

The Madras City Council for Child Welfare,
Madras 13.

(Incorporated under Act XXI of 1860)

LIST OF OFFICE BEARERS AND MEMBERS OF THE
EXECUTIVE COMMITTEE AND THE GOVERNING BODY)

President (Ex-Officio)

Thiru G. Kuchelar, Mayor of Madras.

Chairman

Sri M. A. Chidambaram, Chairman, Industrialist, Madras.

Vice-Presidents (Ex-Officio)

Sri R. Balasubramanian, I. A. S., Commissioner, Corporation of Madras.

„ R. M. Mahadevan, M.A., B.Sc., I.P., Commissioner of Police, Madras.

„ B. S. Somasundaram, Chief Presidency Magistrate, Madras.

Dr. E. Somasekar, F.R.C.S., Representative of Madras Rotary Club.

Secretary

Sri V. N. Subbarayan, B.A., Retired Commissioner of Madras Corporation.

Joint Secretary

Mrs. Mary Clubwala Jadhav, M.L.C., J. P., Madras

Treasurer

Sri D. S. Sastri, M.A., C.A.I.B., Chief Agent, Central Bank of India, Ltd.,

Governing Body

President.

Chairman.

Vice-Presidents.

Secretary.

Joint Secretary.

Treasurer.

Six Members of the Madras Corporation Council

Thiru G. Kannan

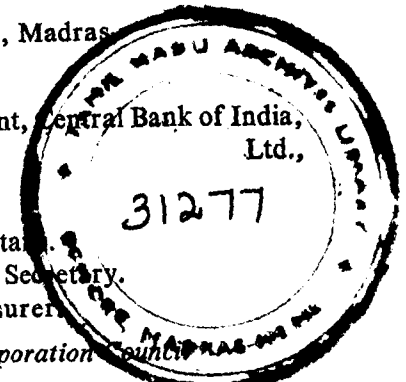
„ A. Selvaraj

„ M. Vedachalam, Dy. Mayor

Thiru P. Karuppannan

„ S. Balan

„ R. Sadagopan



*Six Members elected by the General body of the
Council for Child Welfare*

Mrs. Parvathi Devi Krishnamurthi.

Sri N. Krishnaswami, M.Sc., I.P.S., Deputy Commissioner of
Police (Crimes)

„ N. R. Suvarna, B.A., I.P.S., do
„ M. Vedachalam, Deputy Mayor of Madras.
„ S. Balan, Councillor.
„ S. Parthasarathi, I.P. (Retired).
„ M. Murugesu Mudaliar (Co-opted Member)
Smt. S. Manjubashini (do)

Executive Committee

Mrs. Parvathi Devi Krishnamurthi.

Sri N. Krishnaswami, M.Sc., I.P.S.,

„ N. R. Suvarna, B.A., I.P.S.,

„ S. Balan.

„ M. Vedachalam.

„ D. Balasundaram.

„ M. Murugesu Mudaliar.

„ S. Parthasarathi.

Smt. S. Manjubashini.

} Co-opted Members.

Officers

Sri V. Subbiah, Retd. Addl. Supdt. of Police, Superintendent upto
16-4-62.

„ M. Gopal Chetty, in additional charge as Superintendent upto
24-8-62.

„ S. Murugan, B.A., Retd. Asst. Commr. of Police, Superintendent
from 24-8-62.

Miss Monica Dey, B.Sc., (Dip.) S.S.A., Welfare officer.

**Minutes of the Proceedings of the Meeting of the Executive
Committee of the Madras City Council for Child Welfare
held on Monday the 30th December 1963.**

PRESENT

1. Sri M. A. Chidambaram, Chairman.
2. Dr. E. Somasekar, F.R.C.S.,
3. Sri V. N. Subbarayan, B.A.,
4. Mrs. Parvathi Devi Krishnamurthi.
5. Sri S. Palaniappan, Dy. Commr. of Police (Crimes.)

**Annual Administration Report—Report of the Madras City
Council for Child Welfare and the Child Welfare Home
for the year 1962-63.**

Read the Seventh Annual Report of the Madras City Council
for Child Welfare and the Child Welfare Home for the year
1962-63.

“ Approved ”

Madras-13, }
30-12-63 }

M. A. CHIDAMBARAM,
Chairman,
Madras City Council for Child Welfare.

ANNUAL REPORT FOR 1962-63

History of the Institution

It was found that about 2,000 children of ages eight to sixteen go begging in the City of Madras. To successfully reclaim and rehabilitate these destitute and disadvantageously placed children in the City, the then Mayor of Madras, Sri M. A. Chidambaram convened a conference of persons interested in Child Welfare during October 1955. The conference decided to form an Association called the Madras City Council for Child Welfare and desired me, who happened to be the Commissioner, Corporation of Madras, at the time to prepare a scheme for running a Home with a workshop to train them in crafts and useful occupations, so that when they were discharged, they could eke out their living as useful citizens.

I drew up a scheme for starting such a Home and drafted rules and regulations for an Association of officials and non-officials, which were duly approved. The scheme was also approved by the Standing Committees and the Council of the Corporation of Madras. In accordance with the scheme as finally approved, the committed inmates of the Corporation Industrial Home at Royapuram, namely the able-bodied beggars, were transferred to the Government Care Camp at Avadi and the inmates of the Poor House, a voluntary reception home for the aged and the infirm, were transferred to the authorities of the Monegar and Raja of Venkatagiri Choultries subject to the Corporation meeting the cost of maintenance of these inmates. The premises of the Industrial Home and the Poor House at Royapuram thus vacated, were placed at the disposal of the Council for Child Welfare by the Corporation, which also agreed to pay an annual subsidy of Rs. 50,000/- for running the Home. The Government of Madras agreed to meet the net cost. The Madras Rotary Club agreed to meet the cost of equipments for running a Workshop to the tune of Rs. 25,000/-

The Council for Child Welfare was registered under Act XXI of 1860 on December 22, 1955. It was inaugurated on the evening of the 26th December 1955 at the premises, No. 81, Suryanarayana

Chetty Street, Madras, by Smt. Durgabhai Deshmukh, Chairman, Central Social Welfare Board, New Delhi. The Child Welfare Home was declared open on the same date by Sri C. Subramaniam, Finance Minister, Government of Madras. A Workshop attached to the Home with tools and plant equipped for carpentry, tailoring etc., by the Madras Rotary Club, was declared open by the then Union Finance Minister, Sri Chintaman Deshmukh.

The State Government, in their G. O. Ms. No. 3670 (Home) dated 22-12-55 declared the Home to be a place suitable for custody of boys and girls of ages 8 to 16 dealt with under section 29 of the Madras Children Act, 1920. Until 22-4-56, the institution was under the management of the City Corporation. On the afternoon of 23-4-56, the Council for Child Welfare took over the management of the Home and Workshop.

In order to open a section for Girls, the Central Social Welfare Board were approached for financial assistance. In their letter No. CBG/Mds/C-67-57 dated 12-12-57, the Central Social Welfare Board sanctioned a grant of Rs. 3,000/- for running a Girls' section for the period from the 1st January, 1957 to the 31st December 1957, subject to the condition that the institution should raise and spend an equivalent amount by way of matching contribution during the same period on welfare activities coming within the Board's purview. The institution raised a matching contribution equivalent to the amount of grant towards the expenditure on the subject. The Board was requested to renew the grant for the next following year 1958-59 also and to enhance the contribution in view of the expanding activities of this particular section. Somehow or other the grant was not given, but the section was run from out of funds of the institution. This had put the finance of the institution under great strain. The Board sanctioned for the period from 1st April 1959 to 31st March 1960, a grant not exceeding Rs. 2,500/- for maintenance of girls' section. It was represented that for the year 1959-60 the cost of maintenance of girls' section would exceed twice the amount sanctioned by the Central Social Welfare Board and they were requested to reconsider the matter and to sanction a further grant of Rs. 1,200/- so that half the minimum needs of the section might be met. There was no response. A matching contribution of Rs. 2,500/- was met from fees collected from ordinary members under Account No. I of the Madras City

Council for Child Welfare. For the year 1960-61 also, the Central Social Welfare Board sanctioned only Rs. 2,500/- though the cost was much more than Rs. 5,000/-.

In G. O. Ms. No. 2615 (Home) dated 30-8-60, the State Government declared the Child Welfare Home, Royapuram, as a place suitable for the custody of boys and girls between 8 and 18 years of age dealt with under section 29 of the Madras Children Act, 1920. In view of this order, the Juvenile Courts have been committing children to this Home from 1-4-60 upto the age of 18 years, as against 16 years previously in force.

Management and Activities

The Administrative control of the Child Welfare Home was vested with the Governing Body and the Executive Committee. Under their general directions, the Chairman and the Secretary took all initiative for the development of the Child Welfare Home and to enhance the utility of the City Council for Child Welfare.

Strength

On the 1st April, 1962 there were 380 boys and 25 girls. At the end of the year the strength of the Institution was 310 boys and 21 girls.

A statement showing details of admissions, discharges etc., is furnished below :

Sex	Inmates on 1-4-62	Admissions	Discharges	Escapes	Recaptures	Total strength as on 31-3-63
Boys	380	5	55	31	11	310
Girls	25	2	5	2	1	21
Total	405	7	60	33	12	331

Audit

The accounts of the Madras City Council for Child Welfare and those of the Child Welfare Home were audited by the Examiner of Local Fund Accounts for the year under report. The Audit report together with remarks are appended.

Membership

During the year there were 33 ordinary members and 21 life members on the rolls.

Meeting of the Executive Committee

The Executive Committee of the Madras City Council for Child Welfare met seven times during the year 1962-63 and disposed of 44 subjects.

Governing Body

A combined meeting of the Executive Committee and the Governing Body was held once during the year.

Annual General Body Meeting.

The Annual General Body Meeting was held on 24th January 1963. The school Day was celebrated on the same day, under the Presidentship of the Hon'ble Sri R. Venkataraman, Minister for Industries and Labour, Government of Madras. Dr. (Miss) A. R. Iravathi, B.A. (Hons.), B. Ed., Ph. D. (Lon.), Principal, Queen Mary's College, Madras, distributed prizes.

Education.

Education based on the ordinary avocations practised in villages was provided upto the eighth standard in the school attached to the Home. Instruction in the Institution was in Tamil and it was of Senior Basic Standard. Every child in the Home had to attend the school by shifts either in the mornings or in the evenings for three hours in the day, except on Sundays and festival holidays. Most of the children committed to the Institution practically knew nothing and they were socially or morally maladjusted. They all required proper shelter and succour which were provided in the Home. The school continued to be recognised by the District Educational Officer, Madras North and received teaching grant for the year 1962-63 also. One Music teacher, Miss Mohanasundari, a qualified music Vidwan, was appointed on 24-7-62 to teach music to the girls and some boys after 4 p. m., (for 45 minutes).

Crafts Section

The pupils are being trained in crafts like Spinning, Tailoring, Coir rope making, Mat plaiting, Carpentry, Glass ampoules, glass

toys and beads manufacturing, book binding, envelope making and straw board boxes making during the year. One batch works in the Crafts Section and the other batch attends the school in the forenoon and in the after-noons the batch attending the crafts section in the forenoon attends the school and the batch attending the school attends the crafts section.

Other activities, Games and Recreation.

The children are engaged in games for recreation in the evenings daily between 4.30 p. m. and 5.45 p. m. They are provided with foot-ball, Basket.ball, Volley-ball, Tennicoit and indoor games like Carrom. The Home has also provided a Radio for the inmates. Periodically film shows were conducted within the premises by the Local Library Authority.

The Police Staff attached to the Home maintained discipline of the inmates. They conducted physical exercise and parades for the inmates. The inmates of the Institution are divided into groups and leaders were chosen amongst themselves to be in charge of each group.

Visitors.

Besides the Mayor of Madras, the Commissioner of Police, the Chief Presidency Magistrate and other Hony. Members of the Council for Child Welfare the following distinguished persons visited the Institution during the year under report.

1. Sri S. S. Natarajan, Asst. Director, Tribal Welfare Training Course, Madras School of Social Work.
2. Sri R. S. Muthurangan, Old Student of Madras School of Social work.
3. Dr. N. K. Dhar, D. Sc., (London & Paris), Director, Sheila Dhar Institute of Soil Science, University of Allahabad.
4. Miss Mythily Shivaraman, Research Student of Madras University.
5. Mrs. Meenakshi Bhas, Lecturer, Stella Mary's College, Madras.
6. Swamy Chinmayananda

ANNUAL DAY CELEBRATION ON 24-1-63 (for 1961-62)



Secretary reading Annual Report

ANNUAL DAY CELEBRATION ON 24-1-63 (for 1961-62)



Entertainment by girl inmates

ANNUAL DAY CELEBRATION ON 24-1-63 (for 1961-62)



National Defence Fund contribution of Child Welfare Home
presented to the Hon'ble Minister Sri R. Venkataraman.

Health of Children.

During the year the general health of the inmates was satisfactory and no epidemic broke out in the Institution. For minor ailments, inmates were treated in the dispensary attached to the Home. For major ailments, they were sent to the Government Stanley Hospital which is the nearest to the Home for expert treatment. Emphasis was laid in the Institution on the preventive aspect of diseases amongst children, maintaining sanitary conditions and serving the children balanced nutritive diet. Periodical Medical check-up of the health of each inmate in the Home was done by the part-time Medical Officer attached to the Home.

Improvements.

During the year usual white washing and colour washing was done to the boys and girls Dormitory, Workshop, Kitchen, Store rooms, School and Offices of the Child Welfare Home and Superintendent's room. A dangerous portion of the roof of the Boys' dormitory was demolished and new roof was put up with new rafters and replacing the tiles with new tiles wherever necessary. The buildings are in need of extensive repairs which we are unable to carry out due to want of allotment of sufficient funds by the Government.

Gifts.

1. 69 Kilos of corn meal was received on 9-5-62 and 3-8-62 respectively from Guild of Service (Central), Madras.
2. 8,400 lbs. of Cheese was received from Guild of Service (Central), Madras, on 23-3-63.
3. 96 lbs. of Nutro Biscuits was received from the Meals for Millions Association of India, New Delhi.
4. 50 bags or 1150 kilos and 25 bags or 575 kilos total 1720 kilos of wheat flour was received from Guild of Service (Central), Madras, on 9-5-62 and 8-12-62 respectively.
5. 19½ kilos of Soya Grits was received from Guild of Service (Central) Madras on 18-5-62.
6. A treat was provided during May 1962 for the inmates from the amount donated by Sri V. N. Subbarayan, Secretary, Madras City Council for Child Welfare, and Kalai Kalvi Asiriar Manram, Child Welfare Home, for the inmates.

7. A treat was provided for the inmates on 1-11-62 to celebrate the birthday of Dr. B. B. Dey, an eminent Scientist, by his daughter Miss Monica Dey, Woman Welfare Officer of the Child Welfare Home.

Income-Tax Exemption.

Donations to the Madras City Council for Child Welfare can get rebate from Income-Tax and Super-Tax under Sec. 15 (b) of the Income-Tax Act subject to the limitations mentioned in that Section in accordance with the letter No. 1154/D. P. dated 11-1-57 issued by the Second Additional Income Tax Officer, Salaries Circle, Madras.

Production

The inmates manufactured the following articles during the year 1962-63.

Textiles

		Rs. nP.
Dungry cloth 258 pieces & 4 yds.	...	2,066—67
Bedsheets 93 Nos.	...	470—60
Total	...	2,537—27

Glass Section :

10 c. c. RBDN glass ampoules—31,581 Nos.		725—92
5 c. c. do 30,681 „		394—15
20 c. c. do 11,914 „		438—97
Glass toys (Crane)—1 No.		0—60
Total	...	1,559—14

Mat plaiting ;

Corah mats—279 Nos.	...	373—86
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Tailoring Section :

Cost of stitching garments for inmates	...	793—50
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Coir rope :

Rope coir of 3/4" size—298 kilos	...	369—52
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Binding Section :

Library books bound for Local Library Authority—1,960 books	...	780—00
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Carpentry Section

Poori manai with rollers—6 sets	...	9—00
Teak wood chair—1 No.	...	25—00
Screens—3 Nos.	...	180—00
Black boards 4 and stands 2	...	100—00
Table with two drawers country wood—1 No.	...	35—00
Tea-pots, country wood—3 Nos.	...	18—00
Key board, country wood—1 No.	...	4—00
Mat looms, country wood—7 Nos.	...	112—00
Racks, country wood—5 Nos.	...	237—50
Plain table, country wood—1 No.	...	25—00
Long benches, country wood—3 Nos.	...	67—00
Tool box, country wood—1 No.	...	50—00
Planing bench—2 Nos.	...	80—00
Telephone box, country wood—1 No.	...	5—00
School Gate—1 No.	...	39—00
Valve door—1 No.	...	15—00
Door frame, country wood—1 No.	...	12—00
Switch board, country wood—2 Nos.	...	15—00
Total	...	1,028—50

The total value of production worked out to Rs. 7,441—79 nP., for the year 1962—63. The total proceeds by way of sales worked out to Rs. 6,165—26 nP. inclusive of Sales Tax. But for the difficulty in procuring necessary count yarn production in the weaving section would have been much more.

Tailoring

As usual khaki drill, khaki cellular shirtings cloth, blue case-ment cloth and white crepe cloth were purchased from M/s. Buckingham and Carnatic Mills at concessional rate for stitching uniforms for the inmates. The inmates undergoing training in Tailoring stitch the uniforms for all the children of the Home.

Gardening

Vegetable garden was maintained in the Home. During the year under report 565 kilos or Rs. 101—70 nP., worth of vegetables were grown and utilised in the Home.

General

As in last year the Home received a contribution of Rs. 5,000/- from the Madras Provincial Welfare Fund by the Madras City Council for Child Welfare.

As in last year difficulty was felt in running the Home due to delay in receipt of grants from the Government and Corporation of Madras. Hence the Government was requested to sanction a substantial advance grant in the beginning of each Official year, and accordingly in G. O. Ms. No. 34, Home, dated 3—1—63 the Government was pleased to sanction an advance grant of Rs. 25,000 to be drawn by the first week of April which will be very helpful from next year onwards, provided undue delay is not caused in sanctioning the balance.

Many buildings of the Home are very old and several parts are not in good repair. However no major work could be undertaken since only Rs. 4,000/- was sanctioned by the Government under the head 'Repairs to Buildings.' Within this small sum repairs could be done only to the portion of Boys' Dormitory, compound wall, and staff quarters. In order to prevent any more falling down of the old and dilapidated buildings, and ensure safety of the inmates and the staff a large sum is required to do the urgent major repairs, and hence the Government was requested to provide a sum of Rs. 50,000/- under this head in the Budget Estimate for 1963-64. It is hoped that the Government would be pleased to sanction it.

I place on record the great assistance rendered by the Government of Madras State, the Corporation of Madras, the Provincial Welfare Fund, the Central Social Welfare Board, Education Department of Madras State, Meals for Millions Association of India, New Delhi, the Guild of Service, Madras State, the Madras City Police Department and the Chairman and members of the Madras City Council for Child Welfare, the Superintendent and other members of the staff for maintaining this Institution efficiently:

Madras-13 }
15—12—63. }

V. N. SUBBARAYAN,
Secretary,
Madras City Council for Child Welfare.

GOVERNMENT OF MADRAS

ABSTRACT

ADMINISTRATION REPORT—Child Welfare Home, Royapuram
—Report for 1961-62—Reviewed.

HOME DEPARTMENT

G.O. Ms. No. 1915 dated the 12th June 1963.

READ :—

1. G.O. P. No. 3208, Home, dated 19-11-1958.
2. From the Secretary, Madras City Council for Child Welfare, CWH. No. 20/G/63, dated 27-2-63.

Order :—

The Government have considered the Administration Report of the Child Welfare Home, Royapuram, for the year 1961-62. The report is recorded with the following remarks.

1. **Accommodation**: The Child Welfare Home provides accommodation for 400 inmates. The strength of the Home at the beginning of the year (*i.e.*, 1-4-61) was 363. During the year, 127 children were admitted, 63 discharged, and 22 escaped. The strength of the Home at the end of the year (on 31-3-62) was 405.

The Government find that the number of escapes has been large—22 as against 16 during 1960-61. The Secretary, Madras City Council for Child Welfare is requested to take all precautionary measures to see that the escapes are prevented in future. He is also requested to consider liberalisation of recreation so as to channelise the tensions that are invariably associated with the curtailment of liberty.

2. **Education**: The Government are glad to note that education based on the ordinary avocation practised in villages was provided upto the VIII Standard in the School attached to the Home. It is noted that the instructions in the institution were in Tamil and it was of senior basic standard.

Besides formal education in the Basic School, Children were also trained in crafts such as spinning, weaving, tailoring, coir rope making, mat plaiting, carpentry, glass ampoule manufacturing, book-binding, envelope making and straw-board boxes making.

3. **Health and Food**: The Government note with pleasure that the general health of the inmates was satisfactory. Cases of minor illness were treated in the Dispensary attached to the Home and only cases which required special treatment were sent to the City Hospitals. Emphasis was laid in the institution on the preventive aspects of disease amongst children, maintaining sanitary conditions and serving the children balanced nutritive diet.

4. **Industrial sections**: The Government are glad to note that the Industrial sections, namely Weaving, Coir-rope making, Mat Plaiting, Carpentry, etc., which functioned during the year showed good progress. It is noted that all the uniforms required for the children were stitched in the Home itself. A saving of Rs. 292.10 nP. was effecting by stitching these uniforms within the institution.

5. **Revenue and Expenditure**: The total expenditure during the year was Rs. 1,55,701.08 nP. as against Rs. 1,44,016.98 during 1960-61. The total value of the finished products was Rs. 8,735.63 during the year, as against Rs. 7,842.88 in 1960-61.

6. The report points out that during the year under report an advance of Rs. 45,850/- was received from the Government in July 1961 and the balance was received only in March 1962, while the usual grant of Rs. 50,000/- from the Corporation of Madras was received in October 1961. It is stated that it will be very helpful if the grants are received earlier.

With a view to enable the Child Welfare Home to run smoothly without involving itself into financial difficulties at the beginning of the financial year, the Government have since issued orders in G.O. Ms. No. 34, Home, dated 3-1-1963, sanctioning the payment of a sum of Rs. 25,000/- to be drawn in the first week of April in each financial year, which is to be adjusted against the advance grant of 50% of the budgetted Government assistance. The Government hope that in view of this sanction, the institution will not, in future, have any financial difficulty in the beginning of the year.

B

7. **General:** The Government note with satisfaction that several officials and distinguished visitors have visited the Home. The Government find that the working of the Child Welfare Home has been in general satisfactory.

(By order of the Governor)

K. CHOCKALINGAM,
Deputy Secretary to Government.

To

The Secretary, Madras City Council for Child Welfare,
No, 81, Suryanarayana Chetty Street, Madras-13.

The Commissioner of Police, Madras-8.

Copy to the Commissioner, Corporation of Madras, *through the*
Mayor.

Copy to the Rural Development and Local Administration
Department (M5)

True copy/forwarded/by order

A. GANESAN,
Superintendent.

List of Life Members

1. M/S. Ashok Leyland Ltd.,
2. „ The Best & Co., (Private) Ltd.,
3. Sri M. A. Chidambaram.
4. Mr. S. A. H. Carpenter, M/S. Burmah Shell & Co.,
5. M/S. Easun Engineering Co., Ltd.,
6. „ Enfield India Ltd.,
7. „ East India Distilleries and Sugar Factories Ltd.,
8. „ The Hindu, Madras.
9. „ The India Cements Ltd.,
10. „ India Radiators Ltd.,
11. „ The Indian Overseas Bank Ltd.,
12. „ The Madras Circle Registered Stockholders Association Ltd.,
13. „ The Madras Circle Pipe Dealers Association.
14. „ Madura South India Corporation Pte. Ltd.,
15. „ U. M. Periaswamy Chetty & Co.,
16. „ Parry & Co.,
17. Dr. Ratnavelu Subramaniam, M.D., M.R.C.P. (Lond.).
18. M/S. South India Corporation (Agencies) Pte. Ltd.,
19. „ South India Automobile Corporation Pte. Ltd.,
20. „ Spencer & Co.,
21. „ A. V. Thomas & Co. (India) Ltd.,

List of Ordinary Members

1. M/S. Addison & Co.,
2. „ Adair Dutt & Co.,
3. „ M. M. Abbas Bros.,
4. „ Best & Co., Pte Ltd.,
5. „ Bombay Co., Private Ltd.,
6. „ Brunswheiler & Co.,
7. „ The Calcutta Chemical Co. Ltd.,
8. „ Chelpark Co., Private Ltd.,
9. „ Chandanmull & Co.,

10. „ Century Flour Mills Ltd.,
11. „ Caltex (India) Ltd.,
12. „ Dadaji Dhakji & Co., Pte., Ltd.,
13. „ The East India Pharmaceutical Works Ltd.,
14. „ Hackbridge Hewittie & Easun Ltd.,
15. „ Imperial Chemical Industries (India) Pte., Ltd.,
16. „ Indian Commerce & Industries Co., (Pte) Ltd.,
17. Sri M. J. Jamal Moideen. M.L.A.,
18. M/S. Larsen & Tubro, Madras.
19. Mrs. Mary Clubwala Jadhav, M.L.A., J. P.,
20. Sri C. Muthukumaraswamy Mudaliar.
21. Smt. Muthukumaraswamy Mudaliar.
22. Sri V. N. Subbarayan, B.A.,
23. Mrs. Meera Devi.
24. Sri P. Maruthia Pillai, M/S. Century Flour Mills.
25. Mrs. Parvathi Devi Krishnamurthi.
26. M/S. T. A. Taylor & Co., (Madras) Pte., Ltd.,
27. „ Tube Suppliers Ltd.,
28. „ Tube Investments of India Ltd.,
29. „ J. Thadani & Co.,
30. „ Vijayam & Co., (Pte.) Ltd.,
31. Mr. H. E. Wilson, M/S. Caltex India Ltd.,
32. M/S. Ashok Leyland, Ennore, Madras.
33. Sri D. S. Sastri, M.A., C.A.I.B.,
34. Mr. C. Vedachalam Mudaliar.
35. „ T. Munuswamy Reddi, M.A., B.L.,

Minutes of the Proceedings of the combined meeting of the Executive Committee and The Governing Body of The Madras City Council for Child Welfare held on Friday the 13th September 1963.

Present

1. Dr. E. Somasekar, F.R.C.S., Vice-President.
2. Sri V. N. Subbarayan, B.A., Secretary.
3. „ D. Balasundaram, I.A.S. (Retd.)
4. „ M. Murugesu Mudaliar, B.A. B.L.,
5. „ S. Palaniappan, Dy. Commr. of Police (Crimes.)
6. „ D. S. Sastri, M.A., C.A.I.B., Treasurer.
7. „ M. Vedachalam, Dy. Mayor of Madras.
8. „ T. Munuswamy Reddy, M.A. B.L.
9. Mrs. Parvathi Devi Krishnamurthi.
10. „ S. Manjubashini, M.L.C.,

Read the Audit Report on the Accounts of The Madras City Council for Child Welfare for the year 1962-63 received with letter No. LF(CA)763 d/26-6-63 from the Asst. Examiner of Local Fund Accounts (Madras Corporation Accounts.)

“Recorded”

E. SOMASEKHAR,
13-9-63.
Vice-President.

**Audit Report on the Accounts of the Madras City Council for
Child Welfare for the year 1962-63.**

Name of the Auditor Sri M. VAJIRAVELU, B.A.,
*Superintendent,
City Audits.*

Dates of audit 15-4-1963 and
25-5-1963.

1. The Audit of the accounts of the Madras City Council for Child Welfare was taken up with reference to Government Memorandum No. 139889/Pri. II/57-2, Home, dated 20-12-1957. The Office of President was held by the Mayor of Madras (Ex. Officio). The Offices of Chairman, Hony. Treasurer and Hony. Secretary were held by Sri M. A. Chidambaram, Sri D. S. Sastri and Sri V. N. Subbarayan respectively.

2. The opening balance in the cash book was in agreement with the closing balance of the previous year. The closing balance of the cash book as on 31-3-1963 viz. Rs. 33,577-53 nP., was in agreement with the balance appearing in the March account slip of the Central Bank of India Ltd., Madras after allowing for necessary adjustments detailed in the Reconciliation Statement in Annexure I. Necessary adjustments may be made for these amounts during the year 1963-64.

3. A statement of Receipts and charges is appended to this report.

4. Result of audit

The general result of audit may be considered satisfactory.

5. Receipts and charges

The gross receipts and charges for the year are Rs. 27,969-49 nP., and Rs. 25,309-99 nP., respectively.

LF (CA) 763 } A. D. KRISHNAN,
26 June '63 } *Asst. Examiner of Local Fund Accounts.
(Madras Corporation audits).*

Forwarded to the Secretary, Madras City Council for Child Welfare, 81, Suryanarayana Chetty Street, Royapuram, Madras-13.

Copy to: The Secretary to Government, Home Department,
Madras-9.

Copy to: The Commissioner of Police, Madras-8.

(True copy)

(Sd.) M. VAJIRAVELU,
Superintendent.

(True copy)

Annexure I

Closing balance as per cash book			Rs. 33,577=53
Add: Interest taken credit in the Pass Book but not in the cash book.			
	1961-62	10=81	
	1962-63	47=43	58=24
			Rs. 33,635=77
Less: Incidental charges 1961-62			2=00
			Rs. 33,643=77
Add: Difference in transfer from A/c. No. II to A/c. No. I Rs. 270/- for Rs. 260/- by Bank.			10=00
			Rs. 33,643=77
Less: Cheques paid but not cleared and credited.			40=00
			Rs. 33,603=77
Less: Amount wrongly credited to Account No. II instead of Account No. I by Bank.			5,000=00
Balance as per pass book.			28,603=77

(Sd.) M. VAJIRAVELU,
21-6-1963.
*Superintendent,
Examiner's Office, Madras.*

Receipts and charges of Madras City Council for Child Welfare for 1962-'63

Account No. I

RECEIPTS	CHARGES
Rs. = nP.	Rs. = nP.
Opening Balance	
Grant from Provincial Welfare Fund, Madras	Matching contribution for running the Girls' Section
Subscription	Audit fees
Donation	Amount transferred to Account No. II
Amount transferred from Account No. II	Balance as on 31-3-63
30,918 = 03	2,500 = 00
5,000 = 00	100 = 00
210 = 00	
50 = 00	22,709 = 99
22,709 = 49	33,577 = 53
Total 58,887 = 52	Total 58,887 = 52

(True copy)

(Sd.) M. VAJIRAVELU,
21-6-1963.
Superintendent.

25

Minutes of the proceedings of the Meeting of the Executive Committee of The Madras City Council for Child Welfare held on Tuesday the 26th November, 1962.

PRESENT

1. Sri S. Parthasarathy.
2. „ V. N. Subbarayan, B.A., Secretary.
3. „ D. Balasundaram, I.A.S., (Retd.)
4. „ M. Murugesu Mudaliar, B.A., B.L.,
5. „ D. S. Sastri, M.A., C.A.I.B., Treasurer.
6. „ S. Palaniappan, Dy. Commr. of Police (Crimes) Madras.
7. „ Ghulam Mahmood Badsha, I.A.S., Commr. Corporation of Madras.
8. „ Dr. E. Somasekar, F.R.C.S., Vice President.

Read the Audit Report on the Accounts of the Child Welfare Home for the Year 1962-63 received along with letter No. LF (CA) No. 1017 dated 24-7-63 from the Asst. Examiner of Local Fund Accounts (Corporation Audits) Madras.

“Recorded”

S. PARTHASARATHY,
26-10-1963.
Presiding Member.



**Audit Report on the Accounts of the Child Welfare Home
maintained by the Madras City Council for Child Welfare
for the year 1962-63.**

Name of the Auditor :

Sri M. VAJIRAVELU, B.A.,
*Superintendent,
City Audits.*

Time taken for Audit :

15-4-63 — 20-4-63
22-4-63 — 27-4-63
1-5-63, 3-5-63, 4-5-63
6-5-63, 7-5-63, 10-5-63
17 to 28-5-63.

1. The Madras City Council for Child Welfare is running a Child Welfare Home at Royapuram with the financial assistance from the Government, the Corporation of Madras and donations from private bodies or persons. The Budget proposals in respect of the Home are approved by Government. The Home is intended for destitute and vagrant children between the ages of 8 and 18 found in the City of Madras and committed under the Madras Childrens Act, 1920.

The audit of the accounts of the Child Welfare Home maintained by the Child Welfare Council was conducted with reference to the orders contained in G. O. Ms. No. 1553, Home, dated 28-5-1956.

The following were the Office-bearers during the year under report.

President

Sri G. Kuchelar,
Mayor of Madras (Ex-Officio).

Chairman

Sri M. A. Chidambaram.

Secretary

Sri V. N. Subbarayan, B. A.,

Treasurer

Sri D. S. Sastri, M.A., C. A. I. B.,

4. **Cash Book :** The opening balance in the cash book was in agreement with the closing balance of the previous year. The closing balance in the Cash Book as on 31-3-1963, viz., Rs. 5,832-04 was in agreement with the balance appearing in the Pass Book of the Central Bank of India Ltd., Madras, after making necessary adjustments as detailed in Annexure I to this Report. Besides the above balance, there was an investment of Rs. 250 in Government of India 4% Ten Year Treasury Savings Deposit Certificate and a security Deposit of

Rs. 550/- with the Madras Electricity System. In addition to this there was a permanent Advance of Rs. 150/- with the Superintendent of the Home.

5. The registers and records prescribed were maintained and were scrutinised in audit.

6. **Contribution from Provincial Welfare Fund—Regarding :** The Executive Committee of the Madras Provincial Welfare Fund at its meeting held on 9-8-62 sanctioned a grant of Rs. 5,000/— to the City Council for Child Welfare for the maintenance of a Girls Section in the Home for the year 1962-63. The amount was received by cheque on 23-8-62 and credited to the No. I Account i. e. the management account. Similar grant was received in the previous year also.

The City Council for Child Welfare is running a Girls section in the Home and Government maintenance grant is paid to this section also. Naturally therefore the Provincial Welfare Funds grant which is a maintenance grant should have been credited to the maintenance account only just as the Central Social Welfare Board grant of Rs. 2,500/—.

But the amount is being credited to the management account No. 1. The circumstances under which the grant was credited to No. 1 Account instead of No. II Account may be explained.

Note of the Secretary : “ The contribution from the Provincial Welfare Fund has been as usual credited into No. 1 Account of the Madras City Council for Child Welfare. Very often there has been considerable delay in getting the grants from the Corporation of Madras as well as the Government, and we exhaust the funds available in No. II Account in meeting the current expenditure of the Home. Then we spend part of our funds in No. I Account also till we get the grants due, and such expenditure is later on recouped. In these circumstances the said contribution is credited into No. I account so that necessary sums may be drawn from it for running the Home when no other funds are available ”.

7. A statement of Receipts and charges is appended as Annexure II to this Report.

8. **Pending Objections of Previous Year :** (1) Paragraph 8 of the Audit Report 1960-61 : The ownership of the buildings in which the Home is situated was not decided till now. It was stated that the matter is still under correspondence with the Government. The

result of the correspondence with the Government may be communicated.

Note of the Secretary: "Orders of the Government are awaited".

(2) **Paragraph 7 (a) of Audit Report 1961-62** : In G. O. No. 1406, Home, dated 22-5-1957, Government have fixed the maximum strength of the Home at any one time as 400. The strength of the Home at the close of the year 1961-62 was 405 as pointed out in this paragraph of the last Audit Report. The orders of Government for exceeding the maximum prescribed strength would need to be obtained for admissibility of Government grant in respect of the excess number of inmates maintained in the Home.

Note of the Secretary : " Specific sanction of Government since obtained. Vide Home Department Memorandum No. 71128-Pr. II/63-4 dated 1st August 1963.

(3) **Paragraph 8 of the Audit Report 1961-62** : It was pointed out that expenditure in excess of the budget allotment was incurred in respect of the two items viz. Food & Repairs to buildings. Sanction of Government for the excess expenditure over budget estimate was not obtained so far. This should be obtained and produced early.

Note of the Secretary : " Sanction of Government for the excess expenditure incurred over budget estimate in respect of two items viz. Food and Repairs to buildings since obtained. Vide Home Department Memorandum No. 71129-Pr. II/63-4 dated 1st August 1963 "

(4) **Paragraph 9 of the Audit Report 1961-62** : It was pointed out that one Indigeneous Rope making machine and one A. C. ceiling fan were purchased under contingencies. This expenditure will have to be classified as capital items representing purchase of tools and plant to the institution. The question whether such items of expenditure of capital nature should also be taken into account for calculating the maintenance grant may have to be decided by Government as was done in a similar case in the year 1960-61 — vide G. O. 629, Home, dated 10-2-62 and paragraph 7 (c) of Audit Report 1960-61.

The orders of Government in this regard is awaited.

Note of the Secretary : " The Government ratified as a special case the action of the Madras City Council for Child Welfare in

having paid the amount of Rs. 320/- and Rs. 160/- towards the purchase of one Rope making machine and one ceiling fan respectively for the Child Welfare Home from out of the provisions under contingencies for 1961-62 — vide G. O. Ms. No. 2710, Home, dated 24th August 1962. "

Paragraph 11 of Audit Report 1961-62 : Out of the three items pointed out in this paragraph Sale proceeds of finished articles due to be realised in respect of item No. 2 namely Binding charges for 241 books of Branch Library at Pudupet (vide Bill on Local Library Authority for Rs. 120-50 dated 24-11-1961) are still pending collection. Immediate action would need to be taken to realise the Binding charges as the amount is overdue for a long time.

Note of the Secretary : "The District Educational Officer, Madras South, and Secretary, Local Library Authority, Madras City was addressed requesting to expedite payment."

(6) **Paragraph 15 of the Audit Report 1961-62—Fixation of pay of employees—Regarding** : It was pointed out that in certain cases the pay fixed to the employees consequent on the revision of pay scales were not in order and the pay was required to be re-fixed correctly. Accordingly the pay was correctly fixed and the Executive Committee in its meeting of 30-11-62 waived the recovery of excess paid upto October 1962 subject to the approval of Government. Government were addressed by the Secretary in CWH. No. 49/62-63 dated 8-12-62 for approval of the waiver of excess paid to the employees of the Home. Orders of the Government are awaited.

Note of the Secretary : "Orders of Government are awaited."

(7) **Paragraph 16 of the Audit Report 1961-62** : (a) The information regarding the term and condition under which the employees were transferred from Corporation to the City Council for the payment of leave and pensionary contribution was not made available. The matter may be referred to Corporation and the result intimated.

Note of the Secretary : "The employees of the Corporation of Madras were taken over by the Madras City Council for Child Welfare as per resolution of the Corporation Council dated 10-8-1957. Copy of the resolution is enclosed."

(b) 21 employees were transferred from the Corporation to the Child Welfare Home and the rest of the staff were recruited

directly by the Child Welfare Home. The Provident Fund benefits have been extended to these 21 employees drafted from Corporation and the employees directly recruited by the Home were not given any Provident Fund benefits. The teachers Provident Fund scheme is compulsory to the teachers working in the institution. Therefore it was pointed out that in the view of the fact that other sister institutions like Bala Mandir, Madras Society for the protection of Children etc., are having Provident Fund Schemes, the question whether similar scheme should not be adopted to the employees of the Child Welfare Home may be examined by the Council and Government be addressed in the matter.

Note of the Secretary : "Since received Abstract G. O. Rt. No. 3074, Home, dated 27th July 1963 in this respect. The matter is under consideration of the Madras City Council for Child Welfare."

8. Paragraph 17 of Audit Report 1961-62: It was pointed out that the expenditure on Establishment and Labour during the year 1961-62 was about Rs. 72,000/- and would be increasing year by year. An establishment Audit Register (the specimen form could be obtained from the Corporation of Madras) was required to be maintained from the year 1962-63 onwards to note the details of payments made to each employee. This will not only detect any double payment, but also give a clear idea of the establishment of the Home on a particular date together with the expenditure incurred thereon. Early action should be taken to maintain a register.

Note of the Secretary : "Noted."

9. Government Grant: The expenditure on maintenance incurred on the admissible items of Expenditure during the year under report was Rs. 1,65,940-17 as detailed below :

Expenditure on Maintenance

	Rs.
Establishment ...	62,232-72
Labour ...	12,812-28
Food ...	62,806-70
Raw materials ...	3,491-01
Repairs to buildings ...	3,163-87
Contingencies ...	21,433-59
Rs.	1,65,940-17

The amounts received by way of contributions and other miscellaneous income for the year 1962-63 were Rs. 67,863-14 nP., as furnished below.

	Rs.
Contribution from the Corporation of Madras ...	50,000-00
Grant from Central Social Welfare Board ...	2,500-00
Matching contribution by the Council towards Social Welfare Board grant ...	2,500-00
Teaching grant ...	6,212-15
Sale proceeds of finished articles realised	Rs. 4,354-60
Less Sales Tax	61-16
Miscellaneous receipts	2,357-55
	<u>67,863-14</u>

As the Government grant is based on the net cost of maintenance the grant due for the year 1962-63 is worked out as below :

	Rs.
Total expenditure on maintenance ...	1,65,940-17
Less Receipts ...	67,863-14
Net cost of maintenance ...	<u>98,077-03</u>

LESS	Rs.	Rs.
Grant eligible for 1962-63		98,077-03
Advance Grants drawn :		
As per G. O. 1592, Home, 30-4-62	47,250-00	
As per G.O. 4751, Home, 22-12-62	47,256-00	94,500-00
		<u>3,577-03</u>
Grant due for the year 1962-63 ...	3,577-03	

10. Expenditure in excess of Budget Allotments : The following expenditure was incurred during the year 1962-63 in excess of the Budget allotment for the year. The sanction of Government would need to be obtained for the expenditure incurred in excess of the Budget provision.

<i>Item of expenditure</i>	<i>Budget allotment</i>	<i>Actual incurred</i>	<i>Excess expenditure</i>
	Rs.	Rs.	Rs.
Establishment ...	61,300=00	62,232=72	932=72
Food ...	60,000=00	62,806=70	2,806=70
Contingencies ...	13,000=00	21,433=59	18,433=59

Note of the Secretary :—"The Government was addressed requesting sanction for the expenditure incurred in excess of Budget Provision. Orders of the Government are awaited".

11. Credit sales of finished articles—Proceeds not realised—
Regarding : In respect of cases detailed in Annexure III to this report the sale proceeds of the sales effected were not realised and credited to the funds of the Home. Early action may be taken to realise the same.

Note of the Secretary :—"In the case of items 2, 3, 4, 8, 9 and 10 sale proceeds were realised and credited to Home funds. With regard to other items action was taken to realise the amounts".

12. Sales Tax—Not remitted : A sum of Rs. 61=16 was collected as Sales Tax on the sales of finished articles for the year 1962-63. This would need to be remitted to State Funds.

Note of the Secretary :—"Since remitted to State Funds. Vide Reserve Bank chalan dated 25th October 1963 enclosed for reference and return.

13. Maintenance charges ordered by Court—Non—recovery of : In respect of cases detailed in Annexure IV to this report the maintenance charges ordered by the Juvenile Court under section 31 of the Madras Children's Act were not realised from the parents and remitted to State Funds. This would need to be realised early and credited to State Funds.

Note of the Secretary :—"In the case of items 2, 6, 7, 8 and 11 the amounts were realised by Court. In the case of item No. 1 Rs. 10/- was realised by Court and the balance was written off. In the case of item Nos. 3, 4 and 5 the amounts were written off by the Court. In the case of item Nos. 9 and 10 the Court was requested to recover the amount".

14. Contribution collected under Section 31 of the Madras Childrens Act—Not remitted : A sum of Rs. 253=00 being the contri-

butions collected from the parents of the inmates of the Home as detailed in Annexure V to this report under Section 31 of the Madras Childrens Act 1920 were not credited to the State Funds as required by section 79 of the Madras Childrens Act. Early action may be taken to remit the sum to the credit of State Funds.

Note of the Secretary :—"Since remitted. Vide Reserve Bank chalan dated 25th October 1963 enclosed for reference and return".

15. Additional Charge Arrangement : Consequent on the leave and eventual resignation of Sri V. Subbiah, Superintendent, Child Welfare Home from 17-4-62 the Executive Committee of the Council approved the action of the Secretary in placing Sri M. Gopal Chetty the Seniorsmost clerk of the Home in full additional charge of the post of Superintendent for the periods from 17-4-62 to 28-8-62 over four months and was paid at the rate of 1/5th of the Substantive pay of the individual. Generally the additional charge arrangement can be ordered only for a maximum period of three months exceeding which the specific sanction of Government would be necessary. The specific sanction of the Council for the payment of 1/5th of the Substantive Pay even after three months would need to be obtained as he is eligible for 1/10th of the substantive pay after three months. The sanction of the competent authorities of the Corporation for the additional charge arrangement and payment of charge allowances would also be necessary.

Note of the Secretary :—"Government was addressed requesting sanction for additional charge arrangement exceeding three months. (2) Action was taken to obtain specific sanction of the Council for payment of 1/5th of the substantive pay even after three months and (3). Commissioner, Corporation of Madras was addressed requesting sanction for additional charge arrangement and payment of charge allowance.

16. Advances Granted—Not Adjusted : In respect of the following cases the Festival advances sanctioned were not recovered in full for the reasons noted against each.

No. To whom granted	Date	Amount sanctioned	Due	Remarks
		Rs.	Rs.	
1. Sri Sadhudoss, Peon	Vr. No. 19/ 5-10-62	85 = 50	76 = 95	Died
2. „ Govindan Nair, Cook	Vr. No. 20/ 5-10-62	82 = 50	74 = 25	Removed from service
3. „ Batcha, Barber	do	72 = 50	64 = 25	Died

Early action would need to be taken to recover the amount from the amounts if any due from the individual or from his sureties.

Note of the Secretary:—“ Action is being taken to recover the amounts or to write off irrecoverable amounts”.

17. Felling Down of trees in the compound of Child Welfare Home—Regarding: The Executive Committee of the Madras City Council for Child Welfare in its meeting held on 31-7-62 and 30-11-62 resolved to cut down 40 Nos. of trees situated within the compound, saw them and store them as timber, scantlings and planks. An expenditure of Rs. 2,780/- was incurred under the head contingencies as detailed below for the above purpose.

	Rs.
Vr. No. 1478/30- 8-62	... 1,755 = 00
„ 1544/26-12-62	... 250 = 00
„ 1577/23- 1-63	... 500 = 00
„ 1633/30. 3-63	... 275 = 00
Total	... 2,780 = 00

Out of this expenditure 26 items of various sizes of timber such as planks, scantlings, etc., were realised besides firewood. And yet it was explained that several trunks of the trees are yet to be split to use them as firewood incurring some extra expenditure.

The particulars regarding the total number of logs cut down and handed over to the contractor for the manufacture of timber, etc., was not made available. The trees cut down were also not measured and check measured by any responsible person and taken to stock. The correctness of the timber manufactured could not also be

ascertained as the manufactured timber was not measured and taken to stock. The result of the cutting of the trees was not taken to the notice of the Executive Committee. Further neither the Secretary of the Home nor the Executive Committee have decided the usage of the timber scantlings etc. But it is seen that the Superintendent of the Home has used some of the wood for the manufacture of articles as detailed in Annexure VI without the sanction of the Secretary and the Committee.

Further no evaluation of the stock of timber was made. The action of the Superintendent in having utilised the timber without sanction would need to be got condoned by the Executive Committee besides making provision for preventing such usage in future.

It is not also clear whether the management of the City Council is competent to order the felling down of the trees in the premises of the Home especially when the question of ownership of the property in which the Home is situated is not yet decided by Government. As such the matter would need to be referred to Government and their orders obtained. The expenditure incurred under the head “contingencies” is not in order and the sanction of Government would need to be obtained for including the amount for claiming grant.

Note of the Secretary: “ The matter is being placed before the Executive Committee and the Government will be addressed for orders”.

18. Contribution to National Defence Fund—Regarding: It was seen that in Vr. No. 1578 dated 23-1-63 a sum of Rs. 680/- was paid to the Administrator of the National Defence Fund, Madras as donation to the National Defence Fund by staff and inmates of the Home.

A sum of Rs. 89-49 was collected by way of voluntary contribution from the staff of the Home. The balance of Rs. 590-61 was paid by the management under No. II Account (Maintenance Account) by effecting a saving to this tune by foregoing the weekly supply of eggs to the inmates of the Home. It was explained that the inmates had voluntarily agreed to forgo the supply of eggs and for remitting the resultant savings in expenditure to the Defence Fund as their contribution.

It is for consideration whether it would be correct in principle to effect such a saving and pay it as donation to the National Defence Fund. The effecting of any saving under the maintenance account by itself relieves the financial commitment of Government to that extent. It is therefore not clear whether it would be the intention of Government that this expenditure should also be taken into account while working out the maintenance grant due from Government for the Home for 1962-63. Government may be addressed and their specific sanction obtained in the matter.

Note of the Secretary: "Government is being addressed in the matter".

19. Purchase of Cement—Regarding: It was seen from sub vouchers dated 20-1-63 under Vr. No. 1572/17-1-63 two bags of cement were purchased at a cost of Rs. 10/- per bag while the controlled rate was only Rs. 7-60 per bag. The shop-keepers bill and acknowledgment were not obtained and no stock account of cement was maintained. The recorded measurement for the utilisation of the cement was also not produced for audit. It was explained that the cement was used for some minor patch work and repairs in view of the Annual day celebrations. As the cost paid is in excess of the controlled rate the excess amount paid would need to be recovered from the person responsible and credited to the funds of the Home unless satisfactorily explained.

Note of the Secretary: "The excess amount was recovered from the person responsible and credited to the funds of the Home on 19-10-63 and 2-11-63".

20. Repairs to the Home and Superintendent's Quarters—Regarding: In Vr. No. 1643 dated 3/63 a sum of Rs. 2,973-87 was paid to Sri K. Devadoss, Contractor for the repairs carried out to the boys Dormitory, Kitchen and the Superintendent's quarters. Originally in its resolution No. 13 dated 30-11-62 the Executive Committee sanctioned an expenditure not exceeding Rs. 4,000/- to carry out the said repairs and the work was required to be entrusted to one Sri T. S. Swamy, Contractor. But it is seen from the voucher that the contract was actually entrusted to one Sri K. Devadoss.

An estimate was prepared for a sum of Rs. 2,975/- for this item of work by an engineerin Supervisor of the Local Library Autho-

riety, Madras. This estimate was not approved by any qualified engineer as was required by the Executive Committee's resolution cited above. The revised estimate prepared was also not placed before the Committee and its decision obtained. The change of contractor was also not taken to the notice of the Committee.

Further it was seen from the contractor file produced that no tenders were invited for the execution of work and the work was entrusted to one Sri K. Devadoss at the estimated rate. The work so executed appears to have been measured by the Supervisor, Local Library Authority referred to above. But the work was not check measured by any qualified Engineer is against the rules framed by Government. Again Security deposit was not obtained from the contractor. Normally 10% of the estimated amount should be obtained as security deposit from contractor for the due fulfilment of the work entrusted and this amount will be refunded to the contractor only after lapse of six months from the date of completion of work if it was satisfied that the work carried out was satisfactory.

All the above defects would need to be referred to the Executive Committee for their decision. It has to be pointed in this connection that repairs to the premises should have been carried out by owner of the building. The circumstances under which the work was carried out by the Council instead of entrusting the work to the Public Works Department may be explained.

Note of the Secretary: "It is not clear on what rules the objections are based. This is not a Municipality. It is a registered association and all that it is expected to do is to ensure the utmost economy in carrying out the works. It has no technical staff. Contractors are not willing to do petty repair work, though on a large scale, just for estimated rates. The Secretary persuaded a Supervisor of the Local Library Authority to prepare the estimates and they were also looked into by the Asst. Engineer, though informally. The Secretary again persuaded a contractor who was constructing a Library Building at a cost of about Rs. 18 lakhs to do the work at the estimated rates and he did it as a matter of obligation. The payment was made after the Secretary satisfied himself that the work had been completed satisfactorily according to the estimates."

21. Stock of Manufactured Articles—Regarding: It is seen from the stock book produced that the following manufactured articles were shown as unutilised from the dates noted against each.

Description	Price	Quantity	Date
1. Flower Bed sheets 54" x 90"	5—12	8 Nos.	8-9-59
2. do.	5—12	30 „	4-10-60
3. Mattie Towels 1½ yds.	1—50	206 „	9-8-60
4. White bedsheets 90" x 54"	4—50	74 „	29-3-60
5. Shirting cloth	0—75	25 yards	26-6-57
6. Cartex table cloth	6—00	9 Nos.	4-1-61
7. Canvass cloth	—	3½ yards.	12-4-55
8. Bandhi mats	—	3 Nos	4-6-58
9. Honey comb bedsheets	5—12	6 „	3-9-59
10. National tape	0—34	34 yards.	2-7-57
11. Blotting towels	1—50	31 Nos.	19-8-58
12. Mattie towels 2 yards.	2—00	14 „	15-10-59
13. 1½ yards towels	—	1 No.	26-8-55
14. Honey comb towels	1—50	25 Nos.	17-2-59
15. Spider towels 50/60	—	128 „	19-8-60

Early action would need to be taken to dispose them off before they get deteriorated in value through efflux of time.

Note of the Secretary : “ Noted ” .

22. Stock of Raw Materials—Regarding ;

The following articles were shown as balances in the Stock Book for the past many years and carried over year to year without utilisation. Action would need to be taken either to utilise them or to dispose them off before they became unusable and deteriorated in value through efflux of time.

(1) Frame cane	81 lbs.	Value not noted.
(2) Kathazhi Naar	29 lbs.	do
(3) Singapore cane	5 lbs.	do
(4) Teak Wood :		
12" × 1" × 1½"	8 ft.	} Value not noted.
2" × 1" × 1½"	15 ft.	
6" × ¼" × 1½"	2 Nos.	
1" × ¼" × 1½"	4 Nos.	
1 × ¼ × 1½"	2 Nos.	

Note of the Secretary : Noted.

23. Register of Estimates—Maintenance of—Regarding.

It was seen in audit that finished articles were not received and accounted for the raw materials issued to the manufacturing section on several estimates even after a pretty long time. It was explained that the inmates of the Home will take some time for the manufacture of the goods and render them to the stores. But so far no effective methods of keeping a watch over the stock issued on estimates for the manufacture of the articles were followed. It is therefore suggested that a register of estimates be opened indicating the manufacturing section to which the raw materials issued, quantity issued, estimate Nos, date and the date of return of finished articles and the pages of the stock account in which both the raw material and finished articles were shown may be noted in the register of estimates as issue and receipt respectively so as to keep watch over the issue made for the manufacture of articles.

Note of the Secretary : Noted.

24. Imprest Account—Maintenance of—Improper :

The Superintendent of the Child Welfare Home is authorised to keep an imprest amount of Rs. 150/- with him. The imprest amount is provided to meet petty contingent charges incidental to day to day administration of the Home and to incur such impending expenditure of a very emergent nature for which there is no time for obtaining prior approval of the Secretary. But during the year under report it was seen regular expenditure such as purchase of S. B. P spirit to the glass section, hair cutting charges of the inmates etc., were incurred from the imprest. These are items of expenditure for which detailed voucher is to be prepared. As a result the imprest was to be recouped more than 21 times last year.

Further it was seen as on date of audit the following advances were made by the staff of the Home to the imprest account.

12-5-1963	Clerk, Sri Thothadri	Rs. 25—00
21-5-1963	Superintendent, Sri Murugan	30—00
23-5-1963	Superintendent, Sri Murugan	50—00

The procedure adopted in making advance to the imprest account by the staff of the Institution is improper. It reveals that private money is also mingled with the receipt of the institution.

Note of the Secretary : Noted.

25. Stamp Account not maintained.

The stamp account was not maintained. Due to the non-maintenance of the stock account of stamps the expenditure incurred on the purchase of stamp is not susceptible of any check in audit. A stamp account would need to be maintained in future.

Note of the Secretary : Noted.

26. Disposal of Empty containers — Regarding :

In respect of the following cases the empty containers would need to be auctioned or sold to the best advantage of the Institution and sale proceeds credited to the funds of the Home.

(1) Cotton seed oil tins	150 Nos.
(2) Corn meal bags	3 Nos.
(3) Wheat flour bags	30 Nos.
(4) Deal wood cases of Milk powder	
(5) Bulgar wheat bags	10 Nos.
(6) Cheese tins.	120 Nos.

Note of the Secretary : Noted.

27. Service Registers — not properly maintained — Regarding :

The City Council for Child Welfare has directly appointed 21 members under establishment and 10 members under Labour in various categories and scales of pay as has been detailed in Annexure VII to this report. These members have been appointed as probationers in the first instance, the period of probation being two years.

Increments should be drawn and disbursed only after declaration of probation. Probation was not declared in respect of the above employees so far. The payment of second and subsequent increment without declaring their probation of the individuals in superior service is not in order. But increments were drawn and disbursed. Further leave was granted to the employees at the rate of 1/11 of duty for those who have put in two years continuous service even though their probation was not declared. The leave was not worked out and recorded in the Service Book. Some of the Service Registers were practically blank.

Steps should be taken to write the Service Registers upto date. Future increments should be granted only after duly recording all the particulars pertaining to an employee. Further all the Service Registers should be verified at least once in a year by the Secretary and the fact of verification recorded in the Service Register itself.

Note of the Secretary : Noted.

28. Registers—Defects :

(a) **Cash-Book :** During the year under report the cash book was not closed monthly duly checked by the Superintendent. Monthly reconciliation between the bank figures and the cash book figures was not worked out and recorded. As a result of which some of the transactions were omitted to be recorded in the cash book—vide items 3, 4 and 5 of Annexure I to this report. If the cash book was checked monthly and comparing the cash book balance with that of the bank this omission could have been obviated.

Note of the Secretary : Noted.

(a) Admission Register ;

The admission register was not properly maintained. It was seen that the admission register was not duly checked with the case sheets of the inmates and attested by the Superintendent in token of verification. The names of inmates who were noted as 'removed' in the register of inmates were also not checked and attested by the Superintendent.

Note of the Secretary : This is done regularly.

Stock Account : The stock account of provisions etc., was not properly maintained. The stock accounts of provisions and their issues from time to time were not checked periodically by the Superintendent. The stock account was also not closed at the end of the year and the balance carried forward as opening balance of the succeeding year. There was no evidence in the stock book to show that the stocks were physically verified by any responsible person of the Council.

Note of the Secretary : This is done regularly.

29. Service Registers—Not produced—Regarding :

The service register of the following employees of the Child Welfare Home were not produced during audit to verify the correctness of the pay fixed in the revised scales of pay.

Sri J. Swami Pillai, Weaving Instructor.

Sri R. Gajendran, Warder.

Smt. Mohanalaxmi, Woman Guard.

In this office Audit Notes L.F. (C.A.) 3712 dated 25—6—1962 the Health Officer, Corporation of Madras was requested to produce them for audit verification. The correctness of the pay could not

be checked in audit in the absence of service registers. The Service Registers of the individuals together with the pay fixation statement may be obtained from the Corporation and produced for audit early.

Note of the Secretary : Noted.

The Health Officer of the Corporation of Madras was addressed requesting to send the S. Rs. of the individuals for producing to audit.

30. Audit Fee :

A sum of Rs 100/- being the audit fee (fixed by Government in G.O. Ms. No. 1217, Home dated 26—3—1962) for the year 1962—63 may be remitted to the Credit of State Funds under the head 'Lii-Miscellaneous-L. fees for Government Audit.' This expenditure should be met from the management account and not from the Home account. The remittance chalan may be forwarded to this Department for verification and return.

Note of the Secretary: Since remitted—Vide Reserve Bank chalan C/25—10—63 enclosed for reference and return.

31. Result of Audit :

The General result of audit may be considered as fairly satisfactory.

32. Receipts and Charges :

The gross receipts and charges for the year under report were as follows :

	Rs.
Receipts	... 1,92,663—59
Charges	... 1,97,727—66

A. D. Krishnaswamy,
Assistant Examiner of Local Fund
Accounts,
Corporation Audit.

L. F. (C. A.) No. 1017
Dated 24—7—63.

Office of the Examiner of Local
Fund Accounts, P.B.No. 1279,
First Line Beach, Madras-1.

Forwarded to the Secretary, Madras City Council for
Child Welfare, No. 81, Suryanarayana Chetty Street, Casimode,
Madras-13

It is requested that replies in duplicate may kindly be sent to this office within two months from the date of receipt of this report.

Copy to the Commissioner of Police, Madras-8.

Copy to the Secretary to Government, Home Department,
Madras-9.

A. D. KKISHNAN,
Assistant Examiner of Local Fund
Accounts (Corporation Audits)
Madras.

(True Copy)

(Sd). M. VAJIRAVELU,
22-7-63
Superintendent.

ANNEXURE I

Reconciliation of Account No. II

Closing balance as per Account No. II Cash Book.	Rs. 5,832—04
1. <i>Add</i> Interest during the month of December not taken to credit in Account No. II Cash Book.	23 = 91
2. Grant from Provincial Welfare Board taken to credit in the Bank Pass Book instead of Account No. I pass book.	5,000 = 00
3. Security Deposit of Smt. T. Valliammal taken to the credit in Bank Pass Book but not in the Account No. II cash book.	1,419 = 00
4. Security Deposit of M/S. Sha Mohanraj Rangraj & Co., taken to credit in Bank Pass Book but not in the Account No. II cash book.	193 = 00
5. Tender deposits taken to account No. II Bank Pass Book but not account No. II Cash Book	
1. Sri Thiagaraja Chettiar	200 = 00
2. Sri S. R. G. Sentamarai Kannan	200 = 00
3. M/S. Tenmalai Traders	200 = 00
4. M/s. Sha Mohanraj Rangraj & Co.,	200 = 00
6. Subscription of M/S. Dadajee Dakjee and Co., wrongly taken to credit to account No. II Bank Pass Book instead of account No. I Bank Pass book.	10 = 00
7. Bills taken to debit in account No. II Cash Book but not in acct. No. II Bank Pass Book details put up separately.	16,793 = 88

8. Amount wrongly taken to credit in account No. II Bank Pass Book instead of account No. I.	10 = 00	30,081 = 83
9. <i>Minus</i> The teaching grant taken to credit in Acct. No. II cash book but not in Act. No. II Bank Pass Book	359 = 91	
Remitted cheque for Rs. 574 = 00 but debited Rs. 572 = 00 after deducting the Bank Commission Rs. 2/-		
do Rs. 686 = 01 but debited 684 = 01 deducting Bank commission Rs. 2/-	6 = 00	
do Rs. 319 = 10 but debited Rs. 317 = 10 deducting Bank commission Rs. 2/-		365 = 91
Closing balance as per Bank Pass Book.		29,715 = 92

(Sd). S. Murugan,
Superintendent,
Child Welfare Home.

(True copy)

(Sd). M. VAJIRAVELU,
22-7-63.
Superintendent.

Details regarding bills taken to debit in Account No. II

Cash Book but not in Account No. II Bank Pass Book.

Vr. No.	Rs. NP.
1618	3,246 = 00
1619	1,623 = 00
1621	984 = 00
1622	921 = 00
1623	267 = 00
1624	220 = 00
1625	655 = 18
1626	226 = 35
1627	124 = 08
1628	3,080 = 88
1629	142 = 47
1630	103 = 00
1631	201 = 10
1632	120 = 63
1637	371 = 18
1638	289 = 74
1639	48 = 00
1640	839 = 00
1643	2,973 = 87
1644	101 = 40
1645	256 = 00

Rs. 16,793 = 88

(Sd). S. MURUGAN,
Superintendent, C. W. H.

(True copy)

(Sd). M. VAJIREVELU,
22-7-63
Superintendent.

Annexure II
Statement of Receipts and Charges of the Child Welfare Home for the year 1962-63
ACCOUNT No. II

Receipts		Charges	
	Rs. nP.		Rs. nP.
Opening Balance	10,896 = 11	Establishment	62,232 = 72
Permanent Advance	150 = 00	Labour	12,812 = 28
Government Grant		Food	62,806 = 70
Madras Corporation grant		Contingencies	21,433 = 59
Central Social Welfare Board's grant		Repairs to Buildings	3,163 = 87
Matching contribution by		Raw Materials	3,491 = 01
Madras City Council for		Refund of Security Deposit	9,078 = 00
Child Welfare		Refund to A/C No. I	22,709 = 49
Teaching contribution		Closing balance	5,832 = 04
Sale proceeds		Permanent advance	150 = 00
Maintenance charges			
Miscellaneous receipts			
Security Deposit			
Transfer from Acct. No. I			
			5,982 = 04
Total	2,03,709 = 70	Total	2,03,709 = 70

(Sd.) S. MURUGAN,
Superintendent,
Child Welfare Home,
Madras City Council for Child Welfare,
Madras-13.

(True copy)

M. VAJIREVELU,
22-7-63
Superintendent.

Annexure III

List of Cases where the sale proceeds were not realised till the close of audit

No.	Bill No and date	Description and to whom sold	Amount	
			Rs.	nP.
(1)	4941/8-4-62	6 Kilos of coir rope sold to Corporation Water Works	7 =	59
(2)	V/13-11-62	Binding charges for 57 books from Lawders gate Branch Library, Madras-7	28 =	50
(3)	—	do 48 books from Branch Library at Arunachala Pandaram Street, Madras-7	24 =	00
(4)	—	do 45 books from Branch Library at Old Washermanpet Madras-21	22 =	50
(5)	3846/14-12-62	1 no. Curtex table cloth sold to Corporation Water Works Department	6 =	00
(6)	3860/11-1-63	100 pieces of dungry cloth sold to Corporation General Stores	800 =	00
(7)	3870/28-1-63	4 pieces and 3 yds. of dungry cloth sold to Corporation Water Works Department	34 =	00
(8)	13-2-63	18 gross of glass ampoules 20 c.c. to King Institute, Guindy	447 =	24
(9)	5-3-63	Cost of binding 160 books of Jones Road Branch Library, Madras-15	80 =	00
(10)	do	do do 140 books of Branch Library at Paper Mills Road, Madras-11	70 =	00
Total ...			1,519 =	83

(True copy)

M. VAJIRAVELU,
22-7-63
Superintendent.

Annexure IV

In respect of the following cases the Parents Contribution of maintenance charges were pending collection.

S.No.	J.C. No.	Name of the inmate.	Rate of Contribution per month	Period for which not collected.	Amount. Rs. nP.
1.	22/59	Balasundaram	Rs. 2	1-9-62-31-3-63	14=00
2.	3096/58	Kuppan	2	1-11-62-31-3-63	10=00
3.	270/59.	Murthy	2	1-7-60-31-3-63	66=00
4.	1734/60	M. Manickam	3	1-9-62-31-3-63	21=00
5.	2193/60	Bhoopal	2	1-11-62-31-3-63	10=00
6.	2834/60	K. Radhakrishnan	3	1-1-63-31-3-63	9=00
7.	3212/60	S. Christie	5	1-9-62-31-3-63	35=00
8.	165/61	Jothiprakasm	3	1-9-62-31-3-63	21=00
9.	181/61	Subramani	2	1-9-62-31-3-63	14=00
10.	3220/60	S. Annamalai	2	1-9-62-31-3-63	14=00
11.	3197/61	Balakrishnan	10	1-9-62-31-3-63	70=00
					284=00

(True Copy.)

(Sd.) M. VAJIRAVELU,
22-7-63
Superintendent.

Annexure V

Maintenance Charges of the Inmates of Child Welfare Home collected by this home during the year 1962-63.

S. No.	Name of inmate.	S. No.	Amount	Collected on
1.	N. Balakrishnan	494	10=00	4-4-1962
2.	K. Radhakrishnan	495	6=00	7-4-1962
3.	M. Loganathan	496	2=00	10-4-1962
4.	do	497	2=00	7-5-1962
5.	do	498	2=00	10-5-1962
6.	do	499	2=00	12-5-1962
7.	R. Govindan	500	10=00	21-5-1962
8.	Received from Court	501	10=00	22-5-1962
9.	N. Balakrishnan	502	10=00	6-6-1962
10.	K. Radhakrishnan	503	9=00	15-6-1962
11.	R. Govindan	504	10=00	27-7-1962
12.	do	505	10=00	6-9-1962
13.	K. Radhakrishnan	506	9=00	22-9-1962
14.	Kuppan	507	10=00	13-10-1962
15.	S. Gajendran	508	4=00	15-10-1962
16.	R. Govindan	509	15=00	21-10-1962
17.	K. Radhakrishnan	510	9=00	8-12-1962
18.	S. Gajendran	511	2=00	9-12-1962
19.	Dhandapani	512	8=00	17-12-1962
20.	E. Manickavasagam	513	2=00	9-1-1963
21.	do	514	2=00	19-1-1963
22.	R. Govindan	515	10=00	24-1-1963
23.	S. Gajendran	516	2=00	29-1-1963
24.	K. Radhakrishnan	517	3=00	2-2-1963
25.	G. Balakrishnan	518	6=00	6-2-1963
26.	Kuppan	519	4=00	18-2-1963
27.	Received from the 7th P. M. Egmore d/21-12-62		54=00	
28.	Received from the 5th P. M. Egmore d/31-12-62		30=00	
			<u>253=00</u>	

(True Copy)

(Sd) M. VAJIRAVELU,
22-7-63
Superintendent.

Annexure VI

S. No.	Estimate No. and date	Description of articles manufactured	Size of Timber	Quantity used
1.	1/5-10-62	1 Black Board and Stand for C.W.H. Basic School	12"×1"×4" 3"×1"×6'	12 ft. 24 ft.
2.	2/5-10-62	6 Mat looms for C.W.H.	3×2×9 3×2×8 3×2×4 9×1×3' 5 2×1×4 8×1×6' 6	36 ft 64 ft 48 ft 15" 60" 6' 6"
3.	3/22-10-62	1 Screen for C. W. H. Basic School	4×2×3 2×2×7½ 2×1×8 2×1×3	6 ft 15½ ft 24 ft 12 ft
4.	4/12-11-62	11 School Gate	2×2×7 2×1½×7 2×1×7 2×1×2	28 ft 28 ft 84 ft 32 ft
5.	5/19-11-62	3 Racks for C. W. H. Store room	2×2×5 3×2×4½ 2×1×4½ 2×1×1½	60 ft 216 ft 106 ft 54 ft
6.	6/28-11-62	2 Racks for C. W. H. Store room	2×2×5 1½×1½×4½ 3×1×4½	40 ft 85 ft 99 ft
7.	7/28-11-62	Matron window repairs	4×2×4½ 3×1×4	4½ ft 4 ft
8.	8/7-12-62	1 Table C.W.H. Office	2×2×2½ 15×1×4½ 2×1×4 2×1×2½ 3×1×4 3×1×2½	10 ft 8½ ft 8 ft 5 ft 8 ft 5 ft
9.	9/11-12-62	3 long benches for C.W.H.	2×2×1½ 12×1×6 2×1×1 2×1×3 2×1×3	27 ft 18 ft 18 ft 54 ft 36 ft
10.	10/12-12-62	1 Telephone box	15×1×6	6 ft
11.	11/10-1-63	Female Section dormitory window repairs	3×2×9½	9½ ft

12.	12/10-1-63	Repairing Tailoring Table	3×1×5½	5½ ft
13.	13/16-1-63	3 Teapoys for sale	4×1½×1½	12 ft
14.	14/28-1-63	Female section dormitory window repairs 3 windows	2×2×9½	28½ ft
15.	15/1-2-63	1 Mat loom for C. W. H.	3×2×9 2×2×4½ 3×2×4½	18 ft 9 ft 9 ft
16.	16/5-2-63	1 Tool box for carpentry section	2×1×4 2×1×2 2×1×3 12×¾×3½ 12×1×3½	16 ft 8 ft 12 ft 31½ ft 14 ft
17.	17/5-2-63	1 Bench plain for carpentry section	4×2×2½ 12×2×4½ 4×2×5	20 ft 9 ft 20 ft
18.	18/11-2-63	1 Bench plain	4×2×3½ 4×2×6 12×1×6	28 ft 24 ft 12 ft
19.	19/19-2-63	1 Valve door	3×2×3½ 3×2×3 3×1×11 15×1×3	7 ft 9 ft 11 ft 6 ft
20.	20/5-3-63	1 Door frame for Boys dormitory	4×2×7 4×2×4½	14 ft 9 ft
21.	21/12-3-63	2 Switch Boards for pumpset room of C.W.H.	12×1×6 4×2×4	12 ft 8 ft
22.	21/12-3-63	2 Racks for C.W.H. stores	2×2×5½ 3×1×1½ 3×1×6 12×¾×6	66 ft 36 ft 96 ft 36 ft
23.	23/19-3-63	2 Black Boards for C.W.H. Basic School	18×1×4 2×1×3	16 ft 12 ft
24.	24/19-3-63	1 Karnam Desk for sale	12×1×6 3×1×6 2×1×6 2×2×5½ 5×1×3½	6 ft 6 ft 6 ft 5½ ft 3½ ft
25.	25/8-4-63	1 Black Board stand for C.W.H. Basic School	4×1×6 4×1×3	18 ft 6 ft

26.	26/10-4-63	3 Karnam Desks for sale	12×1×6 4×1×6 2×2×6 2×1×6 3×1×6 4×1×1	18 ft 18 ft 18 ft 18 ft 18 ft 9 ft
27.	27/10-4-63	Black Board Stand repairs	3×1×2	2 ft
28.	28/17-4-63	3 Charkas	4×2×4½	18 ft
29.	29/24-4-63	5 Karnam Desks	12×1×6 4×1×6 2×2×6 2×1×6 3×1×6 4×1×1	30 ft 30 ft 30 ft 30 ft 30 ft 15 ft
30.	30/6-5-63	6 Karnam Desks for sale	12×1×6 4×1×6 2×2×6 2×1×6 3×1×6 4×1×1	36 ft 36 ft 36 ft 36 ft 36 ft 18 ft
31.	31/28-5-63	Superintendent's Quarters repairs and car shed	4×2×30 2×1×150 18×1×24	30 ft 150 ft 24 ft
32.	32/22-5-63	2 Karnam Desks for sale	12×1×6 4×2×6 2×2×6 2×1×6 3×1×6 4×2×1	12 ft 12 ft 12 ft 12 ft 12 ft 12 ft

(True Copy)

Sd. M. VAJIRAVELU,
22-7-63
Superintendent.

Annexure VII
Names of Employees Working in the Child Welfare Home,
Royapuram.

<i>S. No.</i>	<i>Name</i>	<i>Designation</i>	<i>Present pay.</i>	<i>Scale of pay</i>	<i>Date of enter- tainment</i>
Establishment :			Rs.		
1.	Miss Monica Dey	Woman Welfare Officer	160	150-5-200	1-8-1957
2.	Sri M. P. Thothadri	Clerk	120	100-5-175	22-12-56
3.	S. Koteeswaran	Store Keeper	98	90-4-110 3-140	1-4-60
4.	K. Jothiammal	Matron	80	80-3-110 2-120	15-5-62
5.	S. Mark Manuel	Weaving Instructor	76	65-1-70 2-90	18-6-57
6.	K. Ramadoss	Glass Instr.	67	do	14-7-58
7.	M. Pushparani	Tailoring Instr.	68	do	1-3-57
8.	N. Thiruvengadam	S.B.T.	98	90-4-100 3-140	2-9-57
9.	R. Komalam	do	90	do	19-10-62
10.	Mylicent Joseph	J.B.T.	67	65-1-70 2-90	22-12-57
11.	S. Nadanamani	do	66	do	1-6-61
12.	P.M. Mohanasundari	Music Teacher	65	do	24-7-62
13.	V. Rajakannu	J.B.T.	66	do	16-12-60
14.	S. Munirathinam	Warder	61	60-1-70 2-90	12-9-61
15.	M. Subramani	„	61	do	do
16.	V. Achuthan Nair	„	61	do	do
17.	H. F. Akbar Sharief	„	61	do	do
18.	T. Lokaiyeen	„	60	do	21-3-63

55

19.	U. Susairaj	Peon	50	50-1-60	do
20.	T. Balaraman	M.W.A.	50	do	do
21.	G. Ponnukannu	Woman Guard	57	do	1-5-56

Labour

1.	F. M. Abdulla	Tailoring Instr.	55	50-1-60	21-7-58
2.	V. Devan	Book Binding Instr.	52	do	15-6-60
3.	S. Abrahàm	Asst W. Instr	50	do	11-6-62
4.	P. Balakrishnan	Cook	52	do	11-10-57
5.	S. Balasundaram	„	50	do	12-9-61
6.	A. K. P. Krishnan	„	50	do	4-63
7.	M. Rajagopal	Watchman	50	do	21-3-63
8.	S. Natarajan	El. Lascar	50	do	do
9.	Gopal	Dhoby	50	do	18-6-61
10.	Rajiah	Male Thoty	52	do	8-6-57

(True Copy)

(Sd.) M. VAJIRAVELU,
22-7-63
Superintendent.

Sales Tax due to be Credited to Government

Date & Bill No.		Amount.
13-12-61	Glass ampoules sold	7 = 66
21-1-62	do	3 = 32
4941/18-4-62	Coir rope sold	0 = 15
3819/17-8-62	Coir rope sold	3 = 72
21-2-62	Glass ampoules	13 = 00
27-11-62	do	6 = 09
3852/ 8-1-63	Tender forms sold	0 = 04
3853/ „	do	0 = 04
3854/ „	do	0 = 04
5855/ 9-1-63	do	0 = 04
5856/10-1-63	do	0 = 04
3857/10-1-63	do	0 = 04
3858/10-1-63	do	0 = 04
3867/16-1-63	do	0 = 04
3868/16-1-63	do	0 = 04
3869/16-1-63	do	0 = 04
28-1-63	Glass ampoules sold	4 = 54
31-1-63	do	4 = 92
4-2-63	do	5 = 34
13-2-63	do	8 = 58
11-3-63	do	3 = 44
Total sales tax collected and not remitted.		Rs. 61 = 16

(True Extract)

(Sd) M. VAJIRAVELU,
22-7-63.
Superintendent.

Extract from the Minutes of the Proceedings of the Ordinary Meeting of the Executive Committee of The Madras City Council for Child Welfare held on Friday the 8th March, 1963.

Sub :—Draft Budget Estimate for 1963-64 and revised estimate for 1962-63 for the Child Welfare Home—proposals for approval.

Read the Secretary's following note dated 11-2-63.

A Revised Estimate for the year 1962-63 on the basis of Receipts and Charges for the first nine months and a rough assessment of anticipated expenditure for the last three months from 1-1-63 to 31-3-63 and Budget Estimate for 1963-64 are furnished.

The accounts of the Madras City Council for Child Welfare and that of the Child Welfare Home had been audited for the year 1961-62. The excess grant of Rs. 635 = 11 pointed out by Auditors was credited back to State Funds on 6-11-62. For the current year the Government sanctioned an advance grant of Rs. 47,250/- in G.O. Ms. No. 1592 (Home) dated 30-4-62.

The strength of the Home at the beginning of the year was 405 consisting of 380 boys and 25 girls. Gradually the strength dwindled and on date it is 328 consisting of 306 boys and 22 girls.

The Dearness Allowances of the staff borne under Establishment and Labour drawing below Rs. 150/- was revised from Rs. 10 to 15 with effect from 1-7-62. The Executive Committee sanctioned the payment of enhanced Dearness Allowance subject to approval of Government and the accrued arrears have been paid as per approval of Government in G.O. Ms. No. 269 (Home) dated 22-1-63.

Under 'Labour' of the two barbers on time scale one barber resigned before the commencement of the financial year 1962-63 and a substitute was appointed on piece work basis at 0 = 25 nP., per head and he is continuing to work. Subsequently the other permanent barber died on 17-11-62 and a substitute was appointed with effect from 1st Jan. 1963 on the same basis as the other barber now working; thus keeping the two posts of barbers under 'Labour' on time scale in abeyance.

It is anticipated under 'Food' the expenditure for the current year will work out to Rs. 66,000/- i.e., Rs. 6,000/- in excess of the allotment under the Head. This increase is due to higher rates

tendered for supply of diet articles for the current year than last year's rates.

Under the Head 'Contingencies' a provision of Rs. 18,000/- was asked for in the current year budget. The Government had imposed a cut stating the Budget Estimate under this Head is excessive and provided only Rs. 13,000/- as in the Budget Estimate for 1962-62.

The actual expenditure incurred upto 31-12-62 under this Head was Rs. 16,469 = 15 and by the end of the year it is anticipated that the expenditure will work out to Rs. 21,800/- i.e. Rs. 8,800/- in excess of the Budget allotment. Since Rs. 18,000/- was already asked for while submitting the Budget proposal for 1962-63 the excess to be taken into account is only Rs. 3,800/-. This is due to expenditure to be incurred for uprooting and cutting 53 dried up trees from inside the compound of the Child Welfare Home and payments to be made to barbers engaged on piece work basis and charges to be incurred for dyeing departmentally white bed sheets lying as dead stock for stitching into third set of uniform for the boy inmates for the current year. But by cutting the dried up trees the Home was able to realise 70 to 75 Tons of Firewood of which about 27 Tons have been utilised already and planks and scantlings worth about Rs. 4,000/- to Rs. 5,000/- of which Rs. 400/- worth of planks and scantlings have been used in Carpentry Section. This contingency of cutting dried up trees may not arise during 1963-64.

The receipts under sale proceeds of finished articles for the period 1-4-62 to 31-12-62 works out to Rs. 2,940 = 39 nP.,

The Book binding section is progressing and the Institution is continuing to bind books for Local Library, and straw board boxes are being manufactured in the section for packing glass ampoules to be delivered to King Institute, Guindy.

The Basic School run by the Institution was recognised permanently for Grades I to V and Grades VI to VIII continues to be receiving periodical teaching grants from the Education Department of Madras. During the current year one Music Teacher was appointed with effect from 24-7-62 temporarily on Rs. 65 + D. A. Rs. 15 + H. R. A. Rs. 10.

The Central Social Welfare Board had released their grant of Rs. 2,500/- towards maintenance of Girls' Section and paid Rs. 2,000/- keeping in abeyance Rs. 500/-. They have called for

unaudited statement of accounts for the period 1-4-62 to 31-12-62 to enable their office to consider the release of the balance grant. The same has since been furnished and the balance grant of Rs. 500/- is expected soon. A matching contribution of an equal amount has to be met from the funds of Madras City Council for Child Welfare i.e. Account No. I.

The temporary Police staff of three Head Constables continue to serve on the Institution. Their cost for the period 1-7-61 to 31-12-61 was paid during the current year.

The Pension and Leave salary contribution payable for the Corporation staff on Foreign Service Terms had been remitted to end of Nov. '62.

In the Budget Estimate for 1963-64 Provision has been made for continuance of Police Staff of three Head Constables.

Under Repairs to Buildings for 1963-64 a provision of Rs. 50,000/- is asked for as against Rs. 4,000/- allotted for the current year 1962-63 for effecting repairs as per particulars given below. These buildings are badly in need of repairs and on the verge of collapse.

	Rs.
(1) Sickward (re-roofing and re-tiling)	10,000
(2) Girls Dormitory—re-roofing etc.	10,000
(3) Store Room do	3,000
(4) Superintendent's Office do	4,000
(5) Superintendent's Quarter and 13 Quarters of other staff—Repairs to roof, walls and flooring	10,000
(6) Compound wall—North-East, East and South—repairs & reconstruction	10,000
(7) Boys Big Dormitory — Northern side, retiling etc.	3,000

Total ... Rs. 50,000

During the current year 1962-63, Glass beads and Glass toys manufacturing have been started in the Glass Section and Mat looms have been increased by seven. There are no proposals to start new trades during 1963-64. The Draft revised Estimate for the current year 1962-63 and the Budget Estimate for the year 1963-64 are appended herewith for consideration and necessary sanction.

**Budget Proposal for Child Welfare Home, Royapuram,
for the year 1963-64**

Particulars	Allotments for 1962-63	Actual Expen- diture upto 31-12-62	Anticipated Expendi- ture from 1-1-63 to 31-3-63	Revised Estimate for 1962-63	Anticipated expen- diture for 1963-64
1. Establish- ment	61,300	44,952=05	16,347=95	61,300	66,696
2. Labour	14,500	9,451=84	5,048=16	14,500	15,468
3. Food	60,000	48,130=44	17,869=56	66,000	66,000
4. Contin- gencies	13,000	16,469=15	5,330=85	21,800	18,000
5. Raw Materials	7,000	3,217=27	3,782=73	7,000	7,000
6. Repairs to Buildings	4,000	60=00	3,940=00	4,000	50,000
Total	1,59,800	1,22,280=75	52,319=25	1,74,600	2,23,164

Receipts anticipated for 1963-64

	Rs.
Recurring contribution from Corporation of Madras	50,000
Anticipated sale of finished articles	6,000
Teaching Grant	6,000
Grant from Central Social Welfare Board	2,500
Matching contribution by Madras City Council for Child Welfare	2,500
Total Rs.	67,000
 Net cost of maintenance of the Institution to be met by Government	 Rs. 1,56,164/-

"Approved"

MRS. MARY CLUBWALA JADHAV

8-3-63

Presiding Member.

Details of Labour

Particulars	No. of Posts	Min.	Inc.	Max.	Pay on 1-4-62	Salary per Month	H.R.A.	D.A.	U.A.
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Watchman	...	2	50	1	60	55 } 51 }	106	14	20
Cooks	...	4	50	1	60	53 } 51 } 51 }	206	21	40
Male Thotty	...	2	50	1	60	55 } 55 }	109	14	20
Female Thotty	...	1	50	1	55	50	50	7	10
Dhoby	...	1	50	1	60	51	51	7	10
Barber	...	2	50	1	60	51 } 51 }	102	14	20
Lascar-cum- electrician	...	1	50	1	60	51	51	7	10
Weaving Instructor	...	2	50	1	60	54 } 51 }	105	14	20
Tailoring Instructor	...	1	50	1	60	57	57	7	10
Book Binding Instructor	...	1	50	1	60	51	51	7	10
							888	112	170
Total per year	...					Rs. 14,112=00			
Leave salary	...					300=00			
Bonus fund	...					36=00			
Revised D.A.	...					1,020=00			
							15,468	00	

DETAILS OF ESTABLISHMENT

Non-Police staff for running the Home		No.	Min.	Inc.	Max.	Pay on 1-4-62	Salary	H.R.A.	D.A.	Deputation Allowance, etc.
			Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Superintendent	...	1	217.14	—	—	217.14	217.14	—	—	—
Clerks	...	2	100	5	175	175 + 5 } 105 }	180.00 105.00 }	—	20 10	—
Matron	...	1	80 110	3 2	110 } 120 }	83	83.00	—	10	—
Instructor (Rattan)	...	1	65 70	1 2	70 } 90 }	90	90.00	15	10	—
Instructor (Weaving)	...	1	80	4	120	120 + 2	122.00	—	10	—
Senior Warders	...	2	85	2	105	97 } 89 }	186.00	15	20	—
Junior Warders	...	14	60 70	1 2	70 } 90 }	881	881.00	140	140	—
Woman Guards	...	4	50	1	60	60	227	40	40	—
Peon	...	1	50	1	60	50	50	10	10	—
Male Ward Attendant	...	1	50	1	60	51	51	10	10	—
Compounder	..	1	90 110	4 3	110 } 140 }	94	94	15	10	—
Senior Grade Basic Teacher	...	2	90 110	4 3	110 } 140 }	188	188	30	20	—
Medical Officer (Part Time)	...	1	50	5	75	75	75	—	—	—

ADDITIONAL POST CREATED

	...	1	150	5	200	160	160	15	20
Woman Welfare Officer	...	1	150	5	200	160	160	15	20
Junior Basic Teacher	...	5	65	1	70	264	264	50	50
	...		70	2	90				
Weaving Instructor	...	1	65	1	70	76	76	10	10
	...		70	2	90				
Tailoring Instructor	...	1	65	1	70	67	67	10	10
	...		70	2	90				
Carpentry Instructor	...	1	65	1	70	66	66	10	10
	...		70	2	90				
Glass Instructor	...	1	65	1	70	66	66	10	10
	...		70	2	90				
Instructor for other crafts	...	3	65	1	70	195	195	30	30
	...		70	2	90				
Store-keeper	...	1	90	4	110	94	94	15	10
	...		110	3	140				

Total year
Unified Allowance for Matron
Estate tax payments
Costs Contribution for Cor
Revised D.A. & Increments

Rs. 53,066 = 00
" 30 = 00
" 6,500 = 00
" 3,360 = 00
" 3,740 = 00
66,696 = 00

711:11.211.mrNb
Nb6

Deputation
allowance.

3164