

Ecclesiastical (1899) Department

ORDINARY MS.

G.O., No. 144, 145

DATED 18 - 10 - 99

INDEXED

28-29

[Despatch Abstract.]

Coming to the G of D the views of this Govt
on the proposed revised rules for the endowment
of monuments.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

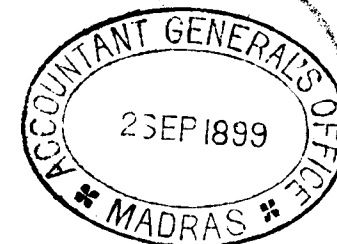
FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
2c	204/107						

[Eccl.]
150-29-7-96.

Ecclesiastical (1897) Department.

CURRENT No.



From

*The Govt of India,
Home Dept.*

Order *Sub. No. 21437/24-8-99*

No. 353

*Referred to
the Venable the Archdeacon
for favours of very early
recognition, which, it is
requested, may be sub-
mitted through the
Accountant General.*

Dated 15
Received } 23 } Aug: 1899
Registered
Enclosures 3
Spare copies. -

Chief Secretary.

*C₁₁
24/8/99
ak*

SUBJECT.

*Re the preparation of one
set of rules of universal
application in the matter
of endowing the graves
of relatives & friends in
India by persons desirous
of doing the same.*

BACK PAPERS.

G.O.	No.	Department.	Date.
	29	Encl:	23.2.98
	30-1	"	23.2.98
	82	"	13.7.98
	70-1	Encl	27.9.97
	82	"	30.10.98
	72	"	30.10.98

FURTHER PAPERS

G.O.	No.	Department.	Date.

India Office,
London, 23rd March 1899.

Public,
No. 37.

To His Excellency the Right Honourable the Governor General of
India in Council.

MY LORD.

In continuation of my Despatch No. 27, dated 16th February last, I have, to inform your Excellency in Council that my attention has been called to the fact, that cases have arisen in which persons desirous of endowing the graves of relatives and friends in India have found some difficulty in accomplishing their object, owing to uncertainty as to the rules on the subject in force in the particular place in which the grave was situated.

2. I observe that the Subsidiary Rules for the purposes of the General Rule XX, relating to the Erection and Repair of Monuments are framed by the various Local Governments, subject to the approval of your Excellency in Council. It would be convenient, if practicable, to have one set of rules of universal application relating to this matter, so that persons wishing to endow a grave might have no difficulty in ascertaining the procedure to be followed and the authority to whom they should apply. But should your Excellency in Council see objections to this, I request that you will cause a simple set of Rules or Paper of Instructions to be framed which will serve as an adequate guide to a person in this country, or in India, wishing to endow a grave in any part of India.

3. I shall be glad to receive a supply of copies of such Rules or Instructions.

I have the honour to be,

MY LORD,

Your Lordship's most obedient humble Servant,

(Signed) GEORGE HAMILTON.

*Draft subsidiary rules for the erection
repair and endowment of monuments,
in Government Cemeteries.*

APPLICATION FOR ERECTION OF A
MONUMENT.

I.—A person desiring to erect a monument should submit his application in the Form A (appended), with a drawing of the monument *drawn to scale and a detailed estimate* to the Chaplain or other officer in charge of the Cemetery.

II.—The Chaplain or other officer in charge will (*unless the monument is a single stone monument as defined in the margin*) send on the application *with the drawing and estimates* with a forwarding letter (Form B annexed) to the Engineer in charge of the Cemetery. The Engineer will fill in column 10 and *examine and countersign the drawing and the estimate* and return the application, with the drawing *and the estimate*, to the Chaplain.

The repair of fragile or costly work liable to receive damage cannot be undertaken by Government, and should not be taken into consideration in the estimate of column 10 (*b*).

III.—*On return of the application in all cases, except when the applicant wishes to erect a single stone monument without endowment, the Chaplain will obtain from the applicant the amount of the endowment calculated as in Rules VII and VIII, and shall give a receipt in the Form C annexed.*

Note.—It is not compulsory for endowment to be made in any cases of monuments erected to their deceased comrades by British soldiers or non-commissioned officers.

IV.—*On the endowment, if any, being paid the Chaplain will see that the application in Form A is correctly filled in, sign the memorandum at the foot of the form and forward it with the enclosures to the Archdeacon.* If the deceased belonged to some other denomination than that of the Church of England, the Chaplain shall obtain a certificate of approval of the design from the minister of the denomination to which the deceased belonged and forward it with the application to the Archdeacon.

V.—The Archdeacon will permit the monument to be erected or refuse to do so. In the latter case the amount depos-

NOTE.—The changes made in the rules are shown in italics

A single stone monument is a monument consisting of a plain cross, head-stone or slab over a masonry foundation 3' x 2', the total height not exceeding 3 feet in the case of masonry graves and 3 feet 6 inches in the case of non masonry graves.

sited for the endowment, if already paid, must be returned by the Chaplain to the giver.

VI.—If permission be given by the Archdeacon, the Chaplain must inform the Executive Engineer in *Form D* annexed as soon as the monument is ready for erection, and the latter will see that it is set up in accordance with the drawing and the estimate sanctioned and will enter the monument upon his list for repairs by the Public Works Department. The Chaplain will send in April every year to the Archdeacon, a list of the monuments erected and endowed during the year ending March 31st together with the amounts of the endowment fees.

AMOUNT OF ENDOWMENT.

VII. An endowment fee of Rs. 15 will be charged when a person wishes to endow a single stone monument. The payment will not be compulsory.

Other monuments shall be divided into two classes:—

(1) plain and solid monuments, which are likely to require only occasional repair; and

(2) elaborate monuments and other monuments which are likely to require special attention or frequent repair.

An endowment fee of Rs. 50 shall be charged for monuments of the first of these classes and of Rs. 100 for monuments of the second class. The classification will rest with the Executive Engineer, but any person objecting to his decision may appeal to the Superintending Engineer. With the sanction of the Superintending Engineer a higher fee may be charged in cases where fees on the classified scale are clearly insufficient.

No addition to an existing monument in a Government Cemetery should be allowed beyond mere lettering on existing slabs, head-stones or crosses, unless the whole monument is endowed.

VIII.—The endowment is intended to cover the expense of ordinary annual maintenance, re-lettering and repairs, but not the risk of accidents due to floods or

earthquakes or other extraordinary causes. It is open to any person to provide for extraordinary repairs by making a special endowment in addition to the ordinary endowment fixed by the Executive or Superintending Engineer under Rule VII. This special endowment must however be limited to the amount necessary to cover such work as the Government Officers can undertake to execute.

ACCOUNT AND ESTIMATES.

IX.—When permission has been granted for the erection and endowment (or in the case of existing monuments for the endowment only) of a monument, the Chaplain or other officer in charge of the Cemetery shall enter the capital sum received under Rule III in the column "Endowment—Savings Bank" in a cash-book in *Form E* annexed, with the necessary particulars, and after obtaining the authority from the Post Master General, required by Rule 39 (e) of the Rules for the guidance of depositors in Post Office Savings Banks, deposit the amount at once in the Savings Bank in a separate account opened for each Cemetery.

Provided that a separate account shall be opened for each monument for which a special endowment exceeding Rs. 25 has been made under rule VIII.

Note.—This proviso should be applied as far as possible to endowments made prior to the issue of these rules.

X.—The interest only on the deposit shall be used in meeting the expenditure for the repair of those monuments for whose preservation deposits have been made. In no circumstances should the capital sum be applied to meet such expenditure, nor should the interest be separate for each monument. The interest accruing on the deposits shall form a common fund to be used exclusively for the repairs of all endowed tombs: *provided that the interest on deposits for which separate accounts are opened under Rule IX shall be used exclusively for the particular monument on account of which the deposit is made.*

If a monument becomes so damaged as not to admit of repair the Chaplain shall communicate with the friends of the deceased, or when such communication is not possible, advertise three times in the Gazette of India and the Gazette of the Province; and if no person will undertake to restore it, the monument shall be treated at the next repairs in such manner as the Chaplain

may decide to be necessary for the maintenance of the Cemetery in decent order, provided always that any inscribed slab or tablet which formed part of it shall be placed over the grave in simple masonry or be inserted in the wall of the Cemetery and shall be carefully preserved.

XI.—Joint estimates shall be framed in April each year by the Executive Engineer and the Chaplain, or other officer in charge of the cemetery, of the cost of repairs of tombs, and the aggregate of the sums so estimated as required for *endowed** tombs shall be placed to the credit of the Executive Engineer, Public Works Department, at the Treasury, by the Chaplain or other officer in whose name the monies are in deposit at the Government Savings Bank.

* The italics are in the original rule and do not signify any change.

Vide also Appendix A, Rule I (b), to Government of India, Home Department Notification No. 178, dated the 21st May 1897.

XII.—Interest on Government securities purchased from the endowment money (Rule XIII) which is credited in the depositor's Savings Bank account on advice from the Comptroller, Post Office, and the ordinary Savings Bank interest on deposits shall be credited in the cash-book in the column "interest," and when any amount is withdrawn from the Bank for payment to the credit of Public Works Department for the repair of the monuments, it shall be debited in a corresponding column on the charge side of the cash-book, the particulars being given in the book.

XIII.—When the balance at credit of the account, exclusive of interest, exceeds Rs. 500, it may be invested in Government securities, through the Comptroller, Post Office, under Savings Bank Rules. The amount required for the purchase will, on receipt of intimation from the Comptroller, Post Office, be deducted by the local post office from the Chaplain's Savings Bank pass-book. The Chaplain will make the corresponding entries in his cash-book, by charging the cost of the investment in the column "Savings Bank" under "Endowments," and crediting *per contra* the nominal amount of the securities purchased in column "Securities," under "Endowment."

XIV.—At the close of each official year, the cash-book shall be closed, and the balance agreed as follows:—

(i) Endowments—

(a) *Securities*.—With the original receipts forwarded by the

Comptroller, Post Office, for Government securities purchased through him and kept in the custody of the Comptroller General.

(b) *Savings Bank*.—With the balance of the pass-book after deducting the interest credited but not drawn.

(ii) Interest—

With the cash in hand, if any, being interest drawn but not yet disbursed (this should be avoided as far as possible towards the end of the official year), plus the amount of interest included in the Savings Bank pass-book.

XV.—A copy of this account, as closed on 31st March, should be sent to the Accountant-General, supported by the Treasury receipts for the payments to the credit of the Executive Engineer and certified copies of intimations from the Comptroller, Post Office, showing the cost of investments in Government securities, the latter being obtained from the local Savings Bank.

ENDOWMENT OF EXISTING MONUMENTS.

XVI.—When application is made for the endowment of an existing monument the above procedure should be followed as far as applicable. The application in Form A must be submitted to the Chaplain or other officer in charge, and forwarded by him to the Executive Engineer. The latter, besides framing an estimate of annual repairs, must estimate the cost of placing the monument upon a suitable foundation, if he is satisfied that such a foundation does not exist. On the sums thus estimated being paid, the application should be sent to the Archdeacon, and with his consent the monument will be brought on to the books of the Public Works Department. The amount paid for the foundation should be made over to the Executive Engineer, who will carry out the work without delay.

XVII.—In order that Government may know that the tombs are kept in proper repair, an Annual Report in Form F should be forwarded in April each year by the Chaplain (or officer in charge) with respect to their condition, for each Cemetery, to the Accountant-General, who will consolidate the returns so received and render a general return to Government

The reports sent to the Accountant-General should contain remarks, both by the Chaplain and Executive Engineer, as to the state of the tombs for which endowments have been made.

Form A.

*Application to erect a Monument in the Government**Cemetery at* _____

(Referred to in Rules I, IV and XVI.)

1. Name of applicant _____
- *2. Whether he intends to endow the monument or not _____
3. Name of deceased _____
4. *Plot, line and number of grave* _____
5. If grave is not of masonry throughout what masonry foundation will be provided _____

4 For the words in italics the Archdeacon proposed to substitute "Denomination to which he belongs" but the change was negatived (*vide page 4 of notes in Proceedings A., October 1898, Nos. 48-52.*)

6. (a) Whether the monument is to consist of a single stone *without border or railings.*

(b) For a more elaborate monument state—

I.—Dimensions—Length _____ Breadth _____

Height from ground level _____

II.—Kind of stone _____

III.—Whether there is a stone border _____

IV.—Whether there are railings _____

V.—Whether the letters of the inscription are to be leaded, painted, gilt, or merely cut _____

7. Proposed cost, R _____

8. Proposed inscription _____

9. Name of maker of monument _____

10. (a) Executive Engineer's description of the nature of the annual repairs possible out of an endowment of Rs. 50 and Rs. 100 respectively.

Words in italics altered from "30 per cent. on cost" in accordance with the change in Rule VII.

- (b) Executive Engineer's estimate of cost of complete annual repairs (amount to be stated in words also), R _____

_____ *Executive Engineer.*

Dated _____ }
_____ }

Signature of Applicant.

* *N.B.*—Single-stone monuments may be endowed or not at the discretion of the applicant.

(A single-stone monument is a monument consisting of a simple cross, head stone or slab over a masonry foundation 3' x 2', the total height not exceeding 3 feet in the case of masonry graves and 3 feet 6 inches in the case of non-masonry graves.)

No. _____ OF 18 ____

THE above application, with drawing and Executive Engineer's estimate, in accordance with Notification, _____ Government, No. _____, Ecclesiastical Department, _____, is forwarded to the Venerable the Archdeacon of _____ by the undersigned for approval and return. The amount of the endowment, viz., R _____, has been paid to me.

_____ }
_____ 18 ____ }

Chaplain in charge of the Cemetery.

Form B.]

Transmission of application to Executive Engineer.

(Referred to in Rule II.)

No. _____ of 18 .

To

THE EXECUTIVE ENGINEER IN CHARGE OF THE CEMETERY.

_____ 18

THE Chaplain in charge of the Cemetery, _____ has the honour to forward to the Executive Engineer an application (with sketch) to erect a monument over the grave of _____ in the above Cemetery, and to request him to fill in column 10 of the application.

If the grave is not of masonry throughout, the cost of providing an adequate foundation for the monument should also be separately given, unless such a foundation already exists.

Chaplain in charge of the Cemetery.

Form C.]

Receipt for Endowment Fee.

(Referred to in Rule III.)

No. _____

CEMETERY.

ENDOWMENT of a _____
to the memory of _____
Received of Mr. _____
Rupees _____ for the
endowment.

No. _____

CEMETERY.

Received of Mr. _____
the sum of Rupees _____
being _____
the amount of endowment of a _____
to the memory of _____
in _____ Cemetery.

Chaplain in charge of the Cemetery.

_____ 18 .

Chaplain in charge of the Cemetery.

_____ 18 .

FORM D.

Intimation of the Archdeacon's sanction.

(Referred to in Rule VI.)

No. _____ Cemetery.

No. and date of the }
Archdeacon's sanc- }
tion.

Name of the deceased.

Plot line and number }
of the grave.

Initials of the Chaplain in charge.
Officer

No. _____ Dated _____
To THE EXECUTIVE ENGINEER,
DISTRICT _____
Division _____
District _____

Has the honour to inform him that sanction has been received from the Venerable the Archdeacon of _____ to the erection of a monument over the grave of _____ [No. _____] in the Government Cemetery at _____

The area of ground to be covered by the monument is _____ ft. in. X _____ ft. in. and the proposed height from the ground-level is _____ ft. in.

He is accordingly requested to depute a responsible subordinate to supervise the erection of the said monument.

_____ will inform him of the date on which the monument will be erected.

Chaplain.
[Officer in charge.]

No. _____ Dated the _____
_____ is hereby informed that the Venerable the Archdeacon of _____ has sanctioned the erection of the proposed monument over the grave of _____ in the Government Cemetery at _____ ^{They are}_{He is} _____ accordingly requested to communicate with the Executive Engineer, _____ ^{Division}_{District} who will supervise the erection informing him of the date on which the monument will be erected.

Chaplain.
[Officer in charge.]

FORM E.

Cash-book of the Endowments for Monuments in the Cemetery at

for the year 1896 -9

DR.

(Referred to in Rule IX.)

C.R.

[illegible]

* Each money column shall be separately balanced.

FORM F.

I F.

Statement showing capital sums deposited for Repairs of Tombs in Cemeteries and Common Fund formed of the interest accruing thereon for the year.

(Referred to in Rule XVII.)

(Referred to in Rule XVII.)

[illegible] $\dot{N}$

Dated , *the*

681

681

9

No. 354.

FROM

A. H. L. FRASER, ESQ., C.S.I.,
Offg. Secretary to the Government of India,

TO

THE SECRETARY TO THE GOVERNMENT OF BENGAL,
GENERAL DEPARTMENT.

Home Department.
Ecclesiastical.

15th August
Simla, the 7th July 1899.

SIR,

WITH reference to the correspondence ending with Mr. Konstam's letter No. 865, dated the 2nd March 1897, I am directed to forward a draft of revised subsidiary rules for the erection, repair and endowment of monuments in Government Cemeteries which have been framed by the Government of India in consultation with the Venerable the Archdeacon of Calcutta and which are based on the existing subsidiary rules in Bengal.

2. The Government of India will be glad to consider any remarks which His Honour the Lieutenant-Governor may wish to make on the revised rules. They desire to invite special attention to the following matters:—

Rule III.—This rule has been modified in accordance with a recent decision of the Government of India that British soldiers and non-commissioned officers should not be exempt from the payment of endowment fees except in the case of monuments erected by them to the memory of deceased comrades.

Rule VII.—This rule has been entirely recast. The present method of assessing the endowment by a fixed percentage on the cost of the monument has proved inconvenient and unsuitable and the Government of India think it will be simpler to define the types of monuments and to prescribe a fixed endowment fee for each type. In rule VII monuments, other than single stone monuments for which endowments are not compulsory, have therefore been divided into two classes, *viz.*:—

- (i) plain and solid monuments which are likely to require only occasional repair; and
- (ii) elaborate monuments and other monuments which are likely to require special attention or frequent repair.

The endowment fees for these two classes have been fixed at Rs. 50 and Rs. 100, respectively, and the classification of the monuments rests with the Executive Engineer, subject to an appeal to the Superintending Engineer. The Superintending Engineer is authorized to charge special fees in cases where fees on the classified scale would be clearly insufficient.

The Government of India will be glad to receive the advice of the Government of Bengal as to whether the rates of Rs. 30 and Rs. 100, are suitable. It has been suggested that Rs. 30 would be better for the lower rate, but this sum would yield a very small annual return and the difference between Rs. 30 and Rs. 100 is so great that it would encourage the fixing of intermediate special rates which should be avoided.

Rule IX.—The proviso to this rule, which has been re-drafted, authorizes the opening of separate accounts when persons desire to provide a larger sum for keeping the monument in repair than is required under rule. A separate account may be opened only when the sum deposited is more than Rs. 25 in excess of the amount required by rule. This limit has been fixed to prevent persons securing the benefit of a separate account by depositing a sum only slightly in excess of the obligatory amount. The retrospective effect which is given to the proviso will, the Government of India think, dispose of the question of refunds, which is discussed in the correspondence ending with Home Department letter No. 501, dated the 7th November 1898.

Rule X.—The second paragraph of this rule has been brought into accord with revised Rule XX, Part I of the General Ecclesiastical Rules, of which a copy was forwarded with my letter No. 278, dated the 30th June 1899.

3. I am to forward for the information of His Honour the Lieutenant-Governor a copy of Despatch* from the Secretary of State, intimating that cases have arisen in which persons in England have found difficulty in endowing graves in India, owing to uncertainty as to the rules in force in the particular place in which the grave was situated. The Government of India agree with the Secretary of State that it is desirable that the rules should be uniform throughout India and the draft rules which accompany this letter are, therefore, being circulated to Local Governments with a view to their general adoption.

4. The General Ecclesiastical Rules regarding cemeteries, which were published with the Notification of the 21st May 1897, do not apply to the Presidency towns of Calcutta and Bombay. I am to inquire whether the endowment rules in force in the town of Calcutta are the same as those in force elsewhere, and whether the present draft rules can be applied to cemeteries in Calcutta.

5. The Government of India will be glad to receive an early reply to this letter, as they wish to bring the new rules into operation as soon as possible.

I have the honour to be,

SIR,

Your most obedient Servant,

A. H. L. FRASER,

Offg. Secretary to the Govt. of India.

FROM THE CHIEF SECRETARY
13 AUG. 1899
A. H. L. FRASER, Esq., C.S.I.,
GOVERNMENT OF INDIA

No. 353

Officiating Secretary to the Government of India,

THE CHIEF SECRETARY TO THE GOVERNMENT OF
MADRAS.

Home Department
Religious

Simla, the 13th Aug 1899.

SIR,

I AM directed to forward a copy of a Despatch* from the Secretary of State intimating that his attention has been called to the fact that cases have arisen in which persons desirous of endowing the graves of relatives and friends in India have found some difficulty in accomplishing their object, owing to uncertainty as to the rules on the subject in the particular place in which the grave was situated.

2. The Government of India agree with His Lordship that it would be convenient to have one set of rules of universal application relating to this matter, and they have caused Local Governments to be addressed on the subject. The existing endowment rules of the Government of Madras resemble generally those of the Government of Bengal, but differ from them in the important particular that endowment in Madras is in all cases voluntary. The question of making endowment compulsory was discussed with the Government of Madras in the correspondence ending with Mr. Hewett's letter No. 526, dated the 29th December 1897, and although the Government of India attach considerable importance to making the rules uniform, they do not desire to re-open the question if the Governor in Council is still unwilling to alter the principle followed in the Madras Presidency. A minor point on which the Madras rules differ from those in force in other Provinces is that under Rule IV, sanction to erection and endowment is given by the Chaplain for the Church of England part of the cemetery, and for other parts of the cemetery by the minister of the denomination to which the deceased belonged. In other Provinces a reference is made in both cases to the Archdeacon. The Government of India think that the general rule is the better of the two and they will be glad if the Government of Madras will accept it.

3. The Governor General in Council has recently caused the endowment rules in force in the diocese of Calcutta to be revised in consultation with the Archdeacon, and Local Governments have been asked whether they will accept the revised rules with a view to secure the uniformity desired by the Secretary of State. A copy of the rules is enclosed, and I am to inquire whether the Government of Madras will be prepared to accept them, subject to the remarks made in the preceding paragraph, and to any alterations which the Governor in Council may desire to propose for general adoption. I am to invite attention to the accompanying copy of a letter to the Government of Bengal which explains the principal points with regard to which the revised rules differ from those at present in force. The Government of India will be glad to receive the advice of the Government of Madras regarding the endowment rates laid down in Rule VII and discussed in paragraph 2 of the letter to the Government of Bengal.

4. The Government of India will be glad to receive an early reply to this letter, as they wish the new rules to be brought into operation as soon as possible.

I have the honour to be,

SIR,

Your most obedient Servant,

A. H. L. Fraser

Offg. Secretary to the Government of India.

Ecclesiastical (1899) Department.

CURRENT No. 533

Order



From
The Venerable W. Weston Glover, D.D.,
Archdeacon of Madras

No. 5333

Dated 31st August 1899

Received 325-2-7

Registered

Enclosures (C. 11: 290 act. with 3 enc.)

Spare copies

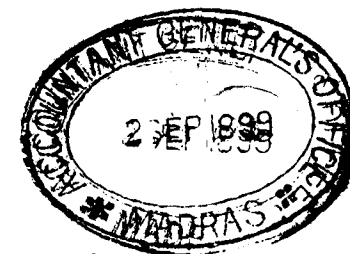
ref. 6.45.11

SUBJECT.

Proposed amended rules
for the endowment of
Minister's

BACK PAPERS.			
G.O.	No.	Department.	Date.

FURTHER PAPERS.			
G.O.	No.	Department.	Date.



No. 5333.

From

THE VENERABLE W. WESTON ELWES, M.A.,

Archdeacon of Madras.

To

The Honorable
The Chief Secretary
to Government
(Through the Accountant General)

Sir,

I have the honor to acknowledge the receipt of your Endorsement No. 2143 dated 21 August 1899 on Current No. 290 E, Ecclesiastical Department, forwarding a copy of proposed scheme of rules of universal application in the matter of Endowment of Temples.

2. The only point that seems to me to call for remark is that it is proposed to make compulsory the Endowment of some Classes of Monument - I should have preferred if the Madras Government rule in the matter had been followed and Endowments made optional in cases of all Monument - but as under these rules a head stone or slab over a Masonry foundation may be erected without compulsory Endowment, I don't think it is necessary to press this.

I have the honor to be,

Sir,
Your most obedient servant

W. Weston Elwes

C 20-7-29
R 13-10-29

Becky

DEPARTMENT.

$$\frac{60.14.0.180}{6337}$$

Forwarded

Wm B.
Accountant General, Madras

2.

The Chief Secretary to Govt:
Ecclesiastical Deptt.

²⁹⁰.
U. No. ~~323~~ From the Govt. of India , No. 353 , dated 15-8. 1899.
³²³ " " Vis. the Archbishop , ,, 5733 , , 21-8. 1899.
,, , , 189 .
,, , , 189 .

For order

The Govt of India
 forwards a despatch from
 the Secy. of State in which
 it is stated that persons
 desirous of endowing the
 graves of relatives & friends
 in India have found some
 difficulty in accomplishing
 their object - owing to
 uncertainty as to the rules
 on the subject in force in
 the particular place in which
 the grave was situated. The
 despatch ~~also~~ suggests
 that there should be one
 set of rules of universal
 application

if there are objections to this, a simple paper of instructions should be framed which will serve as a guide to a person in England or in India wishing to endow a grave in any part of India.

2. The Govt. of India accordingly forwards a copy of the rules as recently revised for the Diocese of Calcutta, & inquires whether this Govt. will accept them. The Indian rules are contained in the appendix to G.O. No. 30 G.O. dated 23.2.98 paragraph C.

A spare copy of the rules now forwarded by the Govt. of India, with the Indian rules where they differ from the former, entered in the margin, is attached to this note.

3. The most important change is that whereas in India all endowments are optional, the G. of I. rules propose to make

para 2 of the G.O. at Flag C.

optional, endowment on single stone monuments only, i.e., those consisting of a plain cross, headstone, or slab, over a masonry foundation. Other monuments are divided into

(a) plain & solid monuments,
(b) elaborate monuments & the endowment of these is to be compulsory, -

4. Other minor differences are, -

(1) according to Indian Rule VII, an endowment fee of Rs. 15 is charged for a single stone monument, and 30 per cent on the cost of other monuments.

The Govt. of India has found the percentage charge inconvenient & unsuitable, & in its present Rule VII, it proposes to charge Rs. 15 for single stone monuments, Rs. 50 for "plain & solid monuments", & Rs. 100 for

The remaining difference is that the design for a monument to be erected in a portion of the cemetery not belonging to the Church of England, must under Rule IV, be approved by the minister of the denomination, ~~and~~ and the officer in charge of the cemetery then sanctions the erection & endowment of the monument under the corresponding India rule, the minister of the denomination approves the design, but the Archbishop has power in all cases, to give or refuse sanction to the erection of the monument.

The Govt. of India, in para 2 of its letter, states that although it attaches much importance to making the rules uniform, it does not desire to re-
open the question, if the

Govt. is still unwilling to alter the principle of optional endowments followed in this Presidency. It remarks that it will be glad if this Govt. will accept the rule which gives the Archbishop the power to sanction the erection & endowment of monuments, & it asks for the advice of the Govt. regarding the proposed fixed fees of Rs. 50 & Rs. 100 on plain & elaborate monuments.

The Archbishop, to whom the papers were referred, states, in Annex No 323, that he would prefer the Madras rule under which all endowments are optional, but that as under the rules proposed by the Govt. of India, head stones on graves may have all the

endowment, he does not think it necessary to press the objection - He makes no remark on the other points of difference.

8. Orders are requested as to whether the rules proposed by the E. & S. may be accepted. On the subject of compulsory endowments, please see the notes attached to E.O. nos 70-71, Rules, dated 27.9.97. The present rules of the E. & S. of India however exempt from compulsory endowment the form of monument which is erected over a great majority of masonry structures. The

proposal to adopt fixed endowment fees instead of percentage charges appears to be

the power proposed to be given to the Archdeacon will probably be objected

to by ministers of other denominations, but the rule has been adopted in other provinces.

On this latter point please see the letter of the Secretary, Madras Missionary Conference & of the Senior Chaplain, Church of Scotland printed on page 12 of G.O. no 30. E.O. d. 23rd Feb. 1898, in which the objection exception was taken to the requirement that the application in the case of a monument of a person belonging to some denomination other than that of the Church of England should be submitted to the Archdeacon & that the Archdeacon should have the right to refuse permission to erect such a monument. This objection was accepted by the E. & S. & the rules were modified accordingly (para 1 of the E.O. quoted).
A.L.
15/9/99.

At present the provision in enclosing a form is somewhat troublesome & slow. This being owing to the necessity of getting reports from the D.O. as to the

Jaeger
M

Keep the frame in view.
A field for with fit end of
all this. Further it will
allow of the endowment
being provided. Is that what
is in view for the require-
ment? ~~say~~ of one frame
may be spent on another
endowed frame. At present I-8. but: in the India & London
the idea is that the proceeds of
of the endowment must
be spent on the frame
whether wanted or not.
This idea gives an infinity
of trouble in keeping the
account of each endowment: and will ultimately do so.
It seems to me that the rule
~~the endowment~~ proposed
for the compulsory endowment
of frames is a good one. It
can not cause hardship as
the great majority of frames
are of persons presumably
poor or exempt. Any
arrangement which enables
all the frames that will
keep is preferable to one
which enables a few to be

C. No.	From the	No.	dated	189
"	"	"	"	189
"	"	"	"	189
"	"	"	"	189

perhaps one endowment and
a number of others reflected.
The individual system ~~which~~
~~the endowment~~ renders any
advance in that direction
impossible.
I think the London rule
which ~~is~~ ^{divides} the control
the erection of towers between
the Communal Council
and the Archdeacon is
not so good as the rule
of India which not only
is strongly phrased but
London rule it must I
suppose be maintained.

1120
14-10-99

The crew

monument.

V As soon as the four survivors have given up, the
officer in charge of the remaining vessel informs them
that they must leave their boats immediately. Then three
of them are taken away by the enemy's boatmen, leaving one
man behind.

NOTE—The changes made in the rules are shown in *italics*.

sited for the endowment, if already paid, must be returned by the Chaplain to the giver.

VI.—If permission be given by the Archdeacon, the Chaplain must inform the Executive Engineer in Form D annexed as soon as the monument is ready for erection, and the latter will see that it is set up in accordance with the drawing and the estimate sanctioned and will enter the monument upon his list for repairs by the Public Works Department. The Chaplain will send in April every year to the Archdeacon, a list of the monuments erected and endowed during the year ending March 31st together with the amounts of the endowment fees.

AMOUNT OF ENDOWMENT.

VII. An endowment fee of Rs. 15 will be charged when a person wishes to endow a single stone monument. The payment will not be compulsory.

Other monuments shall be divided into two classes:—

- (1) plain and solid monuments, which are likely to require only occasional repair; and
- (2) elaborate monuments and other monuments which are likely to require special attention or frequent repair.

An endowment fee of Rs. 50 shall be charged for monuments of the first of these classes and of Rs. 100 for monuments of the second class. The classification will rest with the Executive Engineer, but any person objecting to his decision may appeal to the Superintending Engineer. With the sanction of the Superintending Engineer a higher fee may be charged in cases where fees on the classified scale are clearly insufficient.

No addition to an existing monument in a Government Cemetery should be allowed beyond mere lettering on existing slabs, head-stones or crosses, unless the whole monument is endowed.

VIII.—The endowment is intended to cover the expense of ordinary annual maintenance, re-lettering and repairs, but not the risk of accidents due to floods or

VI an endowment fee of Rs 15 will be charged when a person wishes to endow the simple form of memorial (viz. a cross, standard or slab) resting on a single stone or on an adequate foundation. For more elaborate monuments, the estimated amount payable for maintenance & repairs shall be 20 per cent on the cost of the monument to be endowed.

VII the endowment fee of Rs 50 for the first class is intended to cover the cost of ordinary annual maintenance, re-lettering and repairs, but not the risk of accidents due to floods or

earthquakes or other extraordinary causes. It is open to any person to provide for extraordinary repairs by making a special endowment in addition to the ordinary endowment fixed by the Executive or Superintending Engineer under Rule VII. This special endowment must however be limited to the amount necessary to cover such work as the Government Officers can undertake to execute.

VIII. The charges in the case of monuments in slabs /

IX. The interest only on the deposit shall be used in meeting the expenditure for the repair of those monuments for whose preservation deposits have been made. In no circumstances should the capital sum be applied to meet such expenditure, nor should the interest be separate for each monument. The interest accruing on the deposits shall form a common fund to be used exclusively for the repairs of all endowed tombs: provided that the interest on deposits for which separate accounts are opened under Rule IX shall be used exclusively for the particular monument on account of which the deposit is made.

X. The interest only on the deposit shall be used in meeting the expenditure for the repair of those monuments for whose preservation deposits have been made. In no circumstances should the capital sum be applied to meet such expenditure, nor should the interest be separate for each monument. The interest accruing on the deposits shall form a common fund to be used exclusively for the repairs of all endowed tombs: provided that the interest on deposits for which separate accounts are opened under Rule IX shall be used exclusively for the particular monument on account of which the deposit is made.

earthquakes or other extraordinary causes. It is open to any person to provide for extraordinary repairs by making a special endowment in addition to the ordinary endowment fixed by the Executive or Superintending Engineer under Rule VII. This special endowment must however be limited to the amount necessary to cover such work as the Government Officers can undertake to execute.

ACCOUNT AND ESTIMATES.

IX.—When permission has been granted for the erection and endowment (or in the case of existing monuments for the endowment only) of a monument, the Chaplain or other officer in charge of the Cemetery shall enter the capital sum received under Rule III in the column "Endowment—Savings Bank" in a cash-book in Form E annexed, with the necessary particulars, and after obtaining the authority from the Post Master General, required by Rule 39 (e) of the Rules for the guidance of depositors in Post Office Savings Banks, deposit the amount at once in the Savings Bank in a separate account opened for each Cemetery.

Provided that a separate account shall be opened for each monument for which a special endowment exceeding Rs. 25 has been made under rule VIII.

Note.—This proviso should be applied as far as possible to endowments made prior to the issue of these rules.

X.—The interest only on the deposit shall be used in meeting the expenditure for the repair of those monuments for whose preservation deposits have been made. In no circumstances should the capital sum be applied to meet such expenditure, nor should the interest be separate for each monument. The interest accruing on the deposits shall form a common fund to be used exclusively for the repairs of all endowed tombs: provided that the interest on deposits for which separate accounts are opened under Rule IX shall be used exclusively for the particular monument on account of which the deposit is made.

If a monument becomes so damaged as not to admit of repair the Chaplain shall communicate with the friends of the deceased, or when such communication is not possible, advertise three times in the Gazette of India and the Gazette of the Province; and if no person will undertake to restore it, the monument shall be treated at the next repairs in such manner as the Chaplain

may decide to be necessary for the maintenance of the Cemetery in decent order, provided always that any inscribed slab or tablet which formed part of it shall be placed over the grave in simple masonry or be inserted in the wall of the Cemetery and shall be carefully preserved

XI.—Joint estimates shall be framed in April each year by the Executive Engineer and the Chaplain, or other officer in charge of the cemetery, of the cost of repairs of tombs, and the aggregate of the sums so estimated as required for *endowed** tombs shall be placed to the credit of the Executive Engineer, Public Works Department, at the Treasury, by the Chaplain or other officer in whose name the monies are in deposit at the Government Savings Bank.

XII.—Interest on Government securities purchased from the endowment money (Rule XIII) which is credited in the depositor's Savings Bank account on advice from the Comptroller, Post Office, and the ordinary Savings Bank interest on deposits shall be credited in the cash-book in the column "interest," and when any amount is withdrawn from the Bank for payment to the credit of Public Works Department for the repair of the monuments, it shall be debited in a corresponding column on the charge side of the cash-book, the particulars being given in the book.

XIII.—When the balance at credit of the account, exclusive of interest, exceeds Rs. 500, it may be invested in Government securities, through the Comptroller, Post Office, under Savings Bank Rules. The amount required for the purchase will, on receipt of intimation from the Comptroller, Post Office, be deducted by the local post office from the Chaplain's Savings Bank pass-book. The Chaplain will make the corresponding entries in his cash-book, by charging the cost of the investment in the column "Savings Bank" under "Endowments," and crediting *per contra* the nominal amount of the securities purchased in column "Securities," under "Endowment."

XIV.—At the close of each official year, the cash-book shall be closed, and the balance agreed as follows:—

(i) Endowments—

(1) *Securities*.—With the original receipts forwarded by the

* The italics are in the original rule and do not signify any change.

Vide also Appendix A, Rule I (b), to Government of India, Home Department Notification No. 178, dated the 21st May 1897.

Comptroller, Post Office, for Government securities purchased through him and kept in the custody of the Comptroller General.

(b) *Savings Bank*.—With the balance of the pass-book after deducting the interest credited but not drawn.

(ii) Interest—

With the cash in hand, if any, being interest drawn but not yet disbursed (this should be avoided as far as possible towards the end of the official year), plus the amount of interest included in the Savings Bank pass-book.

XV.—A copy of this account, as closed on 31st March, should be sent to the Accountant-General, supported by the Treasury receipts for the payments to the credit of the Executive Engineer and certified copies of intimations from the Comptroller, Post Office, showing the cost of investments in Government securities, the latter being obtained from the local Savings Bank.

ENDOWMENT OF EXISTING MONUMENTS.

XVI.—When application is made for the endowment of an existing monument the above procedure should be followed as far as applicable. The application in Form A must be submitted to the Chaplain or other officer in charge, and forwarded by him to the Executive Engineer. The latter, besides framing an estimate of annual repairs, must estimate the cost of placing the monument upon a suitable foundation, if he is satisfied that such a foundation does not exist. On the sums thus estimated being paid, the application should be sent to the Archdeacon, and with his consent the monument will be brought on to the books of the Public Works Department. The amount paid for the foundation should be made over to the Executive Engineer, who will carry out the work without delay.

XVII.—In order that Government may know that the tombs are kept in proper repair, an Annual Report in Form F should be forwarded *in April each year* by the Chaplain (or officer in charge) with respect to their condition, for each Cemetery, to the Accountant-General, who will consolidate the returns so received and render a general return to Government

(with the exception of the words in italics)

The reports sent to the Accountant-General should contain remarks, both by the Chaplain and Executive Engineer, as to the state of the tombs for which endowments have been made.

Form A.

Application to erect a Monument in the Government

Cemetery at _____

(Referred to in Rules I, IV and XVI.)

1. Name of applicant _____
- *2. Whether he intends to endow the monument or not _____
3. Name of deceased _____
4. *Plot, line and number of grave* _____
5. If grave is not of masonry throughout what masonry foundation will be provided _____

4 For the words in italics the Archdeacon proposed to substitute "Denomination to which he belongs" but the change was negatived (vide page 4 of notes in Proceedings A., October 1898, Nos. 46-52).

6. (a) Whether the monument is to consist of a single stone *without border or railings.*

(b) For a more elaborate monument state—

I.—Dimensions—Length _____ Breadth _____

Height from ground level _____

II.—Kind of stone _____

III.—Whether there is a stone border _____

IV.—Whether there are railings _____

V.—Whether the letters of the inscription are to be leaded, painted, gilt, or merely cut _____

7. Proposed cost, R _____

8. Proposed inscription _____

9. Name of maker of monument _____

10. (a) Executive Engineer's description of the nature of the annual repairs possible out of an endowment of Rs. 50 and Rs. 100 respectively.

(b) Executive Engineer's estimate of cost of complete annual repairs (amount to be stated in words also), R _____

Words in italics altered from "30 per cent. on cost" in accordance with the change in Rule VII.

Executive Engineer.

Dated _____

Signature of Applicant.

* *N.B.*—Single-stone monuments may be endowed or not at the discretion of the applicant.
(A single-stone monument is a monument consisting of a simple cross, head stone or slab over a masonry foundation 3' x 2', the total height not exceeding 3 feet in the case of masonry graves and 3 feet 6 inches in the case of non-masonry graves.)

NO. _____ OF 18 .

THE above application, with drawing and Executive Engineer's estimate, in accordance with Notification, Government, No. _____, Ecclesiastical Department, _____, is forwarded to the Venerable the Archdeacon of _____ by the undersigned for approval and return. The amount of the endowment, viz., R _____, has been paid to me.

Chaplain in charge of the Cemetery.

Form B.]

Transmission of application to Executive Engineer.

(Referred to in Rule II.)

No. _____ of 18 .

TO

THE EXECUTIVE ENGINEER IN CHARGE OF THE CEMETERY.

_____ 18

THE Chaplain in charge of the Cemetery, _____ has the honour to forward to the Executive Engineer an application (with sketch) to erect a monument over the grave of _____ in the above Cemetery, and to request him to fill in column 10 of the application.

If the grave is not of masonry throughout, the cost of providing an adequate foundation for the monument should also be separately given, unless such a foundation already exists.

Chaplain in charge of the Cemetery.

Form C.]

Receipt for Endowment Fee.

(Referred to in Rule III.)

No. _____

No. _____

_____ CEMETERY.

_____ CEMETERY.

ENDOWMENT of a _____

Received of Mr. _____

to the memory of _____

the sum of Rupees _____

Received of Mr. _____

_____ being

Rupees _____ for the

the amount of endowment of, a _____

endowment.

to the memory of _____

in _____ Cemetery.

Chaplain in charge of the Cemetery.

_____ 18 .

Chaplain in charge of the Cemetery.

_____ 18 .

FORM D.

Intimation of the Archdeacon's sanction.

(Referred to in Rule VI.)

No. _____ Cemetery.

No. and date of the Archdeacon's sanction.

Name of the deceased.

Plot line and number of the grave.

No. _____ Dated _____

To

THE EXECUTIVE ENGINEER,
DISTRICT,
Division
District.

Has the honour to inform him that sanction has been received from the Venerable the Archdeacon of _____ to the erection of a monument over the grave of _____ [No. _____] in the Government Cemetery at _____

The area of ground to be covered by the monument is _____ ft. in. X _____ ft. in. and the proposed height from the ground-level is _____ ft. in.

He is accordingly requested to depute a responsible subordinate to supervise the erection of the said monument.

_____ will inform him of the date on which the monument will be erected.

Chaplain.
[Officer in charge.]

No. _____ Dated the _____

are hereby informed that the Venerable the Archdeacon of _____ has sanctioned the erection of the proposed monument over the grave of _____

in the Government Cemetery at _____ They are He is

accordingly requested to communicate with the Executive Engineer, _____ Division District, who will supervise the erection informing him of the date on which the monument will be erected.

Chaplain.
[Officer in charge.]

Initials of the Chaplain in charge.
Officer

FORM E.

Cash-book of the Endowments for Monuments in the Cemetery at

for the year 189 .-9

Dr.

(Referred to in Rule IX.)

C.R.

[illegible]

* Each money column shall be separately balanced.

FORM F.

F.
Statement showing capital sums deposited for Repairs of Tombs in Cemeteries and Common Fund formed of the interest accruing thereon for the year.
(Referred to in Rule XVII.)

(Referred to in Rule XVII.)

[illegible]

Z

Dated _____, the _____, 189 .

323 Ven. the Archbishop, 5333, 31.8. 1899.

189 .

„ „ „ 189 .

Order №-144 27/8-X-21
ми

The Govt. of India
will be advised.

C₄
16.6.97

Young.

Isam. June 10th 1888.

with a great deal
No. of my letter will
be com^d later on.

Letter 145 of 12-X-98.
(20
The Secy. to the E. & S.
Home Dept

Si.

I am directed to
acknowledge the receipt
of your letter No 353,
Declassified, dated 15th Aug.
1899, forwarding a copy
of proposed revised rules
for the endowment of

18-10-1900

whether the Govt. of Madras
will be prepared to accept
them, subject to any alterations
which the Governor in Council
may desire to propose for
general adoption.

2. In reply, I am to
state that this Govt. has
no objection to amending
the rules in force in this
Presidency so far as to bring
them into conformity with
the rules now proposed by
the Govt. ^{of India} as regards rules &
permanency of endowments,
but that, in other respects,
the Govt. in Council would
prefer to leave the Madras
rules unaltered.

3. With reference to the
proposal to ~~make~~ make
endowment compulsory
in all cases, I am to
~~invite~~ invite attention
to Mr. Price's letter no 71,
Bach., dated 27. Sept. 1897,
& to say that the Govt.
in Council sees no reason
to alter his view that

such a step would be an
undue interference with
individual liberty of
action.

5. With regard to the
proposal to vest in the
Archdeacon in every case,
the power to give or refuse
sanction to the erection
of a monument, I am to
say that in view of the
protests which are likely
to be received from Roman
Catholic & non-conformist
bodies, this Govt. would
prefer to maintain the
Madras rule under which
sanction is given by the
Minister of the denomination
concerned.

6. I am to add that
in the opinion of this Govt.,
the difficulty described
in the Secy. of State's despatch
no 37 dated 23. March 1899
can easily be met by the
proposal made in the
last three lines of para 2

of that description. An
obvious cause for persons
not being in wishing to
know the grave of a
friend in India, is to
address the chaplain of
the station in which the
friend lies buried.
(From orders)

Cs
16.6.97.

11/6/97

When for copying
 189

G.O., No. , DATED
 189

to G. No

GOVERNMENT A A A A A A A

GOVERNMENT.

WITH DETD.

FILED UP, BEING MEANT FOR DESPATCH
 SIGNAL.

A = Copy in full.
 B = Not to be copied.
 P = Copy abstract only.
 Q = Copy heading only.