

Government of Madras.

EDUCATIONAL DEPARTMENT

Recd.

Regd.

} 1908.

Enclosures

Spare copies

G.O., No. 732, 28th October 1908.

Government Museum.

Sanctioning the proposition statement for raising the pay of the assistant writer, —, Madras.

Government of Madras.

EDUCATIONAL DEPARTMENT

Recd.

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G.O., No. 732, 28th October 1908.

Government Museum.

Sanctioning the proposition statement for raising the pay of the assistant writer, —, Madras.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers :—

I

G.O., Mis. No. 628, Educational, dated 2nd September 1908.

Read—the following paper :—

Letter—from E. THURSTON, Esq., Superintendent, Government Museum.
To—the Secretary to Government, Educational Department.
Dated—the 25th January 1908.
No.—52.

I have the honour to forward herewith a memorial to His Excellency the Governor in Council, submitted by the assistant writer of the Government Museum, together with a copy of his covering letter to myself.

2. There are, on the Museum staff, two writers whose pay and service are as follows :—

	Present pay.			Service.		
	RS.	A.	P.	Y.	M.	D.
Head writer (30—1—40)	38	0	0	27	0	24
Assistant writer (15— $\frac{1}{2}$ —20)	16	8	0	9	0	28

3. I may add that, during his service, the memorialist has carried out his duties to my entire satisfaction. He writes a very good hand, and has always been punctual, regular and diligent in the conduct of his work. The chances of promotion in this office are, as he states, very remote, and I shall be glad to see his financial position improved.

ENCLOSURES.

Letter—from V. KRISHNASWAMI MUDALIYAR, Assistant Writer, Government Museum.
To—the Superintendent, Government Museum.
Dated—the 22nd January 1908.

I beg to submit the accompanying memorial to Government with a request that you will forward the same with your recommendations.

2. The starting pay and consequently the condition and status of low-paid clerks, in some of the offices in this Presidency town, viz., the Office of the Director of Public Instruction and the High Court, evoked the pity and sympathy of their heads of departments, and the clerks were recommended by them for higher pay, viz., Rs. 30, to start with. The clerks in the Office of the Consulting Architect to Government were recommended for higher pay and the starting pay was accordingly made Rs. 20—2—30. As the office establishment of Government Museum consists of limited number of clerks, my case is far more deplorable than the cases of last clerks in the abovesaid as well as in all other offices, where they have chances of promotion, in the ordinary course, at least, to Rs. 30 during a period of nine years' service. In this connection I beg to state that within a period of three years, i.e., September 1895 to September 1898, some four or five persons held the post of assistant writer and they left it after short periods of service to seek employment elsewhere and after three months I was appointed in December 1898.

3. In conclusion I beg to state that I submit this memorial with the full belief that I deserve sympathy and kindness at your hands and that on your strong recommendations alone, I shall be fortunate enough to gain the boon prayed for.

4. For which act of kindness, I shall, as in duty bound, ever pray.

Memorial—from V. KRISHNASWAMI MUDALIYAR, Clerk, Government Museum.
To—His Excellency the Governor in Council (through the Superintendent, Government Museum).
Dated—the 22nd January 1908.

MOST RESPECTFULLY SHEWETH,—That your memorialist is the last clerk in the Office of the Government Museum, Madras, drawing a pay of Rs. 16 $\frac{1}{2}$ per mensem with nine years' service to his credit. He has passed the Matriculation examination in 1896 and the Hand-writing and Dictation Test in 1897.

2. That your memorialist joined this office on Rs. 15, some nine years ago, and he believes that there is hardly any clerk in any of the Public offices in this Presidency town, who has been so unfortunate as to get an increase of only one rupee and eight annas during a period of nine years' spotless service.

3. That the chances of promotion in this office are either little or very remote owing to its limited establishment of only four persons in the superior grades of service.

4. That your memorialist has with numerous others felt in recent years that living in the Presidency town has become more and more costly, the chief causes being the ever-increasing prices of the food-stuffs and other bare necessities of existence and the heavy house-rent, which in the town of Madras has always been on the increase.

5. That your memorialist finds it a difficult task to eke out a living in these hard days with his low salary of Rs. 16 $\frac{1}{2}$, which is barely sufficient to provide the principal item of food, to wit, rice for even a moderate family.

6. That your memorialist therefore prays that in view of these circumstances and of the fact that the starting pay of clerks was fixed years ago, when living was much cheaper than at present, his starting pay may be fixed at Rs. 30 per mensem and he be given the advantage of it from the date of Government Order.

7. For this act of Your Excellency's kindness and generosity in the matter, your memorialist shall, as in duty bound, ever pray.

Order—Mis. No. 628, Educational, dated 2nd September 1908.

The Government are pleased to raise the pay of the assistant writer, Government Museum, from Rs. 15— $\frac{1}{2}$ —20 to Rs. 20—1—25 per mensem, with effect from the 1st September 1908.

2. The Superintendent will be requested to submit for the sanction of Government at an early date proposition and reappropriation statements giving effect to this order.

(True Extract.)

H. D. TAYLOR,
Secretary to Government.

To the Superintendent, Government Museum.
,, Financial Department.

II

Letter—from E. THURSTON, Esq., Superintendent, Government Museum.
To—the Secretary to Government, Educational Department (through the Accountant-General, Madras).
Dated—the 24th September 1908.
No.—534.

I have the honour to forward herewith, in duplicate, the proposition and reappropriation statements called for in G.O., Mis. No. 628, Educational, dated 2nd September 1908, sanctioning the raising of the pay of the assistant writer in the Museum from Rs. 15— $\frac{1}{2}$ —20 to Rs. 20—1—25 with effect from 1st September 1908.

ENCLOSURES.

REAPPROPRIATION statement to accompany all applications for sanction to expenditure not provided for in the budget, or for additional allotments—Government Museum.

Major, minor, sub and detailed heads of budget.	Heads of estimate proposed to be increased.				Heads of estimate proposed to be reduced.				Remarks.
	Amount as in the sanctioned estimate.	Actual expenditure up to date.	Probable expenditure during remainder of the year.	Amount of additional allotment required.	Amount as in the sanctioned estimate.	Actual expenditure up to date.	Probable expenditure during remainder of the year.	Amount available for reappropriation.	
1	2	3	4	5	6	7	8	9	10
26-D. Scientific, etc., Departments — Provincial—Museums — Establishment—Museum Old and New Buildings.	RS. 8,382	RS. 3,965	RS. 4,449	RS. 32	RS. ..	RS. ..	RS. ..	RS. ..	The former Sub-Librarian drew the maximum pay of Rs. 150 per month. The present Sub-Librarian draws Rs. 100 which is the minimum pay of the appointment and hence there is a monthly saving of Rs. 50.
Establishment — Connemara Public Library — Sub-Librarian.	..	..	..	..	1,800	800	600	400	

STATEMENT of proposition for revision of establishment.

Order sanctioning present establish- ment.	Office to which the proposition refers.			Nature of charge.										Proposition.				
	Number.	Date.	21st September 1906.	Present scale.				Proposed scale.						Permanent.	Increase per month.			
				Designation.	Number.	Minimum.	Increment.	Maximum.	Average cost.	Designation.	Number.	Minimum.	Increment.			Maximum.	Average cost.	
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
			Government Museum.	..	Permanent establishment — Museum New Buildings.	..	..	..	..	..	Permanent establishment — Museum New Buildings.	..	..	..	..	..	..	..
				8	Total ..	63	1 8 0	75	71 6 5	8	Total ..	63	1 8 0	75	71 6 5	..	..	..
				..	Permanent non-pensionable establishment — Museum New Buildings.	..	..	..	..	..	Permanent non-pensionable establishment — Museum New Buildings	..	..	..	..	..	..	..
				3	Total ..	18	..	18	18 0 0	3	Total ..	18	..	18	18 0 0	..	..	..
				..	Permanent establishment — Connemara Public Library.	..	..	..	..	..	Permanent establishment — Connemara Public Library.	..	..	..	..	..	..	..
				6	Total ..	167	6 8 0	230	209 3 2	6	Total ..	167	6 8 0	230	209 3 2	..	..	..
				..	Permanent non-pensionable establishment—Connemara Public Library.	..	..	..	..	..	Permanent non-pensionable establishment—Connemara Public Library.	..	..	..	..	..	..	..
				1	Total ..	4	..	4	4 0 0	1	Total ..	4	..	4	4 0 0	..	..	..
				..	Permanent establishment of the Marine Aquarium.	..	..	..	..	..	Permanent establishment of the Marine Aquarium.	..	..	..	..	..	..	..
				4	Total ..	46	3 0 0	63	58 8 10	4	Total ..	46	3 0 0	63	58 8 10	..	..	..
				..	Permanent non-pensionable establishment of the Marine Aquarium.	..	..	..	..	..	Permanent non-pensionable establishment of the Marine Aquarium.	..	..	..	..	..	..	..
				5	Total ..	31	..	31	31 0 0	5	Total ..	31	..	31	31 0 0	..	..	..
																		G. O., No. 622, Educational. 21st September 1906.
																		G. O., No. 628, Educational, dated 2nd September 1908.

G.O., No. 622, Educational.

21st September 1906.

Statement of proposition for revision of establishment—*cont.*

Order sanctioning present establishment.	Number.	Date.	Office to which the proposition refers.	Nature of charge.										Proposition.			
				Present scale.					Proposed scale.					Permanent.			
				Designation.		Pay.			Designation.		Pay.			Increase per month.		Decrease per month.	
				Number.		Minimum.	Increment.	Maximum.	Average cost.	Number.	Minimum.	Increment.	Maximum.	Average cost.	Amount.	Amount.	Grounds of proposition.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
622, Educational— <i>cont.</i>		21st September 1906— <i>cont.</i>	Government Museum— <i>cont.</i>	25	Total ..	459	8 8 0	544	515 10 8	25	Total ..	464	9 0 0	549	521 1 4 5 6 8	..	..
				..	Permanent non-pensionable establishment—Museum Old Buildings.	..	..	..	..	..	Permanent non-pensionable establishment—Museum Old Buildings.	..	..	..	..	..	..
	13			13	Total ..	75	..	75	76 0 0	13	Total ..	76	..	75	76 0 0	..	..
	55			55	Grand Total ..	864	19 8 0	1,041	983 13 1	55	Grand Total ..	869	20 0 0	1,046	989 3 9 5 6 8	..	..
					Permanent establishment—Museum Old Buildings.						Permanent establishment—Museum Old Buildings.						
	1			1	First Assistant	60	2 0 0	80	73 5 4	1	First Assistant	60	2 0 0	80	73 5 4	..	..
	1			1	Second do.	35	2 0 0	55	48 5 4	1	Second do.	35	2 0 0	55	48 5 4	..	..
	1			1	Writer	30	1 0 0	40	36 10 8	1	Writer	30	1 0 0	40	36 10 8	..	..
	1			1	Assistant writer	15	0 8 0	20	18 5 4	1	Assistant writer	30	1 0 0	40	36 10 8	..	..
	1			1	Herbarium keeper	100	2 0 0	120	113 5 4	1	Herbarium keeper	100	2 0 0	120	113 5 4	..	..
	1			1	Senior Taxidermist	30	0 8 0	35	33 5 4	1	Senior Taxidermist	30	0 8 0	35	33 5 4	..	..
	1			1	Second do.	20	0 8 0	25	23 5 4	1	Second do.	20	0 8 0	25	23 5 4	..	..
	1			1	Peon	15	..	15	15 0 0	1	Peon	15	..	15	15 0 0	..	..
	1			1	Peons at Rs. 12 each	24	..	24	24 0 0	2	Peons at Rs. 12 each	24	..	24	24 0 0	..	..
	1			1	Peon	11	..	11	11 0 0	1	Peon	11	..	11	11 0 0	..	..
	2			2	Peons at Rs. 10 each	20	..	20	20 0 0	2	Peons at Rs. 10 each	20	..	20	20 0 0	..	..
	4			4	Peons at Rs. 9 each	36	..	36	36 0 0	4	Peons at Rs. 9 each	36	..	36	36 0 0	..	..
	7			7	Peons at Rs. 8 each	56	..	56	56 0 0	7	Peons at Rs. 8 each	56	..	56	56 0 0	..	..
	1			1	Peon	7	..	7	7 0 0	1	Peon	7	..	7	7 0 0	..	..

G.O., Mils. No. 628, Educational, dated 2nd September 1908.

No. P.A. 2/6525, dated 9th October 1908.

Forwarded to Government.

2. The entries in the column "Present Scale" have been compared with the registers of this office, and are correct.

3. The proposed reappropriation requires the sanction of Government in the Financial Department.

A. MONTAGU BRIGSTOCKE,
Accountant-General.

Order—No. 732, Educational, dated 28th October 1908.

The proposition statement is sanctioned with effect from the 1st September 1908.

(True Extract.)

H. D. TAYLOR,
Secretary to Government.

To the Superintendent, Government Museum,
,, Financial Department,
with proposition and reappropriation statement.
Editors' Table.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 732, EDUCATIONAL, DATED
28TH OCTOBER 1908.

[SUBJECT.—*Proposition statement for raising the pay of the Assistant writer,
Government Museum.*]

Previous papers.

G.O., No. 642,	Educational,	dated 22nd October 1904.
" "	583	" " 25th August 1905.
" "	598	" " 15th " 1908.
" "	628	" " 2nd Sept. "
" "	711	" " 31st October "

NOTES CONNECTED WITH G.O., MIS. No. 628, EDUCATIONAL, DATED
2ND SEPTEMBER 1908.

From the Superintendent, Government Museum, dated 25th January 1908, No. 52.

The general question of raising the initial salary of the clerical establishments of the Educational Department in the City of Madras is now under the consideration of Government. The file is awaiting the receipt of certain further particulars called for from the Director of Public Instruction.

The Director of Public Instruction has been asked to submit proposals showing the financial result.

K. RANGASWAMI AIYANGAR—29-1-08.

P.R.—29-1-08.

K. RANGASWAMI AIYANGAR—29-1-08.

Yes.

C. A. SOUTER—31-1-08.

Orders have been passed on the revised scale of pay proposed by the Director of Public Instruction for the clerks in the lower grades in the various Educational offices and institutions in the City of Madras—*vide* G.O., No. 598, Educational, dated 15th August 1908.

2. In this memorial, the Assistant writer of the Government Museum, whose sanctioned pay is Rs. 15- $\frac{1}{2}$ -20, requests that his starting pay may be fixed at Rs. 30 per mensem. The Superintendent, Mr. Thurston, does not recommend any particular pay for the memorialist, but states that he would "be glad to see his financial position improved".

3. But previous to the receipt of this memorial the Honourable Member in passing orders on the general question of raising the minimum salaries of clerks in the Educational offices in the city said that the Assistant writer's pay might be raised to Rs. 20 fixed—*vide* note on page 5 of K.W., G.O., No. 598, Educational, dated 15th August 1908. In accordance with these orders a draft order raising the pay of the

Assistant writer to Rs. 20 from the 1st September 1908 (the date on which the increases sanctioned in G.O., No. 598, Educational, dated 15th August 1908, take effect) is placed below for approval. If approved, it may be sent to the Financial Department for acceptance.

T.K.—21-8-08.

K. RANGASWAMI AIYANGAR—21-8-08.

C. A. SOUTER—22-8-08.

May not the pay of this Assistant clerk be fixed at Rs. 20—1—25. For this pay a passed candidate will be required. The post on Rs. 20 may be filled by an unpassed man.

H. D. TAYLOR—22-8-08.

G. S. F[ORBES]—24-8-08.

Issue—after Financial have accepted—if such acceptance is necessary under the revised rules.

H. D. TAYLOR—25-8-08.

Submitted that the acceptance of Financial is necessary.

K RANGASWAMI AIYANGAR—25-8-08.

C. A. SOUTER—25-8-08.

To the Financial Department.

Accepted.

FINANCIAL DEPARTMENT.

C. M. SCHMIDT—26-8-08.

M. HAMMICK—29-8-08.

To the Educational Department.

Issue.

EDUCATIONAL DEPARTMENT.

H. D. TAYLOR—29-8-08.

[G.O., No. 628, Educational, dated 2nd September 1908.]

NOTES CONNECTED WITH G.O., NO. 732, EDUCATIONAL, DATED 28TH OCTOBER 1908.

From the Superintendent, Government Museum, dated 29th September 1908, No. 534.

In G.O., No. 628, Educational, dated 2nd September 1908, the Government raised the pay of the Assistant writer, Government Museum, from Rs. 15-- $\frac{1}{2}$ --20 to Rs. 20--1--25 with effect from 1st September 1908, and requested the Superintendent to submit for sanction proposition and reappropriation statements. The Superintendent now submits these statements.

2 A draft sanctioning the proposition statement is placed below for approval. If approved it may be sent to the Financial Department for acceptance.

T.K.—19-10-08.

K. RANGASWAMI AIYANGAR—21-10-08.

C. A. SOUTER—22-10-08.

To the Financial Department.

FINANCIAL DEPARTMENT.

Accepted.

Sanction No. 150 of 1908-1909.

C. M. SCHMIDT—23-10-08.

To the Educational Department.

Issue.

EDUCATIONAL DEPARTMENT.

H. D. TAYLOR—28-10-08.

[G.O., No. 732, Educational, dated 28th October 1908.]

PROPRIATION STATEMENT to accompany all applications for sanction to expenditure not provided for in the budget, or for additional allotments.

Government Museum DEPARTMENT OF OFFICE.

Major, sub and detailed heads
of budget (a).

HEADS OF ESTIMATE PROPOSED TO BE INCREASED.

HEADS OF ESTIMATE PROPOSED TO BE REDUCED.

REMARKS.

Amounts as in the sanctioned estimate.

Actual expenditure up to date.

Probable expenditure during remainder of the year.

Amount of additional allotment required.

Amounts as in the sanctioned estimate.

Actual expenditure up to date.

Probable expenditure during remainder of the year.

Amount available for re-appropriation.

1

2

3

4

5

6

7

8

9

10

26 St. Stephen's St. Dharmaram
Museum
Establishment
Old and New Buildings

8382

3965

4,449

32

Establishment Government
Public Library
Sub-Librarian

The former Sub-Librarian drew the maximum pay of Rs 150 per month. The present Sub-Librarian draws Rs 100 which is the minimum pay of the appointment and hence there is a monthly saving of 50 Rs.

NOTE: If no re-appropriation is possible, the urgency and necessity for the expenditure must be fully explained.

(c) The same detail must be given as in the printed Civil Budget Estimate.

Superintendent Government Museum

Dated 21 September 1908

Statement of Proposition for R

NATURE OF CHARGE.

Order sanctioning present establishment Government of		Office to which the position refers.	Present scale.						Proposed scale.					
Department.			Pay.			Average cost.			Pay.			Average cost.		
Number.	Date.		Designation.	Minimum.	Increment.	Maximum.			Designation.	Minimum.	Increment.	Maximum.		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
				RS.	A.	RS.	A.	RS.	A.	RS.	A.	RS.	A.	
			Permanent Establishment New Buildings							Permanent Establishment New Buildings				
8			Total	63.		18	75.	71	65	8	Total	63.		18 75.
			Permanent Establishment Museum New Buildings							Permanent Establishment Museum New Buildings				
3			Total	18	"	"	18	18	3	Total	18	4	9	18.
			Permanent Establishment Government Public Library							Permanent Establishment Government Public Library				
6			Total	167	6	8	230	209	32	6	Total	167	6	8 230.
			Permanent Establishment Government Public Library							Permanent Establishment Government Public Library				
1			Total	4	"	"	4	4	1	Total	4	"	"	4.
			Permanent Establishment Government Museum							Permanent Establishment Government Museum				
4			Total	46	3	a	63	58	8	4	Total	46	3	" 63.
			Permanent Establishment Government Museum							Permanent Establishment Government Museum				
5			Total	31	"	"	31	31	5	Total	31	"	"	31

Government Museum
Educational
21 September 1908

[E. & L. 7
76.
2,500-25-2-08.

READ ALSO:—

” ” ” ” ” ” ” 190

99 99 99 99 99 99 190

No. 732, dated 28-10-1908

P. S.

The proposition statement is sanctioned with the effect from the 1st September 1908.

T.H.
19-10-08

50

21.10.08

Ad
22.10.8

172
25200

To
Hon S. G. Mc. ~~Levy~~ 30 x 8
- - ~~A. G. Finl~~ Dept
with proposition & Reappropriation
Statement.

Depd
20/11/8

[$\frac{E. \& L. 7}{76.}$]
2,500-25-2-08.

READ ALSO:—

” ” ” ” ” ” ” 190

" " " " " "

190

P. S.

No. 732, dated 28-10-1908

The proposition statement is sanctioned with the effect from the 1st September 1908.

74.
19-10-08

50

21.10.08

Cal
22.10.8.
A2
25200

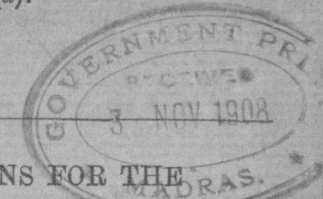
To The S. G. M. *Sept 30 x 8*
 -- ~~A. G. Finl Dept~~
 with proposition & Reappropriation
 Statement.

ORDINARY.

PREFERENCE.

URGENT (a).

EDUCATIONAL
LEGISLATIVE DEPARTMENT.



Current No....., dated.....190
G.O., No. 732..., dated 28.10.1908.

INSTRUCTIONS FOR THE SECRETARIAT.

Number of MS. pages sent { Correspondence including order or order (b)
Notes. (b¹)

Docket. Sanctioning the proposition State.
Museum for raising the pay of the artist.
writer, Govt. Museum, Madras.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see the rules in G.O., No. 1220, Public, dated 30th November 1900.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

Number (c) of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press). Complete Correspondence and orders. Notes

FOR RECORD.*				
Madras Records	...	...	20	15
Ooty Records	...	...	3	
For filing with original	...	...	1	
Total			30	15

FOR ISSUE.†			(b)		
	Letter only.	Complete G.O.	Special issue copies of G.O.		Notes.
			No.	Papers.	

Signature copies.....					
India Office.....					
Govt. of India.....Dept.					
Public Department.....					
Judicial Department.....					
Financial Department.....		5			
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
.....Dept.					

Total ...

Spare copies.	The Director of Public Instruction.....				
	The Comr. for Govt. Examinations.....				
	The Superintendent, Govt. Museum.....		5		
	The Surgeon-General.....				
	The Accountant-General.....				
	The Collector of.....				
	The P. D. B.....				
	The.....				
	The.....				
	The.....				
	The.....				
	The.....				
Total					

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Deputy Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Deputy Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, but only the first time when they appear on the left side; the initials alone being printed later.

* Copies distributed on.....*(Press Clerk.)

† Copies distributed on.....*(Despatcher.)

TO PRESS, MADRAS.
OOTY.

A
Please send proof in triplicate. The papers have been carefully edited.

B
Proof returned corrected. Please strike off and send number of copies as indicated.

C
As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.

Type may be released after usual interval
at once.

Type may be released after usual interval.

.....Clerk.
.....Supdt.

.....Clerk.

.....Supdt.

.....Clerk.

.....Supdt.

(b) Three copies of proof of all notes should be sent for approval, except when instructions are given to the contrary.

SPECIAL INSTRUCTIONS.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....4/11/08.	
First proof furnished on.....7/11/08	
Call for revised proof received on.....10/11/08	
Revised proof furnished on.....14/11/08	
Corrected proof received for striking on.....18/11/08	
Final copies supplied on.....21/11/08	

Account of copies.	Complete copies.	Notes.	Issue copies.
Supplied to Secretariat for Record.....	20	15-	
" " " Issue.....	10		
For Volumes.....	12		
For E. T.....	40		
Total ...	192	15-	