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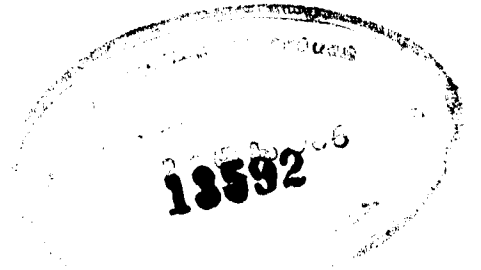
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**ANNUAL REPORT
OF THE
NATIONAL ARCHIVES
OF INDIA**

78



1984



Published by

**THE DIRECTOR OF ARCHIVES
GOVERNMENT OF INDIA
NEW DELHI**

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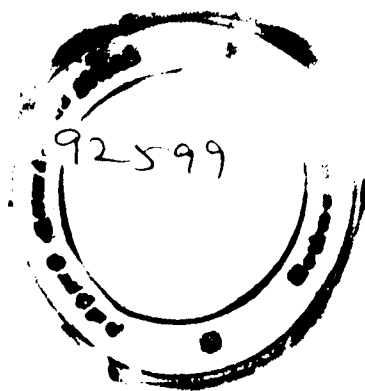
**THE DIRECTOR OF ARCHIVES
GOVERNMENT OF INDIA
NEW DELHI**

NATIONAL ARCHIVES OF INDIA ANNUAL REPORT, 1984

SOME HIGHLIGHTS The year witnessed construction and commissioning of a fully airconditioned separate room for the storage of microfilm collections available with the National Archives of India.

The Government of India conveyed its administrative approval for the construction of a separate eight storeyed service block at an estimated cost of Rs. 2.70 crores. A sum of Rs. 2.25 crores was also sanctioned to provide airconditioning facilities to the stack-wing of the annexe as well as the existing three floors of the National Archives of India. A piece of land for the construction of a functional building for the Records Centre of the National Archives of India, Pondicherry, was purchased at a cost of Rs. 4,06,258.

Another outstanding feature of the year was the celebration of the Archives Week, 29 November to 5 December, 1984. During the week efforts were made to give wide publicity to the importance of Archives through a number of programmes, including mounting of an exhibition entitled, 'EKTA' where documents and photographs pertaining to National integration were displayed. A special exposition entitled, 'Strongholds of India' was also arranged as part of the 'Open House' programme, which *inter-alia* included a guided tour to the muniment room, preservation and reprography units with a view to familiarise the visitors with the various activities of the Department.



STAFF Shri S. N. Sharma, Assistant Director of Archives, was appointed as Deputy Director of Archives on 3 July, 1984, Smt. A. Verma, Sarvashri S. S. Saxena, P. L. Madan, Jayanti Das were appointed as Assistant Directors of Archives on 11 January, 11 January, 29 February and 7 April, 1984 while Shri A. K. Sharma was appointed as Administrative Officer on 20 November, 1984. Smt. G. D. Vashist, Shri Teg Singh, Smt. Sunita Kalra, Sarvashri Navratan Singh and Kishin Chand were appointed as Archivists on 11 January, 11 January, 18 July, 31 July and 22 August, 1984. Besides, Sarvashri J. P. Bhattacharya (3 January, 1984) and A. R. Singh (15 September, 1984) were appointed as Assistant Engineer and Librarian respectively on the dates shown against their names.

Shri S. Sarkar, on return from deputation to Central Records and Documentation Centre, Reserve Bank of India, Pune resumed duty in the Regional Office of the National Archives of India at Bhopal as Assistant Director on 1 May, 1984. Shri B. L. Razdan, who is on deputation to the Ministry of National Heritage and Culture, Government of Sultanate of Oman since 24 February, 1983, was appointed as Scientific Officer on 5 June, 1984.

PLAN SCHEMES The plan schemes of the National Archives of India for inclusion in the VII Five Year Plan, 1985-90, were prepared and forwarded to the Department of Culture with an estimated outlay of Rs. 40 crores. Apart from the 15 continuing schemes, two new schemes viz., (i) Expansion of Research and Reference Services, and (ii) Archives Accessioning in the Annexe, have been proposed for implementation during 1985-86. Other new schemes included for implementation during the 7th plan period are: (i) Automated Information Storage and Retrieval of Records; (ii) Educational Services and Planning Cell;

(iii) Intermediate Records Centres for Ministries/ Departments of Central Government; (iv) Feeder Unit for Conservation, Microfilming of Records, Storage and Maintenance Services; (v) Expansion of Hindi Unit and (vi) Consultancy Services.

ACCESSIONS The total accession of the Department for the year 1984 may be put under the following categories:

Public Records

The Department received 666 files (1951-54) of the Ministry of External Affairs and 649 files (1932-58) of the Ministry of Education.

Private Papers

The collection of private papers continued to grow with fresh acquisitions. A brief description of the additions made to the collection is given below:

- (i) Smt. Pratima Sen Gupta (formerly Lt. Pratima Pal of Rani Jhansi Regiment of the Indian National Army) donated a few items comprising: (a) a pictorial biography of 'Netaji' edited by Sisir Kumar Bose and B. N. Sinha; (b) a brochure on 'Netaji and Burma'; (c) an article, 'Thirty seven years ago with INA' published in *Image* and another article 'Netaji—The Legendary Sea-gull', published in *The Telegraph* and (d) a photo-album containing photographs of Netaji, Lt. Pratima Pal and other I.N.A. personnel.
- (ii) Shri B. D. Chaturvedi deposited another instalment of 26 letters written to him by Dr. Hazari Prasad Dwivedi. These letters cover the period 1938-78.
- (iii) The Tagore Research Institute, Calcutta, donated xerox copies of 4 letters in Bengali written

by Rabindra Nath Tagore and Pavitra Gango-padhyaya.

- (iv) Four letters written by Pandit Jawaharlal Nehru, S. P. Scott and Lord Mountbatten to Sardar Baldev Singh in 1947 regarding Punjab situation and meeting with M. A. Jinnah etc., were received from an unknown donor.
- (v) A copy of brochure, containing messages of the President of India and other Heads of States, compiled by the Narita Shin Shoji Temple, Japan, on the occasion of 1150th anniversary of the attainment of Nirvana of Kobo Daishi, the founder of the Shin-Gon Sect of Buddhism, was received through the Ministry of External Affairs.

Microfilms

The microfilm collection of records and of private papers of Indian interest from abroad was enriched further through purchases and cultural exchange programmes entered into with various countries. Among the notable accessions were: (i) two rolls of John Henry Hutton papers (1917—38) consisting mainly of tour diaries, anthropological notes and articles; (ii) one roll of proscribed publications (1930) in Urdu containing works like *Dard-i-Watan*, *Kranti*, Drama on Mahatma Gandhi, *Muhibbi-i-watan* etc.; (iii) 13 rolls of 'Minutes of Council of India' (1858—1947) consisting of minutes of the Advisers to the Secretary of State, minutes of dissent by members of the Council of India, minutes on orders or communications made under the urgency clause of the Government of India Act, 1858 etc.; (iv) 11 rolls of Political and Secret Memoranda (1867—1921) containing information about Punjab and Sind frontier, India's frontier policy, Hed-zaj Railway, expedition to Lhasa etc.; and (v) one roll

of Lansbury Papers (1927—35) containing among other matters information about the Commonwealth of India Bill, 1927. Indian National Congress, India League etc.

Books

The acquisition of books for the Library kept a satisfactory pace. 571 books were added, which included, those purchased by the Library as well as those received on complimentary basis.

PUBLICATIONS

1. *Fort William—India House Correspondence*

The revised proof copy of the Volume XIV, the last in the series, edited by Prof. Amba Prasad, was checked and made ready for printing. The volume is expected to come out of the Press by the end of 1985.

2. *The Indian Archives*

With a view to stimulate interest in and imparting knowledge of the science of archives-keeping, this official journal is being published since 1947. And while Volume XXXII, No. 1 (January-June, 1983) and No. 2 (July-December, 1983) were published and distributed during the period, Volume XXXIII, No. 1 (January-June 1984) was made ready for the Press.

3. *Proceedings of the Indian Historical Records Commission*

Volume XLVIII, Part I of 48 Session of the Commission held at Gandhinagar (Gujarat) in June, 1982, comprising details of inaugural session, business session etc., was brought out in cyclostyled form, and Part II of the said volume comprising papers presented at the academic session and symposium was brought out in printed form.

4. *National Register of Private Records*

Under this series, Volume XIII was brought out. It contains information received during 1977-78 from Andhra Pradesh, Assam, Bihar, Delhi, Haryana, Jammu & Kashmir, Orissa, Punjab, Rajasthan, Uttar Pradesh, as well as regarding the material received in the Department from private individuals, institutions, and microfilms acquired from repositories abroad. Besides, Preliminary editing of Volume XIV was completed.

5. *Bulletin of Research Theses and Dissertations*

Volume XII of the Bulletin was brought out during the period. It comprises information pertaining to historical research on post-1600 period, as received from various universities, state archives, research institutions covering the period 1980-82, alongwith the information on researches conducted by scholars in the Research Room of the National Archives of India.

6. *Descriptive List of Persian Correspondence*

Volume II comprising 760 letters in Persian for the year 1802 was brought out.

7. *Catalogue of Fort William College Collection*

The work on this publication is nearly complete.

8. *Catalogue of the Forest Maps of the Survey of India*

A Catalogue of Forest Maps, having additions and corrections upto 1977, was brought out.

9. *Catalogue of Proscribed Literature banned by the Raj*

The work on this catalogue was completed and it was sent to the press for printing.

10. *Annual Report of the National Archives of India*

The report for 1983 was published and distributed.

PUBLICATIONS IN PROGRESS

A Brochure on Private Papers and 'Desh Bhakti Ke Geet' and a catalogue of Janak Dulari collection of periodicals are in progress.

RECORDS AND ARCHIVES MANAGEMENT

Implementation of Archival Policy Resolution

While the Tenth Report of the Director of Archives on the implementation of Archival Policy Resolution for the period 1982-83 was printed and distributed to all the Central Government Offices, the Eleventh Report (1983-84) was compiled and sent to the Department of Culture for approval.

Scrutiny of Retention Schedule for Records

In compliance with the requirements under paragraph 6 of the Archival Policy Resolution (1972), study reports alongwith the vetted Retention Schedules for records of the following agencies were forwarded to them for further necessary action: Ministry of Irrigation, Department of Electronics/Electronics Commission, Department of Power, 11 Subordinate Offices of the Directorate General of All India Radio, New Delhi, Commission of Railway Safety, Lucknow, National Film Archives of India, Pune, Central Board of Film Certification, Bombay, and Film Division, Bombay.

Besides, spot study of the records of 18 Ministries/Departments/Offices was completed during the period under report. These study reports alongwith the vetted Retention Schedules for records of the following agencies were forwarded to them for implementation/comments: Ministry of Rural Development, Department of Education, Department of Culture, Directorate General of Posts and Telegraphs, Post Master General (Delhi Circle), Zonal Council Secretariat of

Ministry of Home Affairs, Planning and Investigation Organisation, (all in New Delhi), and Directorate of Marketing and Inspection, Faridabad, and Family Welfare, Training and Research Centre, Bombay.

Spot study of records of the Ministry of Defence and the Department of Family Welfare is in progress.

Records Management Study

Studies of records management problems of the following agencies were undertaken during the period: Income Tax Department, Finance Commission of the Department of Economic Affairs, Department of Hydrological Observation (Planning and Development), Department of Industrial Development, Government of India (all in New Delhi), Directorate of Weights and Measures, Office of the Scheduled Castes and Scheduled Tribes, Office of the Food and Nutrition Board, Southern Region, (all in Madras), Research, Designs and Standards Organisation, Lucknow and Accountant General, Jaipur, Rajasthan, Department of Education, Science and Technology, Government of Tamil Nadu, Madras.

Appraisal of Records

Appraisal of non-current records of the Ministries/Departments of the Government of India by the Records Management Division made steady progress. The records appraised belonged to the Ministries of: Home Affairs (1948-55), Law (1932-54), and Education (1945-58), erstwhile Departments of Finance, including Central Board of Revenue (1873-1946), Directorate General of Posts and Telegraphs (1948-58), and Crown Representatives' Records at Central Record Office, Rajkot (1873-1947). Out of 1,82,693 files appraised, only 35,224 files were marked for permanent retention, thus resulting in saving

737.35 linear metres of shelf-space and Rs. 1,47,469 per annum towards their shelving cost. (See Appendix-I).

Archival Legislation

(i) With a view to enact a Public Records Act, the plan of action and illustrative points were revised on the basis of discussions held with the Department of Personnel and Administrative Reforms, and Department of Legal Affairs and the case has been referred to the Cabinet Secretariat for their consideration.

(ii) With a view to preserve the cultural heritage of the country, which is lying scattered in the form of private papers with the ex-Rajas, princely States and zamindars the Government of India have been deliberating to give a 'Statutory Base' to these valuable papers under the proposed 'Bill on Records of National Importance'. Accordingly, illustrative points for the proposed law have been framed which would prevent the unwarranted destruction of records, fraudulent dealings, their export, and above all would ensure their proper maintenance, failing which the government may compulsorily acquire such records by notification.

Striving in the aforesaid direction, a meeting was convened on 24 November 1984 under the chairmanship of the Education Secretary, Government of India wherein it was decided that the comments of the Education Secretaries of the States on the said illustrative points might be obtained before proceeding further with the Bill. The case regarding framing the proposed law is thus under active consideration of the Government of India.

Checking and Arrangement

54,186 files, 10,153 volumes and 6,044 bundles/boxes were checked and arranged in proper sequence.

2,600 maps were re-classified, and checking and arrangement of about 100 Indian Atlas sheets, and 13,087 items belonging to private paper collections of Dadabhai Naoroji, Jairamdas Daulat Ram, Gen. K. M. Cariappa and Indra Vidya Vachaspati were completed.

REFERENCE MEDIA

With a view to facilitate research among the record series, which have neither any lists nor any indices, the Department had undertaken an extensive programme for preparation of reference media. Accordingly, 15,400 files belonging to Central India Agency (1804-1955), Punjab State Agency (1844-1950), Mysore Residency (1881-93), and Finance Department, Regulation II Branch (1927-42) were descriptively listed.

As for the Private Papers, the following jobs were completed: check listing of 7,019 of Dadabhai Naoroji Papers, 545 items of Jairamdas Daulat Ram Papers, 1,082 items of Gen. K. M. Cariappa Papers, 299 items of Indra Vidya Vachaspati Papers, 26 items of B. D. Chaturvedi Papers; and subject listing of 517 items of Dadabhai Naoroji Papers, 60 items of Gian Singh Rarewala Papers, 696 items of Indra Vidya Vachaspati Papers, 12 items of Mutiny papers and 35 items of Champaran Satyagrah Collection. As for oriental records, 142 letters of Persian Correspondence (1803) were descriptively listed, 562 documents of Inayat Jang Collection (1719-48) and 194 Persian/Urdu files were descriptively docketed, and 65 proclamations and legal papers were subject listed.

Work regarding compilation of 'Guide to Records in the National Archives of India' (Pt. VIII) covering the records of the Commerce and Industries Department, Indian Munitions Board, Board of Industries and Munitions, Commerce Department, Industries

Department, and Industries and Labour Department (1905-48) was continued, Write-ups of 42 branches of Commerce and Industry Department were completed.

RESEARCH AND REFERENCE

As usual, the Research Room of the Department was kept open for the benefit of scholars from 9.00 A.M. to 8.00 P.M. and on holidays and Sundays from 9.30 A.M. to 4.30 P.M.

As many as 1,191 scholars availed of the research facilities. Of these, 397 scholars were newly enrolled. These included 32 foreign scholars from countries, like United States of America, Canada, United Kingdom, German Democratic Republic, Federal Republic of Germany, Sweden, Hungary, New Zealand, Denmark, Czechoslovakia, Japan, Thailand, Nepal, Iraq etc.

The Department attended to 55,522 requests for records/books, and 605 requests for microfilms. 56 requests for specific topics were received from various government departments, institutions and individuals, which involved calling out information from records and published sources. (See Appendix II and II-A).

REPROGRAPHY AND CONSERVATION SERVICES

Reprography

To cope up with the increasing demands for microfilm copies of records from the Research Institutions and scholars in India and abroad, an additional microfilm camera (MRD-II) was installed in the Reprography Unit.

As part of its regular programme, microfilming of Military Department Proceedings (1862-72), Foreign (Political) Consultations (1833-36), and Indices to records of the Foreign (Secret Branch) (1772-1859), and (Foreign Branch) (1784-1840) was completed. Besides, records of Home (Political Branch) Proceedings (1917-22) were microfilmed under the exchange agreement programme with the India Office Library and

Records, London. The following figures indicate the output of reprographic work during the period under report: 2,46,962 exposures of microfilm, 2,261 metres of positive prints, 1,733 enlargement prints and 45,848 xerox copies.

Apart from this, technical information and guidance on various reprographic aspects were given to 27 outside agencies. (See Appendix III).

Conservation

90,168 sheets were repaired. Of these 39,145 sheets were done through machine lamination, 13,299 sheets through solvent lamination process, 21,179 sheets with tissue paper, and 16,545 sheets with full pasting. Besides, 610 volumes, 776 books, 88 files and 4,764 miscellaneous items were bound, and 1,508 volumes and 3,447 bundles of records were fumigated and air-cleaned.

A workshop on 'Conservation of Books and Documents' was organised at the World Book Fair held in New Delhi from 4 to 14 February, 1984. It aroused much interest in the public as well as the business executives of the book publishing trade.

Technical information/advice regarding repair and rehabilitation of records was provided to 11 outside agencies. (See Appendix III-A).

Research Laboratory

With a view to find out their suitability and use in the repair and rehabilitation of records, the Conservation Research Laboratory continued to carry out tests on various repair materials, such as hand-made paper, bond paper and tissue paper. Experiments were conducted to impart flexibility to old and fragile palm leaves. Samples of Microfilm were also examined to find out their residual hypo content and silver salts.

The Department seems to be on the anvil of making a major break through in the manufacture of high grade tissue paper indigenously for the restoration of documents. To achieve this, the Department has been working in close cooperation with the Khadi and Village Industries Commission and tests have been conducted of a few samples to determine their suitability.

Besides, technical information on various aspects of conservation of cultural property was supplied to 38 organisations, and institutions interested in maintaining their records, manuscripts and books. (See Appendix III-B).

TOWARDS FREEDOM PROJECT

Selection of material for the project from different series of Public Records, Private Papers and Microfilm collections in the National Archives of India and records at State Archives of Tamil Nadu, and Andhra Pradesh was continued. In all 17,047 pages and 1,530 exposures of material relevant to the project covering the period 1937-47 were selected from (a) records of the State Agencies of Central India, Kolhapur, Deccan, Rajputana and Mysore (b) Private Papers of Sir Sita Ram, V. S. Shastri, C. Rajagopalachari, Dr. Sampurnanand, P. K. Malviya, P. D. Tandon and Linlithgow; and (c) State Archives of Tamil Nadu and Andhra Pradesh.

Besides, 2,748 pages of extracts from the following records/microfilms were sent to the Indian Council of Historical Research, New Delhi alongwith their list of contents:

Maharashtra State Archives (Home Special) (1938-39), Office of the I. G. Police (Intelligence), Government of Uttar Pradesh, (1937-39), and Linlithgow Collection, (1938).

SCHOOL OF ARCHIVAL STUDIES

The School of Archival Studies continued to impart training in various aspects of archival science at the professional as well as sub-professional levels. As for the One Year Diploma Course, a new revised syllabus having 6 compulsory papers was finalised and adopted.

The various training courses conducted by the School during the year were:

Diploma Course in Archival Studies (1983-84)

Theoretical and practical training was imparted to 11 candidates, which included one each from Bangla Desh, and Kenya, and 2 from Botswana. Arrangements were also made for delivering extension lectures by eminent persons in the field of archives administration, conservation, reprography, information dissemination etc. (See Appendix IV). Besides, a study tour of the Andhra Pradesh and Tamil Nadu State Archives was organised to acquaint the trainees with the working of those Archives. All of them completed this course successfully. (See Appendix IV-A).

Diploma Course in Archival Studies (1984-85)

The 1984-85 session of the Diploma Course commenced on 1 September, 1984 with 14 trainees on the roll. Besides, 4 private candidates, 3 candidates sponsored by the State Archives of Meghalaya, and Uttar Pradesh and Behrampur University have been admitted into this course. 7 candidates sponsored by the National Archives of Malaysia, Kenya, Uganda and Sri Lanka have also been admitted. This training is being imparted in consonance with the revised syllabus.

Short Term Certificate Courses

Under the short-term course of training for the benefit of the employees of the Central/State Government

Departments and institutions, the following certificate courses were conducted:

IX and X Courses in Reprography (2 April to 25 May 1984 and 6 September to 30 October 1984) with 6 and 7 trainees respectively on the roll. XIX and XX Courses in Records Management (17 April to 11 June 1984 and 1 December 1984 to 25 January 1985) with 6 and 11 trainees respectively on the roll. X and XI Courses in 'Care and Conservation of Books, Manuscripts and Archives' (2 July to 25 August 1984 and 2 November to 22 December 1984) with 2 and 3 trainees respectively on the roll and XX Course in 'Servicing and Repair of Records' (3 September to 27 October 1984) with 6 trainees on the roll (See Appendices IV B-H).

Besides, theoretical and practical training was imparted to the 4 trainees sponsored by the Gujarat Vidyapeeth.

PUBLIC RELATIONS

As part of its programme for creating archival awareness among the people, the National Archives of India organised exhibitions, lectures, workshops etc. on wide ranging subjects. One publicity display on 'Enemies of Records' was put up at Shastri Bhawan, New Delhi during February-March, 1984. A few specimen high-lighting various aspects of archives were also displayed in the show-cases, specially put up at the entrance of the National Archives of India. A feature on the National Archives of India entitled 'Here Lives the Past' was relayed over the All India Radio.

Exhibition

To coincide with the 37th anniversary of our independence, an exhibition entitled 'Women in India's

Freedom Struggle, 1824-1947', based on original documents, photographs cartoons and extracts from published sources and newspaper-clippings, was mounted from 16 to 22 August, 1984. It drew a large number of visitors representing a cross-section of society. Among the distinguished visitors, mention may be made of: late Smt. Indra Gandhi, the then Prime Minister of India, Smt. Sonia Gandhi, wife of our present Prime Minister, Smt. Sheila Kaul, the then Minister of State for Education and Culture, Smt. Serla Grewal, the then Education Secretary, Ministry of Education and Culture, Dr. (Smt.) Kapila Vatsyayan, the then Additional Secretary, Ministry of Education and Culture, Prof. C. L. Anand, the then Joint-Educational Adviser, Ministry of Education and Culture, Shri Dhanik Lal Mandal M.P., Shri T. N. Chaturvedi, Comptroller of Auditor General of India, Smt. Aruna Asaf Ali, Smt. Kalpana Joshi and Shri Y. T. Shah. In view of the enthusiastic public response the exhibition was further extended up to 15 September 1984.

Lectures

The following two lectures were arranged for the benefit of the staff and trainees: (i) Dr. R. J. Bingle, Curator, European Manuscripts Section, India Office Library and Records, London, spoke on 'Private Records' on 2 February 1984, and (ii) Prof. Diethelm Weidemann, Director School of Asian Studies, Humboldt University, Berlin, G.D.R. spoke on 'The Archival System of the German Democratic Republic--its history, structure and objectives, on 3 December 1984.

Visitors

A large number of visitors, including batches of trainees from various institutions in and around Delhi, visited the Department and were acquainted with its

activities. These included His Excellency Shri Yanni, the Japanese Ambassador to Pakistan, Shri I. Horimoto, Special Assistant, Embassy of Japan, New Delhi, Dr. R. J. Bingle of India Office Library and Records, London, Dr. Ali Mahadi, National Library of Iran, Sarvashri G. A. Sanati, Director, National Archives Organisation, Iran, Edwin Green, Archivist, Midland Bank, London, C. N. Antony, Education Secretary, Government of West Bengal, Ali Waheed, Secretary, National Centre for Linguistics and Historical Research, Male, Maldives, and B. D. Dangol, Chief Research Officer, Nepal Archives.

Celebration of International Archives Week

As usual, the Second International Archives Week was celebrated with lot of zeal and zest from 29 November to 5 December 1984, wherein earnest efforts were made to provide wide publicity to the archives through various programmes, specially designed for the occasion.

Exhibition

An exhibition entitled 'EKTA', depicting original documents, cartoons, photographs, etc., pertaining to national integration, was mounted on 29 November 1984. Though the exhibition was intended only for a week, it was extended up to 12 December 1984 in view of the enthusiastic public response.

Open House

This programme included a guided tour of a section of the muniment room, preservation and reprography units, film shows on Archives, and a miniature exhibition on 'Strongholds of India' wherein documents, photographs and original maps relating to historical Forts and Fortresses were displayed for the interest of the visitors.

Radio-talks

Radio-talks on 'Keeping Archives' in English and on '*Dastavejan Di Dekhbhal*' in Punjabi and a discussion in Urdu on Archives were broadcast over the Delhi Station of the All India Radio. A pamphlet entitled, 'Our National Archives--A Glimpse', a brochure on 'EKTA' exhibition, both in English and Hindi as also a picture postcard were brought out on the occasion.

Indian Historical Records Commission

The constitution of the Indian Historical Records Commission was revised.

National Committee of Archivists

The thirty third meeting of the National Committee of Archivists was held on 28 January 1984 at the National Archives of India. The meeting considered important issues like: 'Archival Courses in Universities', 'functional building for the Archives offices' and grant of 'hazard allowance' to the staff member for 'arduous nature of work' done in archival repositories. Follow-up action on the lines is presently in progress.

Advisory Committee for the National Archives of India

The first meeting of the Advisory Committee for the National Archives of India constituted in September 1983 was held on 5 July 1984 under the chairpersonship of the Additional Secretary, Department of Culture. A report on the follow-up action taken on the recommendations of the Committee was forwarded to the chairperson. Besides, status reports on the transfer of records to the Annexe of the National Archives of India building from various Ministries of the Government of India and on the microfilming programme of the National Archives of India were sent to the members.

Meetings (National)

Dr. R. K. Perti, Director of Archives attended a meeting of the Western Zonal Council at Gandhinagar, Gujarat, in connection with the division of records of the erstwhile Bombay State between Gujarat and Maharashtra. He also attended the meeting of the Standing Committee of the Northern Zonal Council at Shimla in connection with the setting up of an archival repository by the Himachal Pradesh Government. He also attended the following meetings:

21st Annual Meeting of the Indian Council of Historical Research, New Delhi, 19th Annual Meeting of the Advisory Committee of the Department of Historical and Antiquarian Studies, Guwahati, and the meeting of the Governing Council of Vrindaban Research Institute at Vrindaban.

Shri S. N. Sharma, Assistant Director of Archives attended the National Workshop of National Council of Educational Research and Training at Pune.

The Department was represented in the 23rd Annual Conference of the Institute of Historical Research, Calcutta held at Trivandrum, and the 8th Annual Conference of Indian History and Culture Society held at Guwahati where papers on 'Source Material on the History of Navy (17th Century)', and 'Source Material on Thagi and Dacoity Practices in India, 1829-1902' available in the National Archives of India were presented. The Department as well participated in the International Seminar on 'Development of Book Binding Technology' organised by the National Book Trust at New Delhi in February 1984 and one of the officers presented a paper on 'Conservation of Books and Documents' on 5th February 1984.

Meetings (International)

Dr. R. K. Perti, Director of Archives was elected as the Chairman of the SWARBICA, as also to the

Executive Committee of Commonwealth Archivists Association. He also participated in the following meetings:

The X International Congress on Archives of the International Council on Archives at Bonn, and Herenchemisse, Federal Republic of Germany from 15-28 September 1984. At the Congress he presented a paper on 'Management of a Conservation Programme'. Commonwealth Archivists Consultative Conference in London, 11-13 April 1984, meetings of the Regional Coordinating Committee of the Project Guide to the Sources of Asian History, 7-8 July 1984 and meeting of the Executive Board and 2nd General Conference of SWARBICA at Islamabad, Pakistan, 9-11 July 1984, inaugural meeting of Commonwealth Archivist Association at Bonn, Federal Republic of Germany on 16th September 1984 and the Executive Committee meeting at Bonn and Herenchemisse.

Shri Ranbir Kishore, Chief of Repair and Conservation attended the meeting of the Committee on Conservation and Restoration and joint meeting of the same with Committee on Sigillography of International Council on Archives held from 12-18 September 1984 at Buckeburg and Bonn in Federal Republic of Germany.

Committee

The Director of Archives, National Archives of India, has been appointed a member of the following Committees: Uttar Pradesh Archives Advisory Committee, Uttar Pradesh (Documents) Purchase Committee, the Library Committee of the Indian Council of Historical Research, New Delhi, Sub-Committee of Delhi Administration for the purchase of Private Archives/Records, and an ex-officio member of the Society of the Indian Institute of Advanced Study, Shimla.

GUIDE TO THE SOURCES OF ASIAN HISTORY

The National Guide Committee for the implementation of the project 'Guide to the Sources of Asian History' was reconstituted and re-christened as Advisory Committee for Guide to the Sources of Asian History. Prof. M. N. Das, Vice-Chancellor, Utkal University and the Director of Archives were appointed as the Chairman, and ex-officio Member-Secretary respectively of the Advisory Committee, comprising 15 members.

CULTURAL EXCHANGE PROGRAMME

Under the Indo-USSR Cultural Exchange Programme the Director of Archives visited U.S.S.R. from 12 June 1984 for a period of two weeks. Apart from acquainting himself with the archival and records management practices followed in the Federal Government of the Soviet Union and the Republic of Armenia, U.S.S.R. the Director of Archives also noted down some documents of Indian interest for subsequently acquiring them. The Soviet archives authorities were also requested to provide a complete list of documents on the Shawl trade between India and the Central Asia, especially Astrakhan. The work on compilation of the said list is in progress.

During the period, the following microfilms/documents/books were received under Cultural Exchange Programmes.

One microfilm roll pertaining to activities of Netaji Subhas Chandra Bose from the Central State Archives of German Democratic Republic under the Indo-GDR Cultural Exchange Programme.

Nine books (8 in Polish and one in Russian) from the Management of State Archives, Poland under the Indo-Polish Cultural Exchange Programme.

Thirty xerox copies of a list in Russian pertaining to Shawl Trade between India and U.S.S.R., and seven

books were received from the Main Archives Administration of U.S.S.R. under the Indo-USSR Cultural Exchange Programme.

HINDI SECTION

A booklet containing select phrases used in administration was compiled and distributed to all sections and senior officers for promoting use of Hindi in office work. Four meetings of the Departmental '*Rajabhasa Karyamwayan Samiti*' were held during the year to review the use of Hindi in office work.

Apart from the usual translation of official correspondence from English to Hindi, the section completed the following major translation works: Annual Report of the National Archives of India for the year 1983; catalogue of the 'Patriotic Poems banned by the Raj', National Archives of India Historical Research Rules, 1982; Resolutions of the Indian Historical Records Commission, 1984 (Revised); captions of the two exhibition brochures—'Women in India's Freedom Struggle, 1824-1947' and '*EKTA*', and two brochures 'Our National Archives—A Glimpse' and another, '*A vision of India*'. Besides, some poems relating to Freedom Struggle in Hindi were selected from amongst the literature banned by the British Raj for the purpose of publishing the same.

Of the staff nominated for training in Hindi, Shri Probir Kumar Roy was awarded cash-prize for acquitting himself creditably in *Pragya* examination.

REGIONAL OFFICE, BHOPAL

A total number of 1,16,729 files/volumes/bundles/maps/carton boxes/Gazettes of the following agencies were sorted out, checked and arranged chronologically: Home-Public, Police, Education, Political; Finance and Commerce Department of the Government of India (1860-1935); *Daftar Insha* of the erstwhile Bhopal State (1873-1900), and Gazettes of Agra, Oudh, Andaman and Nicobar, Assam, Orissa, Punjab,

Maharashtra, Meghalaya, Manipur, Madras and Mysore (1871-1970).

Preparation of reference media to the records was continued, and in this connection the following items of work were completed: Subject list of 11,519 files of Home (Public & Police) and Education Department of Government of India for the years 1891 to 1918 and check-list of 1,714 files of Home (Public) Department for the years 1896-1901, and 1,003 Gazettes of Agra and Andhra Pradesh (1861-1969). Besides, descriptive list of 364 documents for Volume VII of 'Descriptive List of Mutiny Papers' was prepared after translating them from Persian into English.

As part of Archives Week Celebrations, an exhibition entitled 'Women in India's Freedom Struggle' was organised from 23-29 November 1984.

The Preservation Unit repaired 1993 sheets with tissue paper, and 275 sheets with chiffon, hand laminated 436 sheets, machine laminated 217 sheets, guarded 31,807 sheets, stitched 2,577 files, and bound 268 volumes, 7 Registers and 4 books. Besides, 1,641 volumes were fumigated.

RECORD CENTRE, JAIPUR

As many as 5,868 files of Controller of Insurance Records Series, and 943 files of Customs Department, Bombay were checked and arranged. Besides, 10,015 files of Controller of Insurance record series were appraised. Of these, only 3,871 files were marked for retention, thus saving approximately 3.07 metres of shelf-space and Rs. 6,144/- per annum towards their shelving cost.

As part of the Archives Week Celebrations, an exhibition entitled 'Women in India's Freedom Struggle' was organised from 29 November to 5 December 1984. It received good response from the public.

The Preservation Branch repaired 2,373 sheets with tissue paper, hand laminated 496 sheets, guarded 24,417 sheets, fumigated 382 bundles, and 1,758 files, stitched 3,221 jujs (sections) and 5 files, and bound 270 booklets.

The Reprography Unit continued microfilming of Rajputana Residency Records and as many as 19,484 exposures were made. The Unit also prepared 89 rolls and 2 strips of positive prints.

RECORD CENTRE, PONDICHERY The major accessions were: 139 volumes of 'Journal Official'; 85 volumes of 'Repertoire'; 271 proceedings of Tamil Nadu Legislative Assembly and Council; 274 issues of Gazettes of Pondicherry and 2 Metal seals.

1,919 French and Tamil Index Cards of 'Actes Tabelliones' series were subject-listed, and 573 files of judicial records, and 326 files of Ramanathapuram Samasthanam were check-listed. Besides, on a request from Shri Narasimhan, son of C. Rajagopalachari, a team of staff members was deputed to Madras to arrange and list Rajaji's papers in his custody.

In the Preservation Unit, 110 bundles of records, and 65 bundles of palm-leaf manuscripts were cleaned, and 475 volumes were fumigated.

12 trainees of the Regional Training Institute of Indian Audit and Accounts Department, Madras visited the Centre alongwith their officer-in-charge as part of their training programme. A lecture on 'Use of Machinery for handling and Retrieval of Records' was delivered for their benefit.

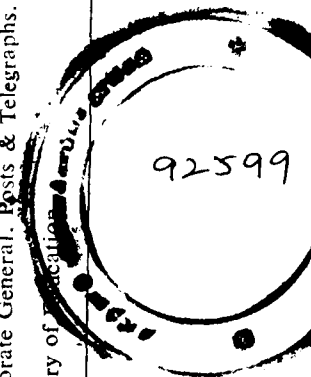
An exhibition entitled 'Women in India's Freedom Struggle' was arranged at the I.I.P.A. Hall, Pondicherry from 29 November to 5 December 1984.

APPENDIX I Appraisal of Records in the National Archives of India

Name of Ministry/Department	Inclusive Years	No. of files Appraised	Recommended for destruction	Recommended for Retention
1	2	3	4	5
1. Ministry of Home Affairs	(1948-55)	6,522	3,751	2,771
2. erstwhile Department of Finance, including Central Board of Revenue.	(1873-1946)	21,723	9,618	12,105

Appraisal of Records in the Creating Agencies

1	2	3	4	5
1. Crown Representatives Records at Central Record Office, Rajkot.	(1873-1947)	1,35,003	1,24,686	10,317
2. Ministry of Law	(1932-54)	2,277	215	2,062
3. Directorate General. Posts & Telegraphs.	(1948-58)	9,124	4,291	4,833
4. Ministry of Education	(1945-58)	8,044	4,908	3,136



APPENDIX II
Enquiries from Public Agencies dealt with by the National Archives of India

Sr. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Gujarat District Gazetteers, Geet Govind Madalpur, Ellisbridge, Ahmedabad.	Various political Agencies existing during the British period.	Information supplied.
2.	Ministry of External Affairs, Government of India, New Delhi.	(i) Siam-Burma Boundary. (ii) Construction of the Horsburgh light house on Pedra Branca Island.	Do. Do.
3.	Ministry of Rural Development, Government of India, New Delhi.	Photo-copies of old resolutions, circulars etc. of the Government of India pertaining to transfer of Land.	Do.
4.	Doordarshan Kendra, 72, Russa Road (South), Calcutta.	Deshapriya Jatindra Mohan Sen Gupta.	Do.
5.	Archaeological Survey of India, Janpath, New Delhi.	Late Shri Veer Surendra Sai, a Freedom Fighter of Orissa.	Do.
6.	Department of Culture, Ministry of Education and Culture, Government of India, New Delhi.	(i) Speech delivered by Prof. V.L. Naik at an Educational Conference held in the year 1917 at Simla. (ii) Extinct languages and script, and Numismatics.	Do. Do.
7.	Freedom Fighters Association, 614 III-9 Manna Singh Road, I/S Sultan Wind Gate, Amritsar.	S. Lal Singh Moraria, S. Mehtab Singh Moraria and S. Khushal Singh, who were deported by the British alongwith Late Maharani Jindan and Prince Dalip Singh.	Do.
8.	Department of Archaeology, Sports and Culture, Government of Orissa, Bhubaneswar.	Jagu Dewan of Porahat, a Freedom Fighter.	Do.
9.	Ministry of Information & Broadcasting, Government of India, Film Bhawan, 24, Dr. Gopalrao Deshmukh Marg, Bombay.	(i) Photo copies of the documents on Andaman Island in 1858. (ii) The First War of India's Independence (iii) Maharaja Suraj Mal. (iv) Photocopies of some documents on Rao Tula Ram.	Do. Do. Do. Do. Do.
10.	The Asiatic Society, 1, Park Street, Calcutta	Alexander Csoma de Kores.	Do.
11.	National Museum, Stanford Road, Singapore	Photocopy of Treaties between the British and the Sultan of Johore concluded during 1819-24.	Do.
12.	Department of Planning, (Gazetteers) Government of Rajasthan, Jaipur.	Martyrs who were shot dead/hanged killed during 1857 upheaval at Nasirabad in Rajasthan.	Do.
13.	Department of Languages, Government of Punjab, Patiala.	Fortnightly Reports-Punjab.	Do.
14.	शिक्षा एवं समाज कल्याण मंत्रालय, शास्त्री भवन, नई दिल्ली।	श्रीमती भारती द्वारा स्व० श्री मेहरबंद की उत्तर प्रदेश राज्य स्वतंत्रता संग्राम केयन की प्राप्ति।	Information not available
15.	Directorate of Public Relations, Ministry of Defence, Government of India, New Delhi.	The Indian Prisoners of War Camps near Pekan Baru and Teratak Bulah in Sumatra during Second World War.	Do.
16.	Assistant Commissioner's Office, Jamkhandi, Bijapur (Karnataka).	Property dispute regarding King Edward Memorial Hospital of Mudhol, Bijapur (Karnataka) and information about erstwhile Mudhol State Records, 1920-30.	Do.

1	2	3	4
17.	Gujarat State Archives, Gandhi Nagar. India, New Delhi.	Freedom Fighters of erstwhile Bombay State, who had established a parallel court there.	Information not available
18.	Ministry of External Affairs, Government of India, New Delhi.	Muscat Infantry	Do.
19.	General Staff Branch (S.D.2) Ministry of Defence, Government of India, New Delhi.	(i) Disbandment of Infantry Unit. (ii) Disbandment of Chamar Regiment in 1946.	Do. Do.

APPENDIX II-A

Enquiries from Individuals and Private Institutions dealt with by the National Archives of India

Sl. No.	Agency	Subject of Enquiry	Remarks
1	2	3	4
1.	Shri Kamal Ghose, Reader, Department of Commerce, University of Calcutta, Calcutta.	Indian Railways.	Information supplied.
2.	Shri P. Manickam, 91, Canon Avenue, Over Port, Darban-Natal, Republic of South Africa.	Indian Immigrants, who travelled by the ship, <i>Dunphuille Castle</i> .	Do.
3.	Shri K. Chandratiah, I.A.S. Member, Andhra Pradesh Public Service Commission, Hyderabad.	Documents containing handwriting of Dr. B. R. Ambedkar.	Do.
4.	Shri Ramayan Rai, Member of Parliament, President, Sara Bharat Freedom Fighters Sangathan, 7, Pandit Pant Marg, New Delhi.	Information regarding Freedom Fighters of India.	Do.
5.	Shri N. Soundarajan, Member of Parliament, 185, North Avenue, New Delhi.	(i) Indian Journal Sedition Case. (ii) Tuticorin Riot Appeal.	Do. Do.
6.	Shri P. M. Sayeed, Member of Parliament, 48, North Avenue, New Delhi.	Records on History of Laksha-Dweep Island.	Do.
7.	Shri Girdhari Lal Kesar, Panjilasa, Narayan Garh, Ambala.	Mercy Petition submitted by the people of Rawalpindi to the Viceroy against the award of death sentence to Bhagat Singh.	Do.
8.	Ms. R. Riez, 312, Millers Court, N. E. Washington, D.C. 20002. U.S.A.	M. S. Agnes Smedley's participation in the Indian Independence movement.	Do.

1	2	3	4
9.	Smt. A. A. Naidoo, Post Box 31126, Nere Banil, Durban-Natal, Republic of South Africa.	Relatives of Shri Allu Latchmiah.	Information Supplied.
10.	Shri R. Chattopadhyay, The Australian National University, Post Office Box 4, Canberra, Act 2600 Australia.	The budget presented by Liaquat Ali Khan, Finance Member, Interim Government, 1946-47.	Do.
11.	Shri J. L. Lee, 8, Lindon Place, Epsom, Surrey, KTI 7 HD, England.	Edward Hamilton Stirling.	Do.
12.	Ms. S. May, Research Officer, Queens Land Museum, Gregory Terrace, Fortitude Valley, Australia-4006.	History of the vessel named <i>Valetta</i> .	Do.
13.	Shri C. Martin Onraet, 20 RUE, 75009, Paris, 2800035 France.	Service Records of Henry Felix ONRAET, who served in Gwalior State from 1876-99.	Information not available.
14.	पं. मुखदेव व्यास, अन्तर्गत सुन्दरम् भवन, 92, जहृज बली, उदयपूर (मं. प्र.)	आन राम रिख देव रिख (1937) के विषय में।	Do.
15.	Shri Amrick Singh Gill, 67, Jalan Setia Jasa Bukit Daman-Sara, Kuala-Lumpur, Malaysia.	Netaji's agents from Rangoon, Penang and Singapore, who were sent by the I.N.A. for espionage purposes.	Do.
16.	Dr. Michel King, 60, Forrest Hill, Re-Forrest Hill, Auckland I.O., New Zealand.	Pl. Nehru's correspondence [with Peter Fraser, Prime Minister of New Zealand.	Do.
17.	Shri Robin Edelson, The Marcus Garvey Papers, African Studies Centre, 280, Kinsey Hall, Los Angeles, California, U.S.A.	W. S. Basuma and the East India Radical Movement during 1920.	Do.
18.	Shri A. C. Berry, 419, Pickersleigh Road, Malvern, Worcestershire, U.K.	(i) Passenger lists for ships arriving and departing from Bombay for the year 1923. (ii) Edward Henry Swainson and Thomas Sinclair-Marten.	Do. Do.
19.	Km. Douna Lamont, C/o. I.P.M.C. Lelland, 41, Carlyle Square, London, U.K.	Birth Certificate of Robert Martin Lamont.	Do.
20.	Capt. Jack Boddington, Hon. Life Governor, Royal Life Saving Society, Canada.	Maritime and related rescues.	Do.
21.	Shri Herbert Johnson, 1201, Cutlery Avenue, Queens, New York, 1691, U.S.A.	Human Rights and Patent Problems.	Do.
22.	Shri Rathindra Bhushan Biswas, 22, Rabindra Sarni, Behrampur (West Bengal).	Constituent Assembly Papers regarding Somnath Lahiri.	Do.
23.	Shri Ashok Kumar Ray, 162/A/133 Lake Gardens, Calcutta.	Trade and Commerce of Madras during 1680-1746.	Do.
24.	Shri G. N. Appiah, Deputy Director of Horticulture, Kohinoor Grounds, Madikeri, Kodagu.	Photographs of Appiah, Freedom Fighter.	Do.
25.	Shri Gary R. Hayes, 708 923 289, Cpl. Hays GR, General Delivery Mynarski-Park, Alberta, Tom 1 N.O. Canada.	James Patrick Hayes.	Do.
26.	Shri Sayed Ibrahim, Silk Merchant, D. No. 460, Urdu Middle School Road, Chickballapur, Kolar, Distt., Karnataka.	Sanads pertaining to the Makkhan Innamathi Chickballapur Taluk, Kolar Distt.	Do.
27.	Dr. Edward Duykar, 167, Princes Highway, Sylvania, N. S.W., 2224, Australia.	Pierre Henry Leonnet, French Surgeon and a Naval Officer (1773-1829).	Do.
28.	Smt. M. S. Green, 12, Suinte Close, Haywards Heath, West Sussex, RH 16 1Q T, U.K.	Genealogy of her family.	Do.
29.	Indian Red Cross Society, 1, Red Cross Road, New Delhi.	Domenico, Sqrillaci, an Italian Prisoner of War.	Do.

APPENDIX III

List of Institutions, who availed of Technical Information advice on Reprographic Services

1. Allahabad Bank, Calcutta.
2. Archaeological Survey of India, New Delhi.
3. Centre of Advanced Studies in Indology & Museology, Brijmohan Birla Research Centre, Vikram University, Ujjain.
4. Central Institute of Higher Tibetan Studies, Sarnath.
5. Central Library, Birla Institute of Science & Technology, Pilani.
6. Central Secretariat Library, New Delhi.
7. Delhi High Court, Delhi.
8. Department of Delhi Archives, Delhi Administration, Delhi.
9. Department of Space, Indian Space Research Organisation, Bangalore.
10. Deputy Commissioner of Police, Special Branch, New Delhi.
11. Director of Archives, Archaeology and Museum, Panaji, Goa.
12. Director General, All India Radio, New Delhi.
13. Govind Ballabh Pant Social Science Institute, Allahabad.
14. Kerala State Archives, Trivandrum.
15. Manipur State Archives, Imphal.
16. Marathawada University, Aurangabad.
17. M. S. Morsons (India), Poona.
18. National Library, Calcutta.
19. National Museum, New Delhi.

20. Nehru Hospital, Post Graduate Institute of Medical Education and Research, Chandigarh.
21. Office of the Central Reserve Police Force, Lodhi Complex, New Delhi.
22. Office of the Commissioner, Employees Provident Fund, New Delhi.
23. Office of the Research and Publications Department, Kashmir University, Srinagar.
24. Sanskrit University, Darbhanga.
25. Saraswati Bhavan Library, Varanasi.
26. Shastri Indo-Canadian Institute, New Delhi.
27. Uttar Pradesh State Archives, Lucknow.

APPENDIX III-A

List of Institutions, who availed of Technical Information Advice on Repair and Rehabilitation of Records

1. Birla Museum, Pilani.
2. Department of Delhi Archives, Delhi Administration, Delhi.
3. Deputy Controller, Patent Office Branch, New Delhi.
4. Directorate of Archives, Archaeology and Museums, Panaji, Goa.
5. Dr. Zakir Husain Library, New Delhi.
6. Gujarat State Archives, Gandhinagar.
7. Indian Institute of Islamic Studies, New Delhi.
8. Indian Institute of Public Administration, New Delhi.
9. Manipur State Archives, Imphal.
10. Military Engineering College, Pune.
11. National Library, Calcutta.

APPENDIX III-B

List of Institution/Individuals, who availed of Technical Information Advice on Conservation of Cultural Property

1. Ananda Bazar Patrika, Calcutta.
2. Army Headquarters, New Delhi.
3. Assam Rifles Centre, Nagaland.
4. Bharat Heavy Electrical Limited, Hardwar.
5. Central Records and Documentation Centre, Reserve Bank of India, Pune.
6. D. A. V. College, Chandigarh.
7. Department of Delhi Archives, Delhi Administration, Delhi.
8. Department of Rehabilitation, Ministry of Labour and Rehabilitation, New Delhi.
9. Director General, Australian Archives, Dickson, ACT 2602, Australia.
10. Indian Association for the study of Cultural Property, New Delhi.
11. Jammu & Kashmir Gandhi Smarak Nidhi, Jammu.
12. Jayakar Library, University of Pune.
13. Karnataka State Archives, Bangalore.
14. Madhya Pradesh State Archives, Bhopal.
15. Manipur State Archives, Imphal.
16. M. s. Barchan Green & Company Limited, U.K.
17. M. s. Raymon Glus & Chemicals, Bombay.
18. M. s. Sethi Bros, Ansari Road, Delhi.
19. National Archives, of Papua New Guinea, Waigani, Borako, Papua Guinea.
20. National Council of Science Museum, Calcutta.
21. National Institute of Design, Ahmedabad.
22. National Film Archives, Pune.
23. National Gallery of Modern Art, New Delhi.
24. National Library, Calcutta.
25. National Research Laboratory for Conservation of Cultural Property, Lucknow.
26. Nehru Memorial Museum and Library, New Delhi.¹
27. Office of the Assistant Labour Commissioner, Ministry of Labour, Chindwara.
28. Radha Swami Satsang, Beas, Punjab.
29. Raman Research Institute, Bangalore.
30. Sambhalpur University, Sambhalpur, Orissa.
31. State Bank of India, State Bank College, Hyderabad.
32. Stone Conservation Laboratory, Swiss Federal Institute of Technology, Lausanne, Switzerland.
33. Technical Research Centre of Finland Graphic Arts Laboratory, Tekucikantrio, Finland.
34. Under Secretary, Public (CRE) Department, Madras-9.
35. Vrindaban Research Institute, Vrindaban.
36. Shri Frank B. Evans, UNESCO, Paris.
37. Shri Gabriel Bunmi Alegbeley, University of Ibadan, Nigeria.
38. Shri Gowtami Regional Library, Rajahmundry, Andhra Pradesh.

APPENDIX IV Details of extension lectures

Sl. No.	Name of the Speaker	Topic
1	2	3
1.	Shri D. R. Kalia, Ex. Director, Central Secretariat Library, New Delhi.	Sectoral, National, Regional and Global Information Systems.
2.	Shri, S. C. Biswas, Director, Central Secretariat Library, New Delhi.	Reference Services.
3.	Shri B. Guha, INSDOC—New Delhi.	International Organizations—(UNESCO, FID, IFLA etc. Programmes and Activities).
4.	Prof. A. P. Srivastava, Delhi University, Delhi.	Inter-Library Cooperation for information dissemination.
5.	Shri M. L. Ahluwalia, Ex. Dy. Director, National Archives of India, New Delhi.	Value of Archives.
6.	Miss D. G. Keswani, Ex-Officer on Special Duty, National Archives of India, New Delhi.	Organisation of an Archives Office.
7.	Shri T. S. Sinha, Director, Bihar State Archives, Patna.	Necessity of an Archival Law.
8.	Shri Y. P. Kathoolia, Ex-Assistant Director, National Archives of India, New Delhi.	Preventive Conservation.
9.	Dr. S. V. Desikachar, Ex-Director, Karnataka State Archives, Bangalore.	Problems in setting up an Archives Institution.
10.	Shri O. P. Agarwal, Head, National Research Laboratory for Conservation of Cultural Property, Lucknow.	Preservation of Documents.
11.	Dr. K. N. Panikar, Jawaharlal Nehru University, New Delhi.	Complexities in the administrative system of British rule in India from 1757 to 1881.
12.	Shri R. C. Gupta, Ex-Dy. Director, National Archives of India, New Delhi.	Conservation of Microfilms and Negative Photographs.
13.	Dr. S. M. Nair, Director, National Museum of Natural History, New Delhi.	An ideal environment for archives.
14.	Dr. Amba Prasad, Ex-Professor of History, Delhi University, Delhi.	Indian Administration from Regulating Act 1773 to the Charter Act 1833.

APPENDIX IV-A

List of trainees, who appeared in the Examination for Diploma Course in Archival Studies, 1983-84

Sl. No.	Name	Marks obtained (out of 600 with class)	Subject of Dissertation
1	2	3	4
1.	Km. Minoti Acharjee	383	Descriptive List of Legislative Department Proceedings, (4 January to 25 April, 1836).
2.	Shri Dipak Kumar Seal	383	Descriptive List of Legislative Department Proceedings, (3 October—19 December, 1836).
3.	Shri H. P. Shashidharamurthy	361	Descriptive List of Legislative Department Proceedings, (9 April—24 April, 1837).
4.	Km. Mandy B. Tselayakgosi	359	Descriptive List of Legislative Department Proceedings, (2 January—27 February, 1837).
5.	Km. Doreen Kgabi	358	Descriptive List of Legislative Department Proceedings, (6 March—3 April, 1837).
6.	Km. Shagufta Malik	351	Descriptive List of Legislative Department Proceedings, (2 May—27 June, 1836).
7.	Shri Mahendra Singh	340	Descriptive List of Legislative Department Proceedings, (4 July—26 September, 1836).
8.	Shri John G. M. Reria	338	Descriptive List of Legislative Department Proceedings, (3 July—16 October, 1837).
9.	Shri Bharat Singh Bisht	326	Descriptive List of Legislative Department Proceedings, (28 September—28 December 1835).
10.	Shri Kirti Kar Tripathi	324	Descriptive List of Legislative Department Proceedings, (6 July—21 September, 1835).
11.	Shri Mohd. Abul Hashem	300	Descriptive List of Legislative Department Proceedings, (1 May—26 June, 1837).

APPENDIX IV-B

Reprography IS Course (2 April to 25 May, 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri B. C. Majumdar	National Archives of India, New Delhi.
2.	Shri Humam Chand	Department of Language and Culture (H.P.).
3.	Shri Jaipal Singh	Rail Transport Museum, New Delhi.
4.	Shri R. K. Luthra	Indian Agricultural Research Institute Library, New Delhi.
5.	Shri Shiv Dutt	National Archives of India, New Delhi.
6.	Shri S. K. Sharma	Delhi Development Authority, Vikas Minar, New Delhi.

APPENDIX IV-C

Records Management XIX Certificate Course (17 April—11 June 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri M. Kamal Singh	INA War Memorial Museum, Moirang, Manipur.
2.	Shri Gautam Chatterjee	Ministry of Communication, Sanchar Bhawan, New Delhi.
3.	Shri Praveen Kumar	Academy of Indian Numismatics and Sigillography, Indore.
4.	Shri Shyam Jethanandani	Department of Personnel and Administrative Reforms, Secretariat, Jaipur.
5.	Shri M. Poniah	OFC Corps Archives, Pune.
6.	Shri P. S. Vartak (Left the course due to ill-health).	Department of Atomic Energy, Bombay.

APPENDIX IV-D

Care and Conservation of Books, Manuscripts and Archives—X Course (2 July—25 August, 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri Ashok Banerjee	Central Library, University of Burdwan, Burdwan.
2.	Shri B. S. R. Murti	Nagarjuna University, Guntur.

APPENDIX IV-E

Service and Repair of Records—XX Course (3 September—27 October 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri Mehboob Ali	National Archives of India, Jaipur.
2.	Shri Dharam Singh	Ministry of Information and Broadcasting, New Delhi.
3.	Shri D. G. Raorane	Maharashtra State Archives, Bombay.
4.	Shri Kundan Lal	Department of Languages and Culture Sri Lanka.
5.	Shri R. P. Cheehi	Directorate of Administration for Agricultural Marketing, Faridabad.
6.	Shri Nanak Ram	I. G. (Police) Chandigarh, Haryana.

APPENDIX IV-F

Reprography—X Course (6 September—30 October, 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri Chakradhar Upadhyay	Birla Institute of Museology, Ujjain, Madhya Pradesh.
2.	Shri N. K. Kanungo	Central Mining Research Institute, Dhanbad.
3.	Shri Vinay Kumar	Central Council for Research in Ayurveda and Siddha, Green Park, New Delhi.
4.	Shri Sukdeo Prasad	M. M. Engineering College, Gorakhpur.
5.	Shri R. K. Jagota	Rail Transport Museum, New Delhi.
6.	Smt. Geeta Ray	National Gallery of Modern Art, New Delhi.
7.	Shri Pradeep Jaiswal	Indian Society for Life Long Education, Allahabad.

APPENDIX IV-G

Care and Conservation of Books, Manuscripts and Archives—XI Course (2 November—22 December, 1984)

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri P. P. Dorsatwar	Gandhi Dham House of Handicraft, Nagpur.
2.	Smt. Purnima Ray	Archaeological Survey of India, New Delhi.
3.	Smt. Sudha Chadha	Ispat Bhawan, Lodhi Complex, New Delhi.

APPENDIX IV-H

Records Management—XX Course (1 December, 1984—25 January, 1985).

Sl. No.	Name	Sponsored by
1	2	3
1.	Shri U. Mya Than	National Archives of Burma, through UNDP, 55 Lodhi Estate, New Delhi.
2.	Shri Nanag Ram	National Archives of India, New Delhi.
3.	Shri M. Shivrāj	Karnataka State Archives, Bangalore.
4.	Shri Denizen Cooper Khar Kongor	Archives Cell, Education Department, Meghalaya.
5.	Shri I. S. Pathania	Department of Personnel and Administrative Reforms, New Delhi.
6.	Shri R. L. Verma	Madhya Pradesh State Archives, Bhopal.
7.	Shri Nirmal Kumar	Supreme Court of India, New Delhi.
8.	Shri C. R. Thite	Supreme Court of India, New Delhi.
9.	Shri N. K. Jain	Office of Controller General of Defence Accounts, R. K. Puram, New Delhi.
10.	Shri N. Ramakrishnan	Office of Controller General of Defence Accounts, R. K. Puram, New Delhi.
11.	Shri K. L. Gupta	Department of Petroleum, New Delhi.

