

Ecclesiastical (1899) Department.

ORDINARY MS.

G.O., No. 20

DATED 14-2-99

INDEXED.

19-19

[Despatch Abstract.]

Informing the Finl. Dept. that the Senior Chaplain, Church of Scotland, agrees to the proposal of the A.G. with regard to the supply and distribution of Account Code forms but that the Ven'ble the Archdeacon is unable to undertake the duty.

T
14-2-99

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Cuo 102/99 (Final)

[Eccl.]
1.
250-1-6-97.

Ecclesiastical (189) Department.

CURRENT No. 410

From

The Financial Dept.

Order Sur. No. 2864, d/17-12-98

Referred to the
Senior Chaplain Church
of Scotland for remarks.

No. 2728

(By order)

Abdington
Ag. Asst. Secy.

Dated 5th

Received 7th

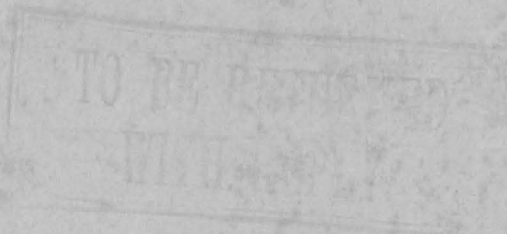
Registered 7th

Enclosures

Spare copies

} December 1898

Cy
16.12.98



SUBJECT.

Forwarding for remarks
the proposals of the Accountant
General on the Subjects of
incidents for forms prescribed
in the Account Code.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

CURRENT No. 410

Financial Department.

Read the following:-

From the Accountant-General, Madras, No. 6148, dated 29th November 1898:-

I have the honour to state that the forms prescribed in the Account Code are at present obtained from the Government Press and supplied by this Office to Heads of Departments and all subordinate officers indenting for them. Under this arrangement over 1200 indents including supplementary ones are received annually mostly from subordinate officers, such as Deputy Collectors, Munsiffs, Sub Registrars, Inspectors of Schools, &c. as shown in the accompanying statement.

2. The Inspector-General of Police in his letter No. 1104, dated 8th October 1898 (copy enclosed) proposes in future to obtain from this office the annual supply of such forms required for his department and to supply them to his subordinate officers with his departmental forms.

3. I am of opinion that the adoption of this procedure by all Heads of Departments in this Presidency would be advantageous in every way as it would reduce the number of indents to be dealt with and thus avoid delays in complying with them, would secure a better check on the consumption of forms by subordinate officers and cause some saving of expenditure in packing and transit charge.

4. I have the honour to suggest therefore that all Heads of Departments should forward annually to this office a consolidated indent for Account Code forms required by them and their subordinate officers and arrange for their distribution with their own departmental forms. The indents would be

for

for the official year and should be based on the average annual consumption of the preceding 3 years. Collectors and District Judges might be considered as Heads of Departments for the supply of forms to Revenue and Judicial Departments in the Districts.

5. A more satisfactory and economical arrangement would be for such annual indents to be submitted through this office to the Government Press for compliance, but I understand that the Superintendent of the Press is unwilling to undertake the supply of forms owing to the want of storage accommodation for them.

Inclosures.

Copy of letter from the Ag. Assistant Inspector-General of Police, Madras, No. 1104/S.D., dated 8th October 1898:-

In forwarding herewith an Indent for printed forms required for the use of this Department for the Calendar year 1899, I have the honour to ask you to be good enough to comply with the same as early as possible, so that they may be despatched to Districts with other forms that are being supplied on Annual Indents. If it is impossible to supply now the whole number therein asked for, I request that at least half the number may be supplied.

No.	Heads of Departments.	Subordinate Officers		Remarks
		No.	Names.	
22	Collectors... ..	77	Deputy Collectors	
		13	Sub Collectors	
		24	Head Assistant & Assistant to Collectors.	
1	Commissioner of Revenue Settlement & Director of the Land Records and Agriculture. ...	11	Deputy Commissioners.	
1	Postmaster-General.	21	Supts. of Post Office.	
1	Supt., Govt. Telegraph	23	do. Telegraph	
1	do. Revenue Survey, Madras... ..	3	Dy. Superintendents	
		12	Asst. do.	
25	District and Sessions Judges... ..	16	Subordinate Judges	
		114	Munsiffs.	
1	Inspector-General of Prisons.. ...	12	Central & Dt. Jails.	
1	do. of Registration	21	Registrars	
		389	Sub-Registrars.	
1	do. of Police...	3	Dy. Inspectors Genl.	
		1	Asst. do.	
		25	Dt. Supts. of Police.	
		48	Asst. Dt. do.	
1	Presidency Port Officer	11	Port Officers.	
1	Director of Public Instruction, Madras	4	Inspectors of Schools	
		2	Inspectresses of girls' schools.	
		9	Asst. Inspectors of schools.	
		49	Sub-Asst. do.	
		7	Supts. of Hills Schools.	
		10	Colleges.	
		3	Special schools.	
		4	Miscellaneous	
1	Archdeacon of Madras	40	Chaplains	
1	Surgeon-General with the Govt. of Madras	40	Hospitals	
3	Conservators of Forests...	27	Dy. Conservators of Forest.	
		10	Assistant do.	

* Numberless Lower Secondary & Primary Schools for boys and girls.

No. 2728

To the Ecclesiastical for favour of remarks
on the Accountant-General's proposal which appears to be un-
objectionable.

Fort St. George,
5th December 1898.

(Signed) J. Stokes
Chief Secretary

[G.
75]

4,000-35-8-85.

act.

NOTE FOR THE ~~UNDER~~ SECRETARY.

The Fine Dept
endowment has already
been referred to the
Vicar the Archdeacon,
but it seems right
that the Senior Chaplain
Church of Scotland
should also have his
say. Enc. submitted
accordingly for signature.

C.
16.12.98

Ecclesiastical (1898) Department.

Ms 1

To await the reply from
the Viceroy the Archbishop.

CURRENT No. 432

Ms
26/12/98
- Cu. 27.12.98
ad 24/99.

From The Ag. Senior Chaplain
Church of Scotland,
Madras.

Order

No. 145
A

Dated 20
Received 21 } 12. 98
Registered 22

Enclosures eccl. no. 410 Rto.

Spare copies .

SUBJECT.

Stating that the change which the
A.G. proposes in the method of
supplying Account Code forms
appears to him to be both unobjection-
- able & desirable.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

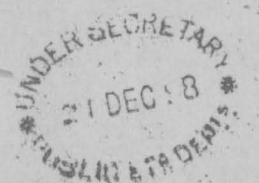
G.O.	No.	Department.	Date.



145
A

CURRENT No. 432

20th December 1898



From
The Asst. Senior Chaplain,
Church of Scotland
Madras.

To
The Honble.
The Chief Secretary
To the
Government of Madras.

Sir,

With reference to your communication No. 2864 of 17.12.98, which is herewith returned, I have the honour to state that the change which the Accountant-General proposes in the method of supplying Account Code forms appears to me to be both unobjectionable and desirable.

I have the honour to be
Sir

Your most obedt. servant
J. H. Pirie
Asst. Senior Chaplain

N (20)

8

To await the reply from
the Vnble the Arch deacon
to whom a reminder is issuing.

Mr. C. 17.1.99
20/1/99

[G.]
70

500-18-5-98.

Financial DEPARTMENT.

CURRENT No. 32



MEMORANDUM No.

The favour of an early reply to the
communication noted in the margin is
requested.

No. 2728, dated 5-12-98

Subject.
Supply of Civil Account
Code forms.

CHIEF SECRETARIAT,
25-1-1899.

A. Edgington
By Assistant Secretary.

To
The Ecclesiastical Dept

Recd 26/1/99
Recd 27/1/99

9
Eccliastrical
Local & Munl. (189⁹) Department.

CURRENT No. *49*



From *The Ven. H. Westa Elmes*
Archdeacon of Madras

Order

No. *4902*

Dated *4. 2. 99.*
Received *4. 2. 99.*
Registered *4. 2. 99.*
Enclosures
Spare copies

SUBJECT.

*Noting the difficulty there is in
supplying the information required
by the Acc. General re" items like
supplied to Chaplains - the Clergy
& Lay Sources owing to the fact
that the matter has always been in
the hands of the Acc. General -
provisioning such information is
available - ever here with - &
Noting that the 50 Chaplains
the Clergy & L. Sources there
be addressed to the Bishop*

BACK PAPERS:

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

CURRENT NO. 49 reel.

ECCLESIASTICAL DEPARTMENT,
TEYNAMPET,

Madras, Feb: 4 1899.

No. 4902

From

THE VENERABLE W. WESTON ELWES, M.A.,

Archdeacon of Madras.

To

The Hon the Chief Secretary

Sir, I have the honor to acknowledge the receipt of your memorandum dated Feb 1. 1899 re - Indents for forms prescribed in the Civil Accounts Code & to express my regret that the matter has been overlooked.

2. The information required by the Acc. General is extremely difficult to give from this Office & for this reason. The whole matter of the supply of these forms has always been in the hands of the Accountant General & no information has ever reached this Office as the matter known to Chaplain or Lay Trustees has a record in this Office of the number of bills supplied during the last 3 years -

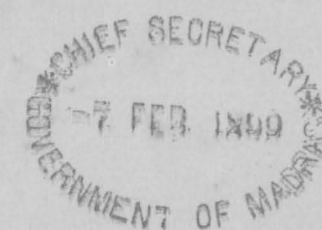
3. I can give from my general knowledge of the Presidency some approximate number required & after looking through old records can be found to supply this information early next week. I will then write to the 50 Chaplains - other Clergy & Lay Trustees who will have to be supplied.

11
I will check my numbers by other information
They can give me.

I have the honor to be, Sir;
Yours most obedient servant
H. Heston Elwes

12
Ecclesiastical (1899.) Department.

CURRENT No. ⁵² ~~4904~~



From
The Venerable W. Heston Elwes, M.A.
Archdeacon of Madras.

Order

No. 4904

Dated 6 February 1899.

Received
Registered } 7. 2. 99

Enclosures One.

Spare copies

SUBJECT,

Forwarding information re forms
(Accounts) required during 1899
for Chaplains other Clergy & Lay
Ministers - & asking Govt. to
good enough to consider whether
such work should not be done
by the Accountant-General of Madras

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Enclosure to Archdeacon's letter No 4904

Forms required for Chaplains and Lay Trustees
during 1899.

13

	N ^o required.
Pay Bills for Chaplains & Railway Chaplains	500.
Travelling Allowance Bills for Chaplains	250.
Establishment Bills	1000.
Contingent Bills Ordinary	300.
Abstract Bills	200
Detailed Bills	200
Pension Forms	25
Budget Forms for Archdeacon's Office for Petty Construction & Repairs to Cemeteries & Cemeteries Establishment	6

Madras
6th February 1899 }

H. Westlake Jones
Archdeacon of Madras.

CURRENT NO. 52

ECCLESIASTICAL DEPARTMENT,

TEYNAMPET,

Madras, February 6 1899.

No. 4904

From

THE VENERABLE W. WESTON ELWES, M.A.,

Archdeacon of Madras.

To

The Honorable
The Chief Secretary
to Government.

Sir,

Cus 49/99

In continuation of my No. 4902, dated 4th February 1899, I have the honor now to forward the information called for by the Accountant General concerning Account Forms for the Calendar Year 1899, so far as I am able to provide it.

2. I have the honor however respectfully to request that Government would be pleased to consider whether the work connected with these forms ought to be carried out by the Archdeacon.

3. It means that during the first year there will be an addition of probably 200 letters from my office and in future years about 130.

1899
Recd
Encl. No. 1
To
O. No. 52.

4. The work of the Archdeacon's Office has trebled since I first knew it in 1874 and I learnt from the late visit of the Metropolitan to Madras and from correspondence I had with other Arch-deacons two years ago, that a very large amount of work is done in this office which is not done in any other Archdeacon's Office in India.

5. For instance there is a very large amount of work carried out in my office in connection with the repairs done departmentally to Churches and Cemeteries which work I believe is done by the Department of Public Works in all other parts of India. This involves the sending out of applications to certain Chaplains and Lay Trustees, and all Collectors to send in the Budget - the receiving and examining of all such budgets - the preparation of the Budget for Government with reference to the last three years expenditure - the sending out to Collectors, Chaplains and Lay Trustees a statement of what can be expended on Churches and Cemeteries in the current year - the signing of all abstract bills for repairs done by Chaplains and Lay Trustees - the receiving, examining and countersigning of De-tailed Bills, Completion Certificates and Receipts for money expended by Chaplains Lay Trustees and Collectors for repairs to Churches and Cemeteries from one rupee upwards - the comparison of accounts with Collectors, Chaplains and Lay Trustees and the Accountant General.

at the end of the year.

6. The correspondence of this Office is now at least equal to that of the Bishop's Office which correspondence is dealt with by the Bishop, his Chaplain and the Bishop's Clerk, while that in my Office has to be dealt with by myself alone unless I pay as I have for a long time past, a private clerk.

7. I am perfectly prepared to do to the best of my ability any work which the Government may consider should be done by the Archdeacon, but I would ask Government to be good enough to consider whether such work as that contained in the correspondence concerning and the sending out of forms of pay bills &c. should not be carried out in the Accountant General's Office, who has a large establishment, rather than in the Archdeacon's Office in which there is no establishment.

D 8. I note that in the list forwarded with Ecclesiastical Current N^o 410, Endorsement N^o 282, dated 13th December 1898, I am the only officer mentioned who has no official clerks to help him in his work.

I have the honor to be,

Sir,

Your most obedient servant,

W. Westcott Elms

Archdeacon of Madras.

Note

The Dir. Dept forwarded for remarks the proposals of the A.G. that Head of Dept should be asked to forward annually to his Office a consolidated indent required by them and their subordinate officers and arrange for their distribution with their own departmental forms. This was referred to the Vnible the Arch. Dean and the Senior Chaplain Church of Scotland for remarks. The Senior Chaplain Ch. of Scotland says that the proposals of the A.G. are unobjectionable & desirable. The Vnible the Archdeacon's reply is not clear, but he promises to supply further information this week. Orders are requested as to whether the further information promised may be awaited.

Cus 432798

Cus 49/99

The Financial Department
have sent a reminder
asking for an early reply
to their memo.

ms 32799

Wm

6/2/89

For the Asst. Secy.

The approximate
estimate promised by the
Archdeacon early this week
might be awaited, & on
its receipt, the current
might be transferred to
the Fin. Dept. The Archdeacon's
final reply will probably
not come in for some
months, if he has referred
to every Chaplain & Lay
Trustee. The point is
whether the Archdeacon
can undertake ^{to distribute} the supply
from his office, all the
Asst. Code forms required
^(Ch. of England)
by the Asst. Secy. - the
shortest way would perhaps be
to obtain of Asst-
Genl an collection of his

you
ask
7/2

19
distribution list of Asst.
Code forms, ~~not~~ so far
as it relates to the clergy
& Lay Trustees of the
Church of England - the
list can then be sent
to the Archdeacon with a
request that he will report
whether he can undertake
the distribution - His reply
will settle the matter
finally.

Draft O. M. to
the Asst. Genl. submitted.

Cu
6.2.89

For the Asst. Secy.

Since the above
was written, the
Archdeacon's further
report (current no. 52)
has been received -
He gives a list of the
forms which are supplied
to Chaplains & Lay
Trustees, & shows how
much extra work the
distribution of these

forms will throw on him.
He asks Govt. to consider
whether he should be
required to do this addl
work, when no clerk
is allowed for his office.

In consideration
of the facts set forth,
the Archbishop might
perhaps be exempted
from this duty. The
Senior Chaplain Church
of Scotland is willing
to undertake the work.

If approved, the
Genl. Dept. might be
informed that the
Senior Chaplain Church
of Scotland will under-
take the duty of distri-
buting Asst. Code forms
to his Chaplains, but
that the Ven. the Arch-
deacon cannot be required
to do ^{such work,} owing to want
of staff.

P.S.
Submitted that the Ven. the Archdeacon
gives good reasons for not being
able to undertake the work
a/c
a/c

Secy. Dept

Memorandum

With reference to
his letter no 6148 dated
29 Nov: 1898. The Asst.
Genl. is requested to be
good enough to forward
an extract from his
distribution list of
Asst. Code forms, showing
the number of forms supplied
annually to Chaplains
and Lay Members of
the Church of England.

Cs
6.2.99
a/c
11/2/99

To the Assistant Secy

C. No. 410 From the *Fin. Dept*, No. 2728, dated 5-12-1898.

" 432 " *The Senior Chaplain*, 145/A, 20-12-1898.
" 32 " *Ch. of Scotland* - *Remun* - 25-1-98
" 49 " *The Ven. the Archdeacon*, 4902, 4-2-1899.
" 52 " *do* " 4904, 6-2-1899.

order
mis No 20 of 14-2-99.

The Financial Dept-
will be informed that
the Senior Chaplain Church
of Scotland ^{agrees to} ~~accepts~~ the
proposal of the acct.
sent with regard to the
supply & distribution
of account book forms,
but that the Ven. the
Archdeacon, for
reasons which are
accepted by Govt,
is unable to undertake
the duty.

(from order of CS/

20 the Fin. Dept-
copy to the Ven. the
Archdeacon } 9/10
Des 15/2/99

CS
10-2-99
ad
11/2/99
H. J. J.

Issue
on
13/2/99

When given for copying 142 1899.
 When copied
 When examined
 When signed

READ AGAIN G.O., No. , DATED
 189

CURRENT No.

ENCLOSURES TO G. No

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

REMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.