

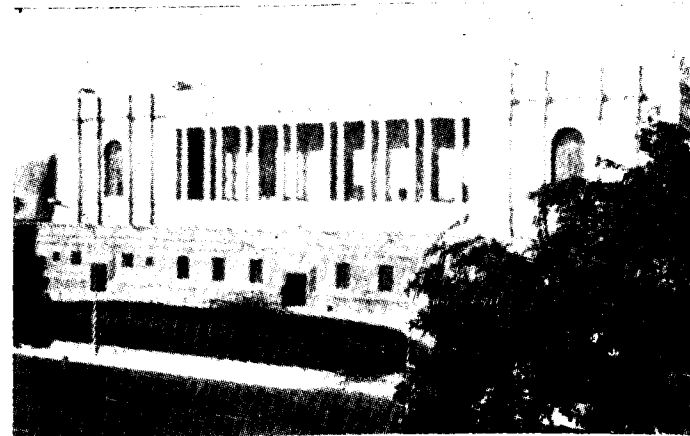
National Archives of  
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Annual Report  
1990

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**NATIONAL ARCHIVES  
OF INDIA  
ANNUAL REPORT  
1990**



*Published by*  
**THE DIRECTOR GENERAL OF ARCHIVES  
GOVERNMENT OF INDIA  
NEW DELHI**

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**NATIONAL ARCHIVES  
OF INDIA  
ANNUAL REPORT**

**1990**

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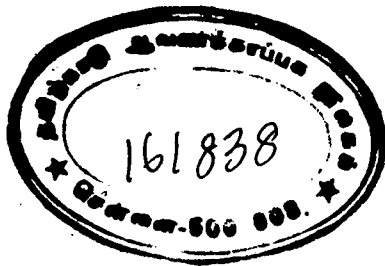
**NATIONAL ARCHIVES OF INDIA  
ANNUAL REPORT, 1990**

**HIGHLIGHTS**

A very significant achievement of the year was fabrication of a portable Fumigation Vault by the Department for use in Archives and Libraries. It was observed that the Vault could be used for destruction of living insects as well as for sterilization of their eggs. This Vault would also ensure reduction of time period for fumigation by using fumigants of lesser concentration. Another major event of the year was the release of a book entitled *Asar-i-Azad* by the Hon'ble Vice-President of India, Dr. Shankar Dayal Sharma. This book is a collection of Maulana Abul Kalam Azad's writings and notes (in Urdu) kept in the custody of the Department. Holding of a Seminar on 'Records Management' (4-6 April, 1990) in collaboration with the British Council was another significant event. This Seminar covered various aspects of Records Management as prevalent in Public Record Office, London, *vis-a-vis* National Archives of India, New Delhi. Accessioning of 14 important files of Murlidhar Collection (1882-1950) containing his correspondence with contemporary eminent personalities, and resolutions passed at the Second Punjab Provincial Conference held at Ambala in November 1896, was yet another noteworthy event of the year.

**ANNEXE  
TO THE  
NATIONAL  
ARCHIVES  
OF INDIA**

To meet requirements of electric load for air-conditioning as well as for optimal use of the Annexe Building, efforts to instal a 33 KV sub-station made further progress. The Fire Experts visited the Annexe Building, and have suggested



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that the whole of basement should be provided with automatic Halon Gas Fire extinguishing system so that issue of permanent occupation certificate for the Building could be facilitated.

## STAFF

Shri K.S. Talwar was promoted as Assistant Director of Archives (R & P), on *ad hoc* basis on 28 February 1990, while Dr. Doonger Singh was promoted as Archivist on regular basis on 31 July 1990. Shri R.N. Chhabra was promoted as Scientific Officer on 31 July 1990 and Shri K.C. Gupta was appointed as Administrative Officer on deputation on 1 February 1990. The following staff members were promoted as Archivists on *ad hoc* basis: Shri D.R. Pratihari, Smt. Usha Kaul, Shri D.K. Pant, Shri Ashok Kapoor, Dr. (Smt.) Malti Sharma, Shri P.S. Jagarwal, and Shri V.S. Rana (all on 1 June 1990), Dr. (Smt.) Rajula Jain, Dr. Mahesh Narain (both on 1 September 1990), and Shri J.B. Balani on 5 December 1990.

Shri B.D. Saxena, Officiating Assistant Director of Archives (31 July 1990), Shri Paras Nath, Archivist (31 January 1990), Shri Krishan Lal, Archivist (28 February 1990), Shri C.P. Mathur, Archivist (31 August 1990), Smt. A. Kant, Archivist (31 August 1990), Shri S.K. Dogra, Archivist (30 November 1990), retired from Government Service on the dates shown against their names. Shri V.R. Mangiraj and Dr. Gurmeet Singh, Scientific Officers resigned from the service on 10 January 1990 and 28 March 1990 respectively. Shri A.K. Sharma, Microphotographer was relieved on 30 May, 1990 to join his new assignment in the Institute of Criminology & Forensic Science, New Delhi.

The sanctioned staff strength of the Department and of those in position as on 31 December 1990 was as follows :

|                              | Sanctioned | In Position |
|------------------------------|------------|-------------|
| Group 'A' Gazetted . . .     | 21         | 17          |
| Group 'B' Gazetted . . .     | 57         | 50          |
| Group 'B' Non-Gazetted . . . | 48         | 38          |
| Group 'C' . . .              | 248        | 19 8        |
| Group 'D' . . .              | 169        | 162         |
| Total . . .                  | 543        | 465         |

As for the budget, the Annual Budget Allocation of the Department for the year 1990-91 was Rs. 201.70 lakhs (Non-Plan) and Rs. 175.00 lakhs (Plan).

## SCHEME FOR FINANCIAL ASSISTANCE

(i) Grants Committee for the Scheme of 'Financial Assistance to voluntary organisations, educational institutions, libraries, museums, universities (including deemed universities) and individuals for preservation, listing, cataloguing, evaluation and publication of manuscripts' etc. was reconstituted on 6 August 1990. It met under the Chairmanship of the Director-General of Archives, Government of India on 8 August and 30 November 1990, and recommended a release of Rs. 20.03 lakhs to 32 organisations.

(ii) Grants Committee for providing 'Financial Assistance to Archival Repositories of the State Governments/Union Territory Administrations to promote Archival activities, maintenance and scientific preservation of Public Records' was reconstituted

on 19 July 1990. At its two meetings held under the Chairmanship of the Director-General of Archives, Government of India on 9 August 1990 and 30 November 1990, it recommended a release of Rs. 17.89 lakhs to 8 State Archives.

(iii) A sum of Rs. 1.20 lakhs was sanctioned for accelerating the pace of work of survey and listing of records in private custody under the National Register Scheme and Rs. 15,000/- each was disbursed to the following State Archives/Regional Records Survey Committees : Andhra Pradesh, Arunachal Pradesh, Assam, Gujarat, Jammu and Kashmir, Kerala, Manipur and West Bengal.

## **RECORDS**

### **Accessions**

Holdings of the Department were enriched by acquiring the following public/private records/microfilm copies of records.

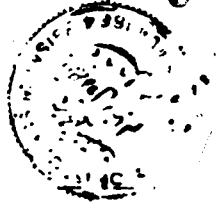
#### *Public Records :*

Accession of public records was restricted to such records that filled in gaps in the existing records holdings. The records thus accessioned were 6 volumes (1944-45) on 'Re-organisation of the Army and Air-Force in India' received from Ministry of Defence, and 9 treaties/agreements in 8 Volumes (1949-74) relating to development of telecommunication links between India and other countries which had been received from Department of Telecommunications, Ministry of Communications.

#### *Private Papers :*

However, the process of enriching collections of private papers in the Department made further progress. A brief description of the additions made to the collection is as follows :—

تہذیب و تمدن کے لئے ہرگز نہیں ہٹتا۔ یہ اس کے لئے ہے جس نے ہندوستان کو  
 تہذیب و تمدن کا گہرا مطالعہ کیا ہے۔



پیش کردہ اس کتاب کی خرید و فروخت کے لئے ہندوستان کے  
 ہر مذہب کے لوگوں کو دعوت دی جاتی ہے کہ وہ اس کتاب کو  
 اپنے لئے خریدیں اور اس کی فروخت میں حصہ لیں۔  
 اس کتاب کی فروخت کے لئے ہندوستان کے ہر مذہب کے  
 لوگوں کو دعوت دی جاتی ہے کہ وہ اس کتاب کو  
 اپنے لئے خریدیں اور اس کی فروخت میں حصہ لیں۔

یہ کتاب ہندوستان کے ہر مذہب کے  
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 اپنے لئے خریدیں اور اس کی فروخت میں حصہ لیں۔

Declaration dated 14 February 1889 about starting of  
 the Newspaper Khair Andesh (in Urdu) from Ambala  
 by Murlidhar—Murlidhar Collection.

- (a) 14 files (1882–1950) of Murlidhar Collection containing resolutions passed at the Second Punjab Provincial Conference held at Ambala, (4–5 November 1896) and Murlidhar's correspondence with leading contemporary personalities were received from Prof. K.C. Yadav, Department of History, Kurukshetra University.
- (b) A booklet entitled *Report of the Punjab Civil Liberties*, 1942 was received from Shri Danial Latifi.
- (c) An album containing 17 photographs relating to World War II and belonging to Shri S.C. Bhatia of Army Headquarters, New Delhi, was received from National Film Archives, Pune.

On the recommendations of the Historical Documents Purchase Committee, the following papers were acquired against payment : (i) A rare manuscript copy in Persian entitled *Samarat-al-Palasifa* by Abdus Sattar Bin Qasim from Smt. Prakash Vati Sood, Chhatarpur (Madhya Pradesh) for a sum of Rs. 7,500/- (ii) 26 documents (1642–1770), and 19 documents, (1646–1757) both in Persian, and pertaining to *Pargana Sandila, Sarkar*, Lucknow, (Uttar Pradesh) from Shri Nishat, Barabanki (Uttar Pradesh) for a sum of Rs. 2,000/- and Sharafat Hussain, Raebareli (Uttar Pradesh) for a sum of Rs. 1,800/- respectively; (iii) 32 documents (1654–1889) in Urdu, Hindi, Persian, Bengali, and Rajasthani pertaining to maintenance of Shri Govind Dev Temple (Vrindaban) from Shri Pancham [Goswami, Mathura (Uttar Pradesh) for a sum of Rs. 2,500/-; (iv) 9 documents (1886–1939) in Urdu pertaining to *pergana Akbarpur* from

Shri L.N. Gupta, Faizabad (Uttar Pradesh) for a sum of Rs. 200/-; (v) A printed book in Hindi entitled *Jahangir Nama*, translated from 'Tuzuk-i-Jahangiri' (1605-27) by Munshi Devi Prasad, from Shri Rajiv Kumar, Varanasi (Uttar Pradesh) for a sum of Rs. 300.

In addition to above, the following documents/books were received as gift : (i) a biography in Urdu entitled *Maharishi Swami Dayanand Saraswati ji Maharaj Ka Jivan Charitra Yani Swanih Umri* written by Lekh Ramji, and published in Lahore in 1897 (from Shri Mahendra Pal Rustogi, Badaun, Uttar Pradesh); (ii) a bilingual book in Persian and English entitled *Iqbal-i-Farang* written by Iqbal-al-daulah and published in 1834 (from Thakur K.B.P. Sinha, Darbhanga, Bihar); and (iii) 3 documents in *Modi* in the nature of *Sanads* (from Shri B.R. Kulkarni, Sangli, Maharashtra).

Besides, 1610 books were added to the library holdings.

#### *Microfilms :*

The microfilm collection of records, and private papers of Indian interest was further enriched with the acquisition of rolls through purchase and through cultural and other exchange programmes with various countries and institutions as well.

#### **A. British Library, London**

##### *(a) Under Charles Wallace Trust Grant :*

War Staff files (1940-46)—3 rolls covering subjects like War Establishment, Indian Units in the Middle East (1942), Disaffection of Sikh Troops (1940-46) and Indian Prisoners of War and Civilians in Europe, 1945.

##### *(b) Under Exchange Agreement :*

4 rolls of R/2 Series (1888, 1932-47) containing details relating to Nizam of Hyderabad's Scheme of Trust for the Members of his family, the Hazzam Jah Trust, and claim of Nawab Sultan Nawaz Jang against the Hyderabad State.

#### **B. Genealogical Society of Utah, U.S.A.**

869 rolls of 'Panda Records' containing 'Pilgrimage Registers' (in the form of *Bahis*) pertaining to Bengal, Bihar, Haryana, Himachal Pradesh, Madhya Pradesh, Punjab, Rajasthan, Uttar Pradesh and Rawal Pindi (Pakistan) were received as gift from Genealogical Society of Utah, U.S.A.

#### **Checking and Arrangement**

73,168 files/Volumes, 2,361 letters, 3,155 maps, 1,765 boxes/bundles, and 6,480 promissory notes were checked and arranged in their proper sequence. Besides, a total of 25,276 items pertaining to Dr. Rajendra Prasad Papers, Gandhi-Polak Papers and R.C. Dutt Papers were checked and arranged.

7,624 documents of Inayat Jung Collection were arranged. 504 descriptively docketed documents/letters of Persian Correspondence, Volume IV, (1804) were scrutinized and checked.

#### **Reference Media**

With a view to facilitating search amongst its holdings, the Department continued the work of preparing finding aids for the benefit of scholars. Accordingly, summary inventory of 2,559 letters (Issued) belonging to Central India Agency, Indore (1857-59) was prepared. Besides, check listing of 51,982 files/volumes of Military Department (1837-98) was completed.

As for the private papers, subject listing of a total of 28,325 items relating to Dr. Rajendra Prasad, Gandhi-Polak Papers, R.C. Dutt Papers and H.K. Barpujari Collection were completed, while 1,695 documents of Inayat Jang Collection (1719-48) were descriptively docketed.

Work regarding compilation of '*Guide to Records in the National Archives of India, Part X*', pertaining to records of Residencies/Political Agencies was continued. In this connection, draft write-ups of the following records series were completed: (i) Hyderabad Residency (1779-1948); Registration of Foreigners Branch (1892-1947), Office of the Agent General, Hyderabad (1947-49), and Confidential Branch (1938-48).

(ii) Punjab States Agency : Accounts Branch (1885-1946), General Branch (1921-47), Political Branch (1928-46), Military and War Branch (1939-46) Judicial Branch (1844-1946), Miscellaneous Branch (1928-45), Finance Branch (1943-46), Control Branch (1943-47), Nabha Branch (1940-43), Confidential Branch (1858-1947), Confidential Miscellaneous Branch (1922-41), and Office of the Political Agent of Phulkian and Bhawalpur States (1844-1922).

## **RESEARCH SERVICES**

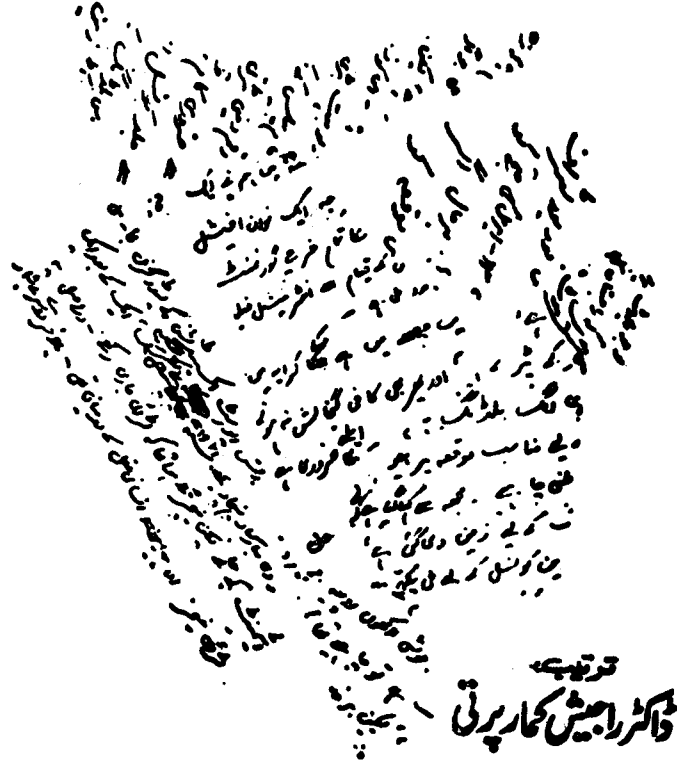
### **Research Room**

The Research Room of the Department was kept open for the benefit of scholars on working days from 9.00 A.M. to 8.00 P.M. and on holidays from 9.00 A.M. to 5.00 P.M. As many as 8,667 visits were made by scholars during this year. 454 scholars were newly enrolled and of these 58 were from foreign countries like Australia, Bangladesh, Canada, Czechoslovakia, France, Germany, Hungary, Iran, Japan, Malaysia, Mauritius, Mongolia, Pakistan, Singapore, Switzerland, Trinidad and Tobago,



# آثار آزاد

(نیشنل آرکائیوز میں محفوظ مولانا آزاد کی نادر تحریریں)



نیشنل آرکائیوز آف انڈیا

Publication entitled *Asar-i-Azad* (in Urdu) containing 217 letters of Maulana Abul Kalam Azad brought out by National Archives of India.

U.K., U.S.A. and U.S.S.R. 39,163 files from public records, 2,120 items from private collections, and 45,965 books/periodicals/printed reports were supplied to scholars. Besides, 1,867 pages of excerpts from public/private records were released to them.

## Search Cases

The Department continued to undertake search for specific information from public records, private papers and published materials in its custody against payment of prescribed search fee. Details of requests received from various individuals and institutions in India and in other countries have been given in Appendix I-IA.

## PUBLICATIONS

### Annual Report

Annual Report of the National Archives of India 1989 (English version) was published.

### Asar-i-Azad

A Collection of writings and notes (in Urdu) of Maulana Abul Kalam Azad available in the Department was published under the title *Asar-i-Azad*. This publication was released by Hon'ble Dr. Shankar Dayal Sharma, Vice-President of India.

## PUBLICATIONS IN PROGRESS

- (i) Volume XXXVI, No. 2 (July-December 1987), and Volume XXXVII, No. 1 (January-June 1988) of *The Indian Archives*, the bi-annual journal of this Department were sent to the press.
- (ii) Publications entitled 'Guide to Restoration of Documents' and 'Micrographics for Archives and Libraries' were in the press.
- (iii) "National Register of Private Records", Volume 17 made further progress.
- (iv) "Bulletin of Research Theses and Dissertations", Volume 15 was under preparation.

- (v) Editing work of "Calender of Acquired Documents", Volume IV, made progress.
- (vi) Editing work of "Descriptive List of Persian Correspondence, Volume III, (1803) made progress.
- (vii) Indexing of "Catalogue of Acquired Manuscripts" was completed.
- (viii) "Catalogue of Mughal Seals found on the Original Receipts and Mutiny papers" was under preparation.
- (ix) Editing work of "Descriptive List of Mutiny Papers in the National Archives of India, Bhopal", Volume VI was continued.
- (x) 450 poems in Urdu were sorted out from micro-films acquired from India Office Library & Records, London, for publication.
- (xi) 23 stories from the proscribed literature (in Urdu) were selected and edited for a publication entitled "Zanjeerein".
- (xii) Compilation of 'The Catalogue of Revenue Maps, Volume I' was in progress.

## TOWARDS FREEDOM

The Department continued to collect material for the Towards Freedom project from different series of public records, private papers, and micro-film collections in its custody as also from records housed in various States/Union Territory Administration Archives. In all, 2,59,506 pages/exposures of material from records as indicated below were examined, and of these 21,049 pages/exposures were selected for inclusion in the proposed volumes: Political Department (1941), and External Affairs Department, (1946-47), of Government of India, Hyderabad Residency, (1946-47); Assam States

Agency, (1941—47), Gwalior, Rampur and Benaras States Agency, (1942-43); Kathiawar States Agency, (1946-47); Western India States Agency (1946-47); Linlithgow Collection, (1938—43); P.S. Sivaswami Aiyer Papers, (1941—43); C. Rajagopalachari Papers, (1942); B.D. Chaturvedi Papers, (1943); P.D. Tandon Papers, (1944); Jayakar Papers, (1945); Home Department Special Branch, 1937—47 (Orissa State Archives), G.A.D., Jail, Police, Political & Military Department, 1946-47 (Vidarbha Archives) and Office of the Deputy Commissioner of Police, Special Branch, Calcutta, 1939—47 (West Bengal State Archives).

Besides, 24,883 pages of extracts selected from records/microfilms were forwarded to the Indian Council of Historical Research, alongwith a list of their contents for being incorporated in the proposed volumes of the project.

## RECORDS MANAGE- MENT

The Records Management activities of the Department in the field of providing guidance and assistance for improving this system in Central Government Ministries/Departments/Offices were continued. These had been primarily in the field of appraisal of non-current records, scrutinising and vetting of Retention Schedule for records of functional nature, inspection of Departmental Records Rooms, and rendering advice on Records Management procedure after conducting on the spot study of the problem.

### Implementation of Archival Policy Resolution

15th and 16th Reports of the Director\* of Archives on the Implementation of Archival Policy Resolution for the period 1987-88, and 1988-89 respectively, were distributed to all the Ministries/

\*Since redesignated as Director General of Archives, Government of India

Department of Petroleum and Natural Gas,  
Department of Science and Technology,  
Department of Supply, Directorate General of  
Technical Development, Railway Board, and Plan-  
ning Commission, (all located in New Delhi).

#### **Advisory Work**

The Department provided advisory services on records management problems and other allied matters requiring special attention to the Central Leprosy Teaching and Research Institute, Chengalpattu (Tamilnadu).

#### **Archival Legislation**

Considering importance of a law for proper upkeep, maintenance and use of public records, on the recommendation of the Indian Historical Records Commission, this matter received active consideration. Illustrative points relating to a Bill on Public Records was finalised by the Department in consultation with the Department of Administrative Reforms and Public Grievances. Subsequently the case was submitted for consideration of the Minister of State for Human Resource Development seeking his permission to get a Bill drafted by the Legislative Department. On receiving the approval of the Minister of State for Human Resource Development the matter is being further pursued.

#### **REPROGRA- PHIC SERVICES**

87,930 exposures from the records of Home Department, Public Branch (20 December 1837—10 March 1849); 17,390 exposures from Home Department, Political Branch, File No. 47 of 1926 to File No. 163 of 1929; 78,392 exposures from Foreign Department, Political Branch, (21 November 1851—8 December 1853); 29,210 exposures from English

Departments/Offices of Government of India. Besides, the 17th Report on the Implementation of Archival Policy Resolution for the year 1989-90 was compiled on the basis of data collected from the Central Government Offices, and then sent to Department of Culture for approval.

#### **Appraisal of Records**

85,447 non-current files (1873—1965) of the following 15 Ministries/Departments of the Government of India were appraised : (1) Ministry of External Affairs, (2) Ministry of Health and Family Welfare, (3) Ministry of Information and Broadcasting, (4) Ministry of Labour, (5) Ministry of Urban Development (Land and Development Office), (6) Ministry of Defence, (7) Ministry of Civil Aviation, (8) Department of Agriculture and Cooperation, (9) Railway Board, (10) Office of the Director-General of Civil Aviation, (11) Naval Headquarters, (all at New Delhi, (12) Department of Education, (13) Directorate of Tobacco Development, (14) Office of the Regional Textile Commissioner, (all located at Madras), and (15) Surveyor General's Office and their Directorates, Dehradun (for details please see Appendix II and II-A). Of these, 33,551 files were recommended for retention and 51,896 for destruction. This resulted in a saving of approximately 259½ Linear meters of shelf space and Rs. 51,896 per annum towards their shelving cost alone.

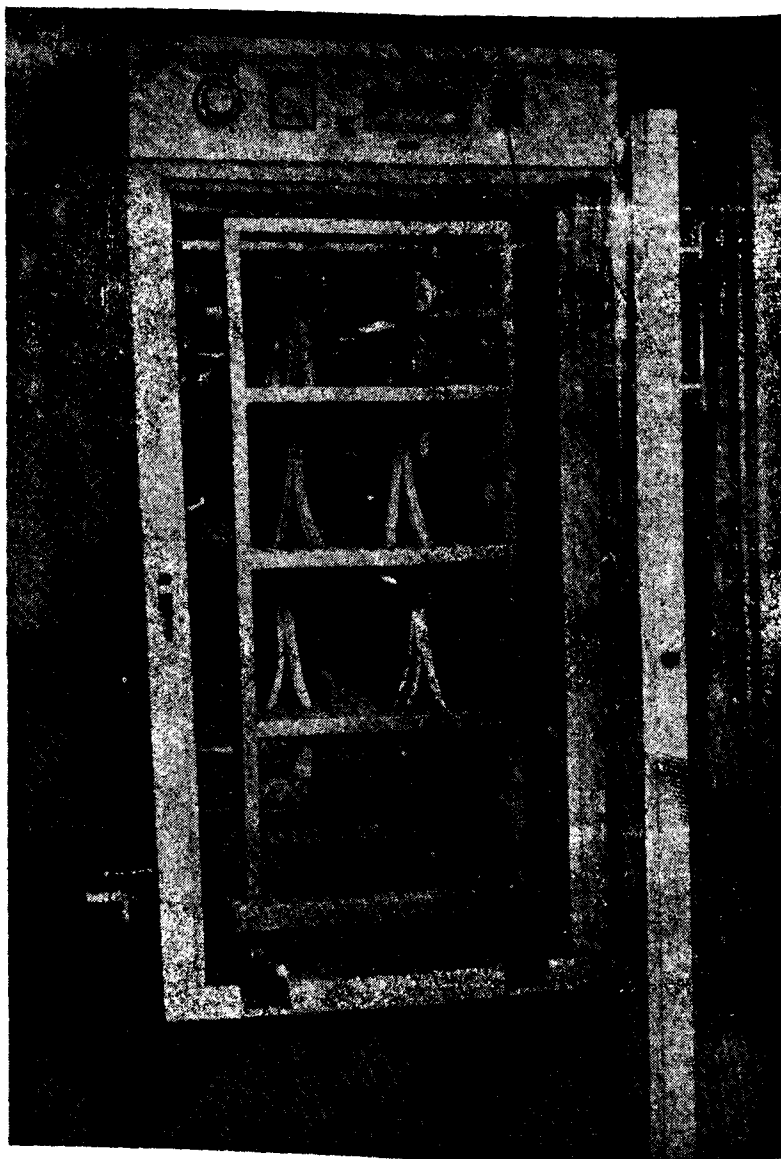
#### **Scrutiny of Retention Schedule for Records**

Retention Schedules for records of substantive nature compiled by the following Ministries/Departments were studied and finalised after undertaking on the spot study of the respective Ministries/

Departments and discussions with concerned officials: Ministry of Home Affairs (Rehabilitation Division), Department of Personnel and Training, Department of Administrative Reforms and Public Grievances, Office of the Protector of Emigrants, Office of the Director General of Employment and Training Bureau of Civil Aviation Security, Shramik Vidya Peeth, National Zoological Park, Office of Hindi Teaching Scheme, (all located in New Delhi) ; Department of Serologist and Chemical Examiner, Office of the Jute Commissioner, Directorate of Jute Development, All India Institute of Hygiene and Public Health, National Atlas Thematic and Mapping Organisation, (all located in Calcutta); Directorate of Oil Seeds Development, (Hydrabad); Central Fisheries Nautical and Engineering Unit, (Madras); Office of the Protector of Emigrants, (Chandigarh); Directorate General of Mines Safety, (Dhanbad); and Integrated Training Centre, Nilokheri, (Haryana). Study Reports alongwith vetted Retention Schedules for Records were also sent to them for taking further necessary action.

#### **Inspection of Record Rooms**

Annual Inspection of the Departmental Records Rooms of the following Ministries/Departments were conducted and on-the-spot advice tendered for proper upkeep and safety of records. These were as follows : Ministry of Commerce, Ministry of Defence, Ministry of External Affairs, Ministry of Health and Family Welfare, Ministry of Labour, Ministry of Surface Transport, Ministry of Urban Development, Department of Electronics, Department of Education, Department of Expenditure, Department of Economic Affairs, Department of Food, Department of Public Enterprises,



*Photograph of a portable Fumigation Vault designed by National Archives of India*

Daily Newspapers and 44,354 from K.M. Munshi Papers at Bombay were prepared.

15 outside agencies sought technical information and guidance on various aspects of reprography (Please See Appendix III).

The Department prepared 14,749 meters of positive prints, 362 enlargement prints, and 1,22,847 xerox copies.

## CONSERVATION

The following figures would indicate the quantum of Conservation work done during the year:—  
 Lamination of 63,780 sheets, repair of 28,518 sheets of documents, guarding of 38,252 sheets; stitching of 143 books, 677 volumes, and 2,835 miscellaneous items; binding of 139 books, 681 volumes and 2,835 miscellaneous items; air-cleaning and fumigation of 2,265 bundles of records; and treatment of 14,348 volumes with leather preservative mixture.

### Conservation Research Laboratory

A very significant achievement was the fabrication of a portable Fumigation Vault for use in Archives and Libraries. This stainless steel lined Vault is fitted with heavy duty castors and 16 cuft (24"x24"x48") with three adjustable perforated shelves which can be removed to accommodate a specially designed trolley. The inside temperature of the Vault can be controlled upto 60°C through a thermostat. The equipment works on 220V and can be connected to any electrical light or power outlet with A.C. provision. It can bear electric load to the maximum of 0.5 K.W. The cost of the Vault and the trolley is nearly Rs. 31,000/-. The Vault may be used to destroy living insects (including sterilisation of their eggs) infesting the records. It will also help in reducing the time of fumigation.

and concentration of fumigants. The Vault which has an internal air circulation arrangement can also be used for drying and gaseous deacidification of records. The Conservation Research Laboratory also continued its investigations into different methods of repair and restoration of fragile records and to find out suitable indigenous material for substituting high grade tissue paper, cellulose acetate foil and maida paste. It tested over 125 sheets of tissue paper and felt that they needed more mechanical and wet strength before these could be certified for use in archival organisation. A few sample sheets supplied by a firm were examined and found suitable in properties and performance tests. Meanwhile, experiments were conducted to develop a suitable formulation of cellulose acetate powder to be used as an emulsion for reinforcing weak and fragile documents. Experiments were also conducted on special maida paste containing small percentage of Sodium pentachlorophenate. The results were found satisfactory.

Technical advice/information on various aspects of repair and rehabilitation of records was provided to 23 individuals/institutions. (For details please see Appendix IV).

## SCHOOL OF ARCHIVAL STUDIES

The School of Archival Studies continued to impart training in various aspects of archival science at the professional as well as sub-professional levels.

The different courses run by the School during the year were as follows:—

### Diploma Course in Archival Studies (1989-90)

The 1989-90 Session of the Diploma Course, which had commenced on 1 September 1989 with 11 trainees on the rolls concluded on 31 August 1990.

16 trainees, i.e. a nominee each of State Archives of Arunachal Pradesh, Bihar, Haryana, Manipur, Mizoram and West Bengal, three private candidates and two foreign trainees (one from Malaysia and another from Germany), successfully completed the course (Please see Appendix V). As a part of the course, the trainees undertook study tour of the Uttar Pradesh State Archives, Lucknow and Bihar State Archives, Patna (also its regional branch at Gaya). Fifteen extension lectures by eminent persons were as well arranged on subjects like Machine Readable Records, Records Management, Reference Media, Reprographics, Finding Aids etc.

### Diploma Course in Archival Studies (1990-91)

The 1990-91 Session of the Diploma Course commenced on 3 September 1990 with 11 trainees on the rolls. Amongst them were 3 sponsored candidates, i.e. one each from Bihar State Archives, Kerala State Archives, and Delhi Archives; 7 foreign trainee, viz. 3 from Malaysia, 2 from Kenya, one each from Uganda and Sri Lanka; and one private candidate.

### Short Term Certificate Courses

The following Certificate Courses were conducted during the year:—

- (i) IX Course in Archives Administration (5 February-31 March 1990) with 3 trainees on the rolls; (ii) XXI and (iii) XXII Course in Reprography (4 April-25 May 1990, and 6 September-31 October 1990) with 9 and 5 trainees respectively on the rolls; (iv) XXII and (v) XXIII Course in Care and Conservation of Books, Manuscripts and Archives (16 July-7 September 1990, and 12 November 1990-4 January 1991) with 11 and 6 trainees respectively on the

rolls; and (vi) XXXI and (vii) XXXII Course in Records Management (3-30 May 1990, and 3-28 December 1990) with 8 and 4 trainees respectively on the rolls. Besides, (viii) XXXI and (ix) XXXII Course in Servicing and Repair of Records for Sub-Professionals (1 May-27 June 1990) and 5 September-30 October 1990) were conducted with 4 trainees on the rolls under each Course. (Appendix V-A to V-I).

#### **Seminar on Records Management**

The School of Archival Studies, National Archives of India, organised a seminar on 'Records Management' in collaboration with British Council from 4-6 April, 1990. Dr. Nicholas George Cox, Head, Records Administration Division, Public Records Office, London, was the principal Speaker. Officers of National Archives of India and its Regional Offices, 11 trainees of the School of Archival Studies, and 22 delegates from State Archives and other institutions attended this seminar. Various aspects of Records Management as prevalent in the United Kingdom *vis-a-vis* those prevalent in India, were discussed in great details in the seminar.

#### **Visitors**

#### **PUBLIC RELATIONS**

During the year, 473 persons visited the Department. Notable amongst them were: Miss J. Coburn, Head Archivist, Greater London Record Office, and History Library, London; Dr. Kenneth Cooper, Chief Executive, British Library, London, Dr. Zafar Ahmad Nizami, Director, Academic Staff, College, Jamia Milia Islamia, New Delhi, and Members of Library Committee of Orissa Legislative Assembly, Bhubaneswar.



*Dr. R.K. Perti, Director-General of Archives, Government of India and ex-officio Secretary of Indian Historical Records Commission (3rd from the right), Shri George Fernandes, Hon'ble Union Minister for Railways (4th from the right) and Shri Prafulla Kumar Mohanta, Chief Minister of Assam (5th from the right) among other dignitaries at the 53rd Session of Indian Historical Records Commission held at Guwahati (4-5 February 1990).*

## **CULTURAL EXCHANGE PROGRAMME**

Items pertaining to Archives were included in the Cultural Exchange Programmes finalised between Government of India and Government of Afghanistan, Bangladesh, Belgium, China, Cuba, France, The Netherlands, Mauritius, Portugal, and Yugoslavia.

Under the Indo-Australian Cultural Exchange programme, a publication entitled *Guide to the Records of the Colonial Secretary's Office (1859-96)* was received from Queensland State Archives, Queensland.

450 Russian documents of Indian interest in Russian language received under the Indo-U.S.S.R. Cultural Exchange Programme are being translated into English for publication purposes and use by scholars.

## **COMPUTERIZATION**

Computer Maintenance Corporation Ltd. prepared a feasibility report on computerization of records in the National Archives of India. The report was examined and discussed with the representatives of Computer Maintenance Corporation Ltd. Department of Culture was also requested to accord necessary approval for undertaking this project.

## **COMMITTEES AND CONFERENCES**

The 53rd Session of the Indian Historical Records Commission was held at Guwahati at the invitation of Government of Assam from 4-5 February 1990. The inaugural function was held on 4 February 1990 at Rabindra Bhawan. The delegates were welcomed by Shri Prafulla Kumar Mohanta, Chief Minister of Assam. In the absence of the Governor of Assam, the Inaugural Address was read by Prof. H.K. Barpujari, Professor

Emeritus, Guwahati University. Thereafter Dr. R.K. Perti, Director of Archives (since redesignated Director General of Archives, Government of India,) and ex-officio Secretary of the Commission presented his Report highlighting the archival developments in the country during the year 1988-89. Shri George Fernandes, Hon'ble Union Minister for Railways, delivered the Presidential Address, on behalf of the Prime Minister of India and Minister of Human Resource Development, who could not attend this session. Vote of thanks on behalf of the Government of Assam was given by Shri A. R. Chaudhary, Special Officer (Archives), Government of Assam, and Local Secretary for the Session, and on behalf of the Indian Historical Records Commission by Shri S.N. Sharma, Deputy Director of Archives and Joint Secretary of the Commission. Besides, an exhibition on 'Development of Education in India during the 18th and 19th centuries' based on public records/private papers collection and rare photographs was mounted to grace the occasion. It was inaugurated by Dr. D. P. Baruah, Vice-Chancellor, Guwahati University. National Archives of India, and some States/Union Territory Archives participated in this exhibition.

Business Session of the Commission was chaired by Dr. S. N. Prasad, a Government of India nominee as Union Minister for Railways, who had delivered the Presidential Address, had to leave Guwahati because of his other preoccupation. During the meeting, the Secretary's Report, which spelled out the major archival developments during the preceding year, was discussed and action taken on earlier resolutions was reviewed. It was followed

by discussions on various resolutions forwarded by the members of the Commission. Three resolutions covering subjects like acceleration of pace of accessioning of records by the National Archives of India, adoption of a coordinated policy for acquiring microfilm copies of records of Indian interest from abroad, and provision of residential accommodation for research scholars were adopted.

The Academic Session, was presided over by Professor Dwijendra Tripathi. At this Session 5 papers were presented by the members, while 4 more papers were taken as read in the absence of contributors. In addition, a brief note on the newly acquired collection of Cabinet Secretariat papers was presented by the National Archives of India.

#### National Committee of Archivists

At the invitation of the Government of Kerala, the 38th Meeting of the National Committee of Archivists was held on 13-14, September, 1990 at Thiruvananthapuram (Trivandrum). The meeting reviewed the progress on the implementation of earlier recommendations of the Committee and adopted two resolutions. A paper entitled 'The Problems of Professional Archivists' was presented on the occasion by Dr. P. Krishnamoorthy, Assistant Director, Andhra Pradesh State Archives.

#### Meeting of the State Representatives' of the National Register of Private Records

The 15th Meeting of the State Representatives of the National Register of Private Records was held on 14 September 1990 at Thiruvananthapuram (Trivandrum). The Meeting reviewed the action taken on the recommendation made at the earlier meetings, and urged upon the members to re-activate

the Regional Records Survey Committees in their respective regions with a view to accelerating the pace of work of survey and listing of records in private custody. The participating members also resolved/agreed that the National Archives of India should continue to bring exclusive volumes of materials listed by the Regional Records Survey Committees in each State. They also agreed to make sincere efforts to achieve this objective.

#### Meetings : National

Dr. R.K. Perti, Director General of Archives, Government of India participated in the following major meetings: (i) Meeting under the Chairmanship of Secretary (Culture) regarding possibility of introducing Pay Scales in Cultural Organisations/Institutions on the University pattern held on 10 January at Department of Culture; (ii) Meeting of the Finance Committee of the National Museum Institute of Art, Conservation and Museology, and Meeting of the Board of Management, both held in National Museum, New Delhi on 11 July and 7 September respectively. (iii) Inter-Departmental meeting in the Cabinet Secretariat to consider issues connected with "Records Management through Microfilm/optical disc technology in the Ministries/Departments/Offices of the Government of India" on 25 January 1990. (iv) Presided over two quarterly meetings of O & M Officers held at the National Archives of India on 20 August 1990 and 13 December 1990 respectively to discuss the problems relating to Records Management in their respective Ministries/Departments. (v) Meeting regarding association of National Archives of India with a Committee of the Ministry of Information and Broadcasting to be set up for tendering technical

advice on preservation, disposal and use of films on 12 December 1990.

Shri K. L. Arora, Deputy Director of Archives presided over the third quarterly meeting of O & M Officers of the Ministries/Departments held in National Archives of India on 5 March 1990 to discuss Records Management problems in Central Government Ministries/Departments. Dr. S. Sengupta, Officer on Special Duty, attended a meeting of the Advisory Committee of Towards Freedom Project of the Indian Council of Historical Research on 1 August 1990.

#### Deputations Abroad

Dr. R.K. Perti, Director-General of Archives, Government of India visited Tehran from 9-21 November, 1990 to organise Records Management Refresher Course for the benefit of young archivists of the National Archives of Iran.

### HINDI SECTION

To review the use of Hindi in Office work, four meetings of the Departmental '*Rajbhasha Karyamwayan Samiti*' were held during the year. As usual, copies of Annual Programme 1990-91 issued by Official Language Department were circulated to various Sections/Divisions of the Department, and necessary guidelines and instructions were issued for achieving the prescribed targets. *Hindi Diwas* was as well celebrated in the Department on 14 September 1990.

Apart from the usual translation of official correspondence from English to Hindi, the Hindi Section completed translation of: *17th Report of the Director General of Archives on the implementation of Archival Policy Resolution*; and *Annual Report of National Archives of India*, (1988 and 1989).

**REGIONAL  
OFFICE,  
BHOPAL**

50,935 files were checked and arranged. Subject lists of 11,418 files and descriptive lists of 110 documents of "Mutiny Papers" were prepared. Research facilities were extended to 59 scholars, while seven queries received from public and private agencies were attended.

The Preservation Unit repaired 20,470 sheets of documents with tissue paper/chiffon, 170 sheets by solvent lamination, and 4,155 sheets by machine lamination, while 769 files were stitched, 15,187 sheets were guarded, 744 volumes/registers were bound, and 829 volumes/bundles were fumigated.

**RECORD  
CENTRE,  
JAIPUR**

The Record Centre acquired 24 files (1949-76) from the Office of Salt Commissioner, Jaipur. It also acquired a part of the private collection (consisting manuscripts, letters, books and newspapers) of Shri S.S. Saxena, a freedom fighter. Under a Scheme of preparing reference media to its record holdings, subject list of 98 files of India Government Mint, (Bombay), 45 files of Office of Accountant General, Rajkot and 2,513 files of Controller of Insurance series was prepared. Research facilities were extended to 4 scholars.

The Preservation Unit repaired 132 sheets of documents with tissue paper, 1,602 sheets with lamination process, guarded 9,957 sheets, stitched 1,757 *pages*, fumigated 1,150 files and bound 104 volumes. The Reprography Unit made 28,240 exposures.

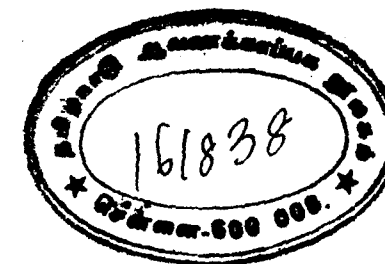
**RECORD  
CENTRE,  
PONDICHERRY**

12,630 files of the Department of Education, Directorate of Tobacco Development, and Office of Collector of Central Excise (all located at Madras), were appraised. Of these, 2,300 files and

8,340 *permits* were marked for permanent retention. The Centre acquired a folder containing correspondence of Late Shri R.L. Purushottam Reddiar from his wife. 862 Volumes, 248 registers and 340 bundles were checked and arranged. Research facilities were extended to 19 scholars.

The Preservation Unit de-acidified 15,689 sheets; fumigated 530 volumes, 45 registers and 160 bundles; laminated 5,295 sheets; repaired 6,956 sheets with tissue paper, while 2,616 sheets were full pasted, 269 volumes were bound, and 251 folders and 88 files were stitched.

A brief note on *The History of Transfer of Power in Respect of Pondicherry by French to Indian Government* (in Tamil) written by N. Illayaputram was prepared and sent to the Headquarter at New Delhi for onward transmission to Department of Culture.



A  
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# APPENDIX—I

## Enquiries Received from Public Agencies

| S. No. | Agency                                                                                                                                                  | Subject of Enquiry                                                                                                                                                                                                                                                                                          | Remarks                 |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1      | 2                                                                                                                                                       | 3                                                                                                                                                                                                                                                                                                           | 4                       |
| 1.     | Director-General<br>Department of Archives,<br>Government of Pakistan,<br>Administrative Block Area,<br>Block—N,<br>Pakistan Secretariat,<br>Islamabad. | Organisation and structure of<br>Central Board of Revenue since<br>its inception in 1925.                                                                                                                                                                                                                   | Information<br>Supplied |
| 2.     | President Secretariat,<br>Rashtrapati Bhawan,<br>New Delhi.                                                                                             | Construction of Rashtrapati<br>Bhawan.                                                                                                                                                                                                                                                                      | -do-                    |
| 3.     | Ministry of Commerce,<br>Department of Supply,<br>Nirman Bhawan,<br>New Delhi.                                                                          | Home Department Proceeding<br>relating to measures taken for<br>the amelioration of the depressed<br>Classes, (1916, 1920).                                                                                                                                                                                 | -do-                    |
| 4.     | Ministry of Environment<br>and Forests,<br>Paryavaran Bhawan,<br>C.G.O. Complex<br>Lodi Road,<br>New Delhi.                                             | Information regarding:<br>(i) Forest Survey Report by Mr.<br>Macleod, Forest Surveyor,<br>and<br>(ii) Minutes by Secretary to the<br>Government (1857).                                                                                                                                                     | -do-                    |
| 5.     | Ministry of External Affairs,<br>Historical Division,<br>Patiala House,<br>New Delhi                                                                    | Information regarding avail-<br>ability of:<br>(i) Memoranda prepared by the<br>Government of Assam for the<br>Indian Statutory Commission<br>(July 1928), and<br>(ii) Robert Reid's (Governor of<br>Assam) note on the future of<br>presently Excluded, partially<br>Excluded and Tribal area of<br>Assam. | -do-                    |

| 1   | 2                                                                                                     | 3                                                                                                                                                                                                                                                                                                                                                                                                                         | 4                       |
|-----|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 6.  | Ministry of External<br>Affairs,<br>South Block,<br>New Delhi.                                        | Availability of records on the late<br>Shri Girija Shankar Bajpai.                                                                                                                                                                                                                                                                                                                                                        | Information<br>supplied |
| 7.  | Ministry of Home<br>Affairs,<br>Lok Nayak Bhawan,<br>New Delhi.                                       | Notifications about relaxation<br>rules in respect of exit of<br>foreigners.                                                                                                                                                                                                                                                                                                                                              | -do-                    |
| 8.  | Ministry of Human<br>Resource Development,<br>Department of Culture,<br>Shastri Bhawan,<br>New Delhi. | (i) Role of working women in<br>the freedom struggle,<br>1919—1947.<br>(ii) Kuki rebellion in Manipur,<br>1917—1919<br>(iii) Chronology of events of<br>Lala Lajpat Rai.<br>(iv) Copy of a report of an officer<br>of Indian Audit & Accounts<br>Service appointed to conduct<br>investigations regarding the<br>valuables held by the Maharaja<br>of Baroda.<br>(v) Information relating to<br>National Cultural Policy. | do-                     |
| 9.  | Archaeological Survey<br>of India,<br>Janpath,<br>New Delhi.                                          | Availability of records to prove<br>that the land across Archaeolo-<br>gical Survey of India on Janpath<br>was under the jurisdiction of<br>the said office.                                                                                                                                                                                                                                                              | -do-                    |
| 10. | Finance & Social<br>Security & Welfare<br>office,<br>Nagaland, Kohima,<br>(Nagaland)                  | Imprisonment of some head-hun-<br>ters like Asaksoba, Purniken<br>and others in Assiringia (Nakpu)<br>Village.                                                                                                                                                                                                                                                                                                            | -do-                    |
| 11. | Manipur State Archives,<br>R.M.C. Road,<br>Imphal-795001.<br>(Manipur)                                | (i) Availability of microfilm rolls<br>of records on Manipur<br>(1762—1947) microfilmed<br>from the India Office Library,<br>London.<br>(ii) Availability of records on<br>Manipur, (1880—1947).                                                                                                                                                                                                                          | -do-                    |

| 1                                                                   | 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 3 | 4                            |
|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------|
| 12. Directorate of Archaeology, Trivandrum-10. (Kerala)             | Availability of Administrative Report of :<br>(i) The Archaeological Department of Travancore, and<br>(ii) State Archaeology Department of Kerala.                                                                                                                                                                                                                                                                                                                                                                                                                     |   | Information Supplied         |
| 13. Gujarat Vidyapith, Gandhi Bhawan, Ahmedabad. (Gujarat)          | Availability of the English translation/typed copy of the book <i>Hind Swaraj</i> by Mahatma Gandhi.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |   | -do-                         |
| 14. Indian Copper Development Centre, 27-B, Camac Street, Calcutta. | Historical facts regarding use of copper alloys in Ancient India.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |   | -do-                         |
| 15. Lok Sabha Secretariat, Parliament House, New Delhi.             | Availability of Constituent Assembly Papers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |   | Information not available    |
| 16. Ministry of Defence, New Delhi.<br>(a) South Block.             | Information regarding :<br>(1) Payment of pension on compassionate grounds to P. Raghavan Pillai, who served in the British Army.<br>(2) The Dhar Light Horse, Wireless Section Dhar, Dhar Infantry, H.Q. Dhar Troops, Jaswant Infantry Datia, Grass Farm Vindhya Pradesh State Forces, Bilejat Topkhana Jaipur, F. Detachment, 1/26 Punjab Regiment, Station H.Q. Kotah.<br>(3) 10/18 Punjab Regiment; 104 Infantry, 32 Sikh and 34 Sikh; DARP ME SO RYS (1914—1919) 31 ACTC; 104 Bty. RFA; 28 Mtn. Bty.<br>(4) 27 Mountain Battery; Animal Doctor Training Regiment. |   | -do-<br>-do-<br>-do-<br>-do- |

| 1                                                     | 2                                                              | 3                                                                                                                                                                                                                                                                                                                                  | 4                          |
|-------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|                                                       |                                                                | (5) Custodian of old Records of Calcutta Observe Corps.                                                                                                                                                                                                                                                                            | Information not available. |
|                                                       |                                                                | (6) Old Records of Goa Infantry.                                                                                                                                                                                                                                                                                                   | -do-                       |
|                                                       |                                                                | (7) The Record Office maintaining the old Records of: (i) Bost Depot, 'F' Coy. AD DP Jalandhar Cantt; (ii) BNZ (iii) Indian A Borne Force Training Unit (iv) 8th Bombay Infantry of the British Indian Army; (v) 90 Pathan (vi) 14 Poonch Regiment (vii) 23 Mtn. Bty., (viii) 95 Mtn. Bty. and (ix) Raghuraj Artillery (VPF) Rewa. | -do-                       |
|                                                       | (b) Historical Section West Block VIII, R.K. Puram, New Delhi. | (i) Availability of paintings/ engravings relating to Black Hole Tragedy (1756).<br>(ii) Information regarding (i) VI Force & 22 MLC as part of Indian Army and (ii) 10th BN East Punjab Militia.                                                                                                                                  | -do-<br>-do-               |
|                                                       | (c) Army Headquarters, New Delhi.                              | Service Record of Late Capt. K. Krishnaswamy (M—17713) who served with Indian Army Medical Corps in 1943.                                                                                                                                                                                                                          | -do-                       |
|                                                       | (d) 81, Armoured Regiment, C/o 56 APO.                         | History and particulars of the Sword displayed in the Regiment Officers Mess.                                                                                                                                                                                                                                                      | -do-                       |
| 17. Ministry of Home Affairs, North Block, New Delhi. |                                                                | information relating to :—<br>(i) Detention of Shri Devi Lal, Deputy Prime Minister of India in Lahore and Multan Jails (1931—1942).<br>(ii) Development of Andaman Cellular Jail into a National Memorial.                                                                                                                        | -do-<br>-do-               |

| 1                                                                                                    | 2                                                                                                                                                                                                                                    | 3                         | 4 |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---|
| 18. Ministry of Human Resource Development, Shastri Bhawan, New Delhi.                               | The late Shri M.P. Sinha's contribution in Bihar Legislative Assembly.                                                                                                                                                               | Information not available |   |
| 19. the Chief Post Master General, Maharashtra Circle, Bombay.                                       | Development of Postal Services in Maharashtra State after 1947-48.                                                                                                                                                                   |                           |   |
| 20. Special Commissioner, Government of Nagaland, 29 Aurangzeb Road, New Delhi                       | Information on :<br>(i) 9-point Agreement signed between the Naga National Council and the Governor of Assam in 1947 and<br>(ii) 16-point Agreement signed between the Naga Peoples' Convention and the Government of India in 1960. | -do-                      |   |
| 21. Government of Haryana, Archives Department, Chandigarh                                           | Detention of Deputy Prime Minister of India, Shri Devi Lal, in Lahore and Multan Jails (1931, 1942).                                                                                                                                 | -do-                      |   |
| 22. Haryana State Archives, S.C.O. No 829, Manimajra, Chandigarh                                     | Bio-data of persons who were deported from the regions now forming Haryana State during the "Mutiny" of 1857.                                                                                                                        | -do-                      |   |
| 23. Karnataka State Archives, Room No 11, General Record Room, Vidhana Soudha, Bangalore (Karnataka) | Availability of records of the property appurtenant to the Hyderabad House in New Delhi.                                                                                                                                             | -do-                      |   |
| 24. सार्वजनिक निर्माण विभाग, नगरखण्ड उद्योग, राजस्थान                                                | "फारसी का बंगला" नामक राजकीय सम्पत्ति के अभिलेख हेतु जानकारी।                                                                                                                                                                        | नकारात्मक                 |   |

| 1                                                                                                      | 2                                                                                                       | 3                         | 4 |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|---------------------------|---|
| 25. Forest Research Institute, Publicity and Liaison Branch, P.O. New Forest, Dehradun (Uttar Pradesh) | Personal file of Shri Rash Behari Bose relating to his career in Forest Research Institute (1907-1908). | Information not available |   |
| 26. Shri L. Jaichandra Singh, Chief Editor, Prajatantra, Jhagal Bazar, Imphal                          | Availability of old records, photos, and maps relating to Manipur.                                      | -do-                      |   |

# APPENDIX I-A

## Enquiries Received from Individuals and Private Institutions

| Sr.No. | Agency                                                                                                                                                                   | Subject of Enquiry                                                                                                                                                                                                                                    | Remarks                 |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1      | 2                                                                                                                                                                        | 3                                                                                                                                                                                                                                                     | 4                       |
| 1.     | Shri A.M. Paterson,<br>57, Bream Bay Drive,<br>Ruakaka<br>North Auckland,<br>New Zealand                                                                                 | Information about John Hyde:-<br>a Supreme Court Judge in<br>Calcutta (1774—1800).                                                                                                                                                                    | Information<br>Supplied |
| 2.     | Shri A.N. Niranjanaraje<br>Urs, No. 1, 10th Main,<br>Saraswathipuram,<br>Mysore                                                                                          | Documents relating to Shri<br>Mummadi Krishana Raja Wode-<br>yar and his family.                                                                                                                                                                      | -do-                    |
| 3.     | श्री अतुल श्रीवास्तव, द्वारा<br>श्री. आर० के० श्रीवास्तव,<br>सेवा निवृत्त उपजिलाध्यक्ष,<br>उत्तरी चक्रवर्त नगर<br>कसैर पारा, रायगढ़<br>(मध्य प्रदेश)                     | “छत्तीसगढ़ की दो रियासतों<br>(रायगढ़ व सारगढ़) के विषय में<br>प्रशासनिक एवं सांस्कृतिक विश्लेषण<br>से सम्बन्धित जानकारी                                                                                                                               | सकारात्मक               |
| 4.     | Shri Brian D. N.<br>Stevens, C/o The Head-<br>mistress,<br>The Weald of Kent<br>Grammar School for<br>Girls, Tudely Lane,<br>Tonbridge, Kent,<br>TN9, 2 JP, England      | Availability of :<br>(i) Bengal Army List, 1819-1823,<br>and 1830-1831,<br>(ii) General Orders issued by<br>Commander-in-Chief 1816-<br>1820, and<br>(iii) Annual Military Statement of<br>the Bengal Army, 1821-1822<br>and 1843-1844                | -do-                    |
| 5.     | Shri Charles G<br>Roland, M. D.<br>Prof. of the History of<br>Medicine,<br>Mc Master University,<br>1200 Main Street<br>N. West,<br>Hamilton, Ontario<br>L8N 3Z5, Canada | Information on :<br>(i) Indian soldiers who were pri-<br>soners of the Germans/Japanese<br>during battle for Hongkong,<br>(World War II),<br>(ii) Prisoners of War Camps<br>(Axis Power) in the Far East<br>and Europe during<br>the Second World War | -do-                    |

| 1   | 2                                                                                                                                             | 3                                                                                                                                        | 4                       |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 6.  | Shri Dipak Kumar<br>Chaudhary,<br>Reader,<br>Department of History,<br>Tripura University,<br>Agartala, Tripura                               | Annual Administrative Reports<br>of the Political Agency of Hill<br>Tipperah for the years 1878-1890.                                    | Information<br>Supplied |
| 7.  | Dr. G.S. Dikshit,<br>Retd Prof of History,<br>B-1 Kailas Apartments,<br>VII Main, IX Cross,<br>Malleswaram,<br>Bangalore                      | A Survey Report on Mysore<br>submitted by Col. Colin Mack-<br>enzie.                                                                     |                         |
| 8.  | Shri Inayat Ali Khan,<br>Plot No. 202,<br>Main Road,<br>Jallupura, Jaipur                                                                     | Document pertaining to Prince<br>Abdul Kurreem Khan of Tonk<br>(1834).                                                                   | -do-                    |
| 9.  | Shri J.F.H. Dagger,<br>Oak House,<br>Horsmonden,<br>Tonbridge,<br>Kent TN 12 8LP,<br>England                                                  | Information regarding Ensign<br>Charles Marsack, who was com-<br>missioned to the Bengal Army<br>in 1766.                                | -do-                    |
| 10. | Prof J Pasupathy,<br>Centre for Theoretical<br>Studies,<br>Indian Institute of<br>Science, Bangalore                                          | History of Indian Institute of<br>Science (1899—1909).                                                                                   | -do-                    |
| 11. | Shri K.C. Yadav,<br>Professor & Chairman<br>& Dean of Social<br>Sciences, Department<br>of History,<br>Kurukshetra University,<br>Kurukshetra | Information relating to Sir James<br>Mestons' assumption of charge as<br>Lt. Governor of United Provinces<br>of Agra and Oudh (1912-18). | -do-                    |

| 1   | 2                                                                                                                                         | 3                                                                                                                            | 4                       |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 12. | श्री के.एस. गुसाई<br>क्वार्टर न. 27 4, नार्थ टी. टी.<br>भावाल।                                                                            | 19वीं सदी में नारी<br>ग्रान्दोलन                                                                                             | सकारात्मक               |
| 13  | Shri Leonidas Aguirre Silva,<br>Luis de Valdivia 378,<br>Depto I,<br>Santiago Centro,<br>Chile                                            | Documents relating to the life of<br>Nobel Laureate Pablo Neruda                                                             | Information<br>Supplied |
| 14  | Prof Mary Lago,<br>Professor,<br>Department of English,<br>College of Arts and<br>Science, 107 Tate Hall,<br>Columbia, Missouri,<br>65211 | E J. Thompson and his Missio-<br>nary Works (1910-22).                                                                       | -do-                    |
| 15  | Ms. Neelam Arora,<br>Women's Hostel,<br>Opposite Boy's High<br>School, 1, P D Tandon<br>Road, Allahabad.                                  | Role of Women in Freedom<br>Struggle in United provinces<br>(1920-47).                                                       | -do-                    |
| 16  | Shri N.G. Shreeve,<br>20, Maltravers Street,<br>Arundel<br>West Sussex BN18 9BU,<br>Arundel (0903) 884 960.<br>England.                   | Information on Begam Samru,<br>the second wife of Walter Rein-<br>hardt and on his grandson<br>David Ochterlony Dyce Sombre. | -do-                    |
| 17. | Shri Peter Stanley,<br>Head, Historical Rese-<br>arch, Australian War<br>Memorial, GPO<br>Box 345, Canberra<br>ACT 2601.                  | Inspection returns of European<br>Units, and reports on character of<br>European Troops in Bengal<br>Presidency.             | -do-                    |
| 18. | Shri Paul K.F. Mack-<br>enzie, 30, Shetland<br>Place, Kirkcaldy Fife,<br>Scotland,<br>Great Britain.                                      | Death certificate of Capt.<br>Alexander Mackenzie, of 48th<br>Native Infantry, Bengal Regiment.                              | -do-                    |

|     |                                                                                                                                       |                                                                                                                                                                                                                                               |                                 |
|-----|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 19. | Shri Sher Singh,<br>Flat No. 32,<br>247/1, Minto Park,<br>Alipore, Calcutta.                                                          | Arrest of Ahmed Ullah Shah<br>(Sikundar Shah) at Fyzabad<br>(Faizabad) January 1857.                                                                                                                                                          | Information<br>not<br>available |
| 20. | Shri Sivachandralingam<br>Sundara Raja,<br>Department of History,<br>University of Malaya,<br>Kuala Lumpur,<br>Malayasia.             | Details regarding (i) Debates of<br>House of Commons and House of<br>Lords (1700-1850),<br>(ii) Command Papers and Sessi-<br>onal Papers of House of Commons<br>(1857-1966),<br><br>(iii) Board of Trade Papers, and<br>(iv) Treasury Papers. | -do-                            |
| 21. | Capt. Satpal Singh,<br>3001, Sector 35-D,<br>Chandigarh.                                                                              | Life history of Freedom Fighter<br>Late Shri Ram Singh Pathania.                                                                                                                                                                              | -do-                            |
| 22. | Shri Sunil Kumar<br>Ghosh,<br>Avenue Club,<br>95-A, Chittaranjan<br>Avenue, Calcutta.                                                 | Provisions relating to Salt Laws<br>during Civil Disobedience Move-<br>ment, 1930.                                                                                                                                                            | -do-                            |
| 23. | Smt. & Sh. A. Davis,<br>914, Monaghan Avenue,<br>Oshawa, Ont. L1J 7C3,<br>Canada.                                                     | Birth, marriage and death certi-<br>ficates of their ancestors.                                                                                                                                                                               | -do-                            |
| 24. | Shri Abu Saadath Jalili,<br>C-I Salaiman Plaza,<br>Gulshan-I, Iqbal-10<br>Karachi-47.<br>(Pakistan).                                  | Information about Lallu<br>Lal Ji Kavi — a famous<br>Hindi Scholar.                                                                                                                                                                           | -do-                            |
| 25. | Ms. Cathy Moran,<br>Assistant Editor,<br>Margaret Sanger Papers<br>Project,<br>19, University Place,<br>5th Floor,<br>New York-10003. | Availability of papers of Margaret<br>Sanger the birth control pioneer,<br>1879-1966.                                                                                                                                                         | -do-                            |
| 26. | Shri Daneelle Lawrence,<br>500 Lakespore,<br>Beaconsfield H.A. WyJ5,<br>Canada.                                                       | Birth and Death Certificates of<br>his ancestors.                                                                                                                                                                                             | -do-                            |

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|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------|---|
| 27. Shri Eish Mendiratta, Regional Manager, Camphor & Allied Products, Ltd., Universal Building, 1st Floor, 2/2-A Asaf Ali Road, New Delhi. | Use of Camphor—its household applications and medicinal values.                      | Information not available |   |
| 28. Smt. Evelyn Margaret Cornell, Unit 2, 7 Toolamba Road, Mooroopna, Victoria, Australia.                                                  | Birth Certificate of Francis Warde, her great grand father (born 1823).              | -do-                      |   |
| 29. Shri George Francis Rawlings, 70, Fergusson Drive, Gisborne, New Zealand.                                                               | Availability of Birth certificates of his ancestors.                                 | -do-                      |   |
| 30. Shri G.N. Das, Bhashakosh Lane, Cuttack, Orissa.                                                                                        | Documents on the Famine in Orissa (1770).                                            | -do-                      |   |
| 31. Prof. H.K. Barpujari, Chandmari, Rajgarh Road, Guwahati, Assam.                                                                         | Improvement in Communication in Assam Steamer Service during 1881-84.                | -do-                      |   |
| 32. Dr. J.M. Lafont, A-86, New Friends Colony, New Delhi.                                                                                   | List of Persian Manuscripts of Claude Martin available in Bengal Inventory.          | -do-                      |   |
| 33. Shri Yograj Thakooree, Bais Des Amourettes, Old Grand Port, Royal Road, Mauritius.                                                      | His ancestors who migrated from India to Mauritius during 1877.                      | -do-                      |   |
| 34. Shri Joseph Chiyeden, Kacheripadi, North Parur, Kerala.                                                                                 | Documents relating to correspondence between British Residents, and Dewan of Cochin. | -do-                      |   |
| 35. Shri Keith Breeze, 156, Kauri Road, Whenuapai, Auckland, New Zealand.                                                                   | History of an aircraft "Bristol type 170 Frieghter".                                 | -do-                      |   |

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| 36. Smt. M. Iddenten,<br>80, Ridgeway Walk,<br>Top Valley Estate,<br>Nottingham NGS,<br>9DT, England.                                              | Information on Dr. Buch<br>Ruxton—a Britisher, born in<br>Bombay in early 1908 and<br>executed in Manchesteor on 12<br>May 1936. | Information<br>not<br>available |   |
| 37. Smt. Margaret Mary<br>Schaapveld, 150,<br>Halsey Drive,<br>Lynfield, Auckland,<br>New Zealand.                                                 | Information on the family tree<br>of Bannay Ali Khan,<br>son of Nawab Nayaat Ali Khan,<br>of Jhansi.                             | -do-                            |   |
| 38. Shri Nirmalya Bagchi,<br>Flat No. BC-3,<br>196, Picnic Garden<br>Road, Calcutta.                                                               | Raja Ram Mohan Roy's venture<br>in Hindi and Urdu journalism.                                                                    | -do-                            |   |
| 39. Shri Normal Smulovitz,<br>40 Hayes Lane,<br>Wilkes-Barre,<br>PA 18702-5222. U.S.A.                                                             | Legal relations between the<br>Indian and British Armies during<br>the Second World War.                                         | -do-                            |   |
| 40. Smt. Pat Goddard,<br>5, Fairfax Avenue,<br>Oxford OX310RP,<br>U.K.                                                                             | History and other details about<br>Military Bands of the Indian<br>Army.                                                         | -do-                            |   |
| 41. Dr. P. J. Dennis,<br>Professor, University<br>College, University of<br>New South Wales,<br>Australian Defence<br>Force Academy,<br>Australia. | Contribution of India during the<br>Second World War, and raising<br>of Indian manpower in 1939-45.                              | -do-                            |   |
| 42. Shri R. Kenyon,<br>2/159, Portland Road,<br>Remuera, Auckland,<br>New Zealand.                                                                 | Information regarding the ship<br>'Carnatic' owned by Richard<br>Green.                                                          | -do-                            |   |

| 1   | 2                                                                                                                                           | 3                                                                                                                                              | 4                          |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 43. | Dr. Robert A. Selig, Asstt. Professor of History, Department of History, 304, Lubbers Hall, Hope College, Holland, MICHIGAN 49423, (U.S.A.) | Information relating to Johann George Baron Von Wust who claimed himself as King of East India (1755-63) in his autobiography.                 | Information not available. |
| 44. | Shri R.P. Dja, Consul General of India, 'SPRINKENHOF' 6th Floor, Burchardstrasse 14, 2000 Hamburg 1.                                        | Audio-visual and photographic material on the history of evolution of paper in India.                                                          | -do-                       |
| 45. | Shri S.E. Osmond, 51, Bournside Road, Cheltenham, GLOS GL51 5AL, England.                                                                   | Information on<br>(i) Walter Marsh Osmend (1840-94),<br>(ii) Alfred Thomas Osmand (1829-1901), and<br>(iii) Walter William Osmond (1868-1926). | -do-                       |
| 46. | Smt. S. Putsure, Principal, Mount Everest School, Circular Road, Dimapur, Nagaland.                                                         | Sir Charles Gould and the Calcutta Musical Establishment (1814).                                                                               | -do-                       |
| 47. | Smt. Sheena Simpson, 9, Ashley Grove, Gordon, New South Wales-2072, Australia.                                                              | Records produced by Krishna District Board on Bezwada-Masulipattam Railway.                                                                    | -do-                       |
| 48. | Shri Sunjoo Pang, 6130 Massachusetts Ave, Bethesda, Maryland 20816.                                                                         | Korean Independence Movement during the Second World War.                                                                                      | -do-                       |
| 49. | Dr. Thomas Weyrauch, Rhoenstr. 6, 6140 Bensheim-I, West Germany.                                                                            | Structure, history and influence of guilds of Craftsmen.                                                                                       | -do-                       |

| 1   | 2                                                                                                    | 3                                                                                                                                              | 4                         |
|-----|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 50. | Shri T. Venkata Krishnamachary, Tirumala Tirupati Devasthanam, 7-1-8 R.N. Malda Street, Tirupati.    | Title deed certificates granted by the Inam Commissioner, Government of Madras to the family of Shri T.V. Krishnamachary in 1882.              | Information not available |
| 51. | Shri Tommaso Pallisco, 6450 Georgia Street, Detroit, Michigan 48211, U.S.A.                          | Verification of information about the surgeries performed on him by Capt. Luigi Savino during the Second World War at Camp No. 22 in Dehradun. | -do-                      |
| 52. | Shri Y.S. Sayyad, Advocate and Executive Member of the Sunnat, Muslim Jamiyat, Line Bazar, Kolhapur. | Records of Kolhapur Residency for the period 1937-47.                                                                                          | -do-                      |

## APPENDIX II

### Appraisal of Records in the National Archives of India

| Sl. No. | Name of the Ministry/Departments/ Offices | Inclusive Years | No. of files appraised | Recommen-<br>ded for<br>retention | Recom-<br>mended<br>for<br>destru-<br>ction |
|---------|-------------------------------------------|-----------------|------------------------|-----------------------------------|---------------------------------------------|
| 1.      | Home Department (Establishment)           | 1930-47         | 12,337                 | 5,798                             | 6,539                                       |
| 2.      | Home Department (Jails)                   | 1888-1945       | 9,811                  | 6,477                             | 3,334                                       |
| 3.      | Home Department (Judicial)                | 1873-1922       | 18,813                 | 8,430                             | 10,383                                      |

## APPENDIX II-A

### Appraisal of Records in Creating Agencies

| Sl. No. | Name of the Ministry/Departments/Offices                     | Inclusive Years | No. of files appraised | Recommen-<br>ded for<br>retention | Recom-<br>mended<br>for<br>destru-<br>ction |
|---------|--------------------------------------------------------------|-----------------|------------------------|-----------------------------------|---------------------------------------------|
| 1.      | Ministry of Civil Aviation.                                  | 1956-64         | 210                    | 176                               | 34                                          |
| 2.      | Ministry of Defence                                          | 1953-65         | 2,793                  | 62                                | 2,731                                       |
| 3.      | Ministry of External Affairs.                                | 1891-1960       | 2,190                  | 2,082                             | 8                                           |
| 4.      | Ministry of Health and Family Welfare                        | 1948-62         | 3,240                  | 1,171                             | 2,069                                       |
| 5.      | Ministry of Information and Broadcasting.                    | 1964            | 722                    | 142                               | 580                                         |
| 6.      | Ministry of Labour.                                          | 1952-65         | 870                    | 451                               | 419                                         |
| 7.      | Department of Agriculture and Cooperation.                   | 1962-64         | 151                    | 67                                | 84                                          |
| 8.      | Office of the Director General of Civil Aviation.            | 1943-64         | 4,328                  | 495                               | 3,833                                       |
| 9.      | Naval Headquarters                                           | 1946-55         | 127                    | 120                               | 7                                           |
| 10.     | Land and Development Office (Ministry of Urban Development). | 1952-55         | 893                    | 888                               | 5                                           |
| 11.     | Railway Board                                                | 1943-64         | 13,168                 | 5,534                             | 7,634                                       |
| 12.     | Directorate of Tobacco Development, Madras.                  | 1959-65         | 652                    | 100                               | 552                                         |
| 13.     | Department of Education, Madras.                             | 1955-65         | 677                    | 197                               | 480                                         |
| 14.     | Office of Regional Textile Commissioner, Madras.             | 1948-65         | 8,410                  | 70                                | 8,340                                       |
| 15.     | Surveyor General's Office and its Directorates, Dehradun.    | 1911-64         | 1,777                  | 1,291                             | 486                                         |

### APPENDIX III

#### List of Institutions who availed of technical information/advice on Reprographic Services

1. Ministry of Information and Broadcasting, New Delhi.
2. Housing and Urban Development Corporation, New Delhi.
3. National Library, Calcutta.
4. Asiatic Society, Calcutta.
5. Calcutta Municipal Corporation, Calcutta.
6. Maulana Abul Kalam Azad Arabic and Persian Research Institute, Tonk, Rajasthan.
7. Sambalpur University, Orissa.
8. Hindustan Zinc Ltd., Udaipur.
9. M/s Micropics, Calcutta.
10. Andhra Pradesh State Archives, Hyderabad.
11. Directorate of Archaeology, Archives, and Museum, Panaji, Goa.
12. Haryana State Archives, Chandigarh.
13. Madhya Pradesh State Archives, Bhopal.
14. Tamil Nadu State Archives, Madras.

### APPENDIX IV

#### List of Institutions and Individuals, seeking technical information on Repair and Preservation of Records, Manuscripts, etc.

1. Ministry of External Affairs, New Delhi.
2. Ministry of Urban Development, New Delhi.
3. Lok Sabha Secretariat, Parliament House, New Delhi.
4. Office of the Resident Commissioner, Government of Sikkim, New Delhi.
5. Joint Director of Surveys, Government of Assam, Guwahati.
6. Directorate of Land Records & Settlement, Government of Tripura, Agartala.
7. Corps Museum and Archives, College of Military Engineering, Pune.
8. Goa State Archives, Panaji.
9. Himachal Pradesh State Archives, Shimla.
10. Karnataka State Archives, Bangalore.
11. Maharashtra State Archives, Bombay.
12. Mizoram State Archives, Aizwal.
13. Rajasthan State Archives, Bikaner.
14. Uttar Pradesh State Archives, Lucknow.
15. Arya College, Panipat.
16. District Library, Gurgaon.
17. Uttar Pradesh State Cement Corporation, Mirzapur, Uttar Pradesh.
18. Indian Association for Study of Conservation of Cultural Property, New Delhi.
19. Indian Lac Research Institute, Ranchi.
20. Maulana Abul Kalam Azad Arabic and Persian Research Institute, Tonk, Rajasthan.
21. National Research Laboratory for Conservation and Cultural Property, Lucknow.
22. Bhartiya Vidya Bhawan, Bombay.

| 1   | 2                                            |
|-----|----------------------------------------------|
| 23. | Yuvak Parishad, Tezpur, Assam.               |
| 24. | Tawang Monastery, Tawang, Arunachal Pradesh. |
| 25. | Shri Digambar Jain Mandir Mahasangh, Jaipur. |
| 26. | Graphic India, New Delhi.                    |
| 27. | Greeb's Chemicals, New Delhi.                |
| 28. | Tata Iron and Steel Company, Jamshedpur.     |
| 29. | Prof. V.A. Kulkarni, Dharwad, Karnataka.     |
| 30. | Shri H.N. Mathur, New Delhi.                 |
| 31. | Shri H.P. Shashidhara Murthy, Mysore.        |
| 32. | Shri T.G. Nalla Muthu, New Delhi.            |
| 33. | Shri P.S. Sawhney, Chandigarh.               |
| 34. | Shri Bhagwan Singh, New Delhi.               |
| 35. | Dr. Mahavir Singh, Pondicherry.              |
| 36. | Shri Ramakrishna Shastri, Bangalore.         |

#### APPENDIX—V

List of Trainees, who appeared in the Examination of Diploma Course in Archival Studies 1989-90.

| S. No. | Name                          | Marks obtained<br>(Out of 600 with<br>Division). | Subject of Dissertation                                                                                                        |
|--------|-------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| 1      | 2                             | 3                                                | 4                                                                                                                              |
| 1.     | Smt. Sucheta Guha<br>Thakurta | 411 (First Division)                             | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 3 January 1825—29 December 1826.    |
| 2.     | Km. Pranjana Das              | 405 -do-                                         | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 10 January 1810—21 October, 1813.   |
| 3.     | Jawaharlal Verma              | 404 -do-                                         | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 27 September 1764—3 February, 1785. |
| 4.     | Sadanand Thakral              | 398 -do-                                         | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 7 February 1814—21 December 1816.   |
| 5.     | Smt. Saenah Bte.<br>Bahari    | 397 -do-                                         | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 10 March 1817—7 October 1820.       |

| 1                        | 2                     | 3    | 4 | 5                                                                                                                            |
|--------------------------|-----------------------|------|---|------------------------------------------------------------------------------------------------------------------------------|
| 6. P.K.S. Yadav          | 391                   | -do- |   | Descriptive List of Record of Foreign (Secret) Department, Letters to Court of Directors, 10 January 1807—19 October 1809.   |
| 7. P.K. Ravi             | 379 (Second Division) |      |   | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 2 April 1804—26 December 1806.    |
| 8. K. Lalruala           | 357 (Second Division) |      |   | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 9 January 1786—31 December 1796.  |
| 9. Thomas Simtowe        | 357                   | -do- |   | Descriptive List of Records of Foreign (Secret) Department Letters to Court of Directors, 2 February 1827—23 December 1831.  |
| 10. Mohd. Abul Kalam     | 353                   | -do- |   | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 10 January 1797—21 December 1803. |
| 11. Km. Sneh Lata Mishra | 351                   | -do- |   | Descriptive List of Records of Foreign (Secret) Department, Letters to Court of Directors, 13 January 1821—7 December 1824.  |

**APPENDIX V-A**  
Archives Administration—IX Course  
(5 February—30 March 90)

| S. No. | Name            | Name of Sponsoring Agency                             |
|--------|-----------------|-------------------------------------------------------|
| 1.     | Manohar Singh   | Guru Nanak Dev University, Amritsar, Punjab.          |
| 2.     | Pankaj Kumar    | Uttar Pradesh Itihas Academy, Lucknow, Uttar Pradesh. |
| 3.     | Sadok Boudguiga | Ministry of Foreign Affairs, Government of Tunisia.   |

**APPENDIX V-B**  
Reprography—XXI Course  
(9 April—31 May 1990)

| S. No. | Name                 | Name of Sponsoring Agency                                        |
|--------|----------------------|------------------------------------------------------------------|
| 1.     | R.N. Das             | Orissa State Archives, Bhubaneswar.                              |
| 2.     | R.K. Gupta           | Karnataka State Archives, Bangalore.                             |
| 3.     | S.K. Kamboj          | Indian Council of Medical Research, New Delhi.                   |
| 4.     | S. Sankara Kumar     | Kerala State Archives, Thiruvananthapuram                        |
| 5.     | G.D. Panigrahi       | Directorate General of Technical Development, New Delhi.         |
| 6.     | Raman Sahdev         | Blue Max Micrographic Systems, New Delhi.                        |
| 7.     | Lt. Cdr. S.K. Sharma | Directorate of Public Relations, Ministry of Defence, New Delhi. |
| 8.     | Rajinder Sharma      | National Archives of India, New Delhi.                           |
| 9.     | K. Venkateswarlu     | Andhra Pradesh State Archives, Hyderabad.                        |

**APPENDIX V-C**  
**Reprography—XXII Course**  
**(16 September—31 October 1990)**  
**(For Private Candidates)**

| S. No. | Name                  |
|--------|-----------------------|
| 1.     | Rakesh Kumar Jain     |
| 2.     | Ashwani Brahmi Sharma |
| 3.     | Gopal Narain Sharma   |
| 4.     | Km. Vibha Sharma      |
| 5.     | Devottam Kumar Tyagi. |

**APPENDIX V-D**  
**Care and Conservation of Books, Manuscripts and Archives—XXII Course**  
**(16 July—7 September 1990)**

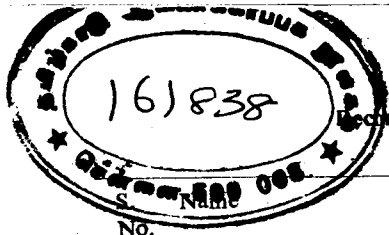
| S.No. | Name                | Name of Sponsoring Agency                                 |
|-------|---------------------|-----------------------------------------------------------|
| 1.    | V.K. Gupta          | Delhi Philatelic Society, Delhi.                          |
| 2.    | K.G. Venkatesh Jois | Keladi Museum & Historical Research Bureau, Keladi.       |
| 3.    | G.V. Kallapur,      | -do-                                                      |
| 4.    | Mohd. Asim Khan     | Aligarh Muslim University, Aligarh.                       |
| 5.    | K. Krishnachar      | Karnataka State Archives, Bangalore                       |
| 6.    | Smt. Kewal Kumari   | Guru Nanak Khalsa College, Sultanpur Lodhi, Kapurthala. } |
| 7.    | Y.P. Rajendra Kumar | Department of Public Libraries, Bangalore.                |
| 8.    | Dibakar Maity       | The Asiatic Society, Calcutta.                            |
| 9.    | K.V. Sathiyam       | Apparel Export Promotion Council, New Delhi.              |
| 10.   | Ripu Daman Shah     | Department of Language and Culture Shimla.                |
| 11.   | Bhagwan Singh       | Department of Supply, Ministry of Commerce New Delhi.     |

**APPENDIX V-E**  
**Care and Conservation of Books, Manuscripts and Archives—XXIII Course.**  
**(12 November 1990—4 January 1991)**  
**(For Private Candidates)**

| S. No. | Name                  |
|--------|-----------------------|
| 1.     | Smt. Alka Bansal      |
| 2.     | Dinesh Chandra        |
| 3.     | Rakesh Kumar          |
| 4.     | Chandi Prasanna Nayak |
| 5.     | Gopal Narain Sharma   |
| 6.     | Smt. Tapasya Singhwal |

**APPENDIX V-F**  
**Records Management—XXXI Course**  
**(3 May—30 May 1990)**

| Sr. No. | Name                   | Name of Sponsoring Agency                                      |
|---------|------------------------|----------------------------------------------------------------|
| 1.      | S.D. Bhosale           | Maharashtra State Archives, Bombay,                            |
| 2.      | M.S. Dhillon           | Guru Nanak Dev P.K.S. College, Nadala, Kapurthala.             |
| 3.      | Chumden Nangpa         | Department of Cultural Affairs, Government of Sikkim, Gangtok. |
| 4.      | S.D. Shinde            | Maharashtra State Archives, Bombay. }                          |
| 5.      | Angad Singh            | Dy. Collector (Estt.), Saran, Chapra, Bihar.                   |
| 6.      | Bharat Singh           | National Archives of India, New Delhi.                         |
| 7.      | Dharam Vir Singh       | Arya College, Panipat, Haryana.                                |
| 8.      | P.V. Srinivasaraghavan | Central Water Commission, New Delhi.                           |



#### APPENDIX V-G

Records Management—XXXII Course  
(3–28 December 1990)

Name of Sponsoring Agency

- | No. | Name              | Name of Sponsoring Agency                                                                                 |
|-----|-------------------|-----------------------------------------------------------------------------------------------------------|
| 1.  | Sung Kuen Choi    | Government Archives and Records Services,<br>Ministry of Government Administration,<br>Republic of Korea. |
| 2.  | K.S. Menon        | Department of Atomic Energy, Bombay.                                                                      |
| 3.  | D.S. Mohanty      | Orissa State Archives, Bhubaneswar.                                                                       |
| 4.  | Smt. Saroj Sharma | Ministry of External Affairs, New Delhi.                                                                  |

#### APPENDIX V-H

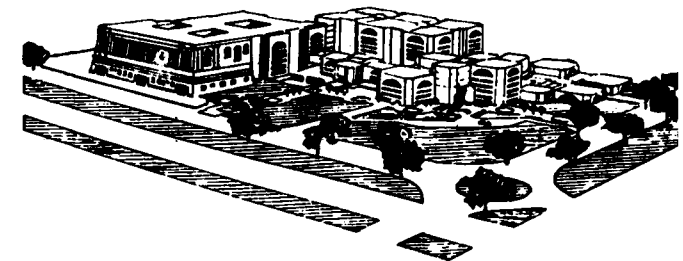
Servicing and Repair of Records—XXXI Course  
(1 May–28 June 1990)

- | S. No. | Name             | Sponsored by                                 |
|--------|------------------|----------------------------------------------|
| 1.     | A.S. Ahire       | Maharashtra State Archives, Bombay.          |
| 2.     | Smt. Y.Y. Devi   | Manipur State Archives, Imphal.              |
| 3.     | L. Krupavaram    | Madras Engineer Group and Centre, Bangalore. |
| 4.     | N.K. Subramanian | Kerala State Archives, Thiruvananthapuram.   |

#### APPENDIX V-I

Servicing & Repair of Records—XXXII Course  
(5 September–30 October 1990)

- | Sr. No. | Name            | Name of Sponsoring Agency                              |
|---------|-----------------|--------------------------------------------------------|
| 1.      | Sita Ram Manjhi | Department of Petroleum and Natural Gas,<br>New Delhi. |
| 2.      | Baij Nath Ojha  | West Bengal State Archives, Calcutta.                  |
| 3.      | Bacha Sah       | Ministry of Home Affairs, New Delhi.                   |
| 4.      | Ramphal Singh   | Haryana State Archives, Chandigarh.                    |



*National Archives of India and its proposed annexe.*

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