

Educational (1908) Department.

ORDINARY MS.

G.O., No. 634

DATED 5-9-08.

order
payable 7

3

[Despatch Abstract.]

Cyclostyle Machine

Sanctioning the Supply to The
Government College Kumbakonam of a
Cyclostyle machine with its accessories.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

CURRENT FILE.

CONTENTS.

PAPERS PUT UP WITH CURRENT No. _____

Papers of the department to which the current belongs.

Papers of other departments.

Stock Form No. 132
2,000-17-6-05.

FINANCIAL DEPARTMENT.



Received



190

, Registered

CURRENT NO.

3677

190

Subject.

Submitting an indent for the supply of a Cyclostyle machine

to the Government College, Kumbakonam.

ENCLOSURES.

No.

Spare copies

N. Ref on Cur^{No.}

5 2 6 4 /08

Station M a d r a s, Dated the 12th August 1908.

From (Name) The Hon'ble Mr. A. G. Bourne, D.Sc. F.R.S., C.I.E., _____

(Designation) Director of Public Instruction, _____

To The Chief Secretary to the Government of Madras Madras.

Sir,

/T h r o u g h

The Superintendent of Stationery

Cur No. 135/08-

Kumbakonam College,

28th July 1908-



From

T.O. Hodges Esquire,

Principal, Kumbakonam College,

To

The Director of Public Instruction,

Madras.

Sir,

I have the honour to submit herewith an indent /Supplemental/ for a cyclostyle apparatus for use in the College, and I request that you will give your approval for the same. The machine will for general use be of great value as it will obviate the printing of examination papers, which for small classes of 10 or 12 students appears a great and almost unnecessary expense. The chief use, however, to which it would be put would be for the preparing of papers for composition. I am taking some trouble in giving courses of lectures on English Composition and it is often necessary to give fairly long passages of English for compression, epitomizing, comment and correction, and it is impossible to write such passages on a black board /not to mention the time that would be required in doing so/ and I am of opinion that the teaching of English composition a subject which is at present not understood by the pupils or taught on proper lines by the teachers would be materially assisted by the use of such an instrument.

I have the honour to be,

Sir &c.

/Signed/ T.O. Hodges,

Principal.

3

Supplemental indent for stationery articles for the year 1908-1909. 4

Articles.	Quantity on hand at the beginning of the year.	Quantity received for the year.	Total	Actual expendi- ture up- to date.	Quantity now claimed.	Explanation for the demand with reference to No.28 of the stationery Rules.
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Cyclostyle
Foolscap
size, with
roller &c.
complete.

.. One

Indented for for the
first time as it is
urgently required
for examination
purposes.

Stencil X
paper for
Do.

5 quires.

for



N. Ref on Cur No. 5 2 6 4 /08 dated 12 August 08

Submitted to Government, Financial Department /through the Superintendent of Stationery/ and recommended that sanction for the supply of a cyclostyle machine with the necessary accessories may be accorded as ^{requested} prayed for by the Principal-

Alth. Mugh

For Director of Public Instruction.

D.Dis.No.2408 d/18-8-08.

Submitted.

N.V.S.

Stationery Office,
Madras.

H. Hemingway
19.8.08

Ag. Supdt. of Stationery.

File no $\frac{3677-1}{26-8-08}$
70

Financial Department
2 2



Transferred to the Educational Dept. no.

Edler-1882
28/8/08

Ans
26/8/08

Not Please see extract from
No W. 566 207, 28.7.08

Kag G

28/8/08

NOTES.

b

C. No. 1887 From the D.P. J. No. 5264, dated 12.8.1908.

SUBJECT Submitting an indent for the supply of a Cyclostyle machine to the Govt College, Kumbakonam.

The draft order placed below is submitted for approval. Please see G.O. 566 of 28.7.08 for a precedent. The cost of a Cyclostyle machine ranges from Rs 22 to about Rs 30.

Vide the portion marked on page 6 of G.O. 566 of 28.7.08.

1887
4.9.08

20
4.9.08

Issue

Cd
4.9.08

[$\frac{\text{E. \& L.}}{76.}$]
2,500-25-2-08.

READ AGAIN G.O., No., dated 190 .

190

READ ALSO:—

C. No. 1887, From the S. S. S., No. 5264, dated 12. 8. 1908.

190 .

190 .

ORDER.
Mis.

No. 634, dated 5-9-1908.

The Government sanction the supply to the Govt. College, Kumbakonam of a Cyclostyle machine with its accessories ^{as described} ~~mentioned~~ in the accompanying indent.

RM
4-9-08

4.9.08

Oct
4.9.8.

DESPATCHED
5 SEP 1908

7

The D.P. I
... suppt of Stationery with
in deb

(Copy of the indent to be kept).

When given for copying _____
 When copied _____ } 190
 When examined _____
 When signed _____

READ AGAIN G.O., No. _____, DATED
 190 .

CURRENT No.

ENCLOSURES TO C. No

ORDER OF GOVERNMENT.

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.

Handwritten notes on the left page:
 It is intended to be...
 supplied to the...
 of a...
 to...
 in...
 to...
 to...