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ANNUAL REPORT
OF THE
NATIONAL ARCHIVES
OF INDIA

1980



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Published by

**THE DIRECTOR OF ARCHIVES
GOVERNMENT OF INDIA
NEW DELHI**

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ANNUAL REPORT, 1980

I. Schemes

During the period under report, there was a steady all round development in the activities of the Department. Plan proposals of this Department for inclusion in the Revised Sixth Five-Year Plan (1980-85) were forwarded to Department of Culture. This include 12 containing schemes and 8 new schemes. The new schemes proposed for development of Archives during Sixth Five-Year Plan are:--(i) National Advisory Service for preservation and Record Management (ii) Film Repository for Archival Microfilms (iii) Planning Cell for National Archives of India (iv) Automated Information Storage and Retrieval of Records (v) Strengthening of Repository (vi) Compilation of Reference Media of Cartographic Records (vii) Compilation of Reference Media of Persian Records and (viii) Development of Archival Consciousness among the Masses.

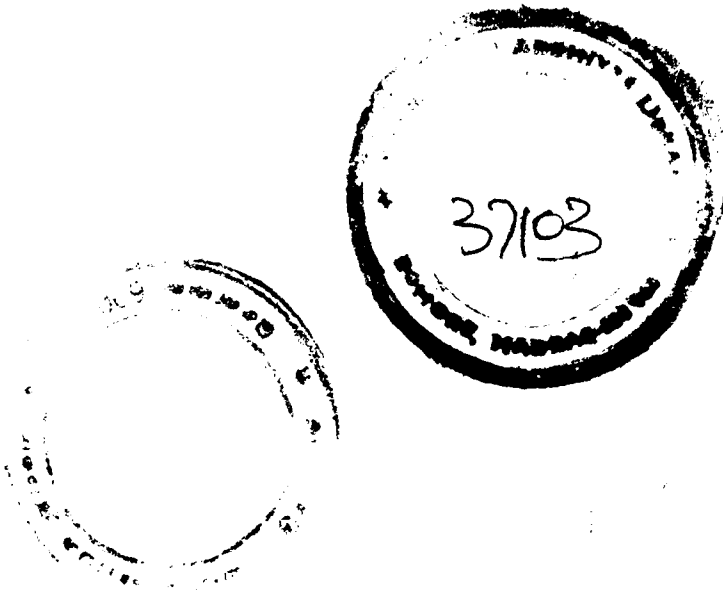
A total outlay of Rs. 286.63 lakhs has been proposed for the implementation of the schemes during the Sixth Five-Year Plan period.

The proposals under capital outlay totalling Rs. 4.77 crores include construction of Annexe to National Archives of India, Staff quarters at National Archives of India, Bhopal, building for Record Centre, Pondicherry, and Hostel for the School of Archival Studies at New Delhi.

II. Staff

Shri Satyapal and Shri Hardev Singh, Archivists, were appointed as Assistant Directors of Archives with effect from 21st November 1980 and 26th November 1980 respectively. Shri A. K. Sharma and Shri Gorakh Nath were appointed as Microphotographists with effect from 19th May 1980 and 3rd October 1980 respectively and Dr. Gurmeet Singh was appointed as Scientific Officer with effect from 28th July 1980.

Kumari D. G. Keswani, Officer on Special Duty, and Shri M. R. Sen Gupta, Assistant Director of Archives, retired from service on 29th February, 1980. Shri R. C. Gupta, Deputy Director of Archives, and Shri K. S. Antony, Archivist, retired



from service on 31st August 1980 and 31st December 1980 respectively.

The sanctioned strength of the Department during 1980 was 591, of these 485 posts belonged to National Archives of India. New Delhi, 50, 31 and 18 posts to the Regional Offices at Bhopal, Jaipur and Pondicherry respectively. 7 posts were sanctioned for the National Register of Private Records Cell at Bhubaneswar. 88 posts remained unfilled during the year for administrative reasons.

III. Accessions

1. **Public Records.**—Despite shortage of space the Department received 3850 files from the Ministry of Home Affairs (1872-1953), 144 files from the Ministry of Agriculture and Co-operation (1928-29, 1942-54), 12 files from the Ministry of Railways (1948-55), 3714 files of Narmada Water Dispute Tribunal (1969-79), 421 bundles of Godavari Water-Dispute Tribunal (1969-80), 234 files of Krishna Water-Dispute Tribunal (1969-76), 8 printed Indices (in duplicate) of the Department of Commerce (1946-53) and 92 authenticated bills passed by the State Legislatures and assented to by the President of India. The Departmental Library accessioned 8237 books, Journals, Reports, Parliamentary Papers, Lok Sabha and Rajya Sabha Debates during the period under report.

2. **Private Papers.**—As part of its efforts to acquire private papers, the following items were received by the Department, as gifts: (i) two registers and a pamphlet on Zorawar Singh Nigam, an accused in the Etawah Conspiracy Case (1907) from Shri V. S. Nigam, (ii) Photocopies of four letters from Maulana Abul Kalam Azad from Shri Bagar Hussain Khan, (iii) a souvenir documenting the first public orchestral rendering of Jana Gana Mana at Hamburg on 11 September, 1942 from Dr. Gisela Bonn, a West German journalist, (iv) proclamation (copy) of Masterda Surya Sen as President of the Indian Republican Army, Chittagong Branch, 1930 from Kalpana Joshi, (v) Rahul Shankratayan papers containing english version of his book entitled 'My Travels in Tibet' alongwith 46 photographs from Mrs. Gertrude Emersen Sen (Mrs. Boshi Sen), (vi) Index to the Punjab Conspiracy Case papers from Shri D. R. Handa, (vii) 21 photographs of Freedom Fighters from Prof. Malwinderjit Singh, (viii) 4 photographs of Dr. M. A. Ansari from Begum Zorha Ansari, (ix) Gramophone record of 'Mini Ivanova' and 'start' from Bulgarian Archives, (x) a book entitled 'Indian Martyrs and Revolution' from Sardar Jaswant Singh

Bedi, President, Freedom Fighters Sainik Sangh, (xi) Two letters of Mahatma Gandhi and an article 'My last days with the Tribune' from Shri Jang Bahadur Rana, former Editor of 'The Tribune'.

Besides further addition of 11,000 item was made to the collection of Genl. (Rtd.) K. M. Cariappa, comprising his correspondence with Dr. Rajendra Prasad, Pt. Jawaharlal Nehru, Shri Lal Bahadur Shastri, Mrs. Indira Gandhi, army officers and foreign dignitaries. Another batch of about 1,800 files of Jairamdas Daulatram covering the years (1882-1978) was received from his son Arjun Jairamdas. These comprise his correspondence with Mahatma Gandhi, Jawaharlal Nehru, Sardar Patel, Sri Prakasa, C. Rajagopalachari, Rajendra Prasad, G.B. Pant, Lord Mountbatten.

3. **Microfilms.**—Under, the Exchange Agreement with India Office Library and Records, London, the Department received 25 microfilm rolls of Dacca Factory Records and Bengal Public Consultation (1683-1807) from India Office Library and Records. Other acquisitions were: 3 microfilm rolls of Bengal Relief Committee Correspondence (1943-47) from Prof R. Greenough of University of Iowa; Photo copies of documents relating to military affairs of Indian Army (1822-59) from Mitchell Library, Sydney; and one motion picture film roll containing photographs of reception accorded to Pt. Nehru when he became Prime Minister of India, from Shri K. M. Kapadia. Besides, 2 microfilm rolls of private papers of Warren Hastings were purchased from British Library, London. In addition, under the Indo-Czechoslovakia Cultural Exchange Programme, the Department received 2 rolls of records of Indian interest and forwarded 2 rolls of records of Czech interest to their Archives.

4. **Manuscripts and Rare Books.**—On the recommendations of the Historical Documents Purchase Committee, the Department acquired on payment the following books, in Urdu and English: (a) Tarikh-i-Bulandshahr, (b) Tarikh-i-Khudai-Khio-matgar, (c) Al Ra'iq, (d) Jashn-i-Shahryar, (e) Mujalla Tibbia, (f) Sharara, (g) Conference Gazette, (h) Story of Ansam Railways and Trading Company, (i) Forty one Years in India, (j) Gazetteer Bombay Presidency Vols. II, III, III-B, VI-B, VII and VIII-B.

IV. Publications

1. **Fort William—India House Correspondence.**—Under scheme I of the publication programme of the Department, Vol.

VIII of the series (Home Public. 1777-81, Honorary Editor, Hiralal Gupta) was sent to the press for printing.

2. **Publication of Tamil Documents.**—Under Scheme III(a) of the Publication Programme, photocopies of Tamil documents in the custody of National Archives of India were prepared and forwarded to Tamil Nadu Archives for editing and publication, in accordance with an agreement reached with that Department.

3. **The Indian Archives.**—Volume XXVIII, Nos. 1-2 (January-December 1979) was published and Volume XXIX, No. 1 (January-June 1980) was sent to the press.

4. **National Register of Private Records.**—Volume XI (1971-77) was brought out in cyclostyled form and embodies information received from the States of Andhra Pradesh, Assam, Bihar, Delhi, Jammu and Kashmir, Karnataka, Kerala, Punjab, Rajasthan, and U.P. It also contains a note on the material acquired by the National Archives of India from various private individuals. Compilation of material for Volume XII (1977-80) was also taken up.

5. **Other Publications.**—Other important publications which were brought out during the year are:

(i) *Proceedings of the Indian Historical Records Commission, Vol. XLVI.*

(ii) *Index to Titles (1798-1885).*

(iii) *Annual Report of National Archives of India 1979 (in English) and 1977, 1978 (in Hindi).*

(iv) *Bulletin of Research Theses and Dissertations, Vol. 9,* containing information upto 1976.

(v) *Sarojini Naidu—Some Facets of Her personality.*

V. Records and Archives Management

1. **Implementation of Archival Policy Resolution.**—The Sixth Report of the Director of Archives (1978-79) was printed and distributed while the Seventh Report (1979-80) was approved by the Department of Culture and sent for printing.

2. **Appraisal of non-current records.**—The Record Management Division completed the appraisal of 72,732 non-current

records of Ministries/Departments; of these 25,944 files were marked for permanent retention. The offices whose records were appraised comprised Ministry of Education (1937-53), Ministry of External Affairs (1950-55), Departments of Personnel and Administrative Reforms (1950-54), Agriculture (1946-54), Rehabilitation (1947-54), Legislative (1950-54), Legal Affairs (1899-1950), Economic Affairs (1946-54), P & T Board (1946-54), Sikkim Political Agency (1890-1971), Rewa Kantha Agency (1873-1947), Gwalior Residency (1947) and Railway Board 'B' Proceedings (1905-55).

3. **Vetting of Retention Schedules of Records.**—In compliance with the requirements under paragraph 6 of the Archival policy Resolution (1972), Retention Schedules of records of the National Archives of India, Departments of Tourism, Petroleum, Industrial Development, Personnel and Administrative Reforms (Administrative Reforms Wing), and Bureau of Public Enterprises were finalised. Meanwhile work on the scrutiny of Retention Schedules and study of records on the spot of the following offices was continued; Departments of Legal Affairs; Commerce (Textile Division), Heavy Industry, Airport Health Organisation, Ganga Basin Water Resources Organisation, Directorate of Printing, Post and Telegraph, Doordarshan, All India Radio, Commission of Railway Safety, Monopolies and Restrictive Trade Practices Commission and office of the Salt Commissioner.

4. **Advisory Work.**—Advice on various aspects of record management was rendered to a number of offices. Among them mention may be made of: Ministry of Home Affairs (Freedom Fighters Division); University Grants Commission; Rail India Technical and Economic Services (Project Cell); Directorate of Resettlement; Office of the Surveyor General of India, Dehradun; Map Publication Organisation of Survey of India, Dehradun; Geodetic and Research Branch of the Survey of India, Dehradun, Regional Director, Company Law Board, Bombay and Director General, Central Industrial Security Force, New Delhi.

5. **Checking and Arrangements.**—Checking and arrangement of the following series of records has been completed; 4043 files (1872-1953) of the Ministry of Home Affairs, 64 files (1948) of Ministry of External Affairs, 150 bundles (1890-1947) of Rajputana Agency, 1526 files (Secret War, 1915-20) of Foreign and Political Department, 5868 volumes and 85 boxes (1786-1940) of Military Department, 300 volumes and 250 bundles (1796-1822) of Military General's Orders, 225 files (1872-1940) of Jaipur State

Agency, Punjab State Agency and Hyderabad Residency, 131 bundles (1970-1941) of Hyderabad Residency and Central India State Agency, 780 files (1860-82, 1934-40) of Foreign Department and Home Department, 300 bundles (1905-49) of Finance Department, 240 volumes (1758-1858) of Military Department Misc., 455 volumes (1788-1859) of Boundary Local Government records, 2512 bundles (1920-53) of Railway Board, 12570 files (1919-43) of the office of Solicitor General, 1233 boxes (1764-1859) of Foreign Department (Secret), 767 volumes (1774-1895) of Bengal Local Government Records, 210 boxes (1835-52) of Legislative Department, 388 documents (1969-80) of Godavari Water-Dispute Tribunal, 2700 files (1858) of P.W.D., 846 documents (1872-73) of Foreign Department (Poll. A.) and 18,240 items belonging to the collections of Dadabhai Naoroji, B. D. Chaturvedi, K. M. Cariappa, P. K. Malaviya, and Jairamdas Daulatram.

VI. Compilation of Reference Media

1. **Listing:** (a) **Public Records:** Descriptive listing of 11,457 files comprising records of Hyderabad Residency (1807-1948), Haroti and Tonk Agency (1830-1933), Western Rajputana States Agency (1834-1951), Eastern Rajputana States Agency (1853-1936), Mewar and Southern Rajputana States Agency (1828-1947), Jaipur Agency (1828-1948) and Gwalior Residency. (b) **private papers:** Subject listing of 2368 documents of P. K. Malaviya, Rajendra Prasad, B. D. Chaturvedi, Dadabhai Naoroji, Jairamdas Daulatram and General K. M. Cariappa and Descriptive listing of 6,639 documents of Persian Correspondence and Inayat Jang Collection was completed.

2. **Guide to Records in the National Archives of India:**—Compilation of Part IV of the Guide covering the records of the Departments of Education, Health and Lands, Revenue and Agriculture; Survey of India, Indian Council of Agricultural Research, and Director-General, Indian Medical Services (1868-1959), was completed. Part V (1777-1978) is under compilation. This volume will cover the records of the Legislative Department, Solicitor's Branch Reforms Office, Office of the Secretary to the Executive Council of the Governor-General and office of the Secretary to the Governor-General.

VII. Research and Reference

During 1980 as many as 507 Indian/foreign scholars consulted material in connection with their research. The foreign

scholars came from U.S.A., U.K., Australia, France, Bangladesh, Nepal, Canada, Sweden, West Germany, Hungary, Fiji & Japan. Research on the Freedom Movement remained the favourite topic of most scholars.

The Department attended to 49,987 requisitions for records from the research scholars. 5,814 and 492 requisition slips for Library books and microfilms respectively were attended to. 18,814 pages of excerpts relating to open/closed period were released to the scholars.

The Research Room was kept open from 9 A.M. to 8 P. M. on working days and from 9.30 A. M. to 4.30 P. M. on holidays.

As many as 136 search cases were received from various Government departments, institutions and individuals which involved detailed search amongst the records and published sources. Noteworthy among them relate to trial of Bahadur Shah, the last Mughal Emperor, speeches and writings of Dr. B. R. Ambedkar, Andaman records relating to the transportation of Maharaj Kumar Narendrajit Singh in connection with the Sepoy Mutiny of 1857, Hill Station Raid Case at Dinajpur on 27 October 1933, regarding Kurds and Kurdistan from 1918 onwards, Rene Madec, Macaulay's Minute on education, Sarat Chandra Das, State of Baraundha grant of license to Saharanpur Light Railway, and Khan Bahadur Azizul Haque. Finger Print pioneer and establishment of Finger Print Bureau in India.

VIII. Reprography and Conservation of Records

1. **Reprography.**—Reprographic services were rendered to a number of institutions and individuals in India and abroad. Among those who availed themselves of these services, mention may be made of the following : Centre for Documentation and Research, Abu Dhabi, U.A.E., British Council Library, New Delhi, National Council of Educational Research and Training, New Delhi, Nagpur University Library; Sri Aurobindo Ashram, Pondicherry; Army Headquarters (G. S. G. S. Branch) New Delhi, West Regional Library, Fiji Island; Central Finger Print Bureau, Calcutta; Orissa State Archives; Indian Council of Social Science Research, Calcutta; Delhi State Archives; U.P. State Archives; Dr. L. W. Adamec, U.S.A., Dr. (Mrs.) Albertine Jwaide, Toronto University, Canada; Shri

Piketo Scema, Nagaland; Shri G. Adamu, University of Ghana; Mr. L. P. Morris, U.K.; Shri P. K. Jha, Calcutta; Mr. Toru Matsui, Tokyo; Mr. F. C. Hoggard, Copenhagen; Mr. C. W. Brown, Sweden; Mr. W. Holtsworthy, West Germany; Shri U. N. Mahida, M. P.; Dr. H. Kruger, Berlin and Dr. Dietmar Rothermund, Heidelberg.

As part of the regular programme, microfilming of the records of the Foreign Department, Political Consultations and Military Department proceedings was continued.

The following figures indicate the output of reprographic work during the period under report : 4,74,980 exposures of microfilm, 2,180 metres of positive printing, 18,556 Xerox copies and 3,251 enlargement prints.

2. **Conservation:**—Under the programme of repair and rehabilitation of records, 22,478 sheets were repaired by Solvent Lamination Process, 64,636 sheets were repaired by Machine Lamination, 65,101 sheets were repaired with tissue paper, 2,347 sheets were flattened and 11,811 sheets were guarded. Besides 600 maps were mounted, 719 volumes, 835 books and 5,637 miscellaneous items were bound, 762 volumes, 514 books and 7,120 Original Consultations were stitched, and leather preservative mixture was applied to 1,440 volumes. Also minor repairs were carried out on 3050 sheets and 651 maps. In all 1002 bundles and 1719 books were air-cleaned and fumigated and 113215 sheets were deacidified.

As usual, the Department provided technical service and advice to a number of institutions and individuals in respect of preservation and rehabilitation of documents. Among the important institutions which availed themselves of such facilities during the year were Aligarh University Library; Keeper of Records, Shillong; M. M. State Library, Patiala; State Archives of West Bengal, Gujarat; Rajasthan and U. P. and Khuda Baksh Oriental Public Library, Patna.

IX. 'Towards Freedom' Project

Search for material for the Project was continued and 12,606 typescript pages of relevant material were extracted from the records of Home Political Branch (1943); Rajputana Residency Records (Jaipur Agency, 1937-47), Mewar Agency, 1946; Southern State Agency, 1946; Mount Abu, 1937-47;

Western Rajputana State Agency, 1937-47; Eastern Rajputana State Agency (1937-47); Rajendra Prasad Papers (1939), Linlithgow Papers (microfilm 1938-41), Chief Commissioner's office, confidential records in the Delhi State Archives (1943-45), I. N. A. Series records in Historical Section, Ministry of Defence (1942-45). Besides, descriptive lists of records of Home Public (General Confidential, 1939), War (1943), External Affairs (1938-40), material received from State Archives of Tamil Nadu (1938-39), and West Bengal State Archives (1938), Jayakar Papers (1940); P. D. Tandon Papers (1937-40), Haig Papers (1939-40), Linlithgow Papers (microfilm 1938-40), and Crown Representative Records pertaining to Hyderabad Residency (microfilm, 1937-47) were prepared.

X. School of Archival Studies

In order to streamline the training curriculum of the National Archives of India, the Archival Training Institute was renamed School of Archival Studies and a Board of Studies with the Director of Archives as Chairman was constituted to design the syllabi and mode of implementation of the various courses. In accordance with the recommendations of the Board, action has been initiated for the affiliation of the School to the University of Delhi and to invite eminent experts for series of 'extension lectures' for the benefit of trainees. In pursuance of this, Shri S. Singaravelu, Director of Tamil Nadu Archives delivered a talk on 'The Spirit of Archives' on 29 April 1980.

The various training courses imparted by the School were as follows:—

1. **One-year Diploma Course in Archives-Keeping, 1979-80 Session.**—Theoretical and practical training was imparted to 21 trainees till the conclusion of the session on 31 October 1980. A Study Tour of the State Archives of U.P., Tamil Nadu, Karnataka and Rajasthan was organised as part of the training. Out of the 19 candidates who appeared for the annual examination, 18 have been declared successful. One candidate of the previous session who reappeared in paper II has also been declared successful.

2. **One-Year Diploma Course in Archival Studies, 1980-81 Session.**—The course for the session 1980-81 commenced on 25 August 1980. Out of 13 candidates on the rolls, 2 were deputed by the Government of Nigeria and 1 by the Government of

Kenya; one each have been deputed by Delhi Administration and Visva Bharati and 8 are private candidates.

3. Short-Term Certificate Course.—Under the Short-Term Certificate Course of Training for officials of the Central/State Government Departments and institutions, two sessions of *Record Management* and three sessions of *Repair of Records* each of 8 weeks duration were conducted. 23 and 29 candidates respectively were imparted training in these courses.

In accordance with the recommendations of the Board of Studies, the correspondence course in archival science has been discontinued and short-term courses in *Archives Administration, Care and Conservation of Books, Manuscripts and Archives* and *Reprography* each of 8 weeks duration have been introduced. One session of *Archives Administration* and two sessions each of *Conservation* and *Reprography* were conducted in which 12, 15 and 12 candidates respectively participated. (For names of the successful candidates and marks obtained by each in the One-Year Diploma Course, as also the lists of other trainees under various schemes, please see Appendix I)

XI. Programme and Publicity

1. Exhibition.—As part of an ambitious programme of creating a sense of archival awareness among people, National Archives of India organised a series of exhibitions, lectures, symposia, discussions and seminars, during the period on wide ranging subjects. An exhibition entitled, 'Sarojini Naidu—Poet and Patriot' was held from 12 to 15 February 1980 to mark her 101st birth anniversary. Her multi-dimensional personality was brought to life at a symposium 'Sarojini Naidu—some facets of her personality' held in the Department on 13 February 1980. The speakers included Smt. Tara Ali Baig who was in the Chair, Prof. V. V. John, Dr. (Miss) Bina Roy, Shri S. A. I. Tirmizi and Shri P. K. Ghosh. Their papers were compiled and subsequently released in booklet form on the occasion of 'Archives Week' in November 1980.

Another exhibition 'The Chittagong Uprising—a Saga of Heroism' highlighted the revolutionary activities of Surya Sen and his associates during the freedom struggle. This exhibition was organised from 7 to 11 April 1980. A brochure was also released on the occasion. Documents on the growth of banking system were displayed in another exhibition, 'Archives and Banking' from 5 to 7 May 1980. The exhibition 'Archives and

the Provincial Polls, 1937 and 1946' organised from 1 to 3 June 1980, highlighted the results, reactions and analyses of the 1937 and 1946 Assembly elections in India. Another exhibition entitled 'Education—Primary and Higher (1781-1920)' was organised on 4 August 1980 and 'Our Publications' on 1 September 1980. To celebrate the birth centenary of Dr. M. A. Ansari, an exhibition entitled 'Dr. Ansari : Physician and Patriot (1880-1938)' was organised during 6-9 September 1980, and a symposium on Dr. Ansari held at National Museum on 6 September 1980. It was inaugurated by Shri Mohd. Yunus. Another exhibition entitled 'Jatindra Nath Das : Fast and Funeral' was organised on 6 October 1980.

2. Lectures.—A number of lectures by distinguished experts were also organised during the year under report. Dr. Frank Evans Programme Specialist, in UNESCO, spoke on 'UNESCO and Archives' on 23 February 1980. Dr. Vinayak Purohit of Bombay University spoke on 'Gazetteers as Records of Bourgeoisification Process' on 26 March 1980. Prof. D. R. Kalia, Librarian, Indian Institute of Technology, Delhi, spoke on 'Integration of Library and Archives Indexing Systems' on March 28, 1980. A fascinating talk on 'The Ulemas of Firangi Mahal : A Great Tradition and its Decline' was given by Dr. Francis Robinson of London University on 16 April 1980. On 17 April Prof. Nicholas Mansergh, Chief Editor of *Transfer of power series*, spoke on the editorial problems connected therewith. Dr. C. A. Bayly, Fellow and tutor, St. Catherine College, Cambridge, spoke on 'Urban Disturbances in North West Provinces in the early 19th century' on 17 August. Shri V. Shankar, I.C.S. (Retd.) spoke on 'Administration and Archives' on 19 September 1980. Mr. Albert H. Leisinger, (Jr.) Secretary Microfilm Committee, International Council on Archives spoke on 'Microfilm and Archives' on 23 September 1980. Shri A. Dewaraja, Director, National Archives, Sri Lanka and Chairman of SWARBICA spoke on 'Archives Development in Sri Lanka' on 30 September 1980. Prof. Bipan Chandra of Jawaharlal Nehru University spoke on 'The Role of Generalization in History' on 14 October 1980. Dr. Monte Melaws, Senior Record Specialist, Genealogical Society of Utah, (U.S.A.) delivered a talk on 'The Genealogical Society of Utah, and South Asia : President and Future' on 24 October 1980. Prof. Asoke Mitra, Professor in the Department of Population Studies, Jawaharlal Nehru University spoke on 'History of Census, on 18 December 1980. Prof. Robert I. Crane of the Syracuse University, U.S.A., spoke on 'Calcutta in the 19th Century' on 23 December 1980.

3. **Seminars.**—A Seminar on Record Management was held on 23-24 October 1980. It was inaugurated by Shri T. N. Chaturvedi, Director, Indian Institute of Public Administration. The following papers were presented : (1) Records explosion by Shri K. D. Madan, (2) Record Management in British India by Shri S. A. I. Tirmizi, (3) Forms Management in Government Offices by Shri H. K. Verma, (4) Vital Records Management by Dr. R. K. Perti, (5) Storage of Records by Shri Ranbir Kishore, (6) Microfilms : a Jinnee that needs to be managed by Shri R. C. Gupta, (7) File Management by Shri S. Singarajan and (8) Archival Management of Monex Data Set by Shri R. K. Datta.

4. **Open House Day.**—The programme was initiated from April 1980 and restricted to only one day in each month. The Visitors to the National Archives of India on this day were conducted round the various Divisions of the Department and explained the techniques of the preservation of records etc. Open House formed part of the exhibitions and the Archives Week organised by the Department.

Several distinguished visitors visited the Department during the period. Among these were the Prime Minister Smt. Indira Gandhi, Smt. Maneka Gandhi, Begam Zohra Ansari and President U. Ne Win of Burma.

5. **Celebration of Archives Week.**—The Department celebrated an 'Archives Week' from 24-30 November 1980. During the week, an earnest effort was made to give wide publicity to the importance of archives through seminars, symposia, discussion, exhibition and film shows. The week was inaugurated by Shri Jagmohan, Lt. Governor of Delhi, who released three new publications of the Department : 'Index to Titles (1798-1885)', 'Sarojini Naidu : Some facets of her personality' and 'Conserving our Archival Heritage' on the occasion. On 25 November Shrimathi Shiela Kaul, Union Minister of State for Education opened an exhibition : 'Sait Satyagraha : Dandi and Delhi 1930,' to commemorate the Golden Jubilee of the March. On 27 November 1980, Doordarshan presented a panel discussion on 'Towards an Archival Policy' in which Prof. S. Nurul Hasan, Shri Justice Grover (Rtd.) and Shri S. A. I. Tirmizi, Director of Archives participated. A symposium 'Records of National Importance' was held on 28 November 1980 at which the speakers were Dr. Rafiq Zakaria, M.P., Shri K. D. Madan, Additional Secretary, Department of Personnel and Administrative Reforms and Shri S. A. I. Tirmizi, Prof.

Niharranjan Ray acted as moderator. Talks on 'Importance of Achieves', 'Conservation of Archival Material' and 'Oriental Records in the custody of National Archives of India' were broadcast over All India Radio by Officers of the Department. An 'Open House' was also observed to enable people to go round the Department and also to view three documentaries 'Mahatmas March to Dandi', 'Echoes from the past and' and 'Our National Archives' screened during the week.

XII. Committees and Conference

Shri S. A. I. Tirmizi, Director of Archives, attended the Executive Committee meeting of SWARBICA in Madras from 13 to 16 July 1980. He also presided over the Tri-centenary celebrations of Fort St. George, Madras, during this visit.

The meeting of the Historical Documents purchase Committee was held at New Delhi on 25 July 1980 under the Chairmanship of Prof. S. Nurul Hasan to consider offer for sale of documents/manuscripts/rare books etc. by various parties.

The Government of India constituted the National Guide Committee in September 1980 for a term of five years for implementation of the project 'Guide to the Sources of Asian History'.

The first meeting of the National Guide Committee was held on 27 November 1980 at National Archives of India under the chairmanship of Prof. S. Nurul Hasan. It was attended by historians, archivist, archaeologists, librarians and museum curators. The Committee deliberated on various aspects of the project. Questions bearing on institutional coverage, chronological range types of source materials to be included in the proposed Guide etc were sorted out. It was decided that records, manuscripts, rare printed books, cartographic records, sketches, epigraphs, sound recording and recording of oral history lying in various record repositories, libraries, museums, universities, business and industrial houses, high courts, religious institutions and individuals be covered.

XIII. International Relations

The Executive Committee of the International Council on Archives held its meeting in Edinburg on 20 September 1980.

1980 co-opted Shri S. A. I. Tirmizi as its member for the term 1980-82. He was also nominated as a member of the Sigillography Committee of the International Council on Archives.

To assist and guide the archives development programmes in the Third World countries several officers of the National Archives of India were deputed to different countries on specific missions. Invited in his personal capacity Shri S. A. I. Tirmizi, Director of Archives delivered a series of lectures on Archives Administration at the National Centre of Archives, Arab Regional Branch of the International Council on Archives and the Arab Institute at Baghdad between 11 and 20 May 1980. The Director of Archives also participated in the world conference on records organised by the Genealogical Society of Utah from 12-15 August 1980 at Salt Lake City, U.S.A., where he presented a paper on 'Genealogical Records of Medieval India'.

S/Shri R. C. Gupta and Ranbir Kishore, Deputy and Assistant Directors of Archives were deputed to Accra (Ghana) for a period of six weeks in March 1980 on a UNESCO consultancy mission as experts in Reprography and Conservation.

Shri N. R. R. Chari, Deputy Director of Archives and Dr T.R. Sarcen, Assistant Director of Archives, left for Nairobi in April and May 1980 respectively, to conduct courses in Reprography and Record Management under the Commonwealth Fund for Technical Co-operation.

Shri Y. P. Kathpalia, Scientific Officer, attended by special invitation, the 6th ECARBICA Conference at Nairobi from 14 to 18 April 1980 where he read a paper on 'Technical Training in ECARBICA Region. An Approach to Solving Technical Services Problems in the Region'.

XIV. Cultural Exchange Programme

Cultural Exchange Programmes were finalised with France, G.D.R. and Italy and proposals of the Department were sent for inclusion in the programmes with Arab Republic of Egypt (A.R.E.), Afghanistan, Greece, Mauritius, Mongolia, Czechoslovakia, Turkey, Syria and peoples Democratic Republic of Yemen (PDRY).

Dr. Joseph Kanyar Director of Somogy County Archives visited this Department in February 1980 under Indo-Hungarian

Cultural Exchange Programme to acquaint himself with the working of Archives in India. He also visited the State Archives of Maharashtra, Tamil Nadu and West Bengal.

XV. Hindi Section

The Hindi Section, as usual, carried out the official correspondence from English into Hindi and vice versa and when required. The Annual Report of the Department for 1977 and 1978 was published and that of 1979 was translated into Hindi.

XVI. Regional Offices

(i) National Archives of India, Record Centre, Jaipur.—The National Archives of India Record Centre, Jaipur, acquired 800 *bahis*, 608 files and accounts registers of Jaipur State from Accountant General's Office, Jaipur, files from Salt Commissioner's office, Jaipur and 281 files (1977-78) and 26 books and reports from Sambhar Salt, Ltd.

A list of 5,526 village maps of Rajasthan acquired from the Census Department was compiled. 5,000 non-current records of Sambhar Salt, Ltd., were appraised.

The preservation unit repaired 9,229 sheets, laminated 2,519 sheets, flattened 27,039 sheets, guarded 25,308 sheets, fumigated 59 volumes, 400 maps and 214 miscellaneous items, stitched 44 files and bound 81 volumes, 19 books and 50 miscellaneous items. Besides 395 exposures of microfilm and 38 photoprints were prepared by the Reprography unit.

(ii) Regional Office, Bhopal.—The Department accessioned 458 gunny bags and 99 boxes of State Gazettes and 353 registers of the Regional Passport Emigration Office, Madras.

Preparation of reference media was continued and subject lists of 18,123 files of Home Department (Public, Judicial, Legislative and Education Branches) and Department of Commerce and Industries was completed. In addition, check list of 4,239 files of Department of Commerce was prepared. Work on volume VII of the Descriptive list of Mughal papers was continued and press proof of volume V was corrected.

The Library acquired 98 books. 114 books were arranged, 74 books were catalogued and 105 books were classified.

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The Preservation Unit repaired 20,136 sheets and 77 maps, laminated 67 sheets guarded 14,178 sheets, bound 135 volumes, 25 maps, 71 registers and 674 files.

(iii) Record Centre, Pondicherry.—Of the 18 posts sanctioned for the office, only two officers were appointed. The collectorate of Mahe transferred approximately 85,000 French documents of pre-1954 period. Their arrangement is in progress.

Archives-Week was celebrated from 24-30 November 1980 which was inaugurated by the Secretary, Department of Education, Pondicherry.

(iv) National Register Cell, Bhubaneswar.—During the year under report the Cell has surveyed and listed 1,181 private papers of Uttarparswa Math, Radhaballavi Math, Mrs. Umeshant Sahoo, Mrs. Namrata Das, S/Shri M. S. Das, M. S. Deb, Narayana Dutta Mohapatra, K. P. Singh Deo Mohindra Bahadur, K. C. Jena, Rabindra Kumar Das Digambar Rath, Taponidhi Sudarsan Bharati Gossain and Samasthanam Office, Parlakhimidi.

APPENDIX

List of trainees who appeared in Examination for Diploma in Archive Studies, 1979-80 Session

Sr. No.	Name of candidates	Marks obtained (out of 500) with class	Subject of Dissertation
1	2	3	4
1.	Miss Nazhat Khan (Private)	357 1st Division (1st Position)	Records of the Secret Department of Inspection, 1766-1787.
2.	Shri Veer Singh (Nominee of the U.P. State Archives)	354 1st Division (Second Position)	Police Administration in India, 1860-1870.
3.	Shri J. Samajpati Mazumdar (Nominee of the West Bengal State Archives)	346 1st Division (Third Position)	Anatomy of Hungar—Nanavati Papers. 1944-45.
4.	Shri Harbans Gaig (Nominee of the Government of Himachal Pradesh)	335 1st Division	Records Relating to Archaeological Exploration and Conservation in India, 1905-23.
5.	Shri Sylvester U. Omeye (Nominee of the Government of Nigeria)	335 1st Division	Records Relating to Africa in the National Archives of India, 1830-39.
6.	Shri A.K. Md. Humayun Kabir (Nominee of the Government of Bangladesh)	334 1st Division	Records Relating to Bangladesh in the National Archives of India, 1905-11.
7.	Miss Sunita Sharma (Private)	329 1st Division	Records Relating to Postal System in India, 1855-62.
8.	Miss Sadhana (Private)	328 1st Division	The Punjab States Agency Records, 1922-36.
9.	Miss Pushpa Aggarwal (Private)	323 IInd Division	Records of Civil Disobedience Movement, 1930-32.
10.	Shri Kasbollah Rin Mohd Tahir (Nominee of the Government of Malaysia)	322 IInd Division	Records Pertaining to Malaysia available in the National Archives of India. 1786-1795.
11.	Shri Harry Adedoyin Lafinhan (Nominee of the Government of Nigeria)	312 IInd Division	Records Relating to Africa in the National Archives of India, 1870-79.

1	2	3	4
12.	Shri Simon K. Thuo (Nominee of the Government of Kenya)	308 IInd Division	Records Pertaining to Africa, 1840-49.
13.	Shri Surender Parkash Gulati (Nominee of Delhi Archives)	307 IInd Division	Records Relating to New Delhi, 1911-31.
14.	Shri Manubhai Mohanlal Desai (Nominee of the Gujarat State Archives)	302 IInd Division	Baroda Residency Records, 1908-20.
15.	Shri John Ngari Kamau (Nominee of the Government of Kenya)	301 IInd Division	Records Pertaining to Africa between 1850-59 in the holdings of the National Archives of India.
16.	Shri Kanaiyalal Keshavlal Bhavsar (Nominee of the Gujarat State Archives)	298 IInd Division	Agricultural Administration of the Government of India, 1881-86.
17.	Shri Abdul Wahid Bin Ramin (Nominee of the Government of Malaysia)	284 IInd Division	The Straits Settlements, 1835-55 (A short monograph based on the records preserved in the National Archives of India).
18.	Shri Pradip Narayan Jha (Nominee of Jawaharlal Nehru University)	270 IInd Division	Records of Second Afghan War, 1878-80.
19.	Shri Joseph Maingi (Nominee of the Government of Kenya)	209 Failed in Paper III	Records Relating to Africa for the period 1860-69 available in the National Archives of India.
20.	Shri Budi Martono (Nominee of the Government of Indonesia)	Left the course	
21.	Miss Sobhana Sitaraman (Private)	Left the course	
22.	Shri Harish Kumar Pandey (Private, 1978-79 Session)	Pass (Reappeared in Paper II and has cleared the paper)	Anglo-Avadh Relations— A historical Analysis, 1847-56.

II Record Management Course of 8 weeks' duration

XI Session (26th March to 20th May 1980)

Sr. No.	Name	Sponsored by
1.	Shri D.C. Talukdar	Assam State Electricity Board, Gauhati.
2.	Shri P.K. Sarkar	Dandakaranya Project Authority, Koraput, Orissa.
3.	Shri K.T. Chandrasekharan	
4.	Shri Nama Ram	Ministry of Petroleum & Chemicals, New Delhi.
5.	Shri George Mathew	Ministry of Defence (Historical Division), New Delhi.
6.	Shri R.C. Bhatia	Ministry of External Affairs, New Delhi.
7.	Shri A.R. Jain	Ministry of Commerce, New Delhi.
8.	Shri Subhash Varma	Arya Samaj, Hauz Khas, New Delhi.
9.	Shri Malladevard	Bharat Earth Movers, Ltd., Bangalore.
10.	Shri Permeshwar Nath	National Textile Corporation, New Delhi
11.	Shri E.P. Philemon	Registrar, North Eastern Hill University, Shillong.
12.	Shri Sasidharan Nair	Mahatma Gandhi College, Trivandrum.
13.	Shri Ranjit Singh Rathore	Maharaja Ganga Singhji Trust, Bikaner.
14.	Shri Shiam Lal	Cabinet Secretariat, New Delhi.

XII Session (21st October to 12th December 1980)

1.	Shri Shitla Prasad	National Archives of India, New Delhi.
2.	Shri Hifzur Kabir	
3.	Shri I.J. Kalucha	Institute of Company Secretaries, New Delhi
4.	Shri A. Faria	Ministry of Railway, Railway Board, New Delhi.
5.	Shri T. C. Salkia	Keeper of Records, Assam Secretariat, Shillong.
6.	Shri Satya Ranjan Das	Master of the Mint, Calcutta.
7.	Shri M. M. Shinde	Indian Petrochemicals Corporation Ltd. Baroda
8.	Shri A. Doraipandian	Tamil Nadu State Archives, Madras.
9.	Shri R. Sundaresan	

III Short-Term Training Course in Repair of Records of 8 weeks' duration.

XIII Session (5th January to 16th February 1980)

Sr. No.	Name	Sponsored by
1.	Shri Kailash Gond	O.S.D. (I), Directorate General of Supplies and Disposal, Parliament Street, New Delhi.
2.	Shri B. L. Goel	Administrative Officer, Town and Country Planning Organisation, Ministry of Works and Housing, E-Block, Delhi Vikas Bhawan, Indraprastha Estate, New Delhi.
3.	Shri Ram Prasad	Administrative Officer, Monitoring Organisation, Ministry of Communication, ZW-1 Block 1, Kasturba Gandhi Marg, New Delhi.
4.	Shri Hans Raj	Under Secretary, Ministry of Labour, New Delhi.
5.	Shri S. N. Ghoshal	Director (P. D.), Geological Survey of India, Central Headquarters Library-Publication Division, 29, Jawaharlal Nehru Road, Calcutta.
6.	Shri S. Barick	
7.	Shri Ishwari	Under Secretary to the Government, Ministry of Supply and Rehabilitation, Department of Supply, New Delhi.
8.	Mir Qurban Ali	Administrative-cum-Accounts Officer, Salarjang Museum, Hyderabad.

XIV Session (21st July to 10th September 1980)

1.	Shri Tara Chand	Joint Assistant Director (Staff), H. Q., D. G. B. S. F., Nirvachan Sadan, New Delhi
2.	Shri Niranjan Mahto	Director General of Mines Safety, Dhanbad.
3.	Shri Madhu Sudan Das	National Archives of India, New Delhi.
4.	Shri Juan Ram	Deputy Welfare Commissioner, Mica Mine Labour Welfare Organisation, Hazaribag.
5.	Shri Gend Lal	Directorate of plant Protection Quarantine and Restorage, Faridabad.
6.	Shri Mahinder Singh	National Building Organisation, G-Wing, Nirman Bhavan, New Delhi.
7.	Shri S. S. Baishya	Surveyor General's Office, Dehra Dun

1	2	3
8.	Shri Balmukand	Senior Analyst, Office of the Central Provident Fund Commissioner, Mayur Bhavan, Connaught Circus, New Delhi.
9.	Shri Bacha Prasad	Director General, Employers State Insurance Corporation, New Delhi.
10.	Shri B. U. Mandiakar	Deputy Director General, Geological Survey of India Central Region, New Secretariat Building, Nagpur.
11.	Shri Abdul Rahman	College of Arts, Commerce and Law, Tirupathi.

XV Session (11th November 1980 to 5th January 1981)

1.	Shri Dal Chand	Under Secretary, Ministry of Industry, Department of Industrial Development, Udyog Bhavan, New Delhi.
2.	Shri Kharak Singh	
3.	Shri Surinder Singh	Head, University Library, Guru Nanak Dev University, Amritsar.
4.	Shri Shiv Charan	Ministry of Finance, Department of Expenditure, New Delhi.
5.	Jaydev Dey	Vrindaban Research Institute, Vrindaban
6.	Shri L. Munirathnam	Registrar, Sri Venkateswara University, Tirupathi.
7.	Shri Babulal Verma	Director, Haryana State Archives, Chandigarh
8.	Shri Pramod Kumar Tyagi	Secretary, Radhaswami Satsang Sabha, Dayalbagh, Agra.
9.	Shri J. G. Pandey	Director, Gujarat State Archives, Ellisbridge, Ahmedabad-6.
10.	Shri R. Narasimhulu	Andhra Pradesh State Archives, Hyderabad.

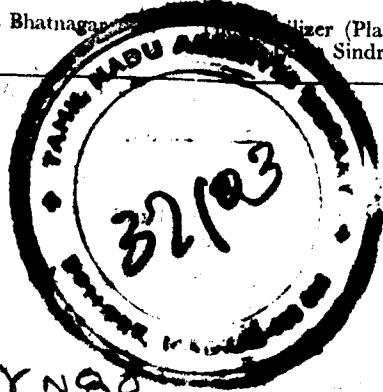
VI Short Term Certificate Course in Reprography of 8 weeks' duration

1st Session (22nd January to 15th March 1980)

Sr. No.	Name	Sponsored by
1. Shri Omar Nameem	}	Indian Institute of Islamic Studies, New Delhi.
2. Shri Mohd. Rafique		

2nd Session (1st November to 24th December 1980)

1. Shri Abdul Wahid Khan	}	Director of Archives, Andhra Pradesh State Archives, Hyderabad.
2. Shri A. S. Kulkarni		
3. Shri S. N. Bhatnagar		Secretary, Trade Development Authority Bank of Baroda Building, New Delhi.
4. Shri A. P. Gautam	}	Deputy Director, Survey of India, Directorate of Survey (Air), West Block No. 4, Wing No. 4, R. K. Puram, New Delhi.
5. Shri Samir Gangopadhyaya		
6. Shri Rajbeer Singh		Indian National Scientific Documentation Centre, Hill Side Road, New Delhi.
7. Shri Mohd. Zubaid Ashraf		Central Council for Research in Unani Medicines, 5-Panchsheel Marg, New Delhi.
8. Shri Syed Mohammed Fahimuddin		Librarian, Dr. Zakir Husain Library Jamia Millia Islamia, Jamia Nagar, New Delhi.
9. Shri S. N. Mani		National Archives of India, New Delhi.
10. Shri G. K. Bhatnagar		Director (Planning and Development), Sindri, District Dhanbad.



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