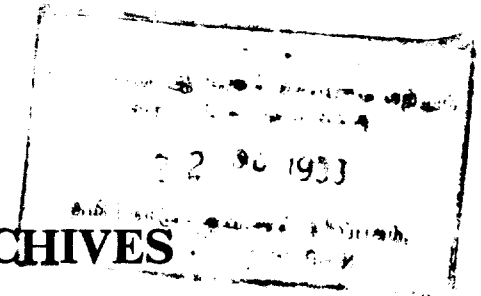


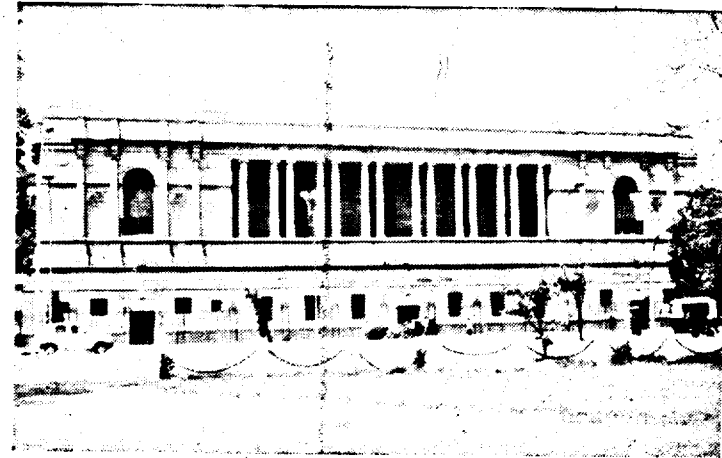
NATIONAL ARCHIVES
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ANNUAL REPORT
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**NATIONAL ARCHIVES
OF INDIA
ANNUAL REPORT
1991**



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Shri Arjun Singh, the Hon'ble Minister of Human Resource Development, inaugurating the National Archives of India Annex on 3 December 1991

NATIONAL ARCHIVES OF INDIA ANNUAL REPORT, 1991

HIGHLIGHTS

The significant events of the year were the inauguration of the Annex (Stack Tower Block) of the National Archives of India as well as an exhibition on "Our Archival Heritage", and release of publications, namely (1) *Dharti Ki Pukar*, (2) *Collection of Private Papers in National Archives of India*, (3) *Zanjeerein* and (4) *Guide to Restoration of Documents* by the Hon'ble Minister of Human Resource Development, Shri Arjun Singh on 3 December 1991. Another noteworthy event of the year was the mounting of an exhibition on "Archives and Social Change".

The Annex inaugurated by the Hon'ble Minister of Human Resource Development is a centrally air-conditioned seven storeyed building, and is provided with 16000 sq. meters of storage space fitted with special steel storage racks for housing records of national and historical importance.

STAFF

Dr. T.V. Haranatha Babu and Shri K.S. Talwar were appointed as Deputy Director and Assistant Director of Archives on *ad hoc* basis on 10 April, 1991 and 23 April, 1991 respectively, while Smt. Sunita

Kalra and Shri Sanjay Garg were appointed as Assistant Directors of Archives on regular basis on 15 February and 27 August 1991 respectively. The following were appointed as Archivists on regular basis: S/Shri Sanjay Garg (14 January 1991), Syed Farid Ahmed (1 February 1991), Arun Kumar Srivastava (6 March 1991), D.R. Pratihari (5 April 1991), D. K. Pant, Ashok Kapoor, and Smt. Usha Kaul (all on 31 May 1991), Shri Jagpal Singh (28 June 1991), Smt. Rajula Jain (11 July 1991), S/Shri U. Ramesh and Jagmohan Jareda (both on 4 November 1991) and Smt. Malti Sharma (18 November 1991). The following officers were promoted as Archivist (General) on *ad hoc* basis: S/Shri V.S. Rana, J.B. Balani, Dr. Mahesh Narain, Smt. Minakshi Verma, Smt. Dhruv Watwani and Smt. Swaran Lata Dhanwan (all on 18 November 1991). Shri Hifzul Kabir was promoted as Archivist (Oriental Records) on *ad hoc* basis on 18 November, 1991.

Dr. (Kum) Yashodhara Joshi was appointed as Scientific Officer, while Shri B.C. Majumdar was promoted as Microphotographer on regular basis on 13 March and 12 August 1991 respectively. Shri N. S. Mani was promoted as Microphotographer on *ad hoc* basis on 18 November 1991.

S/Shri A.K. Sharma, Microphotographer and P.S.M. Moideen, Archivist, who had gone on deputation to Institute of Criminology and Forensic Sciences, New Delhi, and Kerala State Archives, Thiruvananthapuram respectively, rejoined the Department on 3 and 12 September 1991 respectively. S/Shri K.L. Arora, Deputy Director of Archives, P.R. Malik, Assistant Director of Archives and Roop Chand, Microphotographer retired from Government Service on 30 November, 31 October, and 30 June 1991 respectively.

The sanctioned staff strength of the Department, and those in position on 31 December 1991 was as follows:

	Sanctioned	In Position
Group 'A' Gazetted*	23	16
Group 'B' Gazetted	68	63
Group 'B' Non-Gazetted	54	39
Group 'C'	260	186
Group 'D'	168	160
	573	464

*The post of Director of Archives, Government of India was redesignated as Director General of Archives, Government of India, w.e.f. 1 June 1990.

The Annual Budget allocation of the Department for 1991-92 was Rs. 192.60 lakhs (Non-Plan) and Rs. 200.00 lakhs (Plan). Two Group 'A' (Gazetted), 11 Group 'B' (Gazetted), 7 Group 'B' (Non-Gazetted), and 12 Group 'C' posts were sanctioned during the year for implementation of various Plan Schemes of the Department.

SCHEME FOR FINANCIAL ASSISTANCE

(i) Grants Committee for the scheme, Financial Assistance to Voluntary Organisations, Educational Institutions, Libraries, Museums, Universities (including deemed Universities) and individuals for preservation, listing, cataloguing, evaluation and publication of manuscripts, etc. met under the Chairmanship of the Director General of Archives on 4 March, and 29 July 1991 and recommended release of Rs. 12.11 lakhs to 21 organisations.

(ii) Grants Committee for providing financial assistance to Archival Repositories of the State Governments/ Union Territory Administrations to

promote Archival activities, maintenance and scientific preservation of Public Records held two meetings under the Chairmanship of the Director General of Archives on 4 March, and 30 July 1991 and recommended release of Rs. 21.05 lakhs to 8 State Archives.

(iii) A sum of Rs. 90,000 was sanctioned for disbursement to 6 State Archives/Regional Records Survey Committees for accelerating the pace of survey and listing of records under the Scheme 'National Register of Private Records'.

RECORDS

Accessions

Record holdings of the Department were further enriched by the following acquisitions:—

Public Records:

The following Public records were accessioned to fill in the gaps in the existing record series:—Ministry of Civil Aviation (1933—64) 256 files, Air Headquarters, Ministry of Defence (1929—63) 302 files, President's Secretariat (1890—1947) 282 files, and Cabinet Secretariat (1942—64) 49 files.

3 Agreements relating to Drug Trafficking and allied matters, and concluded between the Government of India and the Governments of Mauritius (24 January 1990), U.S.A. (29 March 1990), and Afghanistan (29 August 1990) were also accessioned. These Agreements were received from the Ministry of Finance.

Private Papers:

The collection of private papers was further enriched by addition of the following papers:—

- (a) Fifty nine photocopies of Netaji Subhas Chandra Bose Papers (1938—41), including

one article (in English) on Subhas Chandra Bose by Shri T.F. Deverkine received as gift from the Ministry of Foreign Affairs, Government of erstwhile U.S.S.R. Besides, 220 pages of documents in Russian pertaining to Russian—Indian relations during the 17th century were received under the Indo—U.S.S.R. Cultural Exchange Programme.

- (b) On the recommendation of the Historical Documents Purchase Committee, the following papers were acquired against payment:
 - (i) 50 documents, (1559—1885) in Persian comprising *farmans*, *parwanas*, *chakhnamas*, *bainamas*, etc. and pertaining to *Sarkar Sambhal*, *Subah Shahjahanabad*; (ii) 67 documents (1675—1926) in Persian comprising *iqrarnamas*, *bainamas*, *taqseemnamas*, etc. relating to *Mahallas Bagh-i-Yusuf Khan*, *Qutbaldinapura*, etc. of Srinagar (Kashmir); (iii) 8 documents (1909—24) in Urdu consisting *rahnnamas*, and court orders pertaining to *Tahsil Akbarpur*, *Faizabad*; (iv) 19 documents (1802—1886) in Hindi, English, Urdu and Bengali consisting *pattas*, *bainamas*, *arzis* relating to temples situated at *Brindavan* (Mathura); and (v) 2 *bainamas* (3 April 1681 and 11 January 1754) in Gujarati and Persian relating to *Khambat* (Cambay) Gujarat. Two *Bahis* (1897—1922) in Modi script highlighting barter system during 1897—1922 were also received as gift.

In addition to the above, one diary of Kum. Manibehn Patel comprising 166 pages received from Dr. Ravindra Kumar was microfilmed for the Department. 1,738 books were added to the Library.

These included a *Summary Catalogue of the Paper of Earl Mountbatten of Burma* (1900—1987), edited by L.M. Mitchell, K.J. Sampson and C.M. Woolgar.

Microfilms:

The microfilm collection of records and private papers of Indian interest was further enriched with the acquisition of the following microfilm rolls through purchase, and through cultural or other exchange programmes with various countries and institutions:

(a) British Library, London

Fifty four rolls of R/3/1, L/P&S/188, L/P&J/10, L/P&J/1816 A&C, L/WS series relating to private papers of the Private Secretary to the Viceroy, Transfer of Power, War Staff series, Quarterly Survey of Political and Constitutional issues in British India, Political and Secret memoranda regarding various Provinces, etc. (1833—1951) and Hartog and Blacket Collections of records (1919—49, 1951).

(b) Public Record Office, London

Seven microfilm rolls of Cabinet Papers (1948-49), Colonial Office Papers (1701-02, 1752, 1769—71 and 1793—1805), and Minutes and Memoranda of the Chief of Staff Committee (1947-48).

(c) Genealogical Society of Utah, U.S.A.

One hundred and ninety nine rolls of 'Panda Records' containing Pilgrimage registers (in the form of *Bahis*) of Haryana, Pondicherry, Rajasthan, Uttar Pradesh, West Bengal, Madhya Pradesh, Punjab and Sindh (Pakistan).

(d) Three microfilm rolls from Afghanistan comprising historical manuscripts in Persian, viz.

- (i) *Akhbar-i-Jahangir*, (ii) *Lubb-ut-Tawarikh-i-Hind*, (iii) *Tarikh-i-Aurangzeb Ya Alamgir*.

Checking and Arrangement

21,918 files/volumes, 2,733 letters, 250 promissory notes, and 2,338 maps were checked and arranged in their proper sequence. Besides, 13,699 items relating to Dr. Rajendra Prasad papers, Gandhi-Polak papers, and P.D. Tandon papers, and 7,163 letters of Gandhi-Sabarmati series were checked and arranged. 8,509 documents of Inayat Jung Collection were also arranged.

Reference Media

In order to facilitate research amongst its record holdings, the Department continued the work of preparing finding aids, and check listed 17,235 files of Military Department (1849—70). As regards private papers, subject listing of a total of 10,831 items relating to Dr. Rajendra Prasad, P.D. Tandon, Gandhi-Polak Papers, and check-listing of 1,695 items of Dr. Rajendra Prasad and Murlidhar Papers were completed. Besides, 2,430 documents of Inayat Jung Collection were descriptively docketed.

Work on compilation of *Guide to Records in the National Archives of India* Part X, pertaining to records of Residencies/Political Agencies was continued. Draft write-ups on organisational history of the following Residencies/Political Agencies/and Offices of Regional Commissioners/Regional Commissioners and Advisors/State Counsellors/Officers on Special Duty, etc. were completed: Baghelkhand Political Agency (1805—1936), Bundelkhand Agency (1805—1949), Bhopal Political Agency (1802—1947), Bhopalwar Political Agency (1801—1934), Central India Agency (1804—1947), Chhattisgarh States Agency (1901—1947), Eastern States Agency (1933—1947),

Jaipur Agency/Residency (1818—1952), Kalat Political Agency (1861—1873), Madras States Agency/Residency (1817—1947), Malwa and Southern States Agency (1815—1947) Mewar and Southern Rajputana States Agency (1826—1947), Rajputana States Agency/Residency (1805—1954), Sikkim Political Agency (1903—1937), Western Rajputana States Agency/Residency (1805—1951), Punjab Hill States Agency/Residency (1815—1947), Travancore and Cochin Agency/Residency (1759—1922), Gwalior Residency (1781—1948), Indore Residency (1818—1916), and Kashmir Residency (1891—1950).

RESEARCH SERVICES

Research Room

The Research Room of the Department remained open for the use of scholars on all working days from 9.00 A.M. to 8.00 P.M. and on holidays, except Sundays and National holidays, from 9.00 A.M. to 5.00 P.M. As many as 8,915 visits were made by scholars during the period under review. 379 scholars were newly enrolled. 39 of them, however, came from the following countries: Bangladesh, Canada, Czechoslovakia, Denmark, France, Germany, Italy, Japan, Jordan, The Netherlands, Pakistan, United Kingdom and United States of America. 41,266 files from public records, 1,011 maps/memoirs, 886 items from private papers, and 33,861 books, periodicals, and printed reports were supplied to them.

Search Cases

Search for specific information from amongst public records, private papers and published material was undertaken by the Department on behalf of the 71 individuals, and institutions against payment of prescribed fee. Details of the search undertaken are given in Appendix I & I-A.



Shri Arjun Singh, the Hon'ble Minister of Human Resource Development, releasing publications of National Archives of India on 3 December 1991 on the occasion of 'Archives Week' celebrations. Dr. R.K. Perti, Director General of Archives (on the left) and Shri Bhaskar Ghose, Secretary, Department of Culture (in the centre) are seen with him.

PUBLICATIONS

Annual Report

Annual Report of the National Archives of India, 1989 (Hindi) and Annual Report of the National Archives of India, 1990 (English) were published.

The Indian Archives

Volume XXXVI, No. 2 (July—December, 1987), Volume XXXVII, No. 1 (January—June 1988) and XXXVII, No. 2 (July—December 1988) were published.

National Register of Private Records, Volume 17

This volume contains descriptive lists of documents available in Lord Jagannath Temple, Puri, Orissa. These had been surveyed and listed by the State Cell, National Register of Private Records, Bhubaneswar.

Bulletin of Research Theses and Dissertations, Volume 15

This volume contains information on research work done on different aspects of later medieval and modern Indian history. The relevant data available in the National Archives of India as also received from various institutions in India for the period 1987-1988 was collected, collated, and is presented in this volume.

Catalogue of Acquired Manuscripts

This 'Catalogue' contains information on 189 manuscripts acquired by the National Archives of India by way of purchase or as gift.

Zanjeerein (in Urdu)

The book contains 23 short stories selected from Urdu journals, newspapers, books, etc. banned by

the *Raj*. Some of the eminent writers, whose stories have been included, are : Prem Chand, Dr. Rashid Jahan, Ghulam Abbas, Sudarshan, Shahid Latif and Dewender Satyarthi.

Dharti Ki Pukar (in Hindi)

This publication comprises patriotic songs and poems selected from the publications banned by the *Raj*. 141 songs and poems of eminent writers like Ram Das Gaur, R. S. Das Trivedi, Paras Nath Dwivedi, Pandit Veni Madhav Pant, Pokhpal Singh Verma, and Kalyan Kumar Jain 'Shashi' are included in this book.

Guide to Restoration of Documents

Collection of Private Papers in National Archives of India

Micrographics for Archives and Library

A Select Bibliography of Literature on Reprography.

The Indian Archives, Volume XXXVIII, No. 1 (January—June 1989) of the bi-annual journal was sent to the press for printing.

Catalogue of Revenue Maps, Volume I (1871—1888) relating to Bombay Presidency was completed.

Catalogue of Mughal Seals found on the Original Receipts and Mutiny Papers was made ready for stencilling and roneo.

Descriptive List of Persian Correspondence, Volumes III, and IV made further progress.

Work on *Calendar of Acquired Documents*, Volumes III and IV made further progress.

Editing of *Descriptive List of Mutiny Papers in the National Archives of India, Bhopal*, Volume VI was completed.

Scrutiny of the draft volume of *Calendar of Persian Miscellaneous Documents* made further progress.

Guide to the Sources of Asian History, Volume 3.2

Work on this volume continued and draft write ups on records of the following Ministries were finalised : (i) Community Development and Co-operation; (ii) Defence; (iii) Scientific Research and Cultural Affairs; (iv) Law; (v) Steel, Mines and Fuel; (vi) Health; and (vii) Transport and Communications. Besides, two chapters on Private Paper Collections in National Archives of India and Library of the Department were as well finalised.

Work on other volumes of the series, viz., Volume 3.3. to Volume 3.6 also made steady progress.

TOWARDS FREEDOM

Collection of material relevant to the 'Towards Freedom' project from different series of public records, private papers, and microfilm copies of records housed in the Department as well as from various archival repositories in the States/Union Territory Administrations was continued. In all, 2,21,621 pages/exposures of material (1939—47) were examined, and 13,350 pages exposures were selected from records of the following : Crown Representative records (1940—47), Paramountcy records (1939—47), Indian National Army Trial Papers (1945-46), Office of the Deputy Commissioner of Police, Special Branch, Government of Bengal (1939—47), Linlithgow Collection (1939—43), B. D. Chaturvedi Papers (1943—47), C. Rajagopalachari Papers (1943—47), P. S. Sivaswamy Aiyer Papers (1943), P. D. Tandon Papers (1944—47), and the news paper *Daily Worker* (1939—47).

Besides, 32,238 pages of material selected from records/microfilms were forwarded to the Indian

PUBLICATIONS IN PROGRESS

RECORDS MANAGE- MENT

Council of Historical Research, New Delhi for use in the proposed Volumes of the Project.

With a view to improving the system of Records Management in various Ministries, Departments, and Offices of the Government of India, the Department continued its activities in the field of appraisal of non-current records, scrutiny and vetting of Retention Schedules for records of functional nature, inspection of Departmental Records Rooms, and tendering advice on various aspects of records management.

Implementation of Archival Policy Resolution

17th Report of the Director General of Archives on the implementation of the Archival Policy Resolution for 1989-90 was distributed to all Ministries, Departments, and Officers of the Government of India. Besides, 18th Report for 1990-91 was compiled on the basis of information received from various Central Government Ministries, etc. and sent to Department of Culture for approval.

Appraisal of Records

1,39,117 files (1873—1965) of the following Ministries/Departments of the Government of India were appraised : Ministry of Urban Development, Home Department, Rehabilitation Division (Ministry of Home Affairs), Cabinet Secretariat, Land and Development Office (Ministry of Urban Development), all located in New Delhi; Surveyor General's Office, and its Directorates, Dehradun; and Office of the Collector of Central Excise, Madras (for details please see Appendix II & II-A). Of these, 1,03,580 files were recommended for retention and 35,537 for destruction. This resulted in a saving of approx. 175.5 linear meters of shelf space and Rs. 35,537 per annum towards their shelving cost.

Scrutiny of Retention Schedule for Records

Retention Schedules for records of substantive nature compiled by the following Ministries/Departments were scrutinised, and finalised after conducting spot study of the agencies and discussions with the officials concerned : Ministry of Parliamentary Affairs, Ministry of Defence, Department of Agriculture and Co-operation, Department of Rural Development, Department of Legal Affairs, Legislative Department, Directorate of Extension (Ministry of Agriculture and Co-operation), Government of India Press (Minto Road and Mayapuri), Directorate General of CRPF, Directorate General of Technical Development (all located in New Delhi); Surveyor General's Office, Forest Survey of India, Directorate of Geodetic and Research Branch, Forest Research Institute, Survey of India, Directorate of Northern Circle (all located in Dehradun); Survey of India, Directorate of North-Eastern Circle, Chandigarh; Central Leprosy Teaching and Research Institute, Madras; Botanical Survey of India, Calcutta; Office of the Salt Commissioner, Jaipur; and Regional Stations for Forage Production and Demonstration, Suratgarh. Study reports along-with vetted Retention Schedules for records were also sent to them for implementation. Besides, spot studies for vetting Retention Schedules for records of 7 Ministries/Departments were completed.

Inspection of Records Room

Annual inspection of Departmental Records Rooms of the following Ministries/Departments was conducted, and on-the-spot advice tendered for proper upkeep and safety of records. These were : Ministry of Defence, Ministry of External Affairs, Ministry of Environment and Forests, Ministry of Home Affairs, Ministry of Information and Broadcasting, Ministry of Labour, Ministry of Law and

Justice, Ministry of Petroleum and Natural Gas, Ministry of Surface Transport, Ministry of Urban Development, Department of Economic Affairs, Department of Education, Department of Expenditure, Department of Rural Development, Department of Supply, Department of Telecommunications, Directorate General of Supplies and Disposals, Directorate of Printing, Railway Board, Office of the Chief Controller of Imports and Exports, Rehabilitation Division, and Settlement Wing of Ministry of Home Affairs, President's Secretariat, all located in New Delhi; and Department of Atomic Energy, Bombay.

Advisory Work

Advisory services on records management problems, and other allied matters requiring special attention was provided to Fishery Survey of India, Bombay.

Archival Legislation

A Bill on "Public Records" was drafted in consultation with the Legislative Department and sent by the Department of Culture for seeking comments of the Ministry of Law.

As part of security microfilming, 1,68,323 exposures were prepared of records of Home Department (Public Branch, 1849—1857), and Foreign Department (Political Branch, 1853—55). Under the Exchange Programme with the India Office Library and Records, London the Department made 17,603 exposures of microfilm from Home Department (Political Branch, 1929-30). The Department also prepared 3,093 exposures of microfilm from English News papers, 23,735 exposures of microfilm for the President's Secretariat, and 3,464 exposures from records of different Departments for scholars. Besides, the Reprography Wing prepared 7,073 meters

of positive prints, 1,298 enlargement prints, 1,21,340 xerox copies, and processed 386 rolls of both negative and positive microfilms of records.

Eleven outside agencies sought technical information and guidance on various aspects of reprography from the Department (Please see Appendix III).

CONSERVATION

The following figures would show the quantum of conservation work done during the year : lamination—55,255 sheets; repair—32,404 sheets; guarding—34,594 sheets; mounting—304 maps and photographs; stitching—732 volumes, 564 books, and 3,192 miscellaneous items; binding—717 volumes, 569 books, and 4,883 miscellaneous items; air-cleaning of 1,382 books, volumes, bundles, etc.; and treatment of 10,005 volumes with leather preservative mixture.

Conservation Research Laboratory

The Conservation Research Laboratory continued to carry out experiments with a view to developing suitable preservative material and equipments indigenously. It succeeded in developing a suitable formulation of Cellulose Acetate powder for use in tissue repair of records. The results from this formulation obtained after conducting a number of experiments were found satisfactory. It is hoped that this technique when widely used would save foreign exchange in importing Cellulose Acetate foil.

The result of experiments conducted on special *maida* paste containing 0.3% of sodium pentachlorophenate for use in repair of documents was found satisfactory. Experiments are also being conducted on the newly developed and fabricated thermostatically controlled portable fumigation chamber to test the effect of rising temperature on insects and paper.

REPRO- GRAPHIC SERVICES

The Department continued its effort to develop high grade tissue paper in collaboration with different firms.

The Department purchased a portable Fogging machine for fumigating the stack area.

Technical advice/information on various aspects of repair and rehabilitation of records was provided to 43 individuals/institutions (For details please see Appendix IV).

SCHOOL OF ARCHIVAL STUDIES

The School of Archival Studies continued to impart training in various aspects of archival science at the professional and sub-professional levels.

The different courses run by the School during the year were as follows :—

Diploma Course in Archival Studies (1990-91)

The 1990-91 session of the Diploma course, which commenced on 3 September 1990, had 11 trainees on the roll. These were : one nominee each of the State Archives of Bihar, Delhi and Kerala, 1 private candidate, and 7 foreign trainees (3 from Malaysia, 2 from Kenya, 1 each from Sri Lanka, and Uganda). As part of the course, the trainees were taken on a study tour to the State Archives of West Bengal, and Orissa. Thirteen extension lectures by eminent persons were as well arranged for the benefit of the trainees on subjects like, preventive conservation of documentary heritage, problems of new archival material, such as optical discs, tapes, etc., organisational management, and role of an information service, reprographics in archives, etc. All the trainees successfully completed the course. (Please see Appendix V).

Diploma Course in Archival Studies (1991-92)

The 1991-92 session of the Course started on 3 September 1991 with 18 trainees on roll. Among them were 4 sponsored candidates (one each from the State Archives of Arunachal Pradesh, Nagaland, Mizoram, and Jawaharlal Nehru University), 9 foreign trainees (4 from Malaysia, 2 from Uganda, and 1 each from Tanzania, Malawi and Bangladesh), and 5 private candidates.

Short Term Certificate Courses

The following certificate courses for professionals/sub-professionals were conducted during the year :—

(1) X Course in 'Archives Administration' (4 February—29 March 1991) with 6 trainees on roll, (2) XXXIII and XXXIV Courses in 'Records Management' (6—31 May 1991, and 2—27 December 1991) with 6 and 7 trainees respectively on roll, (3) XXIII Course in 'Reprography' (1 April—23 May 1991) with 3 trainees on roll, (4) XXIV Course in 'Care and Conservation of Books, Manuscripts and Archives' (8 July—30 August 1991) with 7 trainees on roll (all for sponsored professionals); (5) XXIV Course in 'Reprography' (12 September—6 November 1991) with 4 trainees on roll (for both sponsored professionals and Private Candidates); (6) XXV Course in 'Care and Conservation of Books, Manuscripts and Archives' (11 November 1991—3 January 1992) with 8 trainees on roll (for Private Candidates); and (7) XXXIII and XXXIV Courses in 'Servicing and Repair of Records' (1 May—25 June 1991, and 16 September—8 November 1991) with 6 and 3 trainees respectively on roll (for sponsored sub-professionals). (Please see Appendix V-A to V-I).

Besides, a team of officers was deputed to Twang Monastery for imparting special training to the

officials of the Monastery in the field of repair conservation of Manuscripts.

LECTURES

Dr. R. K. Perti, Director General of Archives, Government of India delivered lectures to 54 trainees of Institute of Secretariat Training and Management (ISTM), New Delhi on 'Records Management and Preservation of Records' on 14 April, 21 August and 12 September 1991. The following officers also delivered special lectures to the trainees of Institute of Secretariat Training and Management : Shri H. D. Singh on 'Activities and Functions of National Archives of India' (17 June & 14 October 1991), Dr. S. Sen Gupta on 'Layout of Records Room and Preservation of Records' (7 March 1991), Sh. K. S. Talwar on 'Custody and Requisitioning of Records', Shri S. K. Khatri on 'Archival Policy Resolution and its Importance', 'Need and Activities of National Archives of India and the Procedure to Transfer records to the National Archives of India' (both on 5 June 1991). Shri Ajit Dey delivered two lectures on 'Microphotography, Equipment, Material and Procedure' (12 April and 12 November 1991) and Shri C. L. Prajapati delivered a lecture on 'Preservation of Old Documents, and Detection of Artificial Ageing' (12 April 1991) to the trainees from Institute of Criminology and Forensic Science, New Delhi.

PUBLIC RELATIONS

Exhibitions and Archives Week Celebration

During the year the Department organised two exhibitions. The first of these, 'Archives and Social Change' was organised as part of the centenary celebrations of the Department and it remained open for the public from 4 April to 15 May 1991. Based on original documents and contemporary photographs culled out from amongst the record holding of the Department, this exhibition highlighted various

Dr. R. K. Perti, Director General of Archives explaining an exhibit to Shri Markandeya Singh, Lt. Governor of Delhi during his visit to the Exhibition "Archives and Social Change" mounted by National Archives of India.



phases and aspects of social change and transformation in the Indian Society in the last two centuries.

The second exhibition entitled 'Our Archival Heritage' was mounted on the occasion of the Archives Week celebration. Inaugurated by the Hon'ble Minister of Human Resource Development, Shri Arjun Singh on 3 December 1991, the exhibition remained open for the public till 5 January 1992. The unique feature of this exhibition was that the State Archives joined hand with the National Archives for mounting an exhibition of choicest documents in their custody. The exhibits included records of public interest, private papers of eminent persons, rare books and rich collection of records in Oriental languages.

Both these exhibitions attracted a large number of visitors from different walks of life and from different parts of the country and abroad. They included academicians, legislators, diplomats, journalists, art critics and a large contingent of students. An 'Open House' programme was as well organised from 4 December 1991 for creating archival awareness amongst the people. Visitors were shown a section of the records room, and different methods of preservation and photo duplication were demonstrated. Besides, important documents relating to 'Archives and Learned Institutions' were also displayed for the benefit of the visitors.

Visitors

327 persons visited the Department. Notable among them were Mrs. Angeline Kamba, former Vice-President, International Council on Archives and Director, National Archives of Zimbabwe; Mrs. J. S. Lee and Mrs. Y. S. Kim, Director and Assistant Director respectively of the Archives Division of the

Ministry of Foreign Affairs, Republic of Korea; M Magnus Geber, Administrative Officer, National Archives of Sweden; Dr. Katalin Keseru, Lorand University, Hungary and Shri A. Mahajan, Special Secretary, Government of Uttar Pradesh.

Necessary assistance was also provided to Cinema Vision India, New Delhi and Mass Communication Centre, Jamia Millia Islamia, New Delhi for shooting documentaries on National Archives of India, which were subsequently telecast in the National Programme 'Surabhi', and University Grants Commission Network Programme respectively.

CULTURAL EXCHANGE PRO- GRAMMES

Items pertaining to Archives were included in Cultural Exchange Programmes finalised between Government of India and Governments of Czechoslovakia (1990—92), Zambia (1991-92), Hungary and United Republic of Tanzania (1991—93).

COMPUTERI- SATION

The proposal of the Department for computerisation of Records of the National Archives of India was approved by the Department of Culture and was submitted to the Planning Commission, who referred it to the Department of Electronics for clearance from technical angle. Subsequently, Department of Electronics suggested to the Computer Maintenance Corporation Ltd. to revise the feasibility report with a view to incorporating new technological innovations available in the field of computers. The revised report is awaited.

COMMITTEES AND CONFEREN- CES

Meeting (International)

The 15th Executive Board meeting of the SWARBICA was held at Goa (Panaji) from 24 to 28, November 1991. In this meeting India was elected as Chairman of SWARBICA. Consequently, Dr. R.K. Perti, Director General of Archives, Government of India assumed this prestigious position.

Meetings (National)

Dr. R.K. Perti, Director General of Archives, Government of India participated in the following major meetings: (i) First meeting of the National Committee for celebration of the 125 Birth Anniversary of Lala Lajpat Rai held in New Delhi on 11 January 1991 under the Chairmanship of the Prime Minister of India, (ii) Meeting of the Board of Management of National Museum Institute of History of Art, Conservation and Museology held at New Delhi on 18 March 1991, (iii) Round Table of the UNESCO Bureau for the History of Mankind on 21 January 1991 at New Delhi (iv) Meeting held at New Delhi on 5 April 1991 under the Chairmanship of Secretary (Culture) to chalk out various programmes for the centenary celebration of Dr. B.R. Ambedkar, (vi) Meeting held at New Delhi under the Chairmanship of Additional Secretary (Culture) on 22 August 1991 to discuss various issues concerning Vrindaban Research Institute. Besides, the Director General presided over the 6th and 7th quarterly meetings of O&M Officers of the Ministries/Departments held in the National Archives of India on 2 April and 18 July 1991 respectively to discuss Records Management problems in Central Government Ministries/Departments.

Shri S. Sarkar, Deputy Director of Archives attended the Governing Council meeting of Vrindaban Research Institute on 6 April 1991. Shri H.D. Singh, Deputy Director of Archives presided over the 8th quarterly meeting of O&M Officers of the Ministries on 1 November 1991 to discuss the Records Management problems. He also attended: (i) Governing Council meeting of Vrindaban Research Institute on 28 August 1991, (ii) Meeting at the Sangeet Natak Academy on 30 October 1991 to discuss scope of

documentation in various subjects, and (iii) 23rd meeting of the State Naming Authority, Delhi Administration on 14 November 1991. Dr. S. Sen Gupta, Officer on Special Duty attended a meeting of Advisory Committee of Towards Freedom Project held at Indian Council of Historical Research, New Delhi on 8 August 1991. Besides, officers of the Department participated in the Archives Week celebration of Manipur State Archives at Imphal and XVIII All India Conference of IASLIC held at Kurukshetra on 26—29 December 1991, where the concerned deputed officer presented a paper on 'Information Management in Archives Libraries in India'.

Deputation Abroad

Shri J.B. Balani, Archivist was deputed to attend the SAARC Seminar on Archives held at Islamabad, Pakistan from 23 to 27 April, 1991.

Use of Hindi in office work was reviewed in four meetings of the 'Rajbhasha Karyanwayan Samiti'. As usual copies of Annual Programme 1991-92 issued by Official Language Department were circulated to various Divisions/Sections of the Department and necessary guidelines and instructions were issued for achieving the prescribed targets. *Hindi Diwas* was as well celebrated on 14 September 1991.

Apart from the usual translation of official correspondence from English to Hindi, the section completed translation of: (i) 18th Report of the Director General of Archives on Implementation of The Archival Policy Resolution, (ii) Annual Report of National Archives of India, 1990 and (iii) captions of documents and photographs displayed at the exhibitions, 'Our Archival Heritage' and 'Archives and Learned Institutions'—the latter was organised under 'Open House' Programme.

REGIONAL OFFICE BHOPAL

30,045 files, bundles and volumes of records were checked and arranged. Subject lists of 11,995 files (1879—1930) were prepared. Research facilities were extended to 42 scholars while 4 queries on records received from private institutions/individuals were attended.

The Preservation Unit repaired 25,466 sheets of documents with tissue paper, 379 sheets by solvent lamination, and 6,345 sheets by machine lamination, while 1,244 files and 5,257 sheets were stitched, 32,441 sheets were guarded, 482 volumes/registers were bound, and 975 volumes/bundles fumigated.

An exhibition entitled 'Development of Education in India' was organised during Archives Week celebrations (30 October—5 November 1991).

RECORD CENTRE, JAIPUR

The Record Centre, Jaipur provided necessary advice on various aspects of records management to 28 Central Government Offices located at Jaipur. Necessary assistance was also given to the Life Insurance Corporation, Bombay to set up its own Archives. Record Retention Schedule for records of substantive nature of the Regional Office of Forage Production and Demonstration, Suratgarh, was compiled.

An exhibition entitled 'Development of Education in India' was mounted on the occasion of Archives Week celebrations during 30 October—4 November 1991.

The Preservation Unit repaired 1,445 files by solvent lamination, fumigated 604 files, guarded 12,000 sheets, stitched 903 *jules*, 100 booklets and 6 files, and bound 52 volumes. Continuing the work of microfilming of Rajputana Residency Records, the Reprography unit prepared 16,420 exposures.

HINDI SECTION

**RECORD
CENTRE
PONDICHERRY**

7,783 files of the office of the Collector of Central Excise, Madras were appraised. Of these, 4,704 files were recommended for destruction and 3,079 files for retention. This resulted in a saving of approximately 5 linear meters of shelf space and Rs. 4,704 per annum towards their shelving cost. 445 volumes, 30 registers, 69 bundles and 30 maps and plans were checked and arranged. Descriptive lists of 85 maps and plans, index of 554 folders of 18th and 19th century documents, inventory of 90 items of French records and 1,502 index cards of Library books were also prepared.

The Preservation Unit repaired 9,910 sheets with tissue paper, 5,245 sheets by full pasting, and 5,378 sheets by solvent lamination. Besides, it de-acidified 23,608 sheets, guarded 4,814 sheets and stitched and bound 230 volumes/files, mounted 178 maps, and fumigated 745 volumes, and 75 Palm leave bundles.

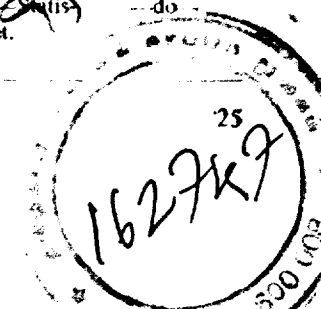
An exhibition of historical documents on 'Development of Education in India' was organised in collaboration with Pondicherry State Archives from 30 October to 5 November 1991 on the occasion of Archives Week celebrations.

APPENDIX I

Enquiries received from Public Agencies

S. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Ministry of External Affairs, New Delhi.	(i) Sir Girija Shankar Bajpai. (ii) Iran's relations with India.	Information supplied. —do—
2.	Ministry of Home Affairs, New Delhi.	Information on :— (i) Mallapattam Struggle. (ii) Punnappa Vayalar Struggle, 1946. (iii) Cochin Police strike. (iv) Malabar Special Police strike. (v) Ganga Din Film Shooting case. (vi) Letters collateral to the covenant entered between Government of India and Maharaja Sir Sawai Man Singh Bahadur of Jaipur.	—do— —do— —do— —do— —do— —do—
3.	Ministry of Human Resource Development, Department of Culture, New Delhi.	(i) Correspondence between former Nizam Meer Usman Ali Khan and Major General J. N. Chaudhury, Military Governor of Hyderabad, regarding heirloom jewellery of the Nizam. (ii) Records on Angola, formerly a Portuguese colony in Africa.	—do— —do—
4.	Ministry of Planning, Department of Statistics, New Delhi.	Prof. P. C. Mahalanobis, Statistical Adviser to the Cabinet.	—do—

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1	2	3	4
5. Department of Sainik Welfare, Maharashtra State, Pune, (Maharashtra).	Services rendered by soldiers during the First and Second World Wars.	Information Supplied	
6. Indira Gandhi National Centre for the Arts, New Delhi.	(i) Documents on Russia, 1830—1957. (ii) Plan for New Delhi submitted by Edwin Lutyens (1912).	—do— —do—	
7. Office of the Comptroller and Auditor General of India, New Delhi.	Letters Patent issued by Queen Victoria appointing the Accountant General to the Government of India in 1853.	—do—	
8. Home Department, Government of Manipur, Imphal, (Manipur).	Old documents, photographs and maps relating to Manipur.	—do—	
9. राजस्थान राज्य अभिलेखागार, भूतार्क विमान अजमेर—मारवाड़ा बीकानेर (राजस्थान)	भूतार्क विमान अजमेर—मारवाड़ा की लीड मैट्रिक्स रिपोर्ट्स 1820—1824, 1826—1843 व 1850	—सकारात्मक—	
10. Ministry of Home Affairs, New Delhi.	Information on : (i) Minutes of the National Flag Committee, 1931. (ii) Peoples' agitations against the government in the erstwhile State of Travancore, 1938—47. (iii) श्री काशी नाथ खारों की जेल यात्रा—1942	Information not available. —do— —सकारात्मक—	
11. Ministry of Personnel, Public Grievances and Pensions, New Delhi.	Letter of 1976 relating to service conditions of Government Officers, who joined Goa Administration from the former Portuguese Services.	Information not available.	

1	2	3	4
12. Ministry of Rural Development, New Delhi.	Cabinet note and decision on transfer of entries relating to 'Acquisition and Requisitioning of Properties' from State list to Concurrent list.	Information not available.	
13. Ministry of Industries, Department of Industrial Development, New Delhi.	Resolution relating to formation of Directorate General of Technical Development in 1955.	—do—	
14. Army Headquarters, New Delhi.	Organisation maintaining old records of :— (i) 'A' Battery, Scindia's Horse Artillery. (ii) 1/119, Infantry (iii) 5 Infantry Gwalior. (iv) 14/12 Punjab Regiment. (v) Erstwhile State Force Orchha (Irregular Force). (vi) 32 Lok Sahayak Sena Training Team. (vii) Erstwhile Tookoji Rao Army. (viii) 10/12 Punjab Regiment. (ix) 4 Indian Garrison Company. (x) 1 Rasala Pariala. (xi) 15 Indian Code 11 AP Post. (xii) 2nd Battalion—Indore Infantry. (xiii) Camel Battery, Bikaner. (xiv) 15/9 Punjab and 25/13 Punjab. (xv) Dewas State Forces. (xvi) 19 Infantry and 1 Regiment ATPD Jullundur Cantt.	—do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do— —do—	

1	2	3	4
		(xvii) 1 Battalion SAF Lasukar.	Information not available
		(xviii) 9 Punjab and 38 Land Corps.	—do—
		(xix) 21 Medical Battery, Royal Artillery.	—do—
		(xx) Royal Artillery Depot, Trimulgherry.	—do—
		(xxi) Indore State Cavalry (M.O. B.C.)	—do—
		(xxii) No. 1 Detachment R Unit (ME 90) Force 136 SEAC.	—do—
		(xxiii) 7 Punjab.	—do—
		(xxiv) Tawan Company Dholpur (3rd Company).	—do—
		(xxv) Paramjit Infantry.	—do—
15.	Archaeological Survey of India, New Delhi.	Muslin Sai it Subhan Shah's Dargah in Pune.	—do—
16.	Central India Horse, C/o. 56 APO.	Details of Casualties in the Central India Horse Regiment in World War II.	—do—
17.	Directorate General of Health Services, New Delhi.	Establishment of Directorate General of Health Services in 1947.	—do—
18.	Lal Bahadur Shastri National Academy of Administration, Mussorie (U.P.)	Press Conference of Shri B. K. Nehru, Ambassador to U.S.A. in 1962.	—do—

ANNEXURE I-A

Enquiries received from Individuals and Private Institutions

S. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Shri A. P. Coleman, Candleford, Hurst, Breaminster, Dorset, (U.K.).	Life and work of Sir David Ochterlony prior to 1818.	Information supplied.
2.	Shri D. S. Chadha, Rivoli Theatre, Meerut Cantonment, (U.P.).	Formation of Meerut Cantonment.	—do—
3.	Smt. Gita Mukherjee, A/10, Shantinagar, Kanpur Cantonment, (U.P.).	Dismissal of Shri Amiya Kumar Mukherjee, Naval rater, for participation in the Royal Indian Navy Mutiny, 1946.	—do—
4.	Shri Hovsep N. Seferian, A-153, New Friends Colony, New Delhi.	Ownership of land of the Church of St. Gregory, Singapore.	—do—
5.	Shri Inyat Ali Khan, Plot No. 202, Jallupura, Jaipur, (Rajasthan).	Prince Abdul Kurreem Khan of Tonk, 1834.	—do—
6.	Prof. K. Mojumdar, Department of History, University Campus, Amravati Road, Naggpur, (Maharashtra).	Classification system of records of the Government of India adopted in 1860 and availability of such records.	—do—
7.	Ms. Kathleen Taylor, Ramakrishna Mission, Gol Park, Calcutta, (West Bengal).	Sir John George Woodroffe, 1904—22.	—do—

1	2	3	4
8.	Shri Lal Balkaran, 12, Celeste Drive, Unit 3, Scarborough, Ontario M1E 2 V1, (Canada).	Gajadhar, Maina and others who migrated from India to Guyana as indentured workers in 1905.	Information supplied.
9.	Shri L. Joychandra Singh, Chief Editor, "Prajatantra", Imphal, (Manipur).	Old documents and photographs about the history of Manipur State.	—do—
10.	Shri Manish Bansal, N. B. 263, Laxmi Pura, Jullandhar City, (Punjab).	Records on Muslim League.	—do—
11.	Shri Mukteshwar Singh, Member, Public Service Commission, Indore, (Madhya Pradesh).	Public Service Commission in India, 1854—1935.	—do—
12.	Shri Nigel Hankin, British High Commis- sion, Chanakyapuri, New Delhi.	Coat-of-arms, or Badge of the East India Company.	—do—
13.	Shri N. G. Shreeve, 20 Maltravers Street, Arundel, West Sussex, (U.K.).	Walter Reinhard, Begum Samru, David Ochterlony and Dyce Sombre.	—do—
14.	Shri Nasir Uddin Ahmed, 15, Road No. 6, Sector 3, Uttara Dhaka 1230, (Bangladesh).	Photolithographed copy of the Constitution of India.	—do—
15.	Shri Peter Py Loke, General Manager, Taisei Stamps & Coins, River Valley Road, O 1-33 Liang Court, Singapore-0617.	Paper currencies of Malaysia and Singapore.	—do—

1	2	3	4
16.	Shri Purushotham Rao, K. 27/364, Gayatri Nagar, 2nd Line, Nellore, (Andhra Pradesh).	Dismissal of K. Purushotham Rao and 12 others for participation in the Royal Indian Navy Mutiny of 1946.	Information supplied.
17.	Shri Ranjan Chakra- bartii, Lecturer in History, Visva Bharati University, Santiniketan, (West Bengal).	(i) Personal collections of Bucha- nan Hamilton, Campbell, Henry Elliot, Macnab and Moorcraft. (ii) Private papers of any Euro- pean District Officer in Bengal, 1800—1860.	—do—
18.	Resident Manager, Tata Engineering and Locomotive Company Ltd., Jeevan Tara Building, 5, S. N. Road Marg, New Delhi.	Government Resolution dated 31 May 1953 concerning manufacture of vehicles in India.	—do—
19.	Shri S. L. Suri, Chairman, Eurasia International Engineers and Marketing Consultants, 116, Golf Links, New Delhi.	Copy of the citation of 'Order of British India' to Subedar Major Harnam Singh, 56th Sikh Punjab.	—do—
20.	Shri Sher Singh, Flat No. 32, 247/1, Minto Park, Alipore, Calcutta, (West Bengal).	Activities of Ahmad Ullah Shah (alias Sikandar Shah) in Faizabad and Ayodhya from January 1857 till his death.	—do—
21.	Shri Stanley Yeo, Academic Visitor, Law Department, School of Oriental and African Studies, University of London, London, (U.K.).	Report of the Select Committee on the Indian Penal Code presen- ted to the Legislative Council in December, 1856.	—do—
22.	Dr. S. N. Choudhury, Utkal University, Bhubaneswar, (Orissa).	Salt Satyagraha in India, 1930.	—do—

1	2	3	4
23.	Prof. Satish Chandra, Society for Indian Ocean Studies, Nehru Memorial Museum & Library, Teen Murti House, New Delhi.	Political and commercial activities in Middle-Eastern countries like Persia, Egypt and Turkey between 1789—1939.	Information Supplied.
24.	Shri Vidya Yadav, Librarian, U.P. Sangeet Natak Akademi, Kaiserbagh, Lucknow, (U.P.).	Manuscripts on Indian music, dance and drama.	—do—
25.	Shri Vimal Kaushik, C/o. Dr. Harish P. Kaushik, Amar Singh College, Lakhaoti, Distt. Bulandshahr, (U.P.).	Lord Finner Brockway : A British sympathizer of Indian Nationalism.	—do—
26.	श्री आत्मा राम शर्मा "ग्रन्थ", 555/17, ब्रिज पार्क, माजपुर, दिल्ली	भारत में आर्यमनिराई व्यापारी ।	सकारात्मक
27.	Shri A. K. Sengupta, D-618, Chittaranjan Park, New Delhi.	Circular issued in 1942 by Home Department, Government of India banning entry of persons participating in the Freedom Struggle into Government Service.	Information not available.
28.	Choudhary M. Yusuf, R/o. 941, Haveli Azam Khan, Bazar Chitli Qabar, Delhi.	Army Card awarded to Mahboob Baksh, Military Horse rider.	—do—
29.	Shri D. Boppathy, Department of Mass Communication and Journalism, PSG College of Arts and Science, Coimbatore, (Tamil Nadu).	Annual Reports of the Ministry of Information and Broadcasting, Prasar Bharti Bill, etc.	—do—
30.	Shri D. A. Goodman, 12 Malvern Grove, Caulfield, Victoria (Australia).	James McDonald Goodman who died in Madras in 1903.	—do—

1	2	3	4
31.	Shri D. G. Aldworth, P.O. Box 5209, Shantipath, Chanakyapuri, New Delhi.	Richard Aldworth Jr., who served in the British Navy in India from 1825—1828 on Her Majesty's ship <i>Serena</i> .	Information not available.
32.	Shri Fizul R. Bacchus, 2362, Cobbinshaw Circle, Mississauga, Ontario, (Canada).	Ships sailing with immigrants from India to British Guiana, 1850—1920.	—do—
33.	Shri H. S. Saini, Principal, Chujachen S. S. School, Sikkim.	(i) Proposal of Lord Kitchner in 1894 regarding raising of platoons in India on caste basis. (ii) Establishment of Bombay Native Infantry in 1818.	—do—
34.	Smt. J. Hale, Dane Cottage, Saunders Lane Ash, Canterbury, Kent CT 32BX (U.K.).	Her mother-in-law, Marie Justine Hale, 1892—1919.	—do—
35.	Shri J. Burger, 52 Morley Road, Seaton, Adelaide, (Australia).	Exact site of the battle of Talikota (1565 A.D.).	—do—
36.	Shri Johny Dulku, 2322 Ware Street, Abbotsford, B.C. (Canada).	Johny Dulku's two relatives known under titles 'Duku' and 'Gidda'.	—do—
37.	Shri John J. Byrne, 15, Aspinall Close, Little Hulton, Worsley M28 6JP, Gt. Manchester, (U.K.).	His half-sister, Julia Byrne, a school teacher in India.	—do—
38.	Shri John William Raynor Goulding, C/o. New Zealand Embassy, Suva (Fiji).	Hubert Percy Raynor Goulding, Superintendent of the North Western Railways, 1919-20.	—do—

1	2	3	4
39.	Shri K. P. Pothan, Principal, Indore Christian College, Indore, (Madhya Pradesh).	Establishment of Indore Christian College in 1887.	Information not available.
40.	Prof. Krishnaji, Chairman, Indian Institute of Maharishi Vedic Science and Technology, Maharishi Nagar, Distt. Ghaziabad, (U.P.)	Personal collection of manuscripts, notes and translation of <i>Atharva Ved</i> done by Sir Henry Thomas Colebrook, 1782—1814.	—do—
41.	Shri Les Pearce, President, The Royal British Legion, Harlow Town Branch, Colt Hatch, Harlow, (U.K.).	Burial site of Joseph Samuel Petts, who died at Kirkee on 14 August 1911.	—do—
42.	Shri M. L. Awasthi, P.O. Bindraan, Palampur, Kangra, (H.P.).	<i>Shimla Akhbar</i> published in 1848.	—do—
43.	Ms. Martha L. Turner, Professor of History, Georgia College, Millidgeville, Georgia, (U.S.A.).	Ships seized by Poulain du Bigon, 1780—81.	—do—
44.	Shri O. P. Sethi, 297, RPS Apartments, Triveni (Ph. I), New Delhi.	Construction of railway lines beyond Attock bridge during the 19th century.	—do—
45.	Smt. P. Davis, 914, Monaghan Ave, Oshawa, Ontario L1J—7C3, (Canada).	Family history of Smt. P. Davis.	—do—
46.	Shri Rajendradev Gajjeelee, Director, Mauritius Institute, Chaussee, Port Louis, (Mauritius).	Apravasi Ghat-landing place for Indian immigrants in Mauritius in 1875.	—do—

1	2	3	4
47.	Shri Sadashiv Athavale, Anant Laxmi Apartments, 209/B-6, Navi Peth, Pune, (Maharashtra).	Rebellion of the Ramoshees in Maharashtra, 1820—32.	Information not available.
48.	Smt. Shobhana D. Kale, C/o. Smt. Anita U. Kale, Union Bank of India, Regional Office, Ganesh Market, Dr. Ambedkar Road, Nasik, (Maharashtra).	Shri Dattatraya Kashinath Kale, who served in 'Medical Core' during World War II.	—do—
49.	Shri Sisir Kar, 14/3/1, Sri Bas, Datta Lane, Howrah, (West Bengal).	Swami Avhedananda and his prescribed book <i>India and Their People</i> .	—do—
50.	Shri Srinivas, 26-7-3, Panda Street, Murali Bhavan, Visakhapatnam, (Andhra Pradesh).	Land survey Registers of Kasimkota village, Visakhapatnam, (Andhra Pradesh).	—do—
51.	Shri V. E. Bowen, 22 Leys Road, Wivenhoe, Essex CO7 9EX (U.K.).	W. Bowen, an Assistant to Thomson and Fox Co., Buxar, 1866-67.	—do—
52.	श्री रेवाधर बे लवाल, 157, आवास विकास कालोनी, सिविल ल.ईन्स, बरेली, (उत्तर प्रदेश)	स्वतन्त्रता संग्राम में रेवाधर बे लवाल का योगदान	नकारात्मक

APPENDIX II

Appraisal of Records in the National Archives of India

Sl. No.	Name of the Ministry/Department/Office	Inclusive Years	No. of files appraised	Recommended for retention	Recommended for destruction
1.	Home Department (Police Branch)	1873—1943	28,591	18,227	10,364
2.	Home Department (Judicial Branch)	1921—1941	10,142	7,247	2,895

APPENDIX II-A

Appraisal of Records undertaken in Ministries, etc.

Sl. No.	Name of the Ministry/Department/Office	Inclusive Years	No. of files appraised	Recommended for retention	Recommended for destruction
1.	Ministry of Home Affairs, (Rehabilitation Division).	1948—65	5,832	5,397	435
2.	Ministry of Urban Development.	1963—65	1,516	1,033	483
3.	Ministry of Urban Development (Land & Development Office).	1912—65	72,561	67,001	5,560
4.	Cabinet Secretariat	1942—64	61	60	1
5.	Office of the Collector of Central Excise, Madras.	1963—65	7,783	3,079	4,704
6.	Office of the Surveyor General and its Directorates, Dehra Dun.	1930—47	9,631	1,536	8,095

APPENDIX III

List of Institutions, who availed of technical information/advice on Reprographic Services.

1. Ministry of Urban Development, New Delhi.
2. Andhra Pradesh State Archives, Hyderabad.
3. Bihar State Archives, Patna.
4. Himachal Pradesh State Archives, Shimla.
5. Madhya Pradesh State Archives, Bhopal.
6. Maharashtra State Archives, Bombay.
7. Army Headquarters, New Delhi.
8. Academy of Sanskrit Research, Melkote, Karnataka.
9. Graphic Art Centre, Delhi University, Delhi.
10. University Grants Commission, New Delhi.
11. Reliance Industries Ltd., Patalganga, Maharashtra.

APPENDIX IV

List of Institutions and Individuals, seeking technical information on Repair and Preservation of Records, Manuscripts, etc.

1. The Institute Royal du Patrimoine Artistique, Brussels, Belgium.
2. Italian Society for Non-destructive Testing, Monitoring Diagnostics, Breseia, Italy.
3. High Commission of India, Lusaka, Zambia.
4. Government Archives and Record Service, Seoul, Republic of Korea.
5. Wellcome Institute for the History of Medicine, London, U.K.
6. Ministry of Defence, New Delhi.
7. Ministry of Science & Technology, New Delhi.
8. Department of Culture, New Delhi.
9. Bhabha Atomic Research Centre, Trombay, Maharashtra.
10. Bihar Regimental Centre, Danapur Cantt, Bihar.
11. Bureau of Indian Standards, New Delhi.
12. Central Research Institute, Kasauli, Uttar Pradesh.
13. Central Records & Documentation Centre, Pune, Maharashtra.
14. Central Library, Bombay, Maharashtra.
15. District Central Library, Mandya, Karnataka.
16. Indira Gandhi National Centre for the Arts, New Delhi.
17. Institute of Paper Technology, Saharanpur, Uttar Pradesh.
18. Institute of History of Art Conservation and Museology, National Museum, New Delhi.
19. Indian Conservation Institute, Lucknow, Uttar Pradesh.
20. Indian Association for the study of Conservation of Cultural Property, New Delhi.
21. Institute of Rajasthan Studies, Udaipur, Rajasthan.
22. Indian Petro-chemicals Corporation Ltd., Vadodra, Gujarat.
23. National Museum, New Delhi.
24. National Gallery of Modern Art, New Delhi.
25. Punjab Regiment Records Centre, Ramgarh Cantt., Bihar.
26. Rail Transport Museum, New Delhi.

27. Archives and Research Library, Aurobindo Ashram, Pondicherry.
28. Bihar State Arch'ves, Patna, Bihar.
29. Haryana State Arch'ves, Chandigarh.
30. Maharashtra State Archives, Bombay.
31. Rajasthan State Archives, Bikaner.
32. Tamil Nadu State Archives, Madras.
33. West Bengal State Archives, Calcutta.
34. The Academy of Indian Numismatics and Sigillography, Indore, Madhya Pradesh.
35. Asiatic Society of Bombay, Bombay, Maharashtra.
36. Jesus and Mary College, New Delhi.
37. Madras Literary Society, Madras, Tamil Nadu.
38. Oriental Research Institute, Tirupati, Andhra Pradesh.
39. Dayalok Prakashan Sansthan, Allahabad, Uttar Pradesh.
40. Tata Sons Ltd. Bombay, Maharashtra.
41. Shri A.N. Sehgal, New Delhi.
42. Shri B. N. Razdan, New Delhi.
43. Maj. Gen. K. K. Tewari, Auroville, Pondicherry.

APPENDIX V

List of Trainees of the Diploma Course in Archival Studies, 1990-91

Sl. No.	Name	Marks obtained (Out of 600 with Division)	Subject of Dissertation
1	2	3	4
1.	Smt. S. A. Hamid	406 (First Division)	Descriptive List of records of Home Department, Public Branch, (Governor General Series) December 1842—July 1846.
2.	Smt. Y. Rimun	404 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) January 1840—November 1842.
3.	S. Shafie	399 —do—	Descriptive List of records of Home Department, Public Branch (Governor General Series) March 1839—December 1839.
4.	Henry N. Kemoni	388 (Second Division)	Descriptive List of records of Home Department, Public Branch, (Governor General Series) April 1851—December 1852.
5.	L. R. Gunawardena	385 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) March 1855—July 1855.

1	2	3	4
6.	Badshah Chaubey	374 (Second Division)	Descriptive List of records of Home Department, Public Branch, (Governor General Series) November 1837—July 1838.
7.	Km. Jasmini Sahoo	353 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) August 1838—February 1839.
8.	Edward Caesar Jalobo,	352 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) (November 1849—March 1851).
9.	Joseph Mboqua Rembe,	336 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) August 1855—January 1859.
10.	N. K. Srivastava	335 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) August 1846—June 1847.
11.	P. Sreerama-chandran.	335 —do—	Descriptive List of records of Home Department, Public Branch, (Governor General Series) July 1847—October 1849.

APPENDIX V-A
Certificate in Archives Administration—X Course
(4 February—29 March 1991)

Sl. No.	Name	Name of sponsoring Agency
1.	Y. N. Sharma	Indira Gandhi National Centre for the Arts, New Delhi.
2.	Kum. Himani Pandey	—do—
3.	Kewal Ram Meena	National Archives of India, Record Centre, Jaipur, Rajasthan.
4.	Makkan Lal	Ministry of Environment and Forest, New Delhi.
5.	Kanchivardaih	Karnataka State Archives, Bangalore.
6.	M. V. Krishnappa	—do—

APPENDIX V-B
Certificate in Records Management—XXXIII Course
(6 May—31 May 1991)

Sl. No.	Name	Name of Sponsoring Agency
1.	Gurmukh Devnani	National Civil Defence College, Nagpur (Maharashtra).
2.	Vikas Dubey	Prachya Niketan, Bhopal, Madhya Pradesh.
3.	B. Ramchandra Rao	Department of Food, New Delhi.
4.	Kewal Ram Meena	National Archives of India, Record Centre, Jaipur, Rajasthan.
5.	Talinokcha	North East Zone Cultural Centre, Dimapur, Nagaland.
6.	Y. P. Sharma	Ministry of Defence, New Delhi.

APPENDIX V-C

Certificate in Records Management—XXXIV Course
(2 December—27 December 1991)

Sl. No.	Name	Sponsoring Agency
1.	Bhawar Singh	Central Drugs Standard Control Organisation, Ghaziabad, Uttar Pradesh.
2.	D. P. Agarwal	Sashastra Sena Chikitsa Sewa, New Delhi.
3.	Surinder Singh	—do—
4.	D. K. Chakraborty	Indian Aluminium Company Ltd., Calcutta, West Bengal.
5.	Rabindra Nath Sarkar	Development Commissioner, Iron and Steel, Calcutta, West Bengal.
6.	Subrata Basu	—do—
7.	Jagmohan Jareda	National Archives of India, New Delhi.

APPENDIX V-D

Certificate in Reprography—XXIII Course
(1 April—23 May 1991)

Sl. No.	Name	Sponsoring Agency
1.	Om Prakash	Department of Legal Affairs, New Delhi.
2.	Subhas Sarkar	West Bengal State Archives, Calcutta.
3.	Dalip R. Sawant	Maharashtra State Archives, Bombay.

APPENDIX V-E

Certificate in Reprography—XXIV Course
(12 September—6 November 1991)

Sl. No.	Name	Sponsoring Agency/Private Candidate
1.	Kum. Anitha Augustine	New Era School, Jamia Nagar, New Delhi.
2.	D. R. Khosla	Indian National Science Academy, New Delhi.
3.	Raminder Pal Singh	Gurudwara Sahib Ahluwalian, Patiala, Punjab
4.	Shiv Sindhu Chowesey	Private Candidate.

APPENDIX V-F

Certificate in Servicing & Repair of Records—XXXIII Course
(1 May—25 June, 1991)

Sl. No.	Name	Sponsoring Agency
1.	Nandadulal Mukherjee	Education Department, Government of West Bengal, Calcutta.
2.	Ram Chander	Department of Supply, New Delhi.
3.	Bal Krishan Mahadev	Maharashtra State Archives, Bombay.
4.	Ramesh Bhagwan Kumkar	—do—
5.	Pio Abel de Souza	Directorate of Archives, Archaeology and Museum, Government of Goa.
6.	Anil Sainger	Guru Teg Bahadur Hospital, Delhi.

APPENDIX V-G

Certificate in Servicing & Repair of Records—XXXIV Course
(16 September—8 November 1991)

Sl. No.	Name	Sponsoring Agency
1.	Byanna	Karnataka State Archives, Bangalore.
2.	R. S. Rana	Directorate of Sugarcane Development, Ghaziabad, Uttar Pradesh.
3.	M. D. Shanur Ali	Narayani Handiqui Historical Institute, Guwahati, Assam.

APPENDIX V-H

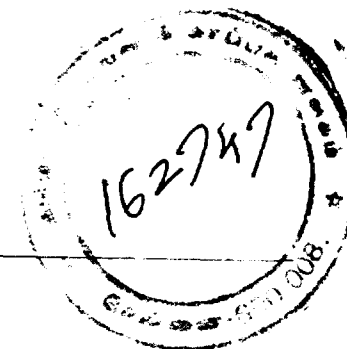
Certificate in Care & Conservation of Books, Manuscripts & Archives—
XXIV Course
(8 July—30 August 1991)

Sl. No.	Name	Sponsoring Agency
1.	Vikas Dubey	Prachya Niketan, Bhopal, Madhya Pradesh.
2.	Rakesh Kumar Jain	The Jaina Press, Delhi.
3.	Smt. N. Chitra Devi	Manipur State Archives, Imphal.
4.	Smt. Anita Ray	The Asiatic Society, Calcutta, West Bengal.
5.	Smt. Molly Banerjee (Bhowmik)	—do—
6.	Md. Masood Ali	Andhra Pradesh State Archives, Hyderabad.
7.	Vinod Rawat	Indira Gandhi National Centre for the Arts, New Delhi.

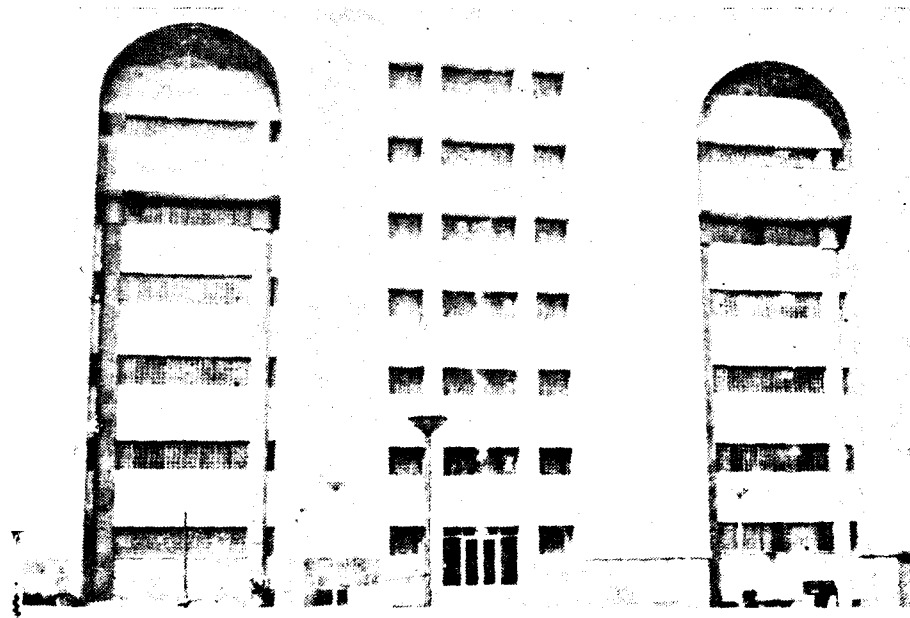
APPENDIX V-I

Certificate in Care & Conservation of Books, Manuscripts & Archives—
XXV Course
(For Private Candidates only)
(11 November—3 January 1992)

Sl. No.	Name
1.	Kum. Meena Mahajan
2.	Kum. Monika Sharma
3.	Smt. Kakali Ghosh
4.	Rakesh Sharma
5.	Sunil Satyarthi
6.	Kum. Neeta Godia
7.	Sandeep Thakur
8.	Lalit Kumar Pathak



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A view of the National Archives of India Annex

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