

Educational (1908) Department.

ORDINARY PRINTED.

G.O., No. 620

DATED 1-9-08.

order
replied

(7)

[Despatch Abstract.]

Advanced Examⁿ in Typewriting held by the
London National Union of Teachers.

Declining to recognize the
Advanced Examination in Typewriting held by the London
National Union of Teachers, which, Boraikam Pillay
Typist in the office of the Dy Commissioner, Salt
Mukari & Separate Revenue, has passed as Equivalent
to the Govt Technical Examination in Typewriting,
Advanced Grade, as he is reported to have failed at
the latter Examination, Intermediate Grade, in the
consecutive years—

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Enclosures

Regd.

1908.

Spare copies

G.O., No. 620, 1st September 1908.

Advanced examination in Typewriting held by the London National Union of Teachers.

Declining to recognize the — which Doraikannu Pillai, typist in the office of the Deputy Commissioner, Salt. Abkari and Separate Revenue has passed, as equivalent to the Government Technical examination in Typewriting, Advanced grade.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

RE AD—the following papers :—

I

Reference from the Board of Revenue (Separate Revenue), C.R. No. 1797/Salt, dated 29th July 1908.

The Hon'ble Mr. W. O. HORNE.

Read—the following paper :—

Letter—from BRYCE McMASTER, Esq., Deputy Commissioner, Salt, Abkari and Customs Department, Central Division.
To—the Secretary to the Commissioner of Salt, Abkari and Separate Revenue.
Dated—the 15th July 1908.
No.—R.B. 647.

I have the honour to request that the Board may be pleased to inform me whether there is any objection to my permitting T. Doraikannu Pillai, typist of my office, to draw Rs. 35 with effect from 1st June 1908 on the strength of G.O., No. 216, Financial, dated 18th May 1908, communicated with Board's Proceedings, R. No. 1948/Salt, dated 13th June 1908.

2. The typist has passed the Advanced stage of Typewriting examination held in 1905 by the London National Union of Teachers, and the certificate granted by the union is submitted for perusal and return.

3. I also enclose a typed copy (taken from page 397 of the "Text-book of Typewriting" by S. Vaidyanatha Aiyar) of the syllabus prescribed for the Advanced Typewriting examination in Madras, as also the syllabus of the London Advanced examination, from which it will be seen that there is practically little or no difference between the two examinations except—

(1) that the speed in the London Advanced examination is 50 words per minute, while that in the Madras examination is 40 words; and

(2) that, in theory, answers to questions are typewritten in the London examination, while they are given orally in the Madras examination.

4. As for the list of men that constitute the Board of Examiners for the National Union of Teachers, London, attention is invited to the enclosed pamphlet containing rules and regulations for the conduct of examinations. In these circumstances, I consider that the London examination may be taken as equivalent to the Madras examination.

5. In this connection, I would beg to bring to the Board's notice that it is, evidently, in consideration of the typist having passed the Intermediate stage of the London examination, that he was appointed by Mr. Vernon on Rs. 25—1—35, which is the pay fixed for those who have passed the Madras Intermediate Typewriting examination—*vide* this Office reference, R.C. No. 2526 of 1903, dated 12th December 1903, disposed of in Board's Proceedings, R. No. 4837/Salt, dated 20th December 1903.

6. The typist has had ten years' experience in typewriting, and is capable of manipulating any leading typewriting machine, and effecting petty repairs to it without the aid of a mechanic—*vide* testimonials enclosed. He has been working very satisfactorily in my office.

Reference — C.R. No. 1797/Salt, dated 29th July 1908.

Submitted to Government.

2. The Board recommends that the Advanced examination in Typewriting held by the London National Union of Teachers may be accepted as equivalent to the Government Technical examination in Typewriting, Advanced grade.

H. G. STOKES,
 Ag. Secretary.

To the Secretary to Government, Educational Department,
 with four enclosures in original to be returned.

ENCLOSURE.

Syllabus in Typewriting taken from page 397 of the Text-book of Typewriting by Mr. S. Vaidyanatha Aiyar.

ADVANCED EXAMINATION.

1. *Speed test.*—To type-write a passage of 1,200 words. Special attention must be paid to accuracy and neatness of execution. Time, half-an-hour.

2. *Manifolding, and tabular and display work.*—To typewrite in proper form from confused and abbreviated rough manuscripts (lithographed). (This paper is intended to serve as a test of the candidate's knowledge of spelling, punctuation, printer's corrections and abbreviations.) To typewrite advanced tabular or other matter, such as invoices, balance sheets and statistical tables, from manuscripts (lithographed), to display and rule up where necessary. Time, two and a half hours.

3. *Mechanism.*—A practical examination which may include questions on the manipulation and care of the machine; construction of the machine; possible defects and temporary derangements, their causes and their rectification; removal and replacement of detachable parts of the machine; adjustment, alignment, tension, inking devices, marginal stops, the methods of spacing; and stencil duplicating.

The distribution of marks and the minima required for passing shall be as follows :—

	Maximum.	Minimum of passing.	
		1st class.	2nd class.
First paper	25	15	10
Second paper	50	35	25
Oral and Practical examination	25	15	10
Total ..	100	65	45

Note.—The candidates will have to provide their own machines and carbon papers. They may also be examined on machines provided by the examiners. They will be examined only on the Remington, Densmore, Smith Premier, Empire, New Century, Yost, Underwood, or such other machines as may be adopted by Government for use in public offices and approved by the Commissioner for Government Examinations.

Text-books recommended.—The book of directions accompanying the machine,—S. Vaidyanatha Aiyar's "Text-book of Type-writing" and Pitman's "Typewriter's manual".

II

Endt. No. 1693-1, Educational, dated 3rd August 1908.

Referred to the Commissioner for Government Examinations for remarks.

(By Order.)

C. A. SOUTER,
 Ag. Under Secretary to Government.

To the Commissioner for Government Examinations.

III

Letter—from the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., C.I.E., Commissioner for Government Examinations.

To—the Secretary to Government, Educational Department.

Dated—the 17th August 1908.

No.—487/4 D.

With reference to Endorsement No. 1693-1, dated the 3rd instant, herewith returned, I have the honour to submit that although the subject of the correspondence, T. Doraikannu Pillai, is declared to have passed in the Advanced stage at the London National Union of Teachers' examination in Typewriting, he failed in 1906, 1907 and again in 1908 in the Intermediate stage at the Local Government Technical examinations. It does not, therefore, seem desirable to declare him to have passed an examination equivalent to the Advanced stage of the latter.

Order—No. 620, Educational, dated 1st September 1908.

As T. Doraikannu Pillai, who has passed the Advanced examination in Typewriting held by the London National Union of Teachers, is reported to have failed at the Government Technical examination in Typewriting, Intermediate grade, in the years 1906, 1907 and 1908, the Government are not prepared to recognize the examination in typewriting above referred to which he has passed as equivalent to the Government Technical examination in Typewriting, Advanced grade.

(True Extract.)

H. D. TAYLOR,
Secretary to Government.

To the Board of Revenue (Separate Revenue).
Commissioner for Government Examinations.
All departments of the Secretariat (except Pension and Legislative).

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 620, EDUCATIONAL,
DATED 1st SEPTEMBER 1908.

[SUBJECT.—*Recommending that the Advanced examination in typewriting held by the London National Union of Teachers may be accepted as equivalent to the Government Technical Examination in Typewriting, Advanced Grade.*]

From the Board of Revenue (Sep. Rev.), No. 1797-Salt, dated 29th July 1908.

It is submitted that the Board's proposals may be referred to the Commissioner for Government Examinations for remarks.

2. The draft endorsement placed below is submitted for approval.

P.R.—1-8-08.

K. RANGASWAMI AIYANGAR—1-8-08.

C. A. SOUTER—3-8-08.

[Endorsement No. 1693-1, dated 3rd August 1908.]

From the Commissioner for Government Examinations, No. 487/4-D., dated 17th August 1908.

The Commissioner reports that although the subject of the correspondence, T. Doraikannu Pillai, is declared to have passed the advanced grade at the London National Union of Teachers' Examination in Typewriting he failed in 1906, 1907 and 1908 at the Government Technical Examination in Typewriting, *Intermediate*. The Commissioner for Government Examinations does not consider it desirable to declare him to have passed the Government Technical Examination in typewriting, *advanced grade*.

2. The recommendation of the Board of Revenue, viz., that the Advanced Examination in Typewriting held by the London National Union of Teachers may be accepted as equivalent to the Government Technical Examination in typewriting, advanced grade, is a general one. The Commissioner has replied to the reference of the Government only with regard to the case of the particular individual who is the subject of the correspondence and not with regard to the general question raised by the Board.

3. It is for consideration whether the papers may be forwarded to the Commissioner for Government Examinations u.o. for remarks on the general question.

P.R.—24-8-08.

From the Commissioner's letter it is observed that he is not in favour of the Board's proposal to declare the Advanced Examination in Typewriting held by the London National Union of Teachers as equivalent to the advanced stage of the Government Technical Examinations, or even to the intermediate stage of these examinations, for the reason that Doraikannu Pillai who has passed the London

* In the years 1906, 1907 and 1908.

Examination failed thrice* in the intermediate stage of the Government Technical Examinations.

The draft order below is for approval.

K. RANGASWAMI AIYANGAR—26-8-08.

The order, I submit, is correct.

C. A. SOUTER—27-8-08.

H. D. TAYLOR—28-8-08.

G. S. F[ORBES]—29-8-08.

Issue.

H. D. TAYLOR—31-8-08.

[$\frac{E. \& L.}{76.}$]
2,500-25-2-08.

READ AGAIN G.O., No. _____, dated _____ 190 .

” ” ” ” ” ” 190 .

READ ALSO:—

C. No. 1693, From the Board of Rev., No. 1797, dated 29-7-1908

" " 1826, " " Census for Govt Emps, " $\frac{1487}{4 D}$, " 17. 8. 1908.

" " " " 78 190 .

Sp. in m
3/8-08

ORDER.

No. 620, dated 1. 9. 1908.

P.S.

Not for E. T.

As J. Dorai Kumar Pillai, who has passed the Advanced Examination in Typewriting held by the London National Union of Teachers, is reported to have failed at the Govt. Technical Examination in Typewriting, Intermediate Grade, held in the years 1906, 1907 and 1908, the Govt. are not prepared to recognize the examination ^{in Typewriting above referred to}, which he has passed as equivalent to the Government Technical Examination.

in Typewriting, Advanced Grade

800
26.8.08

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402
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S. C. 19/9/8

RECEIVED
1 SEP 1908
VH.

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READ AGAIN G.O. No.
190

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A = Print in full.

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