

Financial (1897) Department.

ORDINARY PRINTED.

G. O., No. 78

DATED 8-6-97

INDEXED.

12/13

[Despatch Abstract.]

Waste Paper

For the purpose of all officers, for the purpose of the letter from the Secy to the State regarding the sale of accumulated waste paper at public office, at regular intervals, in accordance with the provision laid down in G.O. No. 78 of 1891, and notified annually by the officers, who are to the effect that the waste paper, as suggested, is to be sold at public office.

[illegible][illegible]

G.O., No. 673, 8th June 1899.

JUNE.

Waste Paper.

Communicating to all officers, for the necessary action, letter from the Superintendent of Stationery regarding the sale of — accumulated at public offices at regular intervals in accordance with the procedure laid down in G.O. No. 32, Financial, dated 10th January 1891, and notified annually by that officer; and transferring to the Educational Department for consideration his suggestion as regards examination papers.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following paper :—

G.O., No. 32, Financial, dated 10th January 1891.

Read—the following paper from W. P. AUSTIN, Esq., C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, Financial Department, dated Madras, 20th December 1890, No. 1912 :—

As there is not sufficient accommodation in this office for storing the waste-paper forwarded by public offices at the Presidency, and as it is not safe to allow such inflammable material to be lying about accumulated on the office premises, I have the honour to submit that the following plan would be both convenient and safe, viz., that I should arrange from year to year with a contractor to buy all waste-paper at a fixed rate, particulars of which should be published in the Gazette, and that on intimation being given to such contractor direct by the officers concerned, he should go round as required and receive the waste-paper from them after paying for it at the settled rate. I request that Government will be pleased to accord its sanction to the plan now proposed.

Order—No. 32, Financial, dated 10th January 1891.

The Government accepts the proposals of the Superintendent.

2. A circular should in due course be sent to all public offices concerned.

(True Extract.)

(Signed) J. F. PRICE,
Chief Secretary.

To the Superintendent of Stationery.

READ—also the following paper :—

From H. BRADLEY, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, Financial Department, dated Madras, 15th May 1899, Dis. No. 1182.

I have the honour to submit a list of the officers who sold waste-paper to the contractor during 1898-99 and the amounts received from each. The Government expects all officers at the Presidency, who do not utilise waste-paper for packing, &c., to sell it to the contractor, who uses it in the manufacture of country paper which is purchased by this office for covers.

2. From the statement in the Civil List of offices at the Presidency, it appears that the following offices among others did not sell any waste-paper during the year :—

Private Secretary to His Excellency the Governor.
The Small Cause Court.
The Presidency Magistrates.

The Presidency Port Officer.
The Director of Public Instruction.
The various Principals of Colleges and other Educational officers.
The Surgeon-General.
The Presidency hospitals.
The District Surgeons.
The Translators to Government, excepting the Canarese Translator.
The Board of Examiners.

3. I bring the matter to the notice of Government as there appears to me to have been a loss of revenue. In some offices the waste-paper is removed each day by the sweeper instead of being kept until enough has accumulated to sell. I believe that the examination papers of students are returned to them. I submit that this system might be reconsidered. There must be a large amount of such waste-paper which would realise a considerable sum.

4. I enclose a copy of this year's waste-paper notification.

ENCLOSURE.

List of Officers who sold waste-paper to the waste-paper contractor during 1898-99.

Names of officers.	Value of waste-paper sold.		
	RS.	A.	P.
1. Secretary, Board of Revenue (Separate Revenue)	127	15	2
2. " " (Revenue Settlement)	81	14	3
3. Superintendent, Gun Carriage Factory	12	13	9
4. Accountant-General	702	15	6
5. Superintendent, Government Press	477	12	0
6. Sanitary Commissioner for Madras	0	13	6
7. Secretary to Government, Revenue Department	15	0	2
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9. Collector of Sea Customs	3	4	0
10. Assistant Secretary, Board of Revenue	12	4	10
11. Deputy Collector of Madras	18	4	0
12. Examiner of Railway Accounts, Madras	1	12	10
13. " of Public Works Accounts	35	1	7
14. Consulting Architect to Government	11	10	0
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16. Assistant Adjutant-General, Madras District	3	4	10
17. Examiner of Ordnance Accounts	4	13	7
18. Deputy Director, Land Records and Agriculture	19	15	3
19. Sanitary Engineer to Government	5	1	9
20. Principal, College of Engineering	9	2	5
21. Inspector-General of Registration	3	13	0
22. Superintendent, Madras Survey	64	2	8
23. Ordnance Officer in charge Harness and Saddlery Workshops	3	7	9
24. Under Secretary to Government, Public Works Department	92	7	7
25. Examiner of Commissariat Accounts	2	9	11
26. Superintendent, Family Payments and Pensions	4	4	0
27. Superintendent, Government Museum	0	15	0
28. Commissariat Storekeeper-General	1	5	7
29. Government Solicitor	0	12	6
30. Pay Examiner	6	0	0
31. Commissioner of Police	9	2	0
32. Superintendent of Stamps	10	7	5
33. Chief Commissariat Officer, Madras District	0	14	8
34. Conservator of Forests	3	9	7
35. Canarese Translator to Government	1	11	6
36. Secretary to Government, Public Department	9	5	0
37. Inspector-General of Police	7	6	6
38. Chief Secretariat	14	0	0

ORDER—No. 673, Financial, dated 8th June 1899.

The letter from the Superintendent of Stationery will be communicated to all officers in view to the necessary steps being taken to effect the sale of waste-paper at regular intervals in accordance with the procedure laid down in G.O., No. 32, Financial, dated 10th January 1891, and notified annually by the Superintendent of Stationery.

2. The suggestion of the Superintendent, as regards examination papers, will be transferred to the Educational Department for consideration.

(True Extract.)

G. STOKES,
Chief Secretary.

To all Secretariat Departments.
„ all Heads of Departments under the Chief Secretary
„ the Deputy Adjutant-General.

Financial (1899) Department.

CURRENT No.



The Index can be found
for this in the Index and
Tables of the last 3 years.
Order Rs 1
18/5/99

From the Superintendent of
Stationery, Madras.

Re

No. 1182

Get the 9/ paper & draft please.

Also obtain a note from A.C./N

Supplying the system adopted

for the waste paper

Dated 15th May 1899

Received 17.

Registered 18.

Enclosures 2

Spare copies —

Enc 8
18/5/99

Re

Please find the papers

SUBJECT.

Submitting a list of the
officers who sold waste
paper to the contractor
during 1898. 99 and the amount
received from each, and also
a copy of this year's waste paper
notification.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

WASTE PAPER NOTIFICATION.

Under G.O., No. 32, Financial, dated 10th January 1891, a contract having been settled with P. Parthasarathy Naidu, residing at No. 10, Sundara Raja Perumall Street, Poralore, for the purchase of waste paper during the year 1899-1900 direct from the different Government offices at the Presidency at the rates noted in the margin, all heads of offices in Madras are requested to sell the waste paper which may accumulate in their offices to this contractor from 1st April 1899.

Rates to clear waste paper—	Rs.	P.	per viss
From offices in the Fort	0	0	4
Do. at Chepak	0	0	6
Do. at other places	0	0	1 1/2
			2 1/2 lb.

2. Whenever there is an accumulation of not less than 100 lb. of waste paper in any office, three clear days' notice should be given direct to the contractor above named, a date being fixed for the removal of the paper, when the contractor will pay for it at the rates above mentioned and take delivery of. Such sale-proceeds as may be realised will be remitted by the officer direct to the Bank of Madras to the credit of "XXIII. Stationery and Printing"; the Bank receipt should be sent to this office.

3. Should the contractor fail to appear on the date specified and pay for and take delivery of the waste paper, the office is at liberty to sell it to any other purchaser and due intimation of such a case should be given to this office which will proceed to take the necessary steps against him.

4. Under no circumstances should waste paper be sent to the Stationery Office except by express request of the Superintendent of Stationery.

Stationery Office, Madras,
13th April 1899.

HERBERT BRADLEY,
Ag. Superintendent of Stationery.

Sub

The practice in the Chief Secretariat is as follows.

Waste paper is allowed to accumulate until we have about 200 lbs. or 3 large record boxes full. A post-card is then sent to the waste-paper contractor, whose name & address is published in the Gazette by the Dept. of Stationery, to take over the paper.

The contractor calls at the office with scales & weights, and the Sergeant weighs the paper in the presence of the Cash Keeper. The paper is paid for by the Contractor at the rate advertised in the Gazette.

13th Nov
In further set up
the paper when 100
lbs have accumulated
The keeping of waste
paper there is absolutely
unnecessary as it is
dangerous to fire.

2nd Nov
8/5/12
Please draw up report
on paper waste in the
Secretariat & the
Comptroller.

Comptroller
General

The money is remitted
to the Bank of India
to be credited to
Govt. under "XXIII
Stationery & Printing"

Em
29/5/99

[$\frac{G}{118}$]
1,000-2-3-00.

Finl. Department.

C. No.

TELEPHONE MESSAGE.

From

The Budget Clerk
CHIEF SECRETARIAT,

To

The Manager, Stationery Office

Dated 1st June 1899.

Please see your
Office letter no 1182 of 15 May
1899. In para 3 it is ~~stated~~
~~stated~~ that the examination
papers of students are returned
to them. Will you please say
~~the papers of~~ what examina-
tion ^{papers} are meant here.

Q.
Please return to B.C
after despatch.

Sp
1/6/99
10.9
1.6

INDIAN  TELEGRAPHS. *Monthly*
Number.

From
(Office)

1964

Hour.

Attitude.

Official
Instructions

From
(Person)

W. J. P. 1000

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新刊

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陳其南

丁巳年正月廿三日 晴

C. No.

TELEPHONE MESSAGE.

From

The Budget Clerk

CHIEF SECRETARIAT,

To

The Manager, ~~High Court~~
Stationery Office

Dated 5th June 189 9.

Reference your
telephonic message of the
2nd instant stating that the
examination papers referred
to are weekly, monthly, half-
yearly and annually. Please
say in what connection
are these examinations
held and where?

9
Please return to R.C.
after despatch.

J.P.
14/9/99

15.1
5.6.99

DIAN TELEGRAPHS. Monthly Number.

Co. <u>A</u> Cl. <u>1</u>		From <u> </u> (Office)		
Words	Day	Hour	Minute	Official Instructions
To <u> </u> (Person)		From <u> </u> (Person)		

[Handwritten message area with multiple lines for text entry]

Recd. from	LN.	Sent to	LN.	Telegraph Master
At	Hrs.	Min. by	At	Hrs. Min. by

Read again G.O. no. 32 Encl, 8/10 Jan'y 1891 (A).

C. No. 1913 From the Superintendent of Stationery No. 1182, dated 15 May 1899 (A).

"	"	"	"	"	189
"	"	"	"	"	189
"	"	"	"	"	189

Order W.O. 673 878-6-99.
P.S.

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2. The ^{suggestion of the} Superintendent's suggestion as regards the examination papers of ~~the~~ ~~the~~ will be considered ~~the~~

The Educational Department.

For consideration
1899

1899

To all Secretariat Depts.
Hend of Dept under the Chief Secretary.
the Dy. Assistant General.

1899-6-29

1899

1899

1899

1899

1899

1899

1899

Government (1899) of Madras. FINANCIAL.

Recd.

Regd.

1899.

Enclosures

Spare copies

G.O., No. 673, 8th June 1899.

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„ the Deputy Adjutant-General.