

ANNUAL REPORT
OF THE
NATIONAL ARCHIVES
OF
INDIA



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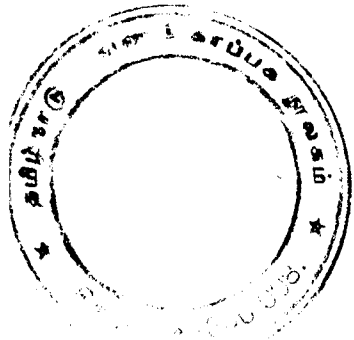
1986



Published by
THE DIRECTOR OF ARCHIVES
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NEW DELHI

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NATIONAL ARCHIVES OF INDIA ANNUAL REPORT, 1986

HIGHLIGHTS Some of the noteworthy events of the period were : (i) completion of work on 3rd floor of the Annexe building presently under construction, and occupation of the same by the National Archives of India for office use, while the construction work for the remaining part of the Annexe building continued; (ii) the installation and commission of micro-filming equipment received under the Aid Programme from Japan and the visit of high level Japanese delegation led by Prof. Matsuo of the Tokyo University on 4 April 1986 to evaluate the utilisation of the microfilming equipment received. The delegation expressed their satisfaction with regard to the utilisation of the reprographic equipments installed at the National Archives of India.

STAFF

S/Shri Vijay Kumar, P. R. Malik, C. P. Mehra and Dr. Rajpal Malik were appointed as Assistant Directors of Archives on 14 May, 14 May, 30 July and 30 July 1986 respectively, while Shri Shoorvir Singh and Smt. Meena Kapoor were appointed as Scientific Officer and Archivist on 1 May and 10 June, 1986 respectively.

Smt. A. Verma, Assistant Director of Archives proceeded on deputation to Delhi Archives Department w.e.f. 19 February 1986. S/Shri S. S. Saxena, Assistant Director of Archives and B. L. Razdan, Scientific Officer retired from Government Service on 31 January and 31 May 1986 respectively.

The sanctioned staff strength and staff in position of the Department as on 31 December 1986 was as follows :

	Sanctioned	In position
Group-A	22	18
Group-B (Gazetted)	52	46
Group-B (Non-Gazetted)	52	36
Group-C	269	190
Group-D	192	139
Total	587	429

As for the budget, the Annual budget allocation of the Department for the year 1986-87 was Rs. 131.57 lakhs (Non-Plan) and Rs. 100 lakhs (Plan).

PLAN SCHEMES

For the VII Five Year Plan period (1985-90) the Government of India approved an allocation of Rs. 400 lakhs for the expansion of on going Plan Schemes of the National Archives of India. Besides, outlay of Rs. 250 lakhs and Rs. 200 lakhs were provided for the ongoing scheme entitled 'Financial Assistance for Preservation of Manuscripts' and yet another new scheme entitled 'Financial Assistance to Repositories of the State Governments and Union Territory Administrations'.

Out of the various schemes submitted for expansion of the ongoing plan schemes, the proposal regarding creation of new posts under the scheme, 'Guide to the Sources of Asian History' was under active consideration of the Government of India.

SCHEMES FOR FINANCIAL ASSISTANCE

(i) The Grants Committee for the 'Scheme of Financial Assistance for Preservation of Manuscripts' was reconstituted on 28 June 1986 with the Director of Archives as the Chairman of the eight member Committee. The Committee in its meeting held on 7 August 1986 decided to release grants to the extent of Rs. 10,96,150 to 15 Institutions/Organisations from different States and Union Territories concerned with the preservation of manuscripts.

(ii) Another scheme for providing central assistance to archive repositories in States and Union Territories to promote archival activities, maintenance and scientific preservation of Public records was approved by the Government of India during the year under report. The Grants Committee constituted under the chairmanship of the Director of Archives, National Archives of India would be assisted by an eminent Historian, an Archivist, a representative each of the Department of Culture and Finance (Internal) to scrutinise all schemes/projects. The maximum limit of financial assistance, which is to be provided on a sharing basis, will be to the extent of Rs. 2.5 lakhs per project per annum with a limit of Rs. 5 lakhs per State/Union Territory per annum for all their projects. The State share will be at least 25% of the total cost of the scheme. During the year under report, schemes/projects were invited from all States/Union Territories.

Accessions

Public Records

As the Annexure to the National Archives of India is not yet ready to receive major holdings of records from the Records Rooms of the Central Ministries/Departments, accession of Public records was restricted to such records only that go to fill up the gaps in the existing holdings. The records thus received include : 23 files of the Ministry of External Affairs (1956-60), 314 authenticated copies of the Bills passed by various State Legislatures and assented to by the President of India (1976 and 1981-85), and 34 volumes of records of the Election Commission of India (1969).

Private Papers

The following additions were made to the private papers collections :

- Shri Iqbal Chagla donated private papers of his father, late Shri M. C. Chagla, an eminent jurist, diplomat and statesman, comprising 14 files, 1 volume, 31 items of

Press clippings, notes, 6 photo albums etc., covering the period 1921-81. These papers include his correspondence exchanged with important personalities, speeches, articles and the publication, entitled *Mundhra Enquiry—The Full Story*.

- (b) A collection of 123 original letters of Dr. B. R. Ambedkar (1920-54) addressed to S/Shri Baldeo Prasad, Sitaram, S. N. Shivtarkar, Dattoba Pawar and others on various subjects including People's Education Society, election to Bombay Legislative Council and statement issued by the President, Bombay State Scheduled Caste Federation was received from Shri K. B. Talwarkar, Member Secretary, People's Education Society, Bombay.
- (c) Papers of Shri Rana Jang Bahadur Singh, a noted journalist, covering the period 1924-86 containing his articles, testimonials and correspondence with Gandhiji, Pandit Jawaharlal Nehru, Shri B. D. Chaturvedi and other leaders.
- (d) Documents relating to Inter-Provincial cons piracy case and activities in North Bengal (1932-33) of the Anushilan Samiti, a revolutionary Secret Society received from Shri S. N. Majumdar through the Institute of Historical Studies, Calcutta.
- (e) Xerox copies of 132 items of prof. N. G. Ranga papers comprising letters, articles, speeches etc. (1934-86) were prepared by the National Archives of India and kept for the use of scholars. Likewise microfilm copies were also prepared of 2 volumes of the 'Minutes of the Proceedings of the British Committee of the Indian National Congress (1909-1921)' acquired for the purpose from the Sardar Vallabhbhai Patel Smarak Trust, New Delhi.

Besides, on the recommendations of the Historical Documents Purchase Committee, the following papers were acquired as gift/purchased from private parties : (i) 119 documents in Persian comprising: *Wakalatnamas*, *Bainamas*, *Mahzarnamas*, *Parwanas*, *Chakhnamas* etc. pertaining to *Sarkar Mandu Suba Malwa* and *Pargana Sandila, Sarkar Lucknow* etc. (1614-1894); (ii) 5 manuscript volumes in Persian (*Jawahir al ulum-i-Humayuni* Volumes I and II *Risla-i-Saida*, *Akbarnama*, Volume I-Part-I, *Rauzat al safa*. Volume I and *Mirat al Asrar*); a rare lexicon entitled *Hindustani-English Dictionary*; (iii) Lala Chajjumul collection comprising 275 *diwani* papers in Urdu pertaining to Moradabad district (1868-1931); (iv) 500 issues of the Urdu Weekly, *Transport Worker* of Lahore and Delhi (1940-55); and (v) a bamboo leaf containing extracts from a chapter of the Ramayana entitled *Lanka Kand*.

Microfilms

The microfilm collection of records and private papers of Indian interest from abroad was enriched further with the acquisition of rolls through purchase, cultural and other exchange programmes entered into with various foreign governments and institutions. The major accession were : (i) 37 rolls of Halifax collection (1926-31) comprising documents relating to the Indian Statutory Commission, Report of the Indian Central Committee, Round Table Conference, letters and telegrams to and from the Secretary of State for India etc.; (ii) 39 rolls of Hallet collection (1907-46) containing his speeches, copies of notes, annual report of the Committee of the Indian Chamber of Commerce, draft of the Constitution of India (1944) by Shri M. N. Roy newspaper clippings etc.; (iii) 30 rolls of the papers of the Private Secretary to the Viceroy (R/3/1 Series, 1922-48) relating to Transfer of Power, Cabinet mission, Boundary Commission, review of Political situation, Mahatma Gandhi and the Congress etc.; (iv) 12 rolls of documents (1946-50) relating to inter-Departmental correspondence regarding draft of the Indian Independence Bill, Interim Government, machinery for

partition of Provinces, India's relation with the Commonwealth etc. (v) 13 rolls of Butler collection (1896-1937) comprising report on Indian Constitutional Reforms, newspaper clippings, correspondence relating to Delhi as the new capital, papers on the Indian Famine Commission etc.; (vi) 31 rolls of Kilbracken collection (1883-1909) containing Cabinet papers on the administration of the military affairs in India during 1905, correspondence exchanged between Sir Arthur Godley and Lord Curzon on the latter's relations with the Cabinet etc.; (vii) 20 rolls of Anderson collection (1882-1963) comprising his correspondence with the Secretary of State for India and the Viceroy, newspaper clippings of the period of his governorship in Bengal etc.; (viii) 122 rolls of Simon collection (1914-34) containing papers relating to Round Table Conferences, Indian Statutory Commission, copies of telegrams and correspondence exchanged between the Viceroy and the Secretary of State, and with the Governors of various Provinces in India, Sir Alfred Hopkinson's report on the University of Bombay etc.; (ix) 7 rolls of papers of the Permanent Under Secretaries of State for India (1907-42) dealing with correspondence between Sir. P. W. Chetwode and Sir. F. Stewart on indianisation of Army, Defence expenditure etc.; (x) one roll containing correspondence exchanged between Lord Listowel, Secretary of State and Lord Mountbatten covering the period April-August 1947; (xi) 2 rolls dealing with British Military Administration in Malaya (1943-46) comprising papers on organisation and activities of the Japanese administration in Malaya, intelligence reports, condition of Indians in Malaya etc.; (xii) 14 rolls of Edmond Private Papers (1920-63) comprising his correspondence with Gandhiji, Pandit Jawaharlal Nehru and other Indian leaders; (xiii) 9 rolls of records of Indian interest available among the records of the British Prime Minister's Office, (PREM Series 1945-51) including, among other items, the minutes of the India and Burma Committee; (xiv) 48 rolls of records of Pandas of Hardwar; (xv) one photocopy and one roll of documents of Indian interest received from the Bibliotheque Nationale, Paris and (xvi) 162 xerox/photo/micro copies of records in Russian and

English pertaining to Indo-Soviet relations (1716-1968).

Checking and Arrangement

21,396 files/volumes, 7,831 letters, 4,000 maps and 5,511 bundles of records were checked and arranged in their proper sequence. Besides, 18,910 items of private paper collections of Field Marshal K. M. Cariappa, N. K. Bose, Jairamdas Daulatram, Dr. Rajendra Prasad, Danial Latifi, N. G. Ranga, Vachaspati, Rana Jang Bahadur Singh and Sardar Gian Singh Rarewala were checked and arranged.

Reference Media

With a view to facilitate search amongst its holdings the Department continued the work of preparing finding-aids to records for the benefit of scholars. Accordingly descriptive list of 7,356 files belonging to the following agencies were prepared: Western India State Agency (1874-1947), Kolhapur Residency of Deccan States Agency (1942-47), Eastern States Agency (1933-47), Chattisgarh State Agency (1937-47), Punjab Hill States Agency (1881-1947), Central India Agency (1850-1932) and Kashmir Residency (1891-1935). Besides, Summary Inventory of 3,315 letters of Central India Agency (Indore) covering the period 1833-56 and 1859-1860 was prepared.

The Private Archives section of the Department completed check listing of 13,262 items and subject listing of 834 items of private collection of Dr. Rajendra Prasad, Field Marshal K. M. Cariappa, N. G. Ranga, N. K. Bose, Vachaspati, Danial Latifi and others. As regards the Oriental records, 2,310 documents in Persian of the Inayat Jang collection (1719-48) and 100 files of the Punjab Hill States Agency in Persian/Urdu were descriptively docketed.

Continuing the work of compiling 'Guide to Records in the National Archives of India' (Part IX draft write-ups on the main organisational changes in the Military/Army/Defence Departments (1780-

1946), Office of the Quarter Master General (1773-1859) and Clothing Board (1816-1850) were completed. Besides, draft write-up of the 'Guide to Mysore Residency Records' was also completed.

Research Services

As usual, the Research Room was kept open for the benefit of scholars from 9.00 A.M. to 8.00 P.M. and on holidays from 9.00 A.M. to 5.00 P.M. The number of visits made by the scholars to the Research Room and Reading Room of the Departmental Library during the period was 9,833. As many as 416 scholars, including 43 from overseas, were newly enrolled. The overseas scholars came from Australia, Bulgaria, France, German Democratic Republic, Federal Republic of Germany, Italy, Japan, Iraq, Nepal, Singapore, the United Kingdom, the United States of America and the Union of Soviet Socialist Republic.

During the year, 38,596 files from the Public records, 907 microfilm rolls and 6,746 items from the private collections and 36,373 books, periodicals, printed reports etc. were supplied to the scholars.

Search Cases

The Department undertook search on behalf of individuals and institutions from India and abroad for specific information from the public records, private papers and published material in its custody against the prescribed search fee. Details of such requests numbering 58 are given in Appendix I and I-A.

Guide to the Sources of Asian History

Substantial progress was made in the compilation of the first volume of the *Nation Guide* under the project, *Guide to the Sources of Asian History*. As decided in the second meeting of the Advisory Committee held at the National Archives of India on 11 June 1986, the first volume is likely to be published during 1987 and would cover the Ministries of Commerce and Industry, Education, Finance, Food

and Agriculture, Home Affairs, Information and Broadcasting, Irrigation and Power, Labour, Employment and Planning, Railways, Rehabilitation, and Works, Housing and Supply.

PUBLICATIONS *The Indian Archives*

Volume XXXIV, No. 1 (January-June 1985) of the biannual journal was published and distributed.

Azadi ke Tarane

On 13 August, 1986 Giani Zail Singh, President of India, released the said publication containing 100 select poems and songs from the collection of prescribed Urdu literature housed in the Library of the National Archives of India. Among the eminent poets whose works have been reproduced in this publication are : Mirza Ghalib, Dr. Mohammad Iqbal, Hasrat Mohani, Asfaquallah Khan, Ram Prasad Bismal, Pandit Brij Narayan Chakbast and Akbar Allahabadi.

A Hindi transliteration of *Azadi ke Tarane* was also printed and published during the year.

Calendar of Acquired Documents (1352—1754)

Written in Persian (Shikasta script), the documents included in this publication comprise *farmans*, *parwanas*, *sanads*, *arzis pattas*, *chaknamas* etc. covering the period 1352-1754.

The Bulletin of Research Theses and Dissertations

The Department brought out volume 13 of the *Bulletin*, containing information on research work done in the field of modern Indian history and allied social sciences in the Universities, archival repositories and other research institutions in India during the years 1983-1984.

Annual Report

Annual Report of the National Archives of India, 1984, was published and distributed.

PUBLICATIONS IN PROGRESS *Fort William—India House Correspondence, Volume XIV*

The Printing work of the volume was completed. The publication will be available for sale during 1987.

Bulletin of Research Theses and Dissertations, Volume XIV

Compilation of the *Bulletin*, comprising information on research work done in the field of modern Indian history for the years 1985 and 1986 was in progress.

National Register of Private Records (Volume XIV)

(i) The work of cyclostyling of the volume was completed and the volume will be released for sale soon.

(ii) Compilation of volume XV of the National Register was completed and further work of bringing out cyclostyled copies of the same was in progress.

Catalogue of Printed and Published Maps (Parts I and II)

The work of compilation and cyclostyling of this publication was completed and the volume will be released soon.

The Indian Archives

Volume XXXIV No. 2 (July-December 1985) of the journal was sent to the Press for printing.

Annual Report, 1985

The Report was compiled and sent to the Press for printing.

Catalogue of Manuscripts of Fort William College Collection

Completed the work of scrutiny and editing of the manuscripts. Index of the volume was also prepared.

Catalogue of Acquired Manuscripts

Preliminary draft of the volume containing reference to 208 manuscripts was prepared.

Catalogue of Mughal Seals, Volume III

Completed scrutiny and editing of 1100 seals found on Mutiny Papers.

Descriptive List of Persian Correspondence, Volume III

Preliminary editing of the text comprising 460 letters out of a total number of 945 letters for inclusion in the volume was completed.

Calendar of Acquired Documents, Volume III (1754—1800)

The work on the Volume was taken up and nomenclature of 550 documents for the volume was completed.

TOWARDS FREEDOM

The Department continued to collect material for the project from different series of public records, private papers, and microfilm collections in its custody as also from records housed in various repositories in the States. In all, 14,739 pages of material relevant to the project covering the period 1938-47 were selected from the records belonging to the following agencies : (a) Hyderabad Residency and the Agencies of Assam, Baroda and Gujarat, Eastern and Western India, Madras, Rajputana, Jai-pur and Punjab Hill States; (b) State Archives of Rajasthan and Uttar Pradesh. (c) private papers of : C. Rajagopalachari, N. K. Bose, P. D. Tandon, P. K. Malaviya, Dr. Sampurnanand and Linlithgow, and (d) History of Freedom Movement Papers at the National Archives of India. Besides, 8,514 pages of extracts selected from records/microfilms were forwarded to the Indian Council of Historical Research alongwith the list of their contents.

RECORDS MANAGEMENT

The Records Management division of the Department, keeping up its endeavours to guide and assist the Central Ministries/Departments/Offices in

various aspects of the management of their records, continued its main activities relating to appraisal of records, scrutiny and vetting of retention schedules for records, inspection of Record Rooms, conducting Records Management studies etc.

Implementation of Archival Policy Resolution

On the basis of data collected from the Central Government Offices, the 13th Report (bilingual) on the implementation of the Archival Policy Resolution for the period 1985-86 was compiled. Both the 12th and 13th Reports were sent for printing after their approval by the Department of Culture.

Appraisal of Records

Non-current records of as many as 11 Ministries/ Departments of the Government of India were appraised. The appraised records spanning the period 1874-1969 belonged to the following agencies: Ministries of External Affairs, Information and Broadcasting, Military Department, Cabinet Secretariat, Offices of the Inspector General of Forests, Reforms, Election Commission, Comptroller and Auditor General and Rehabilitation Division (for details please see Appendix II). Out of 1,03,199 files thus appraised, only 44,335 files were recommended for permanent retention and 58,864 files were marked for destruction thereby resulting in a saving of approximately 294.32 linear metres of shelf-space and Rs. 58,864 per annum towards their shelving cost.

Scrutiny of Retention Schedules for Records

Spot study reports alongwith retention Schedules for records of the following agencies were finalised and forwarded for further necessary action: Offices of the Forward market Commission, Central Drugs Standards Control Organisation, Director-General of the Overseas Communication, Bhabha Atomic Research Centre, the Fishery Survey of India, Regional Offices of the Textile Commissioner (Bombay and Kanpur), National Sugar Institute, Offices of the Naval Headquarters, and Planning Commission, New Delhi and Office of the Supply Wing and

Chancery Accounts of the Indian High Commission in the United Kingdom. Besides, spot studies for vetting Retention Schedules for records of 25 Offices/ Agencies were completed. Studies of Record Agencies were completed.

Records Management Study

Studies of Records Management problems of the following agencies were conducted during the period: Ministries of Communications, Health and Family Welfare, Urban Development, New Delhi; Offices of the Iron and Manganese Ore Mines Welfare Organisation, Port Health Organisation, Collectorate of Customs and Central Excise, Goa; Directorate General of Mines Safety, Dhanbad; and Directorate General of Shipping, Fishery Survey of India, Forward Markets Commission, India Government Mint and Family Welfare Training Centre, Bombay.

Inspection of Record Rooms

Annual inspection of the Departmental Record Rooms of the following Ministries/Departments was conducted and on the spot advice was rendered: Ministries of Commerce, Communications, External Affairs, Home Affairs, Petroleum, and Information and Broadcasting, Departments of Agriculture, Coal, Economic Affairs, Education, Food, Personnel and Training, Revenue, Statistics, Legislative, Railway Board, Planning Commission, Naval Headquarters, Directorate of Estates, and Office of the Chief Controller of the Imports and Exports.

Advisory Work

Advisory services on records management problems were tendered to the State Archives and other institutions in the country. While the Director of Archives attended the meeting of the State Archival Council of the Government of Goa, Daman & Diu at Panaji, an Assistant Director of Archives attended the meeting of the Records Destruction Committee of the Government of Gujarat held at Jamnagar.

Archival Legislation

Comments on the proposed Bill on records of National Importance were obtained from 13 State Governments/Union Territory Administrations.

REPRO- GRAPHIC SERVICES

As part of its regular programme of microfilming of records for conservation and security purposes, work relating to documents of the following Departments was completed : Foreign—Political (1840-44), Home-Public (1802-11), Foreign—Secret (1858-59).

The Department also continued microfilming of Home-Political files (Nos. 111 to 344 of 1924) for the India Office Library and Records, London under an Exchange Programme and prepared 5,734 exposures in this connection. The Department also prepared microfilm copies of the Foreign (Secret) proceedings (1828-1839) for the National Archives of Malaysia under a separate agreement with that institution.

The following figures indicate the output of reprographic work done during 1986 : 2,64,195 exposures of microfilm, 206 metres of positive prints, 792 enlargement prints and 70,560 xerox copies.

As many as 12 outside agencies availed of technical information and guidance on various reprographic aspects. (Please see Appedinx III).

CONSERVA- TION

The Conservation wing of the Department repaired and restored old and fragile records, documents, maps and manuscripts on palm leaves etc. by manual as well as mechanical processes. While the manual process was employed for hand lamination, full pasting and tissue repairs, mechanical process was limited to machine lamination only. The following figures indicate the output of conservation works done during the years: Number of sheets of documents repaired—1,48,451, guarded—46,118 sheets, stitched—594 books, 409 volumes, 1691 files, 6208 booklets, 1340 consultations and 195 miscellaneous items; bound—567 books, 380

volumes, 1213 booklets, 192 files and 748 miscellaneous items, air cleaned and fumigated—3885 bundles, 1650 books and 300 volumes, and treated with leather preservative mixture—11,278 volumes. Besides, 115 same size replicas of lac seals found on the documents and 88 enlarged replicas of seals were prepared. The Conservation Research Laboratory of the Department continued to strive for developing high grade indigenous tissue paper, cellulose acetate foil and leaf casting machine in consultation with Khadi and Village Industries Commission (Handmade paper) 'Bombay, Indian Petrochemical Corporation Limited, Vadodara, and Forest Research Institute, Dehradun respectively. Besides, technical advice/information on repair and rehabilitation of records was provided to as many as 43 institutions/individuals (For details please see Appendix IV).

SCHOOL OF ARCHIVAL STUDIES

Under its regular programme for developing efficient professional and sub-professional hands for staffing Archives/Records repositories in public and private organisations, the School of Archival Studies continued to conduct one year Diploma Course and short-term courses of 8 weeks and 4 weeks duration in different aspects of archival science. As many as 12 foreign trainees took advantage of the training programmes. The teaching faculty of the School was further strengthened with two more appointments under its fellowship scheme.

The different courses run by the School during the year were :

Diploma Course in Archival Studies (1985-86)

The course commencing on 2 September, 1985 was completed on 31 August, 1986. Out of 11 trainees including 3 from Malaysia and 1 each from Kenya and Somalia, 10 successfully completed the course (please see Appendix V). As part of the training programme, 17 extension lectures were delivered by eminent persons in the field of archives administration, conservation, reprography, information dissemination etc. (Please see Appendix V-A).

The trainees also undertook study tours to the State Archives of Rajasthan and Uttar Pradesh.

Diploma Course in Archival Studies (1986-87)

The 1986-87 session of this Diploma course commenced on 1 September, 1986 with 20 trainees on the roll. Besides 10 trainees sponsored by the National Archives of Burma, Kenya, Lesotho, Madagascar, Malawi, Malaysia, Tanzania and Thailand, there were a nominee each of the State Archives of Manipur, Nagaland, Uttar Pradesh and West Bengal, 1 nominee of the Burdwan University and 5 private candidates.

Short Term Certificate Courses

The following certificate courses were conducted during the period under review: XXIII and XXIV courses in Records Management (14 April to 6 June '86 and 1-31 December '86) with 9 and 11 trainees respectively on the roll; VI course in Archives Administration (3 February to 28 March '86) with 5 trainees on the roll; XIII and XIV courses in Reprography (7 April to 30 May '86 and 8 September to 31 October '86) with 5 and 9 trainees respectively on the roll; and XIV and XV courses in Care and Conservation of Books, Manuscripts and Archives (1 July to 22 August '86 and 3 November to 24 December '86 with 4 and 10 trainees respectively on the roll. Besides, XXIII and XXIV courses in Servicing and Repair of Records (7 May to 27 June '86 and 1 September to 24 October '86) with 9 and 6 trainees respectively on the roll were conducted for the benefit of sub-professionals (please see Appendix V-B to J).

PUBLIC RELATIONS

As part of its regular programme for creating archival awareness in the country, the National Archives of India organised Archives Week, and 'Open House' programmes during the year. With similar end in view, publicity and displays on 'Enemies of Records' and 'Archives Then and Now' were put up at the entrance of the Ministry of Human Resource Development, Shastri Bhawan as well as

in the National Archives of India building in New Delhi.

Archives Week

The Archives Week was celebrated from 3 to 9 November, 1986. An exhibition on "Archives and the Youth" depicting original documents, photographs, cartoons, extracts from published sources, etc. was mounted during the week. It was inaugurated by Smt. Krishna Sahu, Minister of State for Education and Culture. Besides, under its 'Open House' programme visitors were apprised of the functions and main activities of the National Archives of India by providing them the benefit of a guided tour to a section of the stack area (where records are housed), preservation and reprography units. Both the 'Exhibition' and 'Open House' drew a large number of visitors, representing cross section of the society, including school and college students and foreigners. Wide coverage to these programmes was given by the Press, All India Radio and the Doordarshan.

Visitors

During the year under report as many as 232 persons visited the Department. To name a few distinguished amongst them were: Dr. Young Seok Park and Mr. Kwang Nam Kim of the National History Compilation Committee of the Republic of Korea, Mr. M. Y. Chung, Counsellor, Embassy of the Republic of Korea in India, Mr. Minn Hlaing, Deputy Chief of the Mission of the Embassy of Burma in India, Mr. A. Medlicott of the Public Record Office, United Kingdom, Mrs. Zakiah Hanum Nor, Director General, National Archives of Malaysia, and a delegation from Netherlands led by Mr. M. Mourik, Ambassador for International Cultural Cooperation, Ministry of Foreign Affairs, Government of Netherlands.

CULTURAL EXCHANGE PROGRAMME

Items pertaining to exchange of microfilms of records of Indian interest and mutual exchange of Archivists were included in the finalised Cultural

Exchange Programmes/Cultural Cooperation with Australia, France, Federal Republic of Germany, Iraq, Netherlands, Poland and Spain.

Dr. Melba de Costa, Director, Ajuda Library, Lisbon and Dr. Maria Teresa Cardozo, Head, Division of Archives, Portuguese Institute of Cultural Heritage were on a visit to India for a period of 30 days and 22 days respectively under the Indo-Portuguese Cultural Exchange Programme. Mr. F. M. Vaganov, Head of the Principal Archives Administration under the Council of Ministers of the Union of Soviet Socialist Republic and Mr. A. Mitiukov, Head of Principal Archives Administration of the Ukrainian Republic of the Union of Soviet Socialist Republic visited the National Archives of India and the State Archives of Goa, Daman and Diu for a period of 12 days under the Indo-U.S.S.R. Cultural Exchange Programme. Prof. Sc. D. Weidemann, Director, School, of Asian Studies, Humboldt University was on a visit to the Department, for a period of six weeks under the Indo-German Democratic Republic Cultural Exchange Programme. Mr. Gyung Yul Choe, Assistant Director of the Government Archives and Records Service of the Republic of Korea also visited the National Archives and State Archives of Uttar Pradesh for a period of two weeks under the Indo-Korean Cultural Exchange Programme.

Dr. R. K. Perti, Director of Archives and Shri S. N. Sharma, Deputy Director of Archives also undertook a study tour of the Republic of Korea and the Union of Soviet Socialist Republic respectively for 2 weeks to study their archival practices. During their stay abroad, a list of documents of Indian interest found in these foreign repositories was also compiled by them.

While the Department received 5 publications from the National Archives of Mexico under the Indo-Mexican Cultural Exchange Programme, the Department forwarded one microfilm roll of records of Portuguese interest available in the National Archives of India to Portugal. The Russian Archivists gifted some photographs and microcopies of documents on Indo-Russian relations.

COMMITTEES National Committee of Archivists AND CONFER- ENCES

At the invitation of the Karnataka State Archives, the 35th meeting of the National Committee of Archivists was held on 19-21, February 1986 at Bangalore. Dr Jeevaraj Alva, Minister of State for Information, Tourism, Youth Services and Archives, Government of Karnataka inaugurated the meeting. While Dr R. K. Perti, Director of Archives and Chairman of the National Committee of Archivists addressed the delegates, Shri Chiranjeevi Singh, Secretary, Department of Information, Tourism and Youth Services, Government of Karnataka, delivered the Presidential address. A paper entitled, "Trends in Documents Restoration—Modified leaf casting Technique". was also presented on the occasion.

Meeting of the State Representatives of National Register of Private Records

The 12th meeting of the State representatives of the National Register of Private Records was held at Bangalore on 20 February 1986 under the Chairmanship of the Director, State Archives of Karnataka. The meeting reviewed the action taken on the recommendations made at the earlier meetings and urged upon the members to re-activate the Regional Records Survey Committees in their respective areas with a view to accelerate the pace of work pertaining to survey and listing of records in private custody.

Sub-Committee for Records of Religious Institutions

The fourth meeting of the sub-committee for Records of Religious Institutions was held at Vaddara on 20 December 1986. It was decided in the meeting that the information collected could be utilised in connection with the compilation of the Directory of Religious Institutions as covered under the Unesco sponsored project 'Guide to the Sources of Asian History'.

Meetings (National)

In order to discuss the ways and means to reduce paper work and also to streamline records

management procedure in the Government offices. the Director of Archives, National Archives of India attended a high level meeting of the Additional Secretaries and Joint Secretaries of the Government of India convened by the Department of Personnel, Administrative Reforms and Public Grievances. The meeting was inaugurated by Shri P. Chidambaram Minister of State for Personnel and Training, Administrative Reforms and Public Grievances and Pension. Besides, the Director of Archives attended the following meetings : (i) Advisory Committee meeting of the Himachal Pradesh State Archives, Shimla; (ii) 23rd Annual meeting of the Indian Council of Historical Research, New Delhi; (iii) Microfilm Committee meeting of the Shastri-Indo Canadian Institute, New Delhi; (iv) Regional Records Survey Committee meeting of the Gujarat State, Surat. He also participated in a seminar on 'Social Reforms in Gujarat during 19th-20th centuries', organised by the State Archives on this occasion; (v) meeting of the Standing Committee of Eminent Teachers for Training, Indian Council of Social Science Research, New Delhi. The Director of Archives delivered the general Presidential address at the Punjab History Conference, organised by the Punjabi University, Patiala. He also participated in the Platinum Jubilee Celebrations of the West Bengal State Archives.

Officers of the National Archives of India attended the following meetings : meeting of the Governing Council of the North-East Zone Cultural Centre held at Dimapur, Group meeting of O & M officers, 12th National Seminar of Indian Association of Specialist Libraries and Information Centres (IASLIC) held at Varanasi, and Madhya Pradesh Regional Records Survey Committee meeting held at Bhopal.

Meetings (International)

As a member of the Indian delegation, Dr. R. K. Perti Director of Archives attended the 3rd meeting of the Indo-Pak joint sub-commission held at Islamabad from 3 to 6 February 1986. In his capacity as the Chairman of the SWARBICA, he

attended the meetings of Commission on Archival Development (CAD) and Executive Committee of the International Council on Archives held at Leningrad, U.S.S.R. (8-12 September 1986) and Records and Archives Management Programme (RAMP) III consultation and Round Table Conference on Archives held at Helsinki, Finland (14-19 September 1986). Shri N. R. R. Chari, Deputy Director of Archives, in his capacity as a member of the Committee on Archival Reprography of the International Council on Archives, attended its meeting held at Ottawa, Canada on 8-20 September 1986.

At the invitation of the Government of Malaysia, Dr. R. K. Perti, Director of Archives, S/Shri N. R. R. Chari, Deputy Director of Archives and P. K. Ghosh, Assistant Director of Archives were deputed to Malaysia for imparting training to the staff of the National Archives of Malaysia on 'Records Management' 'Reprography' and 'Archives Administration' respectively. To survey the material of Indian interest in Bangladesh as also to get acquainted with the working of their archives there, Shri S. M. R. Baqar, Assistant Director of Archives was deputed to Bangladesh for a week under the South Asia Association for Regional Corporation (SAARC) programme.

Shri K. S' Talwar, Archivist, was deputed to the India Office Library and records, London for a period of 3 months w.e.f. 12 February 1986 for selection of records of Indian interest for being microfilmed for the National Archives of India. In response to a request from the Government of Senegal, Shri Ranbir Kishore, Senior Fellow, School of Archival Studies was deputed to conduct a seminar organised by the WARBICA on 'Restoration of Documents' at Dakar, Senegal from 3-8 November 1986.

WORKSHOPS

Three workshops were organised during the year under review :

- (i) Records Management : A workshop on 'Records Management' was conducted at

the National Archives of India, Record Centre, Pondicherry, from 12 to 13 August, 1986. As many as 14 officials from the neighbouring State Archives and Central Government Organisations located in South India participated in it.

- (ii) Conservation of National Documentary Heritage : For the benefit of the institutions located in Madhya Pradesh having documents and manuscripts a workshop on 'Conservation of National Documentary Heritage' was conducted at the National Archives of India, Bhopal on 27-28 November 1986. Librarians, Curators from manuscripts repositories, and records managers from various Departments of the Government of Madhya Pradesh participated in it.
- (iii) Reprography : A workshop on 'Reprography' was organised at the National Archives of India, New Delhi on 10-12 December 1986. As many as 10 officials representing various State Archives and other institutions participated in the workshop, wherein different reprographic techniques, their application to records/archives management, quality control, storage problems etc. were discussed.

To assess and examine the progress made in the use of Hindi in office work, the first sub-committee of the Committee of Parliament on Official Language visited the Department on 1 October, 1986. Similarly, with a view to render advice regarding effective implementation of the programme for progressive use of Hindi in office work, the Hindi Officer of the Department inspected the Record Centre of the National Archives of India, Pondicherry and various sections of the Department. To review the progress in the direction, four meetings of the Departmental Rajabhasa Karyanwayan Samiti were held during the year under report. A glossary in English-Hindi for use in day to day office work was prepared and sent for printing.

HINDI SECTION

REGIONAL OFFICE BHOPAL

Apart from the usual translation of official correspondence from English to Hindi the Section completed the following major translation works : Annual Report of the National Archives of India for the year 1985, XIII Report of the Director of Archives on the implementation of the Archival Policy Resolution, and captions of the Exhibition brochure entitled "Archives and the Youth" mounted by the Department.

As many as 36,061 files, volumes, and gazettes were checked and arranged in chronological order. The work of preparing reference media to the record holdings was continued and in this connection subject listing of 15,715 files, and descriptive listing of 455 documents of Mutiny papers were completed. During the year, Research facilities were extended to 16 scholars, including one from the United States of America.

The Preservation Unit repaired 20,846 sheets of documents with tissue paper, 1048 sheets by solvent lamination and 2864 sheets by machine lamination. Besides, 1858 files were stitched, 110 volumes, 156 books, 30 maps and registers were bound. 1424 volumes were also fumigated.

As part of the Archives Week celebration, an exhibition entitled 'Archives and the Youth' based on original documents, photographs, cartoons etc. was mounted from 25 November to 1 December 1986. The exhibition was inaugurated by Shri Mahesh Joshi, the Minister for Housing and Environment, Government of Madhya Pradesh. It received good response from the Public.

RECORD CENTRE JAIPUR

With a view to acquire public and private records, circular letters were issued to the Central Government Offices, freedom fighters and other important personalities in the Western region. As part of providing reference media to the record holdings in custody, subject lists of 9303 files of the Controller of Insurance Records, and Customs Department, Bombay, and Summary Inventory of 3228 manuscript pages of the Customs Department files were prepared. The Centre appraised 511 files of the Controller of Insurance records. Of these 107 files were marked for destruction.

During the *Archives Week*, an exhibition on "Archives and the Youth" was mounted on 4-10 November 1986.

The Preservation Unit repaired 2,805 sheets of documents with tissue paper, laminated 2,714 sheets, flattened 22,704 sheets, guarded 19,059 sheets, stitched 2,699 *jujs* (section), fumigated 2,083 files and 274 bundles of records, and bound 201 volume/books. Continuing the work on microfilming of Rajputana Residency Records, the Reprography unit made 67,690 exposures and 2528 metres of positive prints.

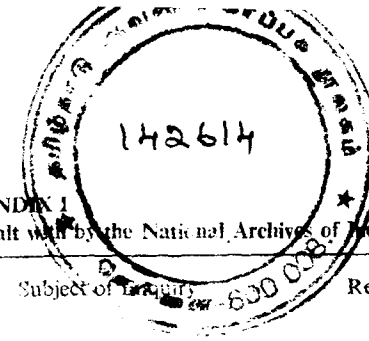
RECORD CENTRE PONDICHERRY

The Record Centre acquired 207 French books and 236 periodicals of the pre-1954 period from the Judicial Department of the Government of Pondicherry. 324 volumes and 448 bundles of records were checked and arranged in due chronological sequence.

Under the programme of preparing reference media to their record holdings translation into English of 440 French and Tamil Cards of *Actes Tebelliones* was completed. Preparation of Guide to the Records in its custody also made steady progress.

The Preservation Unit fumigated 621 volumes, and 5 Palm leaf bundles, laminated 480 sheets of documents, repaired 572 sheets with tissue papers, 142 sheets by full pasting and guarded 238 sheets. Three scholars availed of the research facilities offered by the Centre.

As part of the *Archives Week* celebration an exhibition on "Archives and the Youth" was organised at the Romain Rolland Library premises from 3 to 9 November 1986.



APPENDIX I Enquiries from Public Agencies dealt with by the National Archives of India

Sr. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Under Secretary to the Government of India, Ministry of Human Resource Development (Deptt. of Education), New Delhi.	Information sought by Shri Kashi Singh Aree regarding some journals and treatises.	Information supplied
2.	Director General, Anthropological Survey of India, K.K. Puram, New Delhi.	Ethnographic Surveys and Census ethnography.	Do.
3.	Army Headquarters, CS(M) 6), New Delhi.	History of Durand Institute, Asansol.	Do.
4.	Joint Secretary, Orissa Legislative Assembly, Bhubaneswar.	Amalgamation of Oriya speaking tracts.	Do.
5.	Deputy Secretary Ministry of External Affairs, New Delhi.	Map of the Qatar Coast.	Do.
6.	Director, National Library, Belvedere, Calcutta.	Edward Anderson Reade.	Information not available
7.	Deputy Director, Historical Call, Air Headquarters, Vayu Bhawan, New Delhi.	Surrender of Goa, Damam and Diu, by the Portuguese to the Indian Armed Forces in 1961.	Do.
8.	Senior Architect, I.A.A.I. Office Complex, I.G.I. Airport, New Delhi.	Delhi Airports.	Do.
9.	First Secretary, Embassy of India, Buitrustweg, The Hague.	Availability of Oil Paintings kept in Padamanabhapuram Palace, Kerala.	Do.
10.	Deptt. of Culture, CR(C) Section, New Delhi.	Problems of Ex-Servicemen.	Do.
11.	Dy. Secretary (Pacific) Ministry of External Affairs, New Delhi.	Information on the alleged entry of a large number of Nazi War criminals into Australia during 1948.	Do.
12.	Under Secretary, Ministry of Human Resource Development, (Deptt. of Education), New Delhi.	Shahzada Mirza Murad, descendant of Bahadur Shah Zafar.	Do.

APPENDIX I-A

Enquiries from Individuals and Private Institutions dealt with by the National Archives of India

Sr. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Shri Anthony French 39, Tymon Heights, Firhouse Road, Dublin-24, Ireland.	Information on a Ship named <i>Grecian</i> .	Information supplied
2.	Shri Marek Rutkowski, U1, Radzyminska, 40 M 28, Poland.	Archaeological excavations undertaken in the Island of Al Bahrain.	Do.
3.	United Nations University, Toho Seimei Building, 15-1, Shibuya 2 Chome Shibuya-Ku, Tokyo 150, Japan.	Information on books, cripts, periodicals, micro depicting traditional kn	
4.	Prof. Aniruddha Ray, 73, Southern Avenue, Calcutta.	Khan Sahib M. Abid Ali Khan of Malda.	Do.
5.	Shri B. R. Nanda, S-174, Panchshila Park, New Delhi.	Home Department records pertaining to Central Province and Berar.	Do.
6.	Dr. D. C. Mukherjee, 23-A, Netaji Subhas Road, P. O. Santipur, Nadia, Bengal.	Ramnath Tarkartana.	Do.
7.	Prof. S. R. Mehrotra, Dep'tt. of History, Himachal Pradesh University, Shimla.	Regarding Robert Knight	Do.
8.	Shri S. Pothireddy, Assistant Professor of Tamil, The American College, Madurai, Tamil Nadu.	Literary Works of G. Subramania Iyer.	Do.
9.	Shri Ilasaimanian, Secretary, Writer's Association, Ettaya Puram, Tamil Nadu.	Poet Subramania Bharati.	Do.
10.	Dr. (Smt.) K. Lakshmi Raghuramalah, Sarojini House, 6, Bhagwan Dass Road, New Delhi.	Rampa disturbances in early 20th century.	Do.
11.	Shri A. A. Hanfee, A-223, Pandara Road, New Delhi.	Introduction of paper in India.	Do.

1	2	3	4
12.	Shri T. Parthasarathy, Goswamy Bhawan, Siekphukri, Guwahati, Assam.	Sanad of 1867 in respect of land in Shillong.	Information supplied
13.	Shri Rajkumar Snahal Singh, Thangmeiband Khoyathong, Imphal, Manipur.	Raja Nur Singh of Manipur (1844-50).	Do.
14.	Dr. J. Gan Choudhari, Asstt. Professor, Political Science, B. B. E. College, Agartala, Tripura.	General Administration of the Tippera State.	Do.
15.	Ms Brian D. N. Stevens, C/o The Head Mistress, The Weald of Kent Grammar School for girls, Tudeley Lane Tonbridge, Kent TN 92 J.P. U.K.	General orders issued by the Commander-in-Chief, Bengal Army, during the year, 1812-19.	Do.
16.	Shri Ilay Cooper, Bharat Boot House, Gudri Bazar, Churu, Rajasthan.	Lt. Col. Locket's Report on a journey from Bussawas (Bharatpur) to the North Western States, 1831.	Do.
17.	Shri Jonathan L. Lee, 26 Fernor Way, Crowborough, Sussex TN 63 BD. U.K.	Information relating to Edward Hamilton Sterling.	Do.
18.	Shri H. N. Verma, Research Scholar, C/o Research Room, National Archives of India, New Delhi.	Information on Governor General's consultations on Postal Commission, 1837-55.	Do.
19.	Dr. Diana Birch Chain, Records Sub-Committee, Orders and Medals Research Society, 90, Dartmouth Road, Forest Hill, London SE 23, 3 HX U.K.	Medal Rolls of the Officers, who served in the Indian Army.	Do.
20.	The United Nations University Toho Seimei Building 15-1, Shibuya 2, Chome Shibuya-Ku Tokyo 150, Japan.	Traditional and cultural collections available in India.	Do.
21.	Christian Association, Church Compound, Sardar Bazar, Ambala Cantt. Haryana.	Saint Paul's Cathedral.	Do.
22.	Shri David J. Hancock, Dep'tt. of History, Harvard University, Cambridge, M.A.O. 2138 U.S.A.	Trade activities of John Levett in Bengal.	Do.
23.	Prof. Hans Booms, International Council on Archives, Koblenz, West Germany.	History of the disabled for ICA Project on International Archives Exhibition.	Do.

1	2	3	4
24.	Embassy of the Union of Soviet Socialist Republic in India, Chanakya Puri, New Delhi.	Correspondence between the British Ambassador in Persia and the Secret Committee of the East India Company regarding activities of the Russian Ambassador in Persia during 1827-31.	Information supplied
25.	Smt. Elizabeth Mende Druse, 6230 North 21st Drive, Phoenix Arizona 85015 U.S.A.	Information on her grand father and great grand parents.	Information not available
26.	Antonio Ruiz Mariscal, Jaime Torres Bodet, 172-8 Col. Sta. Ma. la Riberia, Mexico.	Greek Female mathematician and Philosopher Hypatia.	Do.
27.	Dr. S. Durai Raja Singam, House Seven, Road Eleven Three, '48200' Petaling Jaya, Malaysia.	Letters relating to Ananda Coomaraswamy.	Do.
28.	Shri David John Brasier, 5 Auckland Close, Melbourne Estate, Chelmsford, Essex, CM 1-2 DJ, U.K.	Information relating to his aunt's (Kushma Vati) family history.	Do.
29.	Shri B.K. Chanda, National Archives of India, New Delhi.	Arrest and detention of Shri Sudhir Chandra Chanda.	Do.
30.	Shri R. S. Loganathan, 14, Arikarai Street, Ranipet, Tamil Nadu.	Madras City Police Commissioner's Orders (1902) regarding non-intervention of Police in a dispute among brothers.	Do.
31.	Shri Nirmalya Bagchi, 196, Pincic Garden Road, Calcutta, West Bengal.	Letter of felicitation from Swami Vivekananda to Queen Victoria	Do.
32.	Dr. Charles Keeskemeti, Executive Secretary, International Council on Archives, 60, Rue, des France-Bourgeois, 75003 Paris, France.	Photographs of Ships named <i>Plassey</i> , <i>Dunphail Castle</i> and <i>Congella</i> that sailed from India to South Africa in 1860.	Do.
33.	Shri Andre Dallaire, 599, Rue Rougemont, Longueuil, Canada J4J 2B7.	Genealogy of Maharajas of Bikaner, Bundi etc, 1500-1910.	Do.
34.	Shri K. Tripathi, Asstt. Professor CMDPG College, Bilaspur Madhya Pradesh.	Information regarding historical records of the Native State of Surguja.	Do.
35.	Shri Stephen Regel, I, Osbourne Avenue, Sherwood Nottingham, NGS 2 WA, England.	Frans Caspar Regel, Chief of Dutch Settlements on the Coromandal Coast during 1818-24.	Do.
36.	Shri Howard Vignes, 33 St. George Street, Norwich NR 3 1DA	Birth certificates of Zemire Brun & Felicie Vincente.	Do.

1	2	3	4
37.	Dr. Jayanta Kumar Ray, Centre for South and South East Asian Studies, 67-B, Southern Avenue, Calcutta West Bengal.	Information relating to Indo-Chinese and Indo-Pakistan relations, for the period 1947-56.	Information not available
38.	Shri Timothy Emanuel, The Markham Company, Research Services INC, 39, Broadway, NY 10006(212) 943-8300, New York U.S.A.	Information on a person named Dorothy D'Chacko.	Do.
39.	Prof. P. L. Mehra, H. N. 198, Sec. 11-A, Chandigarh.	Administrative events in Kashmir at the time of Independence.	Do.
40.	Shri A.K. Lakshmanan, Advocate, 485, Old Poor House Road, Bangalore, Karnataka.	Indian (Foreign Jurisdiction) Order in Council, 1937.	Do.
41.	Kum. Ivy Chalmers, 5 Logan Road, Bishopston, Bristol BS 7 8DU, U.K.	Ireland's involvement with Indian Independence Movement.	Do.
42.	Smt. S. Deepal Singh, Curator, Folk Museum, Mahatma Gandhi Institute, Moke, Mauritius.	Information on a ship named, <i>Sarah</i>	Do.
43.	श्री सगुवन नारायण शिवाठी, 503/11 शिशु मन्दिर, निवट जर्मन अस्पताल, सीपरी बाजार, झांसी, मध्य प्रदेश	झांसी की रानी ।	सकारात्मक
44.	श्री मोहर आगा (अध्यक्ष) वाई दंग्रेन कमेटी (ई) हुसैनाबाद, लखनऊ, उत्तर प्रदेश	लखनऊ की कुछ इमारतों के विषय में सूचना ।	सकारात्मक
45.	श्री कृष्ण बिहारी लाल मकान नं०, 282, नई बस्ती, कीटगंज, इलाहाबाद, उत्तर प्रदेश	भारत के प्रथम स्वतन्त्रता संग्राम से सम्बन्धित कुछ सूचियों की पूर्ति ।	सकारात्मक
46.	श्री नन्द किशोर, बी-1, ए.एन.जयपुरिया मार्ग कानपुर कैन्ट० उत्तर प्रदेश	श्री नन्द किशोर की देवली कैम्प में भजरवन्दी ।	सकारात्मक

APPENDIX II

Appraisal of Records in the National Archives of India

Name of the Ministry/Department	Inclusive Years	No. of files appraised	Recommended for retention	Recommended for destruction
1	2	3	4	5
(i) Military Department	1879—1912	76,424	30,934	45,490
(ii) Office of the Inspector General of Forests	1874—1922	8,987	6,444	2,543
(iii) Reforms Office	1920—1947	4,112	4,033	79

Appraisal of Records in the Creating Agencies

1	2	3	4	5
(i) Ministry of Communication	1958—1960	85	70	15
(ii) Ministry of Defence	1947—1960	48	8	40
(iii) Ministry of External Affairs	1957—1960	8,363	2,107	6,256
(iv) Ministry of Information and Broadcasting	1972—1960	1,170	586	584
(v) Cabinet Secretariat	1936—1961	547	87	460
(vi) Election Commission	1969	38	38	..
(vii) Office of the Comptroller and Auditor General of India	1884—1960	425	28	397
(viii) Department of Rehabilitation	1950—1960	3,000	..	3,000

APPENDIX III

List of Institutions who availed of Technical Information/Advice on Reprographic Services

1. Bihar State Archives, Patna.
2. Tamil Nadu State Archives, Madras.
3. Department of Coal, Ministry of Energy, New Delhi.
4. Office of the Director of Audit, Posts and Telegraph, Delhi.
5. Election Commission, New Delhi.
6. Indira Gandhi National Centre for Arts, New Delhi.
7. Kerala State Archives, Trivandrum.
8. Lok Sabha Secretariat, New Delhi.
9. Manipur State Archives, Imphal.
10. Office of the Director, Forensic Service Laboratory, Lucknow.
11. Rajasthan State Archives, Bikaner.
12. Andhra Pradesh State Archives, Hyderabad.

APPENDIX IV

List of Institutions and Individuals who availed of Technical Information on Repair and Preservation of Records, Manuscripts etc.

1. Staff Selection Commission, New Delhi.
2. Rajasthan Oriental Research Institute, Jodhpur.
3. Department of State Museum & Archives, Shillong, Assam.
4. Karnataka State Archives, Bangalore.
5. Gujarat State Archives, Ahmedabad.
6. University of Roorkee, Roorkee.
7. State Archives of Goa, Daman & Diu, Panaji, Goa.
8. Central Records & Documentation Centre, Reserve Bank of India, Pune.
9. Bihar State Archives, Patna.
10. Sikh Regimental Centre, Ramgarh, Bihar.
11. Asiatic Society, Calcutta.
12. Municipal Corporation of Delhi, Delhi.
13. Department of Internal Security, Ministry of Home Affairs, New Delhi.
14. Rajasthan State Archives, Bikaner.
15. Arabic and Persian Research Institute, Tonk.
16. Maharashtra State Archives, Bombay.
17. International Centre for the Study of the Preservation and the Restoration of Cultural Property (ICCROM), Italy.
18. Archaeological Survey of India, New Delhi.
19. Tamil Nadu State Archives, Madras.
20. All India Radio, Delhi.
21. Jat Regimental Centre, Bareilly.
22. Dr. Zakir Hussain Library, Jamia Millia Islamia, New Delhi.
23. Secretariat of the Government of Assam, Dispur.
24. Secretariat of the International Council of Archives, Paris.
25. State Archives of Jammu and Kashmir, Jammu.
26. Khuda Baksh Oriental Public Library, Patna.
27. National Research Laboratory for Conservation of Cultural Property, Lucknow.
28. Department of Surface Transport, R.K. Puram, New Delhi.
29. Department of Agriculture and Cooperative Extension Education Institute, Nilokheri (Haryana).
30. Bhabha Atomic Research Centre, Trombay, Maharashtra.
31. Department of Archives, Delhi Administration, Delhi.
32. Office of the Directorate General, Border Security Force, New Delhi.
33. Rajasthan Rifles Regiment, Delhi Cantt.
34. Archives Cell of the Office of the Deputy Commissioner, Tawang, Arunachal Pradesh.
35. State Archives, Himachal Pradesh, Shimla.
36. Vrindaban Research Institute, Vrindaban, U.P.
37. Library of the Indian Institute of Technology, New Delhi.
38. State Archives, Queensland, Australia.
39. Shri Venkata Krishna, Advocate, Secunderabad, Andhra Pradesh.
40. Shri M. L. Gupta, Indira Nagar, Lucknow.
41. Kum. Alice Bear, Victoria and Albert Museum, London.
42. M/s Bharat Scientific Traders, Patna.
43. Maharaja Ganga Singhji Trust, Bikaner.

APPENDIX V

List of trainees, who appeared in the Examination of Diploma Course in Archival Studies, 1985-86

Sr. No.	Name	Marks obtained (Out of 600 with class)	Subject of Dissertation
1	2	3	4
1.	Km. Amarjeet Kaur	439 (I Division)	Descriptive list of Legislative Department proceedings, 22 July-30 September, 1839.
2.	Shri John L O'Golla	417 Do.	Descriptive list of Legislative Department proceedings, 30 March-17 May, 1840.
3.	Shri Misbahul Islam Siddiqui	414 Do.	Descriptive list of Legislative Department proceedings, 25 May-29 June, 1840.
4.	Km. Priyamvada Mukherjee	401 Do.	Descriptive list of Legislative Department proceedings, 24 August-12 December, 1840.
5.	Km. Deepta Sharma	386 (II Division)	Descriptive list of Legislative Department proceedings, 6 January-3 February, 1840.
6.	Km. Renee Ghosh	384 Do.	Descriptive list of Legislative Department proceedings, 19 October-28 December, 1840.
7.	Km. Nor Janati Ibrahim	381 Do.	Descriptive list of Legislative Department proceedings, 6 July-17 August, 1840.
8.	Smt. Azimah Mohd. Ali	371 Do.	Descriptive list of Legislative Department proceedings, October-November, 1839.
9.	Km. Habibah Ismail	366 Do.	Descriptive list of Legislative Department proceedings, 17 February-23 March, 1840.
10.	Shri Babu Lal Verma	360 Do.	Descriptive list of Legislative Department proceedings, December 1839.
11.	Smt. Faduma Sheikh Ibrahim	290 (failed to qualify for the award of Diploma)	Descriptive list of Legislative Department proceedings, 10 February 1840.

APPENDIX V-A Details of Extension lectures

Sr. No.	Name of the Speaker	Topic
1	2	3
1.	Km. S. Srivastava, Director, Institute of Secretariat Training and Management, New Delhi.	Human Relations in an Organisation.
2.	Shri D. S. Saxena, Joint Director, Institute of Secretariat Training and Management, New Delhi.	Office Management—Principles and Procedures.
3.	Shri I. N. Verma, Former Assistant Director of Archives, National Archives of India, New Delhi.	Organisation of an Archives Office.
4.	Dr. N. H. Kulkarnee, Former Deputy Director of Archives, National Archives of India, New Delhi.	Editing and Publication of Documents.
5.	Shri J. K. Jain, Director, Rajasthan State Archives, Bikaner.	Finding Aids as Tool for Research.
6.	Shri S. S. Rekhi, Former Archivist, National Archives of India, New Delhi.	Indexing of Records.
7.	Prof. K. N. Panikkar, Jawaharlal Nehru University, New Delhi.	Indian Administrative History, 1773 to Charter Act of 1833.
8.	Prof. Amba Prasad, Former Professor of History, Delhi University, Delhi.	Characteristics of Administrative changes in India 1909-1937.
9.	Dr. S. M. Nair, Director, National Museum of Natural History, New Delhi.	Enemies of Records and Preventive Conservation of paper and allied material.
10.	Dr. S. N. Sinha, Director, U.P. State Archives, Lucknow.	Necessity of an Archival Law.
11.	Shri R. C. Gupta, Former Deputy Director of Archives, National Archives of India, New Delhi.	Photography as an aid in reproduction.
12.	Shri Girja Kumar, Librarian, Jawaharlal Nehru University, New Delhi.	National Information Policy.
13.	Shri S. K. Bhatnagar, Assistant Librarian, Nehru Memorial Museum and Library, New Delhi.	Archives Library and its Clientele.
14.	Shri K. L. Luthra, Librarian, N.C.E.R. T., New Delhi.	Information, Documentation Centres, and Archives—A comparative study.
15.	Prof. P.N. Kaula, C-239 Indira Nagar, Lucknow.	Role of Library in an Archival Organisation.
16.	Shri S.C. Biswas, Director, Central Secretariat Library, New Delhi.	Reference Services.
17.	Prof. P.B. Mangla, Department of Library Science, Delhi University, Delhi	Indexing and Abstracting.

APPENDIX V-B

Records Management—XXIII Course (14 April—6 June 1986)

Sr. No.	Name	Sponsored by
1.	Shri Zotinkhuma Sailo	Mizoram State Archives, Aizawal.
2.	Shri K. Hanumantharaya	Karnataka State Archives, Bangalore.
3.	Shri Zashezol Sophie	Department of Personnel and Administrative Reforms, Government of Nagaland.
4.	Shri Rajender Singh	Department of Delhi Archives, Delhi Administration.
5.	Shri Nilotpal Das	District Social Education Office, Birbhum, West Bengal.
6.	Shri D.C. Verma	Ministry of Home Affairs, Department of Internal Security (Rehabilitation Division), Jaisalmer House, New Delhi.
7.	Shri Sita Ram Saini	Office of the Joint Cipher Bureau Ministry of Defence.
8.	Shri F.J. Awosika	National Petroleum Corporation, Lagos, Nigeria.
9.	Shri Mohd. Ansarul Haque	National Archives of India, New Delhi.

APPENDIX V-C

Records Management—XXIV Course (1 December—31 December 1986)

Sr. No.	Name	Sponsored by
1	2	3
1.	Shri Biswajit Pradhan	Department of History, Sambalpur University Orissa.
2.	Shri K.S.R. Naidu	Grey Iron Foundry, Defence Ordnance Factory Board, Jabalpur.
3.	Smt. Shabnam Shukla	Indian National Science Academy, New Delhi.
4.	Shri Jagdish Prasad Banrava	Office of the Bengal Engineer Group and Centre Roorkee.
5.	Shri Lalthangbika	Directorate of Education, Government of Mizoram, Aizawal.
6.	Shri Ram Gopal Jaiswal	National Thermal Power Corporation Ltd. New Delhi.
7.	Shri K.K. Mohanan	Kerala State Archives, Trivandrum.
8.	Shri J.G. Sassy	Kerala State Archives, Trivandrum.
9.	Smt. Olive S. Lal	St. Marina's Social Welfare Association, Bangalore.
10.	Shri Subhash Chander	Ministry of Food and Civil Supplies, New Delhi.
11.	Km. Nandini Devi	Mutua Museum, Imphal.

APPENDIX V-D

Archives Administration—VI Course (3 February—28 March 1986)

Sr. No.	Name	Sponsored by
1.	Shri F. J. Awosika . . .	National Petroleum Corporation, Lagos, Nigeria.
2.	Km. Nwe Nwe . . .	National Archives Department, Burma.
3.	Smt. Kyi Kyi Shwe . . .	Do.
4.	Shri S.Y. Saraf . . .	College of Agricultural Banking, Reserve Bank of India, Pune.
5.	Br. Saviour M.O. . . .	Carmelites of Mary Immaculate, St. John Ashram, Jalalabad, P.O. Nazibabad, Bijnor, U.P.

APPENDIX V-E

Reprography—XIII Course (7 April to 30 May 1986)

Sr. No.	Name	Sponsored by
1.	Shri P. K. Dobhal . . .	Geodetic and Research Branch, Survey of India, Dehradun.
2.	Shri A.K. Adhikari . . .	Department of Education, Government of Arunachal Pradesh, Itanagar.
3.	Shri Ram Shiromani Chourasia . . .	Rajkiya Public Library, Allahabad.
4.	Shri Shubh Narain Jha . . .	Kashi Prasad Jayswal Research Institute Museum, Patna.
5.	Shri Mahabir Singh . . .	Social Science Documentation Centre, I.C.S.S.R. New Delhi.

APPENDIX V-F

Reprography—XIV Course (8 September—31 October 1986)

(For Private Candidates)

Sr. No.	Name
1.	Shri Anil Kumar Sharma
2.	Shri Anil Kumar Jain
3.	Shri Budda Venkateshwara Reddy
4.	Shri Deep Raj Gupta
5.	Shri George A.V.
6.	Km. Madhu
7.	Shri Prayag Dutta Gautam
8.	Shri Shyam Bihari Upadhyaya
9.	Shri S.K. Bhaskar

APPENDIX V-G

Care & Conservation of Books, Manuscripts and Archives—XIV Course (1 July—22 August 1986)

Sr. No.	Name	Sponsored by
1.	Shri Bhog Raj . . .	Defence Research Organisation Ministry of Defence, New Delhi.
2.	Shri Krishna Kumar Sharma . . .	Office of the Regional & Technical Development Centre, Ministry of Commerce, New Delhi.
3.	Shri P. Bala Gopal . . .	Kerala State Archives, Trivandrum.
4.	Shri L. G. F. Neilsen . . .	Department of Lands, New South Wales, Sydney Australia.

APPENDIX V-H

Care & Conservation of Books, Manuscripts and Archives XV Course (3 November—24 December 1986)

(For Private Candidates)

Sr. No.	Name
1.	Swami Autaratmananda
2.	Major M. K. Bordoloi
3.	Shri Rashmi Ranjan Puttunayan
4.	Shri Deepraj Gupta
5.	Km. Anu Bhatia
6.	Shri Manoj Kumar
7.	Shri Narinder Nattu
8.	Shri Ashok Kumar
9.	Shri Anik Kumar Jain
10.	Shri Suresh Nair

APPENDIX V-I

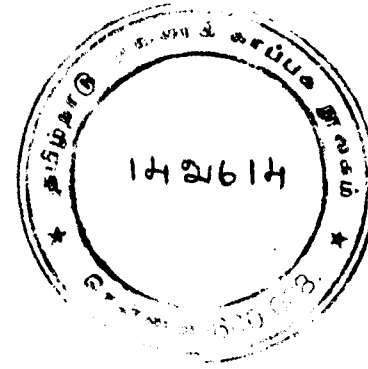
Servicing & Repair of Records—XXIII Course (7 May to 27 June 1986)

Sr. No.	Name	Sponsored by
1.	Shri Hari Ram . . .	Department of Civil Aviation, New Delhi.
2.	Shri Ram Kumar Yadav . . .	Haryana State Archives, Chandigarh.
3.	Shri Jai Chand . . .	National Archives of India, Bhopal.
4.	Shri Shyamapada Bhattacharjee . . .	State Archives of West Bengal, Calcutta.
5.	Shri V. Ramesh . . .	Karnataka State Archives, Bangalore.
6.	Shri P. Bala Krishnan Nair . . .	Kerala State Archives, Trivandrum.
7.	Shri Kazim Warasteh Ahmadi . . .	Culture House, Islamic Republic of Iran, New Delhi.
8.	Shri Hamid Lotfi . . .	Do.
9.	Shri Mohd. Ali Farboodniary Jahromi . . .	Do.

APPENDIX V-J

Servicing & Repair of Records—XXIV Course (1 September—24 October 1986)

Sr. No.	Name	Sponsored by
1.	Shri Charan Singh . . .	Department of Administrative Reforms and Public Grievances, New Delhi.
2.	Shri Kamala Kanta Chaudhury . . .	State Archives of Assam, Guwahati.
3.	Shri Ramji Lal . . .	Department of Agriculture & Co-operation, New Delhi.
4.	Shri Samdar Khan . . .	Directorate of Plant Protection Quarantine & Storage, Faridabad.
5.	Shri Sunil Kumar Mukherjee . . .	State Archives of West Bengal, Calcutta.
6.	Shri Syed Safiuddin Ahmed . . .	State Archives of Assam, Guwahati.



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