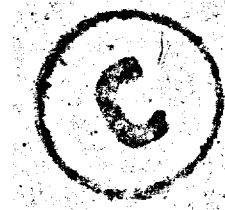


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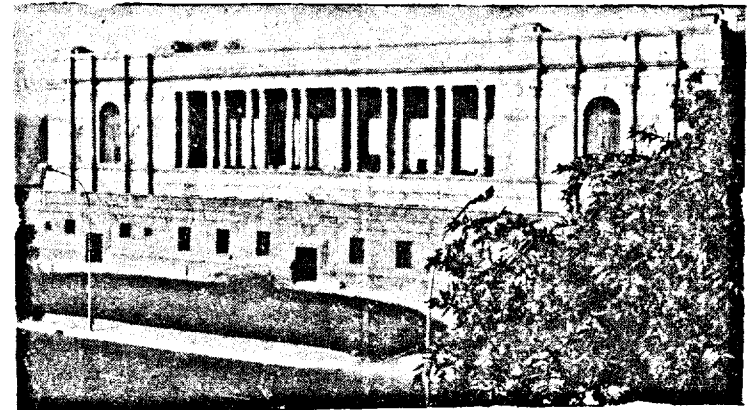
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**NATIONAL ARCHIVE  
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OF INDIA  
ANNUAL REPORT**

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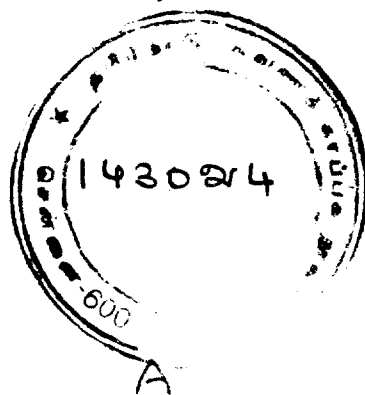
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## NATIONAL ARCHIVES OF INDIA

### ANNUAL REPORT, 1988

**HIGHLIGHTS** One of the major events of the year was Department's participation in the exhibition entitled "Druzhba-Dosti — Indo-U.S.S.R. Link through the Ages", held in Moscow from 23 May to 10 July 1988, under the Festival of India Celebrations in the U.S.S.R., and the return exhibition entitled "Dosti-Druzhba — Indo-U.S.S.R. Links in Space and Time", held in New Delhi from 18 October to 20 November 1988. Yet another significant event was the acquisition of a collection of papers containing Gandhi-Polak correspondence, acquired by the Government of India through a public auction held at the Sotheby's, London.

### STAFF

S/Shri S. N. Sharma, Sukumar Sarkar and Hardeo Singh were appointed as Deputy Directors of Archives on regular basis on 25 January, 1 March and 23 February 1988 respectively, while S/Shri P. R. Malik, Vijay Kumar, Shrimati Meena Gautam and Shri R. R. S. Chauhan were appointed as Assistant Directors of Archives on 29 July, 23 August and 9 December 1988 respectively. Shrimati Sudha Rani Sarma, S/Shri Kishan Lal and S. R. Batheja were appointed as Archivists on 4 April 1988, and Shri Ansarul Haque, Kumari Tejinder Ahluwalia and Shri Tassadaque Hus-sain were appointed as Archivists on 30 May, 19 December and 30 December 1988 respectively. Further, while Shri V. R. M. Mangiraj was appointed as Scientific Officer on 29 April 1988, Shri K. C. Rajpal took over as Administrative Officer on

7 July 1988. On the other hand, Shri Suraj Prakash, Archivists, and Shri A. K. Sharma, Administrative Officer, retired from Government service on 31 March and 30 June 1988 respectively.

The sanctioned staff strength of the Department and of those in position as on 31 December 1988 was as follows :

|                       | Sanctioned | In position |
|-----------------------|------------|-------------|
| Group A               | 24         | 19          |
| Group B (Gazetted)    | 56         | 53          |
| Group B(Non-Gazetted) | 52         | 36          |
| Group C               | 277        | 211         |
| Group D               | 195        | 153         |
| <b>TOTAL</b>          | <b>604</b> | <b>472</b>  |

As for the budget, the Annual budget allocation of the Department for the year 1988-89 was Rs. 161.55 lakhs (Non-Plan) and Rs. 159.00 lakhs (Plan).

#### SCHEMES FOR FINAN- CIAL ASSIST- ANCE

(i) The meeting of the Grants Committee for the Scheme of 'Financial Assistance to the Voluntary organisations, educational institutions, libraries, museums and universities (including deemed universities) for preservation, listing, cataloguing, evaluation and publication etc. of manuscripts' was held on 1 February 1988. It recommended release of Rs. 9.73.000 to twelve (12) organisations and institutions. The aforesaid Committee was subsequently reconstituted on 18 July 1988. The reconstituted Committee on 6 October 1988 and recommended release of Rs. 12.81,300 to 23 organisations and institutions.

Activities, Maintenance and Scientific preservation Public Records", was held on 18 January 1988. It recommended release of Rs. 22,85,600/- to nine State Archives. The aforesaid Committee was subsequently reconstituted on 8 August 1988. It met on 15 November 1988 and recommended release of Rs. 22,23,000/- to seven State Archives.

(iii) A sum of Rs. 1.10 lakhs, was sanctioned as grant-in-aid under the National Register Scheme during the year 1987-88. Of this amount, Rs. 15,000/- was disbursed to each of the State Archives/Regional Records Survey Committees of Assam, Gujarat, Kerala, Rajasthan, Tamil Nadu, Uttar Pradesh and West Bengal, while a grant of Rs. 5,000/- was disbursed to Madhya Pradesh State Archives.

#### RECORDS

##### Accession

The holdings of the National Archives of India were further enriched by the acquisition of the following series of records :

##### *Public Records*

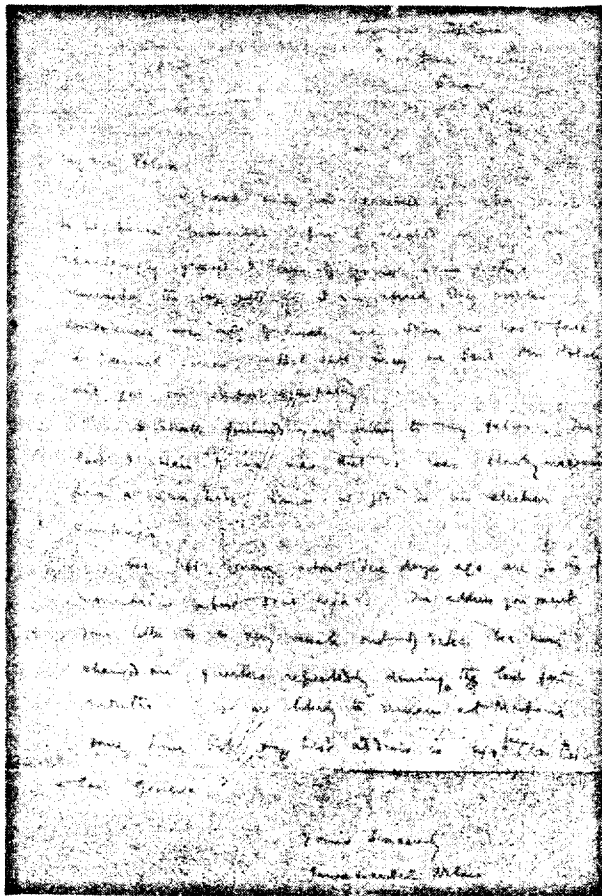
Pending completion of the Annexe Building to the National Archives of India, accession of public records was restricted to only such records that go to fill in the gap in the Department's existing holdings. The records thus received include : 2,888 volumes of War Diaries of World War I (1914-20) from Historical Section, Ministry of Defence, 1,177 files (1873-1937) from Ministry of Defence; 302 files (1936-53) from Cabinet Secretariat; and 870 files (1944-57) from Ministry of External Affairs.

##### *Private Papers*

The following additions were made to the Private Papers collections :—

(a) *Gandhi-Polak Papers* : A set of Gandhi Papers comprising 6000 items (1902-56) were

transferred to the National Archives of India on 6 August 1988. These were earlier acquired by our High Commission in U.K., through a public auction held at London on 22 July 1988.



Facsimile copy of Pandit Jawaharlal Nehru's letter dated 31st October 1926 to Henry Polak expressing his sympathies on the tragic death of his (Polak's) son.

The Collection includes letters, telegrams, notes, articles, printed material, press clippings, photographs, etc. The letters are mostly written by Gandhiji to Henry Polak, his articled clerk and a legal partner in Johannesburg and associate in his (Gandhiji's) political campaign, including India's freedom struggle. A few of these letters refer to the civil rights issue, and Gandhiji's instructions for *satyagraha* in South Africa.

- (b) Shri H. Y. Sharda Prasad, Secretary, Indira Gandhi Memorial Trust, New Delhi, donated photocopies of five letters written by Mahatma Gandhi to Pandit Govind Ballabh Pant during 1932-49. These papers relate to the selection of Hindus, Muslims and persons of other communities for nomination to the Congress Working Committee.
- (c) Twelve pages comprising confidential notes exchanged between the late Shri Pirzada, Director of Intelligence, Pakistan, and Shri Aftab Ahmed, Cabinet Secretary of Pakistan in 1952, and containing information on the investigations made into the assassination of late Shri Liaquat Ali Khan were received from Danial Latifi.
- (d) 41 reels of microfilm of C. P. Ramaswamy Aiyer Papers (1914-66) comprising his speeches, lectures, radio-talks, etc. were prepared.
- (e) Microfilm of 36 volumes of newspaper '*Qaumi Ekta*' (1958-87) were prepared by the Department for the use of scholars. These volumes includes articles on socio-cultural aspects of Sikh History, and on the life in Punjab.

- (f) On behalf of late Prof. Bisheswar Prasad, 78 items, containing books, reports, articles and publications, were received from Dr. S. N. Prasad, former Director, National Archives of India.

The following papers were acquired against payment on the recommendation of the Historical Documents Purchase Committee : (i) 45 documents in Urdu, Persian, Hindi, Rajasthani, English and Bengali in the form of *bainamas*, *rahannamas*, *tamassuks*, *iqrar-namas*, *mukhtarnamas* and telegrams pertaining to *pargana* Brindaban (1717—1818) from Shri Panchanan Dev Goswami, Vrindavan (U.P.) for a sum of Rs. 4,000; (ii) 101 documents in the form of *parwanas* and *bainamas* in Marathi, Modi and Devnagri scripts pertaining to *pargana* Bar Nagar, *Sarkar* Ujjain (18th and 19th centuries) from Shri U. S. Dubey, Varanasi (U.P.) for a sum of Rs. 1,500; (iii) 9 documents in Devnagri, Persian and Urdu scripts pertaining to Benaras region (1818—40) from Shri Ram Roop Gupta, Jaunpur (U.P.) for a sum of Rs. 500; (iv) 8 documents in Urdu, mainly in the form of *tamassuks*, *rahannamas*, *qabuliyatnamas* pertaining to Azamgarh and Faizabad Districts (1878—1905) from Shri Laxmi Narayan Gupta, Faizabad (U.P.) for a sum of Rs. 400; (v) 125 *parwanas* in Persian, Urdu, and Rajasthani pertaining to *parganas* Tonk, Sironj, Ibrahimabad and Nimsara (1803—1926) from Shri Vijendra Bansal, Jaipur (Rajasthan) for Rs. 3,500; and (vi) 14 *bainamas* in Persian pertaining to the *Khitta* Khambay (Cambay) (1671—1837) from Shri D. N. Bhatt, Khambat (Gujarat) for Rs. 3,000.

In addition, 1601 books were accessioned to the Library.

#### Microfilms

The microfilm collection of records and private papers of Indian interest from abroad was further

enriched with the acquisition of rolls from the following Institutions :—

#### A. British Library, London

##### (a) (Under Charles Wallace Trust Grant)

- (i) War Staff files (1939—49)—230 rolls containing material on subjects, like Kashmir Issue, Nationalisation of Indian Army, Hindu Mahasabha, 'Rashtriya Swayam Sevak Sangh', and Communist Party of India.
- (ii) Charles Robert Collection (1909—23)—Eight rolls containing material dealing with relationship between British India and the Princely States, and Indian representation in the Executive and Legislative Councils.
- (iii) Parson Collection (1904—58)—Two rolls containing material relating to the Frontier Watch and Ward Committee, 1936.
- (iv) Caroe Collection (1946-47)—One roll containing material relating to resignation of Caroe as Governor of North-West Frontier Province.
- (v) Pethick-Lawrence Collection (1946)—One roll containing Lord Wavell's Correspondence with Pethick-Lawrence.
- (vi) Frederick Whyte Collection (1922-23)—One roll containing diaries of Sir Frederick Whyte, President, Central Legislative Assembly, India, 1920—25.
- (vii) Stewart Collection (1923—39, and 1959)—One roll containing letters from Lord Hailey, Governor of Punjab (1924—28) and United Provinces (1928—30) relating to agrarian affairs.

- (viii) Thompson Collection (1903—35)—Seven rolls containing material on land tenure in Punjab, and Brigadier General Dyer's report on the Jalianwala Bagh episode.
- (ix) Sir Louis Dane Collection (1849—1939)—One roll containing draft of a memorandum of a private interview between the Amir of Afghanistan and Sir Louis Dane, and a note by Sir Dane on the visit of the Amir of Afghanistan to India in 1907.
- (x) Fazl-i-Husain Collection (1924—36)—Four rolls containing Sir Fazl-i-Husain's speeches, and also his correspondence with Sir chhotu Ram, Sir Firoz Khan Noon, and Sir Sikander Hayat Khan.
- (xi) Templewood Collection (1926—53)—14 rolls containing Parliamentary Papers, and Gandhiji's correspondence with Earl of Halifax.
- (xii) Hartog Collection (1928-29)—Six rolls containing material on the growth of education in Punjab and Central Provinces.
- (xiii) Stopford collection (1930—32)—Two rolls containing correspondence between Capt. R.J. Stopford and the delegates of the Conservative Party to the round Table Conferences (I, II and III).
- (xiv) Birdwood Collection (1900—14)—One roll containing his correspondence with Lord Kitchener about political situation in England, Egypt and India.
- (xv) One roll (1862—94) containing original diary of Mrs. Crawley, wife of George John Crawley, District Superintendent of Police, Assam, giving information of the siege of Kohima.

(b) *(Under Exchange Agreement)*

- (i) 26 rolls from R/3/4 Series (1937—48) dealing with subjects, like creation of an Indian Privy Council, Indian trade with Western China, and reconstitution of Governments at the Centre and partitioned provinces.
- (ii) 35 rolls containing publications prescribed by the Government of India.
- (iii) 4 rolls from L/P&S Series (1878—95) containing information on reorganisation of Western and North-West Frontiers.

**B. Under Cultural Exchange Programme**

- (i) 34 photocopies of documents from Main Archives Administration of U.S.S.R. dealing with Rabindranath Tagore's visit to the U.S.S.R. in 1930.
- (ii) 144 photocopies (1927—30) of documents from the National Archives of Finland dealing with General Mannerheim's Correspondence with British Indian Officers and other Indian dignitaries.

**C. Czechoslovakia Oriental Institute**

Photocopies of 13 letters (1933—38) dealing with S. C. Bose's Correspondence with Prof. Lesny, President, Indo-Czechoslovak Society, Prague were received as gift from Czechoslovakia Oriental Institute, Prague.

**D. Australian Archives**

One roll containing information about Australian Navy Personnel associated with the Australian Shipping/Shore establishments (1941—43) was acquired from the Australian Archives against payment.

### Checking and Arrangement

29,119 files/volumes, 10,256 letters, 675 maps, 14,559 bundles, 245 memoirs and 1,217 Promissory Notes were checked and arranged in sequence. Checking and arrangement work was also completed on the following *Private Papers Collections* : 12,668 items of M. C. Chagla, S. L. Bhatia, *Gian Singh Rarewala*, Dadabhai Naoroji, Jairamdas Daulatram, Bisheswar Prasad, S. C. Bose and Gandhi-Polak Collection. 7,803 documents of Inayat Jang Collection were as well arranged.

### Reference Media

Wherever it were lacking, the Department continued to prepare finding aids to records in its custody, and, accordingly, summary inventory of 8,986 letters (Receipts) belonging to the Central India Agency, Indore (1858—75) was prepared; check listing of 11,153 items belonging to the following collections/papers was completed : M. C. Chagla, S. K. Bhatia, *Gian Singh Rarewala*, *Jairamdas Daulatram*, Prof. H. K. Barpujari, S. C. Bose collections and letters of Mahatma Gandhi to G. B. Pant and Gandhi-Polak Papers; and subjects listing of 135 items of Dadabhai Naoroji and Bisheswar Prasad Papers were completed. Besides, 2,697 documents (in Persian) of the Inayat Jang Collection (1719—48) were descriptively docketed.

The work on compilation of "Guide to the Records in the National Archives of India, Part IX" including records of the Military Department and its allied agencies made further progress. In this connection the following draft write-ups were completed : Marine Department (1838—1937), Military Supply Department (1906—09), Military Works Department (1863—1905), Military Accountant General (1805—1932).

### Research Services

The Research Room was kept open, as usual, on working days from 9.00 A.M. to 8.00 P.M., and on holidays from 9.00 A.M. to 5.00 P.M. However, on the special request from the research scholars, it was kept open on Sundays, as well from 15 May—10 July 1988. As many as 8,883 visits were made by the scholars during the period under report, and as many as 440 scholars, including 43 from overseas, were newly enrolled. 37,436 files from the public records and 2,389 items from the private collections and 35,340 books, periodicals, printed reports etc. were supplied to scholars. Besides, 4,797 pages of excerpts from public/private records were released to them.

### Search Cases

On behalf of the individuals and institutions from India and abroad, the Department continued to undertake search for specific information from amongst the public records, private papers, and published material in its custody against the payment of prescribed search fee (For details please see Appendix I and I-A).

### Guide to the Sources of Asian History

The proof copy of the *Guide to the Sources of Asian History: India*, Volume 3.1 was checked and returned to the press, while work on Volume 3.2 of the *Guide* continued to make progress. Besides, guidelines were sent to the State/Union Territory archives for preparation of their respective 'Guides' for inclusion in Volumes 3.3 to 3.5 of the Series. In this connection draft write-ups of the 'Guide' received from three state Archives, viz. Manipur, West Bengal and Rajasthan were examined. questionnaires were also sent to the Chief Secretaries of the State Governments/Union Territory Administrations for eliciting information for inclusion in

## PUBLICATIONS

Volume 3.6 of the *Guide* viz. Directory of non-archival Custodial Institutions in India having records and manuscripts.

### *The Indian Archives*

Volume XXXV, Nos. 1 & 2 (1986) of the bi-annual journal were published and distributed.

### *Annual Report*

Annual Report of the National Archives of India, 1986 (both in English and Hindi) was published and distributed.

### *National Register of Private Records*

Volumes 15 and 16 of the National Register of Private Records comprising material in the form of descriptive lists of documents relating to Lord Jagannath Temple, Puri (Orissa) were brought out in cyclostyle form.

### *Bulletin of Research Theses and Dissertations*

Volume 14 of the 'Bulletin' was brought out in cyclostyle form.

### *Reprographics in Archives*

A brochure entitled "Reprographics in Archives" was published. It provides detailed information on microphotography and other reprographic techniques used in the Archives.

### *Repair and Preservation of Records*

The fourth edition of the brochure (originally published in 1959) was brought out. The contents of this brochure have been revised and supplementary information regarding (i) cleaning and stain removal, (ii) Damaged binding and their repair, and (iii) Care and precautions in the use of toxic preservative materials has been included.

## PUBLICATIONS IN PROGRESS

### *The Indian Archives*

Volume XXXVI, No. 1 (January-June 1987) of the bi-annual journal was made ready for publication.

### *Annual Report, 1987*

Annual Report, 1987 was compiled and made ready for publication.

### *Calendar of Acquired Documents, Volume III*

The editing work was continued.

### *National Register of Private Records, Volume 17*

The work on compilation of this publication is in progress.

### *Descriptive List of Persian Correspondence, Volume III*

Compilation and editing of the Volume has been completed.

### *Catalogue of Acquired Manuscripts*

The volume has been made ready for publication.

### *Catalogue of Manuscripts of Fort William College Collection.*

The work of compilation and editing has been completed.

### *Descriptive List of Mutiny Papers in the National Archives of India, Bhopal, Volume VI*

Editing work was continuing.

### *Catalogue of Memoirs of the Survey of India, 1773—1866.*

Compilation of the Catalogue has been taken up.

## TOWARDS FREEDOM

The Department continued to collect material for the Project from different series of public records, private papers, and microfilm collections in its custody as also from records housed in various archival

**Repositories in the States/Union Territories.** In all, 1,65,949 pages/exposures of material (1939—47) were examined and 3,721 pages were selected from records belonging to the following agencies : Home Political (External, and External War), 1942-43; Home (Public, Police, Jails, Judicial), 1941—45; Chattisgarh States Agency, 1943—45; Gwalior, Rampur and Benaras States Agency, 1943—45; Punjab States Agency, 1943—45; Mewar and Southern Rajputana States Agency, 1943—45; Western Rajputana States Agency, 1943—45; Orissa States Agency, 1943—45; Central India States Agency, 1943—45; Eastern States Agency, 1943—45; Madras States Agency, 1943—45; Baroda and Gujarat States Agency, 1940; Jaipur Agency, 1943—45; Bundelkhand Agency, 1943—45; Bhopal Political Agency, 1943—45; Mysore Residency, 1943—45; Hyderabad Residency, 1940—45; U. P. State Archives, 1940—43; Andhra Pradesh State Archives, 1942—47; Delhi Archives, 1946-47; Private Papers of P. D. Tandon, 1940-41, and 1946-47; Raja Mahendra Pratap, 1939—47; C. Rajagopalachari, 1940; B. D. Chaturvedi, 1940; Linlithgow, 1939-40; Hallet, 1939-40; Bapu-Birla Correspondence, 1940—42; and History of Freedom Movement Papers, 1939—42 and 1947.

Besides, 12,453 pages of extracts selected from records/microfilms were forwarded to the Indian Council of Historical Research, alongwith a list of their contents for use in the proposed volumes of the project.

## RECORDS MANAGE- MENT

The Records Management Division of the Department, in its efforts to guide and assist the Central Government Ministries/Departments/Offices in various aspects of management of their records, continued to appraise records, scrutinise and vet retention schedules for records, inspect Record Rooms and conduct Records Management studies.

## Implementation of Archival Policy Resolution

On the basis of data collected from the Central Government Offices, the 14th report on the Implementation of the Archival Policy Resolution for the year 1986-87 was sent for printing. Besides, compilation work of the 15th Report for the period 1987-88 was completed.

## Appraisal of Records

80,918 non-current files (1873—1962) of the following 16 Ministries/Departments of the Government of India were appraised : Ministry of Commerce, Ministry of Urban Development, Ministry of Human Resource Development, Ministry of Home Affairs, Ministry of Communications, Cabinet Secretariat, Department of Steel, Department of Personnel and Training, Department of Industrial Development, Department of Company Affairs, Department of Revenue and Agriculture, Military Supply Department, Military Department, all located in New Delhi, and Government of India Mint, Bombay (For details please see Appendix II and II-A). Of these 37,397 files only were recommended for retention, thereby resulting in a saving of approximately 218 linear meters of shelf space, and Rs. 43,521 per annum towards their shelving cost alone.

## Scrutiny of Retention Schedules for Records

Spot study reports, alongwith vetted Retention Schedules for records, of the following 28 agencies were finalised and forwarded for further necessary action : Ministry of Surface Transport, Department of Industrial Development, Department of Youth Affairs and Sports, Department of Bio-Technology, Department of Company Affairs, Department of Science and Technology, Department of Scientific and Industrial Research, Department of Food, Directorate of Vanaspati, Vegetable Oils and Fats, Election Commission, all

located in New Delhi; Directorate of Canteens, Directorate of Army Postal Service, Military Secretary's Branch, Quarter Master General (QMG) Branch, Engineer-in-Chief Branch, all under Army Headquarters, New Delhi; Liquid Propulsion Systems Centre, Central Poultry Institute, Forest Research Laboratory, Central Fodder Seed Production Farm, Central Frozen Semen Production and Training Institute, all located in Bangalore; Railway Rates Tribunal, Office of Assistant Manager, Biological Laboratory and Animal Husbandry, Office of Assistant Drugs Controller, all located in Madras; Office of Regional Commissioner of Coal Mines Provident Fund, and Office of Regional Welfare Commissioner, Labour Welfare Organisation, both located in Jabalpur; Office of Regional Commissioner of Coal Mines Provident Fund, Chhindwara; Offices of Labour Bureau, Shimla and Chandigarh. Besides, spot studies for vetting Retention Schedules for records of 19 Ministries/Departments/Offices were completed.

#### **Records Management Study**

Records Management studies of the following agencies were conducted, and necessary guidance was tendered to : Department of Publications, New Delhi; All India Radio, Collectorate of Central Excise, Forward Markets Commission, Directorate General of Shipping and Transport, and Office of the Deputy Director, Central Government Health Scheme, all in Bombay; and Save Grain Campaign Office, Pune.

#### **Inspection of Record Rooms**

Annual Inspection of the Departmental Records Rooms of the following Ministries/Departments was conducted, and on-the-spot advice was tendered : Ministry of Defence, Ministry of Information and Broadcasting, Ministry of Commerce, Ministry of External Affairs, Ministry of Labour, Ministry of

Health and Family Welfare, Department of Economic Affairs, Department of Personnel and Training, Department of Food, Department of Statistics, Department of Legal Affairs, Department of Company Affairs, Department of Public Enterprises, Department of Agriculture and Cooperation, Department of Revenue, Department of Education, Department of Industrial Development, Directorate of Printing, Directorate of Estates, Planning Commission, and Railway Board, all in New Delhi.

#### **Advisory Work**

The Department provided advisory services to eight State Archives and other Institutions on the records management problems and on other allied matters requiring special attention.

#### **Archival Legislation**

Comments on the illustrative points on the Bill of Records of National Importance were received from seven more State Governments/Union Territory Administrations.

#### **REPROGRAPHIC SERVICES**

Microfilming of records of Public Department Consultations (1820-1822), and Foreign Department, Political Branch Consultations (1846-48) was completed.

Under an Exchange Programme, the Department prepared 11,324 exposures of microfilm of Home (Political) files (1925-26) for India Office Library and Records, London.

22 outside agencies sought technical information and guidance on various aspects of reprography (Please see Appendix III).

#### **CONSERVATION**

The following figures would indicate the quantum of conservation work done during the year : repair of 1,05,068 sheets of documents; guarding of 45,594

sheets; stitching of 729 books, 771 volumes, 6,489 miscellaneous items; binding of 670 volumes, 716 books, 4,075 miscellaneous items; air cleaning and fumigation of 1,860 bundles, 8,685 books and 534 volumes; and treatment of 12,496 volumes with leather preservative mixture.

The Conservation Research Laboratory continued to investigate into the sources and suitable indigenous materials for substituting high grade tissue paper and cellulose acetate film for repair and restoration of fragile documents in the Department. Efforts to develop a suitable grade of tissue paper in collaboration with Khadi and Village Industries Commission made good progress. Efforts are also in progress in collaboration with the Indian Petro-chemical Corporation, Vadodara, to get a suitable variety of cellulose acetate foil manufactured. The Laboratory as well undertook experiments for modifying the presently used starch paste incorporating such fungicides which would not affect its binding strength during storage. Among a variety of fungicides tested, sodium salt of penta chlorophenate showed promising results. Experiments to work out minimum concentration of this toxicant for effective fungicidal action for the starch paste are in progress.

Technical advice on various aspects of conservation of documentary heritage was rendered to 38 individuals/institutions (For details please see Appendix IV).

#### **SCHOOL OF ARCHIVAL STUDIES**

The School of Archival Studies continued to conduct One Year Diploma Course, and short-term courses of 8 weeks, and 4 weeks duration in various aspects of archival science.

Details of the different courses run by the School during the year are :—

#### **Diploma Course in Archival Studies (1987-88)**

A nominee each of the State Archives of Bihar, Haryana, Mizoram, and West Bengal, besides National Archives of Kenya, Malawi, Malaysia, Tanzania and Thailand, and five private candidates successfully underwent training in Diploma Course (Appendix-V). During the course, sixteen extension lectures were delivered by eminent persons on subjects covering conservation, information dissemination, editing and publication etc. Apart from attending the study programme of the School, the trainees undertook study tours to the State Archives of Uttar Pradesh and Bihar.

#### **Diploma Course in Archival Studies (1988-89)**

The 1988-89 Session of the Diploma Course commenced on 1 September 1988 with 16 trainees on the roll. Amongst them were a nominee each of the State Archives of Bihar, Haryana, Kerala and West Bengal, and Office of the Comptroller and Auditor General of India, New Delhi, four private candidates, and seven foreign trainees, i.e. two each from Kenya and Sudan and one each from Malaysia, Nigeria and Tanzania.

#### **Short Term Certificate Courses**

The following Certificate Courses were conducted during the period under review: XVII and XVIII Course in Reprography, (4 April-27 May 1988 and 5 September-28 October 1988, respectively) with 10 and 7 trainees on the rolls; XVIII and XIX Course in Care and Conservation of Books, Manuscripts and Archives (4 July-26 August 1988 and 1 November-23 December 1988) with 14 and 2 trainees respectively on the roll; and XXVII and XXVIII Course in Records Management (2 May-27 May 1988, and 1-29 December 1988) with 23 and 7 trainees respectively on the rolls.

Besides, XXVII and XXVIII Course in Servicing and Repair of Records for Sub-Professionals were conducted from 2 May-24 June 1988, and 1 September-21 October-1988, with 6 and 4 trainees respectively on the rolls. (Appendix V-A to V-H).

## **PUBLIC RELATIONS**

### **Archives Week**

With a view to create archival consciousness in the country, 'Archives Week' was celebrated (4-11 November 1988). As part of this programme, an exhibition entitled "The Last Phase — Story of our Freedom Struggle in the Last Decade" was organised, which was inaugurated on 4 November 1988. It remained open till 25 December 1988 for public view. This exhibition was based on original documents, contemporary photographs and cartoons, and depicted the crucial and last phase of India's freedom struggle.

Besides, an 'Open House' programme was organised during which visitors were apprised of the functions and activities of the Department. Under this programme, an exhibition entitled 'Development of Education in India' was put up for the benefit of visitors.

A large number of people, representing cross section of the society including foreigners, and school and college students, visited the Exhibitions and Open House.

### **Festival of India Celebrations**

Under the Festival of India celebrations in U.S.S.R., the Department participated in an exhibition entitled "Druzhba-Dosti, Indo-U.S.S.R. Links Through the Ages", at Moscow from 23 May — 10 July 1988. In this exhibition photocopies of original documents and contemporary photographs selected from the holdings of the Department were displayed. The exhibition was inaugurated by Shri P. V.



Shri P. V. Narasimha Rao, Union Minister for Human Resources Development and Dr. R.K. Petri, Director National Archives of India in the exhibition "Druzhba-Dosti, Indo-U.S.S.R. Links through the Ages" at Moscow on 23 May 1988.

Narasimha Rao, the then Hon'ble Minister for Human Resource Development. Hon'ble President Shri R. Venkataraman also visited this exhibition.

The Department as well participated in the return exhibition entitled "Dosti-Druzhba — India and the Soviet Union in Time and Space" held at New Delhi from 18 October — 20 November 1988 under the Festival of U.S.S.R. celebrations in India. This exhibition was inaugurated by Mr. V. C. Zakharov, Chairman and Minister of Culture of the U.S.S.R. in the presence of Shri P. Shiv Shankar, Minister of Human Resource Development of India.

### Visitors

During the year, 485 persons visited the Department. Amongst these were, Dr. Nariaki Nakazato, Chief, Research and External Affairs Section, Centre for East Asian Cultural Studies, Japan, Shri Ivanov, Director-General, Festival of U.S.S.R., and Rimpoche Mynale Tulku, Director, National Museum of Bhutan, Shri Trilochan, Kanungo, Chairman, Library Committee, Orissa Legislative Assembly.

### CULTURAL EXCHANGE PROGRAMME

Under the Indo-Afghan Cultural Exchange Programme, Shri K. L. Arora, Deputy Director of Archives, visited Afghanistan for a period of one month w.e.f. 16 June 1988. Under the Indo-Finish Cultural Exchange Programme, Dr. S. N. Sinha, Director, U.P. State Archives, and Shri Shitla Prasad, Assistant Director, National Archives, were deputed on a study tour to Finland from 18-30 March 1988. Similarly, under the Indo-Spanish Cultural Exchange Programme, Shri T. V. Haranatha Babu, Assistant Director of Archives, was deputed to Spain for a period of one month w.e.f. 14 June 1988.

Besides, the Department received xerox copies of documents of Indian interest from the Main Archives Administration of U.S.S.R. under the Indo-U.S.S.R. Cultural Exchange Programme, and steps were initiated for their translation into English and subsequent publication.

### COMPUTERIZATION

The National Informatics Centre of the Government of India had installed a Computer (PC/AT) on 3 April 1987 in the Department, and six officials of the Department were imparted five days preliminary training in computer system. The National Informatics Centre has entered data for Home (Political) Department records for the year 1913, including all proceedings of the A, B and Deposit series. In order to

have a fair idea about the application of Computer in Archives, National Informatics Centre has been asked to feed the entire Home (Political) Department series upto the year 1947.

### COMMITTEES AND CONFERENCES

The 51st Session of the Indian Historical Records Commission was held on 19-20 March 1988 at Bikaner at the invitation of the Government of Rajasthan. The Session was inaugurated by Prof. B. D. Kalla, Minister for Education and Public Works, Government of Rajasthan. In the absence of the ex-officio President of the Commission, Shri L. P. Shahi, Union Minister for Education and Culture, the Presidential Address was read out by Shri R.C. Tripathi, Vice-Chairman of the Standing Committee of the Indian Historical Records Commission and Joint Secretary (Culture), Government of India. Dr. R. K. Petri, Director of Archives, and the ex-officio Secretary of the Commission presented the Secretary's Report. Vote of thanks on behalf



Dr. R. K. Petri, Director of Archives, Government of India and ex-officio Secretary, Indian presenting the Secretary's Report at the 51st Session of Indian Historical Records Commission held at Bikaner on 19th March 1989.

of Government of Rajasthan was proposed by Shri Govindjee Mishra, Secretary, Tourism, Art and Culture, and on behalf of the Commission by Shri S. N. Sharma, Deputy Director of Archives and the ex-officio Joint Secretary of the Commission. An exhibition entitled "Aspects of Social Change", based on archival documents and rare photographs, was mounted on this occasion. Apart from National Archives of India, seven State Archives had participated in this exhibition.

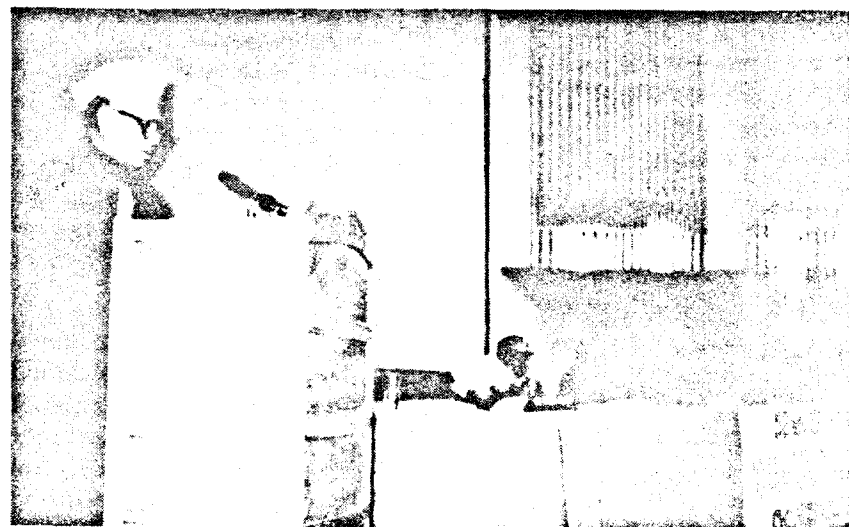
The Business Meeting was initially presided over by Shri R. C. Tripathi, Vice-Chairman of the Commission. It was subsequently chaired by Prof. P. L. Mehra. In the aforesaid meeting, the Secretary's Report, as well as the various resolutions moved by the members of the Commission, were discussed.

While discussing the Secretary's Report, the members were greatly appreciative of the steps being taken by the National Archives of India for promotion of international goodwill and co-operation through Cultural Exchange programmes, for acquisition of microfilm rolls of important papers from abroad, and for introduction of computerization of records.

Besides, eight resolutions were adopted. These included amongst others: (i) Re-designating of the post of Director of Archives, Government of India as Director-General of Archives; (ii) Microfilming of pre-1900 records relating to North-East Frontier available in the West Bengal State Archives for preservation in the National Archives of India; and (iii) Framing of an Archival Law by the Government of India.

On the invitation of the Government of Jammu and Kashmir, the 52nd Session of the Indian Historical Records Commission was held on 15-16 October 1988 at Srinagar under the Chairmanship of Shri L. P. Shahi, Union Minister of State for Education and

Culture, Government of India, and the ex-officio President of the Commission. In the absence of the Chief Minister of Jammu and Kashmir, the Session was inaugurated by Shri P. L. Handoo, Minister for Revenue, Government of Jammu and Kashmir. Shri L. P. Shahi, the Hon'ble Minister, delivered the



Shri L. P. Shahi, Union Minister for Education and Culture, delivering the Presidential Address at the 52nd Session of the Indian Historical Records Commission held at Srinagar (J&K) on 15 October 1989.

Presidential Address, while Dr. R. K. Perti, Director of Archives, and Secretary of the Commission, presented his report dwelling on archival developments in the country. Vote of thanks on behalf of the Government of Jammu and Kashmir, was given by Shri V. Bakaya, Commissioner, Education, Government of Jammu and Kashmir, and on behalf of the Commission by Shri S. N. Sharma, Deputy, and on behalf of the



Commission. Besides, an exhibition entitled "Development of Communications in India during 18th and 19th Centuries", was mounted on this occasion. Apart from National Archives of India, 9 State Archives participated in this exhibition. Amongst the various visitors to the exhibition was the Chief Minister of Jammu and Kashmir.

The Business Session was held in the afternoon of 15 October 1988, and the same was continued till 16 October 1988 forenoon. The first part of the Session was chaired by Shri L. P. Shahi, Minister of State for Education and Culture, Government of India, ex-officio President of the Commission, and subsequently by Shri R. C. Tripathi, ex-officio Vice-Chairman of the Standing Committee of the Commission.

While discussing the Secretary's report, the members commended the efforts made by the National Archives of India for holding the first ever Session of the Commission in the State of Jammu and Kashmir, as also for the efforts it was making to promote general archival consciousness in the country by organising 'Archives Week' annually, and by mounting thematic exhibitions of popular interest periodically. Recent publications of the Department as well as Department's participation in the Festival of India in U. S. S. R. through an exhibition 'Druzhba-Dosti' received their special attention. Further, a brief note on the newly acquired microfilm collection from the Public Record Office, London, which had been compiled by the staff representatives of the National Archives, was presented.

The Secretary's Report was followed by taking up of the various resolutions moved by the members of the Commission. Eventually, seven resolutions covering subjects, like Acquisition and Survey of Private Papers of eminent Indians, Access to District

Intelligence Branch Records, Preparation of English translation of the Portuguese and French Records, etc. were adopted.

#### **National Committee of Archivists**

On the invitation of the Government of Himachal Pradesh, the 36th meeting of the National Committee of Archivists was held on 7-8 July 1988 at Shimla under the chairmanship of the Director, National Archives of India. The meeting, *inter alia*, reviewed the progress made in the implementation of earlier recommendations of the Committee. It also considered new suggestions put forward by the members.

#### **Meeting of the State Representatives' of the National Register of Private Records**

As usual, the aforesaid National Committee of Archivists' meeting was followed by a meeting (13th) of the State Representatives' of the National Register of Private Records on 8th July 1988. The meeting reviewed the action taken on the recommendations made at the earlier meetings, and urged upon the members to re-activate the Regional Records Survey Committee in their respective States with a view to accelerating the pace of work pertaining to survey and listing of records in private custody.

#### **Meeting (National)**

Dr. R. K. Perti, Director of Archives, participated in the following major meetings : (i) First Data User's Conference organised by the Census Commission at New Delhi; (ii) Sixth meeting of the State Archival Council, Gujarat, at Gandhinagar; (iii) Meeting of General Editor and Editors of Individual Volumes of 'Towards Freedom' Project, at Indian Council of Historical Research, New Delhi; (iv) Advisory Committee of the INSDOC, New Delhi; (v) High Level Meetings on the Development of the Tawang Monastery,

Tawang: (vi) Seminar on Four Decades of Conservation: Problems and Prospects, at Lucknow; (vii) Governing Council of the Vrindaban Research Institute and its Annual General Meeting at Vrindaban; (viii) Emergency meeting of the Governing Council of the Vrindaban Research Institute at Vrindaban. Shri S. N. Sharma, Deputy Director of Archives, attended the meeting of Uttar Pradesh Archives Advisory Committee and Regional Records Survey Committee at Lucknow. Shri H. D. Singh, Deputy Director of Archives, attended meetings of the Expert Advisory Committee for Building up a Compilation of Cultural Statistics in the Department of Culture, New Delhi; Sub-Group of the aforesaid Committee, and Technical, Methodology Working Group for Building up the Statistical System in the Department of Culture. Dr. Syamlendu Sengupta, Officer on Special Duty, attended the meeting of General Editor and Individual Volume Editors of 'Towards Freedom' Project at the Indian Council of Historical Research, New Delhi. Shri P. S. M. Moideen, Archivist, attended the 10th meeting of the Regional Records Survey Committee of Gujarat State Archives at Gandhinagar. Shri R. C. Puri, Librarian, participated in the 13th National Seminar of Indian Association of Special Libraries and Information Centre held at Calcutta.

#### **Meeting (International)**

Dr. R. K. Perti, Director of Archives, attended the XI International Congress on Archives held in Paris (France) from 19 to 27 August 1988. He also presented a paper entitled "Recruitment of Specialist Staff" at the 2nd Plenary Session of the Congress.

Dr. Gurmeet Singh, Scientific Officer, National Archives of India, attended the meeting of "Experts on Descriptive Standards" held at Ottawa (Canada) from 4 to 7 October 1988, and on this occasion he presented

paper entitled "Descriptive Standards in Conservation of Archives — A Resume of Present Status in India".

#### **Deputations (Abroad)**

Dr. Gurmeet Singh, Scientific Officer, was deputed to Zimbabwe from 29 January 1988 to 26 February 1988 to participate in conducting a Conservation Training Course and also to participate in the ESARBICA Conservation Seminar organised by the National Archives of Zimbabwe.

Shri Ashok Kapoor, Assistant Archivist Grade-I, was deputed to U.K., U.S.A. and Canada from 31 January to 28 February 1988 for training in Automated Data Processing under Unesco's Participation Programme, 1986-87.

Shri C. P. Mathur, Archivist, was deputed under the Charles Wallace (India) Trust Grant to British Library, London, for a period of 90 days w.e.f. 2 November 1988, to select records of Indian interest with the eventual purpose of obtaining microfilm copies thereof.

#### **WORK-SHOPS/ SEMINAR**

Under the aegis of the School of Archival Studies, the following Seminars/Workshops were organised :

- (i) In collaboration with the Genealogical Society of Utah (U.S.A.), a two day seminar on "Micrographics" was held in the National Archives of India on 17-18 November 1988, wherein 44 members participated. The Seminar ran into seven Technical Sessions, covering various aspects of Micrographics.
- (ii) A Round Table on "Facilities in Indian Manuscript Repositories, Oriental Libraries etc. for Conservation of National Documentary Heritage" was organised from 28 to 30 September 1988. Seven Institutions participated in the workshop and stressed the

necessity of devising way and means for providing congenial storage environment for preservation of documentary heritage.

(iii) The following workshops were as well organised at the Record Centre, Jaipur :

(a) A workshop on National Documentary Heritage on 25-26 February 1988 which discussed the various aspects of conservation of documents. 15 Librarians representing Universities, colleges, and School Libraries from Rajasthan and Haryana attended the workshop.

(b) Another workshop on "Records Management Systems in Government Departments was as well organised on 14-15 November 1988. Officers representing various Central Government and State Governments in Rajasthan and Haryana attended the workshop.

#### HINDI SECTION

In order to review the progress made in the use of Hindi in office work, four meetings of the Departmental *Rajbhasha Karyanwan Samiti* were held during the year. Similarly, copies of the Annual Programme 1988-89 issued by the Official Language Department were circulated and necessary instructions were issued for achieving the prescribed targets and objectives. Besides, *Hindi Diwas* was organised in the Department on 14 September 1988. Hindi Section completed the translation of : (i) 15th Report on the Implementation of the Archival Policy Resolution; (ii) Captions of documents displayed, and brochures brought out relating to the exhibition "The Last Phase — Story of our Freedom Struggle in the Last Decade", and (iii) Captions of documents displayed at the exhibition "Development of Education" organised during Archives Week under 'Open House' programme.

#### REGIONAL OFFICE, BHOPAL

43,734 files, volumes and gazettes were checked and arranged, and subject lists of 20,172 files and descriptive listing of 105 documents of "Mutiny Papers" were completed. Research facilities were extended to 64 scholars, including two from abroad.

The Preservation Unit repaired 31,630 sheets of documents with tissue paper, 626 sheets by solvent lamination, and 6,809 sheets by machine lamination, while 1,655 files were stitched, 39,203 sheets were guarded, 156 volumes were bound, and 876 volumes/bundles were fumigated.

As part of the 'Archives Week' Celebrations, an exhibition entitled "Aspects of Social Change" was organised (1 to 7 November 1988).

#### RECORD CENTRE, JAIPUR

Two volumes of the Census Reports (1981) from the Census Department, Jaipur, were accessioned. As part of preparing reference media to the record holdings, subject list of 2,607 files of Insurance Series was prepared, and 753 files of the Controller of Insurance Series (1921-1974) were appraised. An exhibition entitled 'Aspects of Social Change' was also organised from 1 to 7 November 1988.

The Preservation Unit repaired 748 sheets of documents with tissue paper, flattened 22,248 sheets, guarded 10,780 sheets, stitched 1,556 *jules*, fumigated 262 files and 302 bundles of records, and bound 82 volumes/ books. Continuing the work regarding microfilming of Rajputana Residency Records, the Reprography Unit made 51,510 exposures and 4,093 metres of positive prints.

#### RECORD CENTRE, PONDICHERRY

Under the programme of preparing reference media to its record holdings, translation of 630 French and Tamil cards of Actes Tabelliones into English was completed.

The Preservation Unit fumigated 1,043 files/ registers/bundles, laminated 2,394 sheets, repaired 5,937 sheets with tissue paper, while 3,563 sheets were full pasted and 77 Registers/Books were bound. As a part of the 'Archives Week' celebrations, an exhibition entitled "Aspects of Social Change" was mounted from 1 to 7 November 1988.

#### APPENDIX I

##### Enquiries Received from Public Agencies

| Sr. No. | Agency                                                                                                    | Subject of Enquiry                                                                                                                    | Remarks              |
|---------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1.      | 2.                                                                                                        | 3.                                                                                                                                    | 4.                   |
| 1.      | Border Areas Department, Government of Assam, Dispur. (Assam)                                             | Merger agreement between Government of India and Maharaja of Manipur State, 1833.                                                     | Information supplied |
| 4.      | Director of Archives, Archaeology & Libraries, Government of Jammu & Kashmir, Srinagar. (Jammu & Kashmir) | Photographs of Maulana Abul Kalam Azad and his correspondence with Jammu & Kashmir Government.                                        | Information supplied |
| 5.      | Neemuch Municipality, Neemuch. (Madhya Pradesh)                                                           | Lease deeds of Bungalows, Gardens, and Agricultural lands as Neemuch.                                                                 | -do-                 |
| 6.      | Gazetters Department, Government of Maharashtra.                                                          | Records pertaining to India's Freedom Struggle.                                                                                       | -do-                 |
| 7.      | Army Headquarters, New Delhi.                                                                             | (i) Service particulars of Ex-Sepoy, Dhan Singh, No. 3712.<br>(ii) Agency maintaining old records of Surplus Depot, Nizam Bodyguards. | -do-                 |

| 1   | 2                                                                           | 3                                                                                                                                                                                                                                                                    | 4                    |
|-----|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 8.  | Central Public Works Department, New Delhi.                                 | Construction/completion of Hyderabad House in New Delhi.                                                                                                                                                                                                             | -do-                 |
| 9.  | Department of Culture, Ministry of Human Resource Development, New Delhi.   | Records on Maulana Abul Kalam Azad for display in an exhibition to be mounted by Indian Council for Cultural Relations.                                                                                                                                              | -do-                 |
| 10. | Central Council for Research in Ayurveda and Siddha, New Delhi.             | Records on Ayurveda and Siddha System of Medicine.                                                                                                                                                                                                                   | Information supplied |
| 11. | Department of Education, Ministry of Human Resource Development, New Delhi. | Speeches of Maulana Abul Kalam Azad delivered between 25 January 1955—22 February 1958.                                                                                                                                                                              | -do-                 |
| 12. | Indira Gandhi National Centre for Arts, New Delhi.                          | Maulana Abul Kalam Azad.                                                                                                                                                                                                                                             | -do-                 |
| 13. | Ministry of Defence, New Delhi.                                             | Pay scale of Assistant financial Adviser during 1939-40.                                                                                                                                                                                                             | -do-                 |
| 14. | Ministry of External Affairs, New Delhi.                                    | "Overland Mail" which travelled from London to Bombay via Brindisi during the Nineteenth Century.                                                                                                                                                                    | -do-                 |
| 15. | Ministry of Home Affairs, New Delhi.                                        | (i) Internment orders issued by Government of India in favour of Shri Natesan, S/o Muthiah Chettiar of Ramnad District in Tamil Nadu.<br>(ii) Bihar Police Strike, 1946-47.<br>(iii) Late Bhubani Rana of Orissa, an ex-INA personnel, who died on 12 February 1945. | -do-                 |

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| 16. | Army Headquarters, New Delhi. | A. Information about availability of records on :                                                |                           |
|     |                               | 1. Bhopal Garrison Fort Company.                                                                 | Information not available |
|     |                               | 2. Garrison Force, Alwar.                                                                        | -do-                      |
|     |                               | 3. Governor General's Bodyguard.                                                                 | -do-                      |
|     |                               | 4. Indian Supplementary Reserve Engineers.                                                       | -do-                      |
|     |                               | 5. Jaigarh Fort Garrison.                                                                        | -do-                      |
|     |                               | 6. Karauli State Force and Kurwai Defence Force.                                                 | -do-                      |
|     |                               | 7. Martand Lancers.                                                                              | -do-                      |
|     |                               | 8. Military Adviser-in-Chief, State Forces.                                                      | -do-                      |
|     |                               | 9. Mangal Lancers.                                                                               | Information not available |
|     |                               | 10. State Cavalaries of Holkar's Army.                                                           | -do-                      |
|     |                               | 11. 1-56 Punjabi Rifles.                                                                         | -do-                      |
|     |                               | 12. 7th Laru Regiment.                                                                           | -do-                      |
|     |                               | 13. 10/15 F. F. Punjabi.                                                                         | -do-                      |
|     |                               | 14. No. 2 Indian Airborne Division Workshop                                                      | -do-                      |
|     |                               | 15. IND CON KAR.                                                                                 | -do-                      |
|     |                               | B. Information regarding killed/wounded/missing Army personnel in the following war operations : |                           |
|     |                               | 1. Algeria operation                                                                             | Information not available |

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|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------|
|                                                                     | 2. Malaysian operation.                                                                                                                     |   | Information not available |
|                                                                     | 3. Philippines operation.                                                                                                                   |   | -do-                      |
|                                                                     | 4. World War II.                                                                                                                            |   | -do-                      |
|                                                                     | <i>C. Information regarding the agency maintaining old records of:</i>                                                                      |   |                           |
|                                                                     | 1. Beda Siledari.                                                                                                                           |   | -do-                      |
|                                                                     | 2. Bikaner Bridges, Signal Section.                                                                                                         |   | -do-                      |
|                                                                     | 3. Calcutta Observer Corps.                                                                                                                 |   | -do-                      |
|                                                                     | 4. Divisional Cavalry EKKAR.                                                                                                                |   | -do-                      |
|                                                                     | 5. Frontier Defence Corps.                                                                                                                  |   | -do-                      |
|                                                                     | 6. Guards Mahalat.                                                                                                                          |   | -do-                      |
|                                                                     | 7. Jhalawar State Forces.                                                                                                                   |   | -do-                      |
|                                                                     | 8. Qilejat and Topkhana, Jaipur.                                                                                                            |   | -do-                      |
|                                                                     | 9. 1st Regiment Siledari.                                                                                                                   |   | -do-                      |
|                                                                     | 10. 3 Punjab Regiment.                                                                                                                      |   | -do-                      |
|                                                                     | 11. 6 Punjab regiment.                                                                                                                      |   | -do-                      |
|                                                                     | 12. 7 Punjab Regiment.                                                                                                                      |   | -do-                      |
|                                                                     | 13. No. 1 Brigade Ammunition Column R.F.A.                                                                                                  |   | -do-                      |
| 17. Department of Economic Affairs, Ministry of Finance, New Delhi. | Claim of Shri V. K. C. Ramalinga Nadar of Madras for the return of money and gold coins deposited by his forefathers in the Azad Hind Bank. |   | -do-                      |

# APPENDIX I-A

## Enquiries received from Individuals and Private Institutions

| Sr. No. | Agency                                                                                            | Subject of Enquiry                                                                                                                                                                             | Remarks              |
|---------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1       | 2                                                                                                 | 3                                                                                                                                                                                              | 4                    |
| 1.      | Shri Tapas Bandyopadhyaya, R. K. Banerjee Lane, Ranaghat, District-Nadia. (West Bengal)           | (i) Grant of title of 'Raja' to the Palchoudhury family, the founder of Ranaghat (District Nadia, West Bengal) by Marquis of Hastings.<br>(ii) Petitions for and against the Sati Act of 1829. | Information supplied |
| 2.      | Shri Subash Chander Banerjee, Lecturer, B.Ed. college, P.O. Anur, District-Hooghly. (West Bengal) | Education Policy in India during twentieth century.                                                                                                                                            | -do-                 |
| 3.      | Shri Ram Krishna Bhat-tacharya, 3, Mohanlal Street, Calcutta. (West Bengal)                       | Dr. Bhupendra Nath Dutta—a great freedom fighter.                                                                                                                                              | -do-                 |
| 4.      | Shri Dipak Kumar Choudhury, Lecturer in History, Tripura University, Agartala. (Tripura-799004)   | Appointment of Political Agent in Hill Tipperah and his Administrative Reports during 1872-77.                                                                                                 | -do-                 |
| 5.      | Shri V. D. Divekar, Gokhale Institute of Politics & Economics, Pune. (Maharashtra)                | Price commission Report of 1864.                                                                                                                                                               | -do-                 |
| 6.      | Shri Charles W. Ervin, Apartments 13-F, 80 N. Moore Street, New York NY 10013. (U.S.A.)           | Documents relating to Trotskyism in India.                                                                                                                                                     | -do-                 |

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| 7.  | Shri Madhav Sripad Gokhale, C/o A.M. Gokhale, Department of Rural Development, Krishi Bhawan, New Delhi-110001.                                   | Information regarding his participation in the freedom movement.                                                                                                     | Information supplied |
| 8.  | Shri Dinesh Goswami, C-1, M. S. Flats, Baba Kharak singh Marg, New Delhi-110001.                                                                  | Letter dated 3 July 1857 written by Maniram Bhorbander Barua to the Governor General of Bengal.                                                                      | -do                  |
| 9.  | Shri John Jaklich, 1823, Broxon street, Boise, IDAHO 83905. (U.S.A.)                                                                              | The game of Billiards and related photographs.                                                                                                                       | -do-                 |
| 10. | Dr. Harihar Kanungo, Lecturer in P. G. Department of Oriya, S.K.C.G. college, Parlakhemundi, District-Ganjam. (Orissa).                           | Raja Sahib of Parlakhemundi.                                                                                                                                         | -do-                 |
| 11. | Shri Sisir Kumar Kar, 14/3/1 sribas Dutta Lake, Howrah-1. (West Bwngal)                                                                           | Service records of late Dinabandhu Mitra, dramatist, and author of <i>Nildarpan</i> .                                                                                | -do-                 |
| 12. | Shri Hazal Martingell, Department of Pre-historic & Romano-British Antiquities, British Museum, Frank House 38-46, Orsman Road, London N1. (U.K.) | Information regarding Mr. A.C.L. Carlleyle, an Assistant in Archaeological Survey in India during 1871-80, and on his collection of pre-historic flaked stone tools. | -do-                 |
| 13. | Dr. S. C. Mukhopadhyay, Reader, Department of History, Benaras Hindu University, Varanasi. (U.P.)                                                 | Records on freedom movement in Manbhum, 1900-47.                                                                                                                     | -do-                 |
| 14. | Shri raj Kumar Nishal, EB-3, Inderpuri, New Delhi-110012.                                                                                         | Celebration of Id-ul-Milad during the years 1931-32.                                                                                                                 | -do-                 |

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| 15. | Shri Swami Satdeo Pandit, Journalist, 831, Vikas Kunj, Vikas Puri, New Delhi-110018.                                     | Participation of his father suraj Bal Swami and uncle Raghunanandan Swami in freedom movement in India.                | Information supplied |
| 17. | Captain Harold E. Raugh, United States Army, 1437 S. Westgate AVE 114, Los Angeles, CA 90025. (U.S.A.)                   | General Sir Archibald P. Wavell, Commander-in-Chief, Middle East, 1939-41.                                             | Information supplied |
| 18. | Km. Coolen Sandra, 70, Rue Jean Chatel BP:193, 97465 Saint Denis Cedex, Ile de La Reunion, Indian Ocean. (Via Mauritius) | Indian Immigration in the 19th and 20th Centuries (Coolie Trade and Indentured Labour).                                | -do-                 |
| 19. | Shri Sashi Kumar Television Service, The Press Trust of India Ltd., New Deli.                                            | Material on India's freedom struggle for use in a special programme on "the 40th anniversary of India's Independence". | -do-                 |
| 20. | Smt. Nayantara Sehgal, 181-B, Rajpur Road, Dehradun-24009. (U.P.)                                                        | 'Quit India' Movement and Jail conditions.                                                                             | -do-                 |

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| 24. | Shri Peter Stanley, Head, Historical Research Section, G.P.O.Box 345, Canberra. (Australia)                                      | Proceedings of a court of enquiry held at Behrampur in June 1859 against 5th Bengal European Regiment.     | Information supplied.      |
| 25. | Km. Sheena Simpson, 9, Ashley Grove, Gordon 2072, New South Wales. (Australia)                                                   | Development of Railways in Godavari and Krsna Districts of Madras.                                         | -do-                       |
| 26. | Smt. Coralia Younger, 15 Alexander Street, Pen-shurst 2222, Sydney. (Australia)                                                  | Madras Residency Records, 1915-26.                                                                         | -do-                       |
| 27. | Shri Frank G. Anderson, Aramco, Box 6112, Dhahran 31311. (Saudi Arabia)                                                          | Records on ancestry of his father-in-law who had migrated from India to Thailand between 1930-38.          | Information not available. |
| 28. | Shri R. L. Awasthi, C/o Lt. Cdr. S.K. Sood (Retd.), F 107, Sector 21, Jal Vayu Vihar, Noida, Ghaziabad-201310. (U.P.)            | Participation of Shri R. L. Awasthi in Indian National Army in 1945.                                       | -do-                       |
| 29. | Shri Nirmalya Bagchi, Senate Member, Calcutta University, Flat No. BC-3, 196, Picnic Garden Road, Calcutta-700039. (West Bengal) | Raja Ram Mohan Roy's role in commercial and patriotic Associations.                                        | -do-                       |
| 30. | Shri Sean F.O. Berin, White Lodge, 5 Grattan Park, Galway. (Ireland)                                                             | Travel of Sir Peter Johnson Freyer from London to Calcutta in 1876, and from Calcutta to London in 1896.   | Information not available  |
| 31. | Lt. Col. J.A.V. Bolam, 5, Union Place, Wisbech, Cambs PE 13 1HB. (U.K.)                                                          | Middle East lists regarding appointments and promotions of ex-Indian Army British Officers during 1941-42. | -do-                       |

| 1   | 2                                                                                                                                  | 3                                                                                                                       | 4                         |
|-----|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 32. | Shri Jan. D. Brewer, D-06498, P.O. Box 8101, 7347 X, San Luis Obispo, California-93409-0001. (U.S.A.)                              | Indian Forests.                                                                                                         | Information not available |
| 33. | Shri Austin M. Brown, The Elms, 30, Cantley Lane, Bessacarr, Doneaster, DN 4 6 ND. (U.K.)                                          | Jamsetji Framji Polishvala.                                                                                             | -do-                      |
| 34. | Shri D. S. Chaman, 81, Perensey Road, London E 7 OAR. (U.K.)                                                                       | Ancestors of Shri D.S. Chaman.                                                                                          | -do-                      |
| 35. | Shri W.F. Hall, 42, Berith Street, Kingsgrove-2208, Sydney. (Australia)                                                            | Military Service of Mr. John Geddes, who served in the Army of the East India Company.                                  | -do-                      |
| 37. | Shri S. C. Karol, Upper Flat, 47, The Mall, Shimla-171001. (Himachal Pradesh)                                                      | White paper on Indian States in 1948 and 1950.                                                                          | Information not available |
| 38. | Km. Evelyn Kaye, 147, Sylvan Avenue, Leonia, N. J. 07605. (U.S.A.)                                                                 | Major H. A. Sawyer — a report on his expedition to South-West Persia in 1891.                                           | -do-                      |
| 39. | Shri P. Athaulla Khan, Research Scholar, Department of History, Sri-krishnadevaraya University, Anantapur-515003. (Andhra Pradesh) | Smt. Rabiya bee (W/o Shri M. Mohiddin), the first Muslim woman, who participated in the National Movement at Anantapur. | -do-                      |
| 40. | Dr. A. G. Kulkarni, Director, Planetarium, Science and Technology Centre, State Circle, Jaipur-302005. (Rajasthan)                 | Construction of Jantar Mantar at Delhi.                                                                                 | -do-                      |

| 1   | 2                                                                                                                                | 3                                                                                 | 4                        |
|-----|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------|
| 41. | Shri M. Natarajan, Journalist, 23, Sivamkoil, South Street, Sivaganga-623560. (Tamil Nadu)                                       | History of Sivaganga.                                                             | Information not supplied |
| 42. | Shri Majeed Nisayf, C-4 Espace, Marquelet de la Nova, 6, Rue des Vieux Moulins 77100, Meaux. (France)                            | Basra Residency Records, 1798-1811.                                               | -do-                     |
| 43. | Shri Alen H. Rehardt, Founder Director, Universal Vexillological Centre, 2/2 Parkland Place, West Dubbo-N.S.W. 2830. (Australia) | Flags of the Rajas and Maharas of India before 1947.                              | -do-                     |
| 44. | Prof. Barrie Reynolds, James Cook University, Townville Q 4811. (Australia)                                                      | Information regarding birth details of Edith Humpherson.                          | -do-                     |
| 45. | Shri Allen Sammy, Embassy of the Republic of Trinidad & Tobago, 131, Jor Bagh, New Delhi.                                        | Information regarding his ancestors, who migrated to Trinidad from India.         | -do-                     |
| 46. | Shri Kirpal Singh, Research Scholar, Govind Sadan, Gadaipur (Via, Mehrauli), New Delhi.                                          | Census of <i>Deras</i> of Sadhus in Northern India during the reign of Shahjahan. | -do-                     |
| 47. | Shri Y. A. Shinde, 12 L.T.C. Colony, Mehrun Road, District-Jalgaon. (Maharashtra)                                                | British Residents at gwalior during 1907-36.                                      | -do-                     |
| 48. | Shri R. Tirumalai, 114, Chamiers road, Madras-600035. (Tamil Nadu)                                                               | Indian Newspapers Society.                                                        | -do-                     |
| 49. | Shri David Tomas, University of California, Santa-Cruz, California-95064. (U.S.A.)                                               | Photographs on Andaman Islands.                                                   | -do-                     |

## APPENDIX II

## Appraisal of Records in the National Archives of India

| Sr. No. | Name of the Ministry/Department       | Inclusive years | No. of files appraised | Recommended for Retention | Recommended for Destruction |
|---------|---------------------------------------|-----------------|------------------------|---------------------------|-----------------------------|
| 1.      | Department of Revenue and Agriculture | 1873-1923       | 32,790                 | 17,373                    | 15,417                      |
| 2.      | Military Department                   | 1879-1889       | 347                    | 151                       | 196                         |
| 3.      | Military Supply Department            | 1906-1909       | 6,159                  | 742                       | 5,417                       |

## APPENDIX II-A

## Appraisal of Records in Ministries/Departments, etc.

| Sr. No. | Name of the Ministry/Department                            | Inclusive years | No. of files appraised | Recommended for Retention | Recommended for Destruction |
|---------|------------------------------------------------------------|-----------------|------------------------|---------------------------|-----------------------------|
| 1.      | Ministry of Commerce                                       | 1928-62         | 3,746                  | 2,708                     | 1,038                       |
| 2.      | Ministry of Communications                                 | 1939-62         | 10,377                 | 2,764                     | 7,613                       |
| 3.      | Ministry of Home Affairs                                   | 1955-62         | 5,877                  | 2,304                     | 3,573                       |
| 4.      | Ministry of Human Resource Development                     | 1947-62         | 2,915                  | 1,233                     | 1,682                       |
| 5.      | Ministry of Parliamentary Affairs                          | 1952-62         | 35                     | 27                        | 8                           |
| 6.      | Ministry of Steel and Mines                                | 1948-62         | 2,059                  | 1,284                     | 775                         |
| 7.      | Ministry of Urban Development                              | 1952-62         | 1,100                  | 388                       | 712                         |
| 8.      | Department of Administrative Reforms and Public Grievances | 1954-62         | 25                     | 24                        | 1                           |
| 9.      | Department of Company Affairs                              | 1950-62         | 91                     | 36                        | 55                          |
| 10.     | Department of Industrial Development                       | 1949-62         | 7,653                  | 6,815                     | 838                         |
| 11.     | Department of Mines                                        | 1901-62         | 641                    | 414                       | 227                         |
| 12.     | Department of Personnel & Training                         | 1952-62         | 4,742                  | 790                       | 3,952                       |
| 13.     | Cabinet Secretariat                                        | 1943-62         | 1,807                  | 289                       | 1,518                       |

### APPENDIX—III

#### List of Institutions, seeking technical information/advice on Reprographic Services

1. Air Headquarters, New Delhi.
2. Allahabad Bank, Calcutta, West Bengal.
3. Andhra University, Waltair, Andhra Pradesh.
4. Arabic and Persian Research Centre, Tonk, Rajasthan.
5. Army Headquarters, New Delhi.
6. Assam Electronics Development Corporation Limited, Guwahati, Assam.
7. Central Mines Planning and Designs Institute Limited, Ranchi, Bihar.
8. Council of Scientific and Industrial Research, New Delhi.
9. Department of Archaeology and Museums, Government of Goa, Panaji.
10. Department of Languages, Art and Culture, Government of Himachal Pradesh, Shimla.
11. Directorate of Land Records and Consolidation of Holdings, Government of Jammu & Kashmir, Srinagar.
12. Gandhi Samarak Sangrahalaya, Ahmedabad, Gujarat.
13. Hindustan Zinc Limited, Udaipur, Rajasthan.
14. Indian Veterinary Institute, Izatnagar, Uttar Pradesh.
15. Jamia Millia Islamia University, New Delhi.
16. Kerala State Archives, Trivandrum, Kerala.
17. Madhav Institute of Technology and Science, Gwalior, Madhya Pradesh.
18. Madhya Pradesh State Archives, Bhopal, Madhya Pradesh.
19. Maharishi Dayanand University, Rohtak, Haryana.
20. Mahavir Aradhana Kendra, Ahmedabad, Gujarat.
21. Ministry of Finance, Government of India, New Delhi.
22. Orissa State Archives, Bhubaneswar, Orissa.
23. Press Information Bureau, New Delhi.
24. Rajasthan State Archives, Bikaner, Rajasthan.
25. Servants of People Society, Chandigarh.
26. Vrindaban Research Institute, Vrindaban, Uttar Pradesh.
27. West Bengal State Archives, Calcutta, West Bengal.

### APPENDIX IV

#### List of Institutions and Individuals, seeking technical information on Repair and Preservation of Records, Manuscripts, etc.

1. Academy of Sanskrit Research, Melkote, Karnataka.
2. Aligarh Muslim University, Aligarh, Uttar Pradesh.
3. Army Headquarters, New Delhi.
4. Berhampur University, Berhampur, Orissa.
5. Bhai Vir Singh Sahitya Sadan, New Delhi.
6. Calicut University, Calicut, Kerala.
7. Central Library, Santiniketan, West Bengal.
8. Central Record and Documentation Centre, Pune, Maharashtra.
9. Christian Medical College, Vellore, Tamil Nadu.
10. Desh Bhagat Yadgar Committee, Jalandhar, Punjab.
11. Directorate of Archives, Government of Goa, Panaji.
12. Genealogical Society of Utah, New Delhi.
13. Hardayal Municipal Library, Delhi.
14. Hindustan Zinc Ltd., Udaipur, Rajasthan.
15. Indian association for Conservation of Cultural Property, Lucknow, Uttar Pradesh.
16. Institute of Drilling Technology, Dehradun, Uttar Pradesh.
17. Kerala State Archives, Trivandrum, Kerala.
18. Law Commission, New Delhi.
19. Lok Sabha Secretariat, New Delhi.
20. Madras Regiment, Madras, Tamil Nadu.
21. Maulana Azad Library, Aligarh Muslim University, Aligarh, Uttar Pradesh.
22. Meerut University, Meerut, Uttar Pradesh.
23. National Archives, Ministry of Education and Culture, Department of Archaeology, Kathmandu, Nepal.
24. National Physical Laboratory, New Delhi.
25. Punjab National Bank, New Delhi.
26. Punjab State Archives, Patiala, Punjab.
27. Rajasthan University, Jaipur, Rajasthan.
28. Sambalpur University, Sambalpur, Orissa.
29. Shri Brij Vallabh Haldia, Ajmer, Rajasthan.
30. Shri C. P. Mehra, Paharganj, New Delhi.
31. Shri Gurubachan Singh, Dehradun, Uttar Pradesh.
32. Shri S. L. Garg, Indore, Madhya Pradesh.
33. Tamil Nadu State Archives, Madras, Tamil Nadu.
34. Times of India, New Delhi.
35. Tumus Electric Corporation Ltd., Rewa, Madhya Pradesh.
36. U. P. State Archives, Lucknow, Uttar Pradesh.
37. West Bengal State Archives, Calcutta, West Bengal.
38. Water and Land Management Institute, Aurangabad, Maharashtra.

# APPENDIX V

## List of Trainees, who appeared in the Examination of Diploma Course in Archival Studies, 1987-88

| Sr. No. | Name                          | Mark obtained (out of 600 with Division) | Subject of Dissertation                                                                                                       |
|---------|-------------------------------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 1       | 2                             | 3                                        | 4                                                                                                                             |
| 1.      | Smt. Yashodhara Chattopadhyay | 471— I Division                          | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, October 1838—August 1842.     |
| 2.      | Avtar Singh Saini             | 434 -do-                                 | Descriptive List of Records of Legislative Department Proceedings, 2 August — 20 September 1841.                              |
| 3.      | D.P.G. Chirwa                 | 426 -do-                                 | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, 4 August — 19 November 1855.  |
| 4.      | Chandra Bhushan Gupta         | 425 -do-                                 | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, February 1858 — January 1859. |
| 5.      | Km. Chandra Prabha            | 425 -do-                                 | Descriptive List of Records of Legislative Department Proceedings, 5 April — 10 May 1841.                                     |
| 6.      | U. Ramesh                     | 413 -do-                                 | Descriptive List of Records of Legislative Department Proceedings, November — December 1841.                                  |

| 1    | 2                    | 3                 | 4                                                                                                                                                                                      |
|------|----------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.   | Smt. Sunita Goyal    | 410 -do-          | Descriptive List of Records of Home (General) Series & Home (Public) Series, Governor General's Original Consultations, 3 September — 31 December 1842 & 3 January — 25 February 1843. |
| 8.   | Abbas-I-Sanya        | 396 — II Division | Descriptive List of Records of Legislative Department Proceedings, 27 September — 25 October 1841.                                                                                     |
| 9.   | Km. Shahina Parveen  | 393 -do-          | Descriptive List of Records of Legislative Department Proceedings, 17 May — 28 June 1841.                                                                                              |
| 10.  | Thowarn Rattna       | 392 -do-          | Descriptive List of Records of Legislative Department Proceedings, July 1841.                                                                                                          |
| 11.  | Rabindra Nath Baitha | 392 -do-          | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, March 1843 to December 1850.                                                           |
| 12.  | Ihsan Hazi Hassan    | 390— II Division  | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, January 1851 — December 1851.                                                          |
| 13.  | Enock A. Honyango    | 384 -do-          | Descriptive List of Records of Legislative Department Proceedings, 23 January — 29 March 1841.                                                                                         |
| 14.  | R. Himingthanzuala   | 377 -do-          | Descriptive List of Records of Legislative Department Proceedings, 4 January — 18 January 1841.                                                                                        |
| *15. | Smt. Sushila Devi    | 302 -do-          | Descriptive List of Records of Home (Public) Series, Governor General's Original Consultations, January 1836 — December 1837.                                                          |

\*Smt. Sushila Devi was a trainee in 1986-87 Session of the Diploma Course in Archival Studies.

# APPENDIX V-A

Reprography — XVII Course (4 April — 27 May 1988)

| Sr. No. | Name                | Sponsored by                                                                 |
|---------|---------------------|------------------------------------------------------------------------------|
| 1.      | Awadhesh            | Economic Services Co-operative Society Limited, New Delhi.                   |
| 2.      | Shashikant Bahirat  | Parliament Library, Lok Sabha Secretariat, New Delhi.                        |
| 3.      | K. K. Gangopadhyaya | Central Library, Geological Survey of India, Calcutta, West Bengal.          |
| 4.      | Pardeep Kumar Jain  | National Informatics Centre, New Delhi.                                      |
| 5.      | Sunil Kumar Mathur  | Collectorate, Jaipur, Rajasthan.                                             |
| 6.      | Irfan Ahsan Safdari | D.A.V. Jawahar Vidya Mandir, Ranchi, Bihar.                                  |
| 7.      | Rameshwar Sharma    | American Institute of Indian Studies, Varanasi, U.P.                         |
| 8.      | K. Lakshman Singh   | Regional Medical College, Imphal, Manipur.                                   |
| 9.      | K. Debdas Singha    | Department of Geography, North Eastern Hill University, Shillong, Meghalaya. |
| 10.     | Ram Taul            | Indian Agricultural Research Institute Library, New Delhi.                   |

# APPENDIX V-B

Reprography — XVIII Course (5 September 1988 — 28 October 1988)

(For Private Candidates)

| Sr. No. | Name             |
|---------|------------------|
| 1.      | Km. Anuradha     |
| 2.      | Km. Anita Gandhi |
| 3.      | Rajesh Sehgal    |
| 4.      | Km. Rajni Sharma |
| 5.      | Satish Chander   |
| 6.      | Surya Prakash    |
| 7.      | Praveer Vashista |

# APPENDIX V—C

Records Management — XXVII Course

(2 May 1988 — 27 May 1988)

| Sr. No. | Name                   | Sponsored by                                                                                           |
|---------|------------------------|--------------------------------------------------------------------------------------------------------|
| 1.      | G. Ani                 | Mahatma Gandhi University, Kottayam, Kerala.                                                           |
| 2.      | Ramananda Barman       | Department of Historical & Antiquarian Studies in Assam, Guwahati, Assam.                              |
| 3.      | Anil Kumar Bhatia      | Simbhaoli Industries (P) Ltd., Ghaziabad, Uttar Pradesh.                                               |
| 4.      | Prafula Kumar Dalai    | Department of History, Berhampur University, Berhampur, Orissa.                                        |
| 5.      | D. R. Gupta            | National Archives of India, Record Centre, Jaipur, Rajasthan.                                          |
| 6.      | J. M. Khan             | National Archives of India, Bhopal Regional Centre, Bhopal, Madhya Pradesh.                            |
| 7.      | Tashi Lama             | Department of Research, Government of Arunachal Pradesh, Itanagar, Arunachal Pradesh.                  |
| 8.      | Rabindra Kumar Mahalik | National Institute of Rehabilitation Training & Research, Cuttack, Orissa.                             |
| 9.      | S. K. Malik            | Directorate General, Border Roads, New Delhi.                                                          |
| 10.     | Mohamad Badarruddin    | Manipur State Archives, Imphal, Manipur.                                                               |
| 11.     | Murari Lal             | Office of the General Manager, Advanced Level Communication Training Centre, Ghaziabad, Uttar Pradesh. |
| 12.     | Parveen Kumar          | Academy of Indian Numismatics and Sigillography, Indore, Madhya Pradesh.                               |
| 13.     | B. L. Rabari           | Gujarat State Civil Supplies Corporation Ltd., Gandhinagar, Gujarat.                                   |
| 14.     | Radhey Sham            | Ramjas College, Delhi University, Delhi.                                                               |
| 15.     | K. G. P. Rajan         | Signal Training Centre, Jabalpur, Madhya Pradesh.                                                      |

| 1.  | 2.                | 3.                                                                            |
|-----|-------------------|-------------------------------------------------------------------------------|
| 16. | D. L. Rajput      | Department of History, Garhwal University, Srinagar (Garhwal), Uttar Pradesh. |
| 17. | M. M. Shinde      | Indian Petro-Chemicals Corporation Ltd., Baroda, Gujarat.                     |
| 18. | Jugeshore Singh   | Manipur Legislative Assembly, Secretariat, Imphal, Manipur.                   |
| 19. | Manglem Singh     | Manipur Legislative Assembly, Secretariat, Imphal, Manipur.                   |
| 20. | P. K. Singh       | National Aluminium Company, Nalco Nagar, Orissa.                              |
| 21. | B. K. Sondagar    | Gujarat State Civil Supplies Corporation Ltd., Gandhinagar, Gujarat.          |
| 22. | Thampi K. E.      | National Institute of Oceanography, Cochin, Kerala.                           |
| 23. | P. B. Thapliyal   | Directorate of Naval Air Material, Naval Headquarters, New Delhi.             |
| 24. | D. A. Venugopalan | Kerala State Archives, Trivandrum, Kerala.                                    |

#### APPENDIX V—D

##### Records Management — XXVIII Course

( 1 December— 29 December 1988 )

| Sr. No. | Name                        | Sponsored by                                           |
|---------|-----------------------------|--------------------------------------------------------|
| 1.      | Binduvasini R. Joshi        | Gujarat Vidyapith, Ahmedabad, Gujarat.                 |
| 2.      | Davinder Singh Juneja       | National Insurance Company Limited, Amritsar, Punjab.  |
| 3.      | Kamal Kant Mukherjee        | University of Burdwan, Burdwan, West Bengal.           |
| 4.      | M. S. Arivudai Nambi        | Tamil Nadu University, Thanjavur, Tamil Nadu.          |
| 5.      | B. N. Patel                 | Indian Petro-Chemicals Corporation, Vadodara, Gujarat. |
| 6.      | Smt. Anja D. Narendra Singh | Karnataka State Archives, Bangalore, Karnataka.        |

#### APPENDIX V—E

##### Servicing & Repair of Records — XXVII Course (2 May — 24 June 1988)

| Sr. No. | Name            | Sponsored by                                                                                   |
|---------|-----------------|------------------------------------------------------------------------------------------------|
| 1.      | V. K. Anirudhan | Kerala State Archives, Trivandrum, Kerala.                                                     |
| 2.      | Bhagwan Das     | Department of Personnel, Himachal Pradesh Government, Shimla, Himachal Pradesh.                |
| 3.      | Jagabandhu Das  | Education Department, State Archives Branch, Government of West Bengal, Calcutta, West Bengal. |
| 4.      | S. Ziaul Hasan  | Maulana Azad Library, Aligarh Muslim University, Aligarh, Uttar Pradesh.                       |
| 5.      | Mohd. Usuf      | Maulana Azad Library, Aligarh Muslim University, Aligarh, Uttar Pradesh.                       |
| 6.      | Tarsem Lal      | Department of Personnel, Himachal Pradesh Government, Shimla, Himachal Pradesh.                |

#### APPENDIX V—F

##### Care & Conservation of Books, Manuscripts & Archives — XVIII Course (4 July — 26 August 1988)

| Sr. No. | Name                 | Sponsored by                                                          |
|---------|----------------------|-----------------------------------------------------------------------|
| 1.      | Smt. Gouri Banik     | The Asiatic Society, Calcutta, West Bengal.                           |
| 2.      | Rabindra Nath Biswas | Bhanderkhota Gram Panchayat, Sadharan Granthagar, Nadia, West Bengal. |
| 3.      | Km. Chanchal Kumari  | Central Water Commission, Government of India, New Delhi.             |
| 4.      | Rabindranath Das     | Kharuberia Nazrul Pathagar, Kharuberia, Howrah, West Bengal.          |

| 1                        | 2                                                                     | 3 |
|--------------------------|-----------------------------------------------------------------------|---|
| 5. Sanjay Kumar Gupta    | M/s. Baij Nath Cloth Store, Kanpur, Uttar Pradesh.                    |   |
| 6. S. P. Mishra          | Signal Training Centre, Jabalpur, Madhya Pradesh.                     |   |
| 7. Fatak Yakub Musa      | Shri Har Siddhi Vidyalay, Kanoda, Vadodara, Gujarat.                  |   |
| 8. Birendra Prasad       | Indian Telephone Industries Limited, Naini, Allahabad, Uttar Pradesh. |   |
| 9. Sib Sundar Samanta    | Bhatpara Sahitya Mandir, 24 Parganas, West Bengal.                    |   |
| 10. Harbhajan Singh      | Central Water Commission, Government of India, New Delhi.             |   |
| 11. N. K. Ranjeet Singh  | Bengal Engineer Group & Centre, Roorkee, Uttar Pradesh.               |   |
| 12. N. Priya Kumar Singh | Manipur State Archives, Imphal, Manipur.                              |   |
| 13. Rama Prasanna Singh  | The Asiatic Society, Calcutta, West Bengal.                           |   |
| 14. Ismail Waheed        | High Commission of India in Male, Republic of Maldives.               |   |

#### APPENDIX V—G

#### Servicing & Repair of Records — XXVIII Course ( 1 September — 21 October 1988 )

| Sr. No. | Name                | Sponsored By                                                            |
|---------|---------------------|-------------------------------------------------------------------------|
| 1.      | Km. Naseema Ahmed   | High Commission of India in Male, Republic of Maldives.                 |
| 2.      | Sarafat Ali         | Education Department, Government of West Bengal, Calcutta, West Bengal. |
| 3.      | Sanwaliya Prasad    | Ministry of Steel & Mines, Government of India, New Delhi.              |
| 4.      | Prabhu Dayal Sharma | Ministry of Home Affairs, Government of India, New Delhi.               |

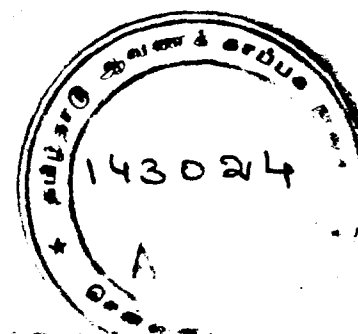
#### APPENDIX V—H

#### Care & Conservation of Books, Manuscripts & Archives — XIX Course

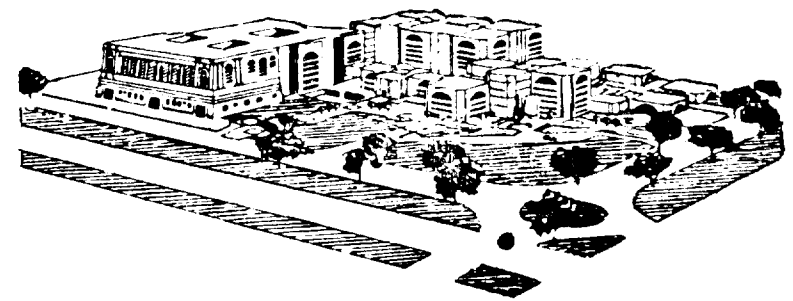
( 1 November — 23 December 1988 )

(Private Candidates)

| Sr. No. | Name                   |
|---------|------------------------|
| 1.      | Sanjay Magagine        |
| 2.      | Harish Chandar Mamgain |



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National Archives of India and its proposed annexe.

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