No. 42, Educational, dated 17th January 1895. An important paper like this should have been printed. This should now be done. He thought that it was for the Asylum Committee to manage the press as they thought fit as they were in law the owners of the property. The Government of course have financial control over the Asylum under the rules quoted above, but it seems to me that the proper way for Government to control the press is through this control over the Asylum, and not directly. The Asylum might be asked to submit the press budget with their annual report if this is convenient and then Government could see any remarks they made on it. But I submit that the present reference direct by the press is of no great utility without the views of the Asylum.

C. A. SOUTER—11-12-08.

From the last two lines of the reference made by Lieut.-Col. Formby it would appear to be the intention of the Trustees not to prepare a budget at all.

A good deal more seems to be involved in the proposal than the mere discontinuance of the submission of the budget to Government, but all that Government require is an annual report, either direct or through the Committee. An audit report seems necessary.

H. D. TAYLOR—12-12-08.

I would not alter present arrangements or in the public interests of the Asylum relax audit and budget control over the press.

G. S. F[ORBES]—14-12-08.

I agree with my Honourable Colleague. In a proposal of this sort I distrust Colonel Formby's opinion very much. It is just as well we should see the proposals of the agents for the press each year before they are carried out and maintain the same close connection with the press that we possess now.

M. H[AMMICK]—17-12-08.

Please draft.

H. D. TAYLOR—18-12-08.

The draft order placed below is for approval.

K. RANGASWAMI AIYANGAR—18-12-08.

C. A. SOUTER—18-12-08.

H. D. TAYLOR—19-12-08.

G. S. F[ORBES]—20-12-08.

Issue.

H. D. TAYLOR—21-12-08.

[G.O., No. 832, Educational, dated 21st December 1908.]

READ AGAIN G.O., No., dated..... 190.....

” ” ” ” ” ” 190

READ ALSO:—

C. No. 2411, From the Lieut. Col. R. F. Zapp No. _____, dated 10-11, 1908

one of the Agents to the ^{by} Trustees
L.A. - Penn -

" " , " " , " , " 190

” ” ” ” ” ” 190

ORDER.

No. 832, dated 21-12-1908

have not the proposal of the
agents to the trustees & they
for see no sufficient
reason for

The Government regret
~~that they are unable to~~ ^{cannot} alter
the present arrangements under
which the budget estimate of
the Lawrence Asylum Press is
submitted to them each year,

20
18-22-08

Ch
18.12.8.

17ND
19-12-00

Lieut Coll. Formby. I. A.
one of the Agents
Agent to the Trustees of the
L.A. Pres. Masons
The Committee of the L.A. obtained
the D. P. P.

23/12/8

PRESS SLIP.

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.

Current No....., dated.....190 ..

G.O., No. 832, dated 21-12-1908.

Number of MS. pages sent { Correspondence including order or orders
(b)
(b¹)
Notes.....

Docket: *Lawrence Am. Press*
Subject: to alter the arrangement
under which the Budget Bill of 1908 is sent
annually

Number (c) of copies required when struck off (not including
copies for volumes and editors' table which are retained
in the Press). Complete
Correspondence
and orders. Notes

FOR RECORD.*

Madras Records	30	15
Ooty Records	3	
For filing with original	1	
Total	34	15

FOR ISSUE.†

	Letter only.	Complete G.O.	(b) Special issue copies of G.O.		Notes.
			No.	Papers.	
Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....					
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
.....Dept.					
Total					
Spare copies.					
The Director of Public Instruction.....					
The Comr. for Govt. Examinations.....					
The Superintendent, Govt. Museum.....					
The Surgeon-General.....					
The Accountant-General.....					
The Collector of.....					
The P. D. B.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
The.....					
Total					

INSTRUCTIONS FOR THE
SECRETARIAT.

(a) If a paper is marked to be printed
urgently, the Superintendent of the section
concerned should sign the Press slip. The
Superintendent should exercise a careful discre-
tion in the matter.

(b) Each letter, memorandum, or order, or set
of orders, in the file of correspondence should be
headed in succession with the Roman numeral I,
II, III, etc., the number being written in red ink
or blue chalk above the item. The particular
papers to be printed in the special issue-copies
should be indicated by the Roman numeral (I,
II, etc.) by which that item has been headed in
the correspondence file. All matter, including
marginal remarks or references, to be printed
should be written in ink and matter which should
not be printed should be encircled. Initials and
signatures that are not quite legible should be
re-written distinctly.

(b¹) For rules regarding printing of notes,
see the rules in G.O., No. 1220, Public, dated
30th November 1900.

(c) The number of copies and the details of
distribution should be filled in by the Superin-
tendent or Referencer concerned.

(d) In the absence of special instructions to
the Press to keep matter standing for a specified
period, ordinary papers of 8 pages and under
will be kept standing for one week, and larger
papers for two weeks only. The type of notes
and of all confidential papers is distributed
immediately after striking.

(e) This slip, properly and completely
filled in, should accompany every paper sent to
Press; it will be returned by the Press when
proofs are furnished; it should be sent to the
Press when a call is made for revised proofs or
when a corrected proof is sent for striking.
When finally returned by Press it should be
filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of
the Press, a paper has been marked urgent
unnecessarily, he should send the Press slip to
the Deputy Registrar with a remark to that
effect.

(b) Unless a note to the contrary is made
against the matter, pencil entries should not
be printed. The Superintendent of the Press
may bring to the notice of the Deputy Registrar
any instance of incomplete or careless editing.

(c) Signature copies of letters to the
Secretary of State or to the Government of
India should be printed on hand-made paper.

(d) This slip should be returned by the Press
to the Secretariat when proofs are furnished; it
will be sent back to the Press when proofs
are returned corrected and should be finally
returned to the Secretariat when struck-off
copies are supplied.

(e) The names of the Secretary and Members
should be printed in full when they occur on
the right hand side, but only the first time when
they appear on the left side, the initials alone
being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

* To be initialled and dated.



TO PRESS, MADRAS.
OOTY.

A

Please send proof in triplicate. The papers have been carefully edited.

B

Proof returned corrected. Please strike off and send number of copies as indicated.

Type may be released after usual interval
at once.

C

As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.

Type may be released after usual interval.

.....Clerk.

.....Clerk.

.....Clerk.

.....Supdt.

.....Supdt.

.....Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	24/12/28 <i>LB</i>
First proof furnished on.....	29/12/28 <i>LB</i>
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	12/1/29 <i>LB</i>
Final copies supplied on.....	19/1/29 <i>LB</i>

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	34	15	
" " " Issue.....			
For Volumes.....	16		
For E. T.....			
Total ...	50	15	