

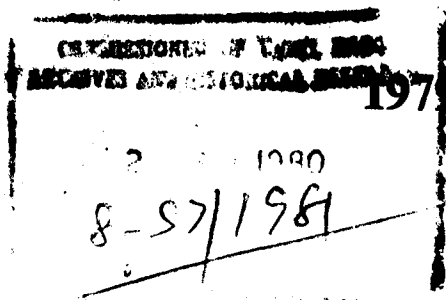
ANNUAL REPORT
OF THE
NATIONAL ARCHIVES OF INDIA
1979



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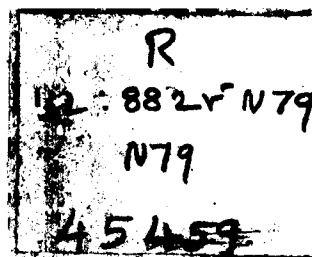
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ANNUAL REPORT OF THE NATIONAL ARCHIVES OF INDIA



Published by

**DIRECTOR OF ARCHIVES
GOVERNMENT OF INDIA
NEW DELHI**



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NATIONAL ARCHIVES OF INDIA

ANNUAL REPORT, 1979

I. STAFF AND SCHEMES

~~Deputy Director of Archives~~

I.1. Staff: Shri S.A.T. Tirmizi, Deputy Director of Archives in the National Archives of India took over as Director w.e.f. 1 October 1979 on the retirement of Dr. S. N. Prasad. Simultaneously the newly sanctioned post of Deputy Director of Archives (Record Management) for implementing the Archival Policy Resolution (1972) and the resultant vacancy caused by Shri Tirmizi's promotion were filled up by promotion of Shri N.R.R. Chari, Assistant Director of Archives (Reprography) as Deputy Director (Reprography and Public Relations) and Shri M. L. Ahluwalia, Assistant Director of Archives (Record Management) as Deputy Director (Records and Archives Management) with effect from 26-9-1979 and 8-10-1979 respectively. Dr. T.R. Sareen and Shri Nathi Lal, Archivists, were promoted as Assistant Director of Archives (Archives Management) and Assistant Director of Archives (Retention Schedule) with effect from 9-11-1979. Sarvashri R.C. Puri and A. R. Singh, Assistant Librarians, were promoted as Librarians with effect from 23-4-1979 and Sarvashri S. K. Dhanedhar, Hardev Singh, S. K. Dogra and Smt. A. Kant, Assistant Archivists (Grade I), were promoted as Archivists, the first two with effect from 6-2-1979 and the latter two with effect from 26-9-1979.

The Department has undergone reorganisation with greater rationalization of functional roles grouped under 24 heads.

The sanctioned strength of the Department during 1979 was 583 of this 483 members of staff belonged to the National Archives, 49 to Bhopal, 26 to Jaipur, 18 to Pondicherry and 7 to National Register Cell at Bhubaneswar. 94 posts remained unfilled on 31 December 1979 for administrative reasons.

The year witnessed the sad demise of Shri Ram Kanuga, Superintendent, on 2-4-1979, Shri D. K. Chaudhury, Microphotographer on 16-6-1979 and Smt. S.D. Soni, Assistant, on 21-12-79.

I.2. Schemes: Alongwith the 12 continuing schemes covered under Fifth Five-Year Plan, four new schemes were proposed for the Sixth Five-Year Plan. They are: (i) National Advisory Service for Preservation and Record Management, (ii) Film Repository

for Archival Microfilms, (iii) Planning Cell for National Archives of India and (iv) Automated Information Storage and Retrieval of Records Unit.

I.3. Annexe: Need for an annexe to the National Archives of India has been felt for a long time. Its building plan having been finally approved, its foundation stone was held on 27 September 1979 by Dr. Karan Singh, Union Minister of Education, Social Welfare and Culture.

II. ACCESSIONS

II.1. Public Records: Paucity of storage space inhibited the Department from accepting more non-current records from the various Ministries and Departments of the Government of India. Not until the proposed annexe to the main building comes up will the problem of accessioning such records will be solved. The accessions during the year under report were meagre, comprising 4 files from the Ministry of Railways and 130 authenticated copies of Bills passed by the various State Legislatures and assented to by the President of India.

II.2. Private Papers: The fresh additions to the already rich collection of private papers consisted of the papers (1916-60) of the late Jairamdas Daulatram, the noted nationalist leader, and those of General K. M. Cariappa a xerox copy of the article entitled "An Account of the Revolution at Delhi (1748-61)", a copy of the Judgement relating to the martyr Sukhdev and 9 publications (in Hindi) belonging to Pt. Naveen Chandra Rai.

II.3. Microfilms: Notable acquisitions from the India Office Library and Records include (i) 14 microfilm rolls of the Burdwan Factory Records (1774-79), 5 rolls of Broach Factory Records (1775-81), 1 roll of Balasore Factory Records (1679-87) and 10 rolls of Ceylon Factory Records (1798-1802). The Department in exchange, supplied to that institution, 12 rolls of microfilms of records belonging to the Department of Industries and Labour (1925-40), indices to the records of the Department of Railways (1925-44), Legislative Department (1925-35) and Political Department (1940-44). The Department also received 1 roll of microfilm of records bearing on the internal affairs of India and Burma from the National Archives and Records Service, Washington, 1 roll of records (in Portuguese) of Indian interest from the National Archives, Brazil, xerox copies of Kingsley Martin Papers (diaries and Indian files) from the Sussex University Library and 13 rolls (in French) of records (1607-1784) bearing on the Indian Affairs of the French Trading Company, from the Bibliotheque Nationale, Paris.

II.4. Manuscripts And Rare Books: On the recommendation of the Historical Documents Purchase Committee, the Department acquired on payment 9 photographs and some papers on Mahatma Gandhi's visit to London to attend the Round Table Conference, 71 documents, 2 manuscripts and 13 printed books in Persian and Urdu. The documents under reference include 10 letters written by Sir Sayyid Ahmad Khan during 1875-87 to Nawab Kalb Ali Khan and his son, rulers of the erstwhile State of Rampur regarding the affairs of the Madrasatul Ulm, now known as Aligarh Muslim University.

III. LIBRARY

The Library added to its collection 1,174 books and 7,675 issues of Journals, periodicals, gazettes, Administration Reports, and Lok Sabha and Rajya Sabha Debates.

In all 1497 persons including research scholars and members of staff of the various Ministries and Offices of the Government of India and the States consulted books, periodicals, Gazettes, etc. The Library also attended to queries made by individuals and agencies on a variety of topics.

IV. PUBLICATIONS

IV.1. The Indian Archives: Volume XXVII, No. 1 (January-June, 1978), and No. 2 (July-December, 1978) were published. Volume XXVIII, Nos. 1-2 (January-December 1979) of the Journal is being made ready for the press.

IV.2. National Register of Private Records: Commenced in 1957-58 on the recommendation of the Indian Historical Records Commission, 10 volumes of the National Register of Private Records have so far been brought out by the Department in cooperation with the State Governments. Volume X brought out in cyclostyle form embodies information received during 1968-71 from the States of Andhra Pradesh, Assam, Bihar, Karnataka, Kerala, Maharashtra, Punjab, Rajasthan, Tamil Nadu and Uttar Pradesh. The compilation of material for volume XI (1971-77) has been taken up.

IV.3. Other publications: other important publications which have been brought out during the year are: *Annual Report of the National Archives of India, 1978* and *Proceedings of the Indian Historical Records Commission, Vol. XLV, Bulletin of*

Research Theses and Dissertations, Vol. IX embodying information received in 1976 is under compilation and will be out by the middle of 1980. Under Scheme IIB of the Publication Programme, the Punjab University has published Newsletter, Vol. I entitled *North West Frontier and British India, 1839-42*. The Department also brought out bi-lingual (in English and Hindi) brochures on (i) *Archives in India* (ii) *Archives and the Child* and (iii) *Guide to Microfilms from Abroad* (English).

V. RECORDS AND ARCHIVES MANAGEMENT

V.1. Implementation of Archival Policy Resolution: The progress made in the implementation of this important resolution first passed in December 1972, is reflected in the Annual Report of the Director of Archives. The Sixth Report of the Director of Archives for 1978-79 has been compiled and sent to the press.

V.2. Appraisal of Non-current Records: During the year the Department completed the appraisal of 61,204 files of the Ministries etc., out of which 17,041 files were found fit for permanent retention. The records appraised belonged to the Ministries/Departments of Education (1937-54), Defence (1885-1900), External Affairs (1890-1954), Residencies of Baroda (1880-1944), Hyderabad (1924-52), Mysore (1939-52), Mewar (1924-51) Rajputana (1924-52), Agencies of Kutch (1873-1924), Central India (1942-52), Western Kathiawar (1933-47), Eastern Kathiawar (1947), Western Indian States (1913-52), Bundelkhand (1873-1911), Western India and Gujarat States (1884-1952), Eastern States (1923-49), Kolhapur (1948), Malwa (1913-47), Punjab Hill States (1910-46), Patiala and East Punjab States Union (1947-52) and Railway Board, Estt. 'B' Proceedings (1910-42).

V.3. Vetting of Retention Schedules of Records: In compliance with the requirements under paragraph 6 of the Archival Policy Resolution (1972) the Department completed the preliminary/final studies of the Retention Schedule of records of the Ministries of Commerce, External Affairs, Shipping and Transport, Department of Social Welfare, Indian Council of Agricultural Research, Food, Company Affairs, Parliamentary Affairs, Culture, Statistics, Steel, Mines, Directorate of Weights and Measures, Director-General of Civil Aviation, Controller of Imports and Exports, Controller of Defence Accounts, Meerut, and Director-General of Observatories. The reports in all cases were finalised and sent to the respective Departments for necessary action.

V.4. Records Checking and Arrangement: Checking and arrangement of the following series of records has been completed. Their number and inclusive years are: 4385 files of the Legislative Department (1870-1944), 1252 files of the Ministry of Works and Housing (1932-52), 320 bundles of Foreign and Political Department, (Internal) 'A', (1884-1901); 5,518 files of War 'B' and Secret War, (1914-20); 336 bundles of Home (Political Department), (1907-33), 8,433 files, 5,993 volumes and 60 boxes of Home (Public)/Foreign & Political/Foreign (Secret)/Military Department and Mutiny Papers; 146 maps of Revenue Series; 3,650 files, 120 bundles and 83 boxes of records belonging to the Residencies of Kashmir, Rajputana, Mysore and Baghdad; 300 files, 2,678 volumes 105 bundles and 1,575 boxes of records of Jaipur, Central India and Western India States Agencies, and 45,952 items belonging to the collections of Dr. Rajendra Prasad, Dadabhai Naoroji, B.D. Chaturvedi, P.K. Malaviya, M.R. Jayakar, and P.S. Sivaswami Aiyar.

VI. COMPILATION OF REFERENCE MEDIA

VI.1. Listing: Summary inventories of 25,215 manuscript pages of the Foreign (Secret Department) (1806, 1809-10) records and subject listing of 25,414 files of the Finance (Planning, 1945-48) Department, Home (Separate Revenue, 1805-24, 1832-35) Department, Hyderabad Residency (1832-87), Rajputana Agency (1837-51), and 6,335 documents of the private collections of P.K. Malaviya, Dadabhai Naoroji, B.D. Chaturvedi and Dr. Rajendra Prasad was completed. Descriptive listing of 6,518 documents of Persian Correspondence, Halidiya Family and Inayat Jang Collections was also completed.

VI.2. Guide to Records in the National Archives of India: Part III (1756-1954) of the *Guide to Records* covering the records of the Foreign Department and its successor bodies was brought out in cyclostyle form and placed on sale during the year. The *Guide* embodies an upto-date information including internal organisational changes of the Department. Part IV (1868-1959) is under compilation. This volume will cover records of the Departments/Ministries of Education, Health and Lands, Revenue and Agriculture, Survey of India, Indian Council of Agricultural Research and Director General of Indian Medical Services (later Health Services).

VII. RESEARCH AND REFERENCE

During 1979 as many as 518 research scholars worked in the Research Room of the Department of whom 60 were from foreign universities. Within India the largest number of scholars came from the Universities in Delhi, U.P., Punjab and West Bengal. From abroad, as usual, majority of the scholars continued to come from the English speaking countries, particularly U.S.A., Great Britain and Australia.

Among the subjects of research, interest in Political, constitutional and administrative history of Modern India has diminished. Study of the Freedom Movement in India continues to be the favourite topic with most students. Many worked on the land reforms and agrarian problems at the regional level. Aspects of economic and/Social history are no less popular with many a scholar. The study of the individual roles of Gandhiji and Subhas Chandra Bose as nationalist leaders is as popular today as it was three decades before.

The Department attended to 52,905 requisitions for records from the research scholars, members of the staff and various agencies of the Government of India. Besides, there were requisitions for 2,656 items of private papers and 946 rolls of microfilm copies. The Library offered facilities for consulting books, periodicals, etc. to 3,109 individuals.

The Research Room was kept open from 9 A.M. to 8 P.M. on working days and from 9.30 A.M. to 4.30 P.M. on holidays.

A large number of enquiries received from various Government Departments, institutions and individuals were attended to many of which involved detailed search among the records and published sources. Noteworthy among them related to Cellular Jail at Port Blair, Acharya J.B. Kriplani, birth place of Chandrashekhar Azad, Bombay Mint, date of the death of Sanyugita wife of Jaswant Rao Holkar, U.S. Consulate at Madras, 1900-20. David Scott, 1825-31, Report of the Government of India on Civil Disobedience, 1930-34, roads and communications in Bihar from the 17th century onwards, accounting system of the East India Company, report of the journey in Chinese Turkistan, 1889-90, and William Duane, 1760-1835.

VIII. REPROGRAPHY AND CONSERVATION OF RECORDS

VIII.1. Reprography: Reprographic services were rendered to a number of institutions and individuals in India and abroad. Among those who availed themselves of these services, mention may be made of the following: India Office Library and Records, London; Australian National University, Canberra; Reid Library, Australia; National Archives of Czechoslovakia; National Archives of Japan, Tokyo, The Manuscript Library, Allahabad; Shastri Indo-Canadian Institute, New Delhi; The Maulana Azad Library, Aligarh; Calico Museum of Textiles, Ahmedabad; Indian Institute of Islamic Studies, New Delhi; Mrs. Petra Heldrich, Berlin; Mr. T.R. Manadhar, Kathmandu; Shri B.B. Chowdhury, University of Heidelberg; Shri D.P. Jha, Indian School of Mines, Dhanbad; and Director of Land Records and Survey, Government of Meghalaya, Shillong.

Besides, the mobile microfilming unit of the Department visited Haryana State Archives, Chandigarh, to microfilm records on behalf of the Delhi State Archives.

The following figures indicate the output of reprographic work during the period under report: 2,61,510 exposures of microfilm, 4,142 metres of positive printing, 2,515 enlargement prints and 12,564 xerox copies.

VIII.2. Conservation: Under the programme of repair and rehabilitation of records, 82,699 sheets were repaired by machine lamination, 37,397 sheets repaired by solvent lamination process, 67,444 sheets repaired with tissue paper, and 17,831 sheets and 712 maps treated in respect of old patches. In addition, 461 maps were mounted, 82,767 sheets were guarded, and 668 volumes, 1,679 books, 980 files, 114 registers, 1,925 booklets, and 167 Original Consultations were bound; leather preservative mixture was applied to 14,650 volumes. Also, minor repairs were carried out on 321 sheets. In all, 1,575 volumes, 1,960 files, 19 bundles were air cleaned, and 839 volumes, 26 files and 143 bundles fumigated.

As usual, the Department provided technical service and advice to a number of institutions and individuals in respect of preservation and rehabilitation of documents. Important among the institutions who availed themselves of such facilities during the year were Guru Nanak Dev University, Amritsar Central

Secretariat Library, New Delhi; Archaeological Survey of India: New Delhi; Haryana State Archives, Chandigarh; Bombay University; Indian Council for Cultural Relations; New Delhi; Hardayal Municipal Public Library, Delhi; and Vedic Samshodhan Mandal, Pune.

VIII.3. Research Laboratory: With a view to find out their suitability and use in repair and rehabilitation of documents and their conservation, the Research Laboratory of the Department continued testing various preservative materials available in the country like chiffon, leather, paper, glue, naphthalene and cellulose acetate foil, etc. In this connection samples of glue received from M/s Sant Ram Nikka Mal, Delhi, microfilms received from Bharat Heavy Electricals, Hardwar and Plastic mat received from Sardar Patel University (Gujarat) were tested in the Laboratory.

IX. "TOWARDS FREEDOM" PROJECT

The Search for material from the records was continued and 16,686 typescript pages of relevant materials were extracted from the collections of: Home (Political), (1943), Department, Political (Secret) Department (1937-39), Rajputana Residency (Mount Abu, Bharatpur) (1937-47), Malwa State Agency (1937-47), Central India Agency (1937-47), Eastern Rajputana States Agency (1937-42), Home Department (1942), Jayakar Papers (1944-47), Dr. Rajendra Prasad Papers (1940-41), Haig Papers (1937-38), Linlithgow Papers (1938-43), and Office of the Crown Representative (1937-45). The records housed in the State Archives of Maharashtra, Karnataka, and Madhya Pradesh were also examined.

X. ARCHIVAL TRAINING

X.1. One-Year Diploma Course in Archives Keeping: Under the regular programme of imparting training in the Science of Archives Keeping, 13 out of 14 trainees of the 1978-79 session successfully completed the course and were awarded Diplomas. A new batch of 21 candidates joined the 1979-80 session of the Diploma Course, 9 of them have been deputed by the Governments of Bangladesh, Indonesia, Kenya, Malaysia and Nigeria.

X.2. Short-Term Certificate Courses: Under the scheme of Certificate Course of training for officials of the Central/State Governments, two sessions, each of Record Management, and Repair

of Records of 8-week and 6-week durations respectively were conducted in which 21 and 15 candidates respectively participated.

X.3. Correspondence Course in Archives Keeping: Candidates of the first batch of Correspondence Course (started in August, 1978) were provided practical training at the National Archives of India, New Delhi, and at the State Archives of Orissa, Rajasthan and Andhra Pradesh. Out of the total of 154 candidates, 65 completed their course successfully.

In addition, special facilities for observation-cum-training in the field of Conservation, Reprography, and Record Management were also provided to 9 candidate of whom 4 were foreigners deputed by the Governments of Afghanistan, Ghana, Guyana and Tanzania under UNDP; 3 nominated by Ministry of Defence, Government of India and one each by the Government of Jammu and Kashmir, and Kameshwar Singh Sanskrit University, Darbhanga. (For names of the successful candidates and marks obtained by each in the One-Year Diploma Course, as also the lists of other trainees under various schemes, please see Appendix I.)

XI. EXHIBITION

Celebration of International Archives Week: In pursuance of the decision arrived at by the International Council on Archives at its meeting held at Lyon (France) in October, 1977 the National Archives of India celebrated the International Archives Week from 23rd to 29th October, 1979 at New Delhi and at its Regional Offices at Bhopal, Jaipur and Pondicherry. Inaugurated by Justice M. Hidayatullah, Vice President of India, the highlights of the celebrations were release of a Commemoration Postage Stamp by Shri T.S. Shrangare, Minister of State for Communications, inauguration of an exhibition (24th October) entitled "Archives and the Child" displaying original documents and photocopies by Mrs. Rashida Haque Chaudhuri, Minister of State for Education and Culture, and a symposium on "Access to Archives" organized in collaboration with the India International Centre, New Delhi, and presided over by Prof. Nurul Hasan, Professor Emeritus, University of Delhi. Participants included Shri T.C.A. Srinivasavardhan, Secretary, Ministry of Home Affairs, Shri J. G. Khosla, Joint Secretary, Ministry of External Affairs, and Shri S.A.I. Tirmizi, Director of Archives.

An interesting feature of the Week was the 'Open House' allowing access to the public to the stack to see for themselves how records are arranged and maintained. Both the exhibition and 'Open House' were kept open to view for two more days, till 31st October 1979.

XII. COMMITTEES AND CONFERENCE

XII.1. Indian Historical Records Commission: The 46th Session of the Indian Historical Records Commission was held at Aurangabad on 12-13 January, 1979. The Session commenced with a welcome address by Prof. Sadanand Varde, Minister for Education, Government of Maharashtra. It was followed by an inaugural address by Shri Sadiq Ali, Governor of Maharashtra, and Presidential Address by Dr. Pratap Chandra Chunder, Union Minister for Education, Social Welfare and Culture and President of the Commission. At the academic session, presided over by Prof. Raghuraj Singh, several papers pertaining to the post-1600 period of Indian History were presented by the members and other scholars. The session was attended by historians and archivists from all over India. At the Business Meeting, a number of resolutions were adopted, among which the following deserve special mention: (i) Preservation of Journals in Indian Languages, (ii) Preservation of Records of the erstwhile Princely States, (iii) Teaching of Languages and Scripts Found in Old Records, and (iv) Recruitment of Trained Archivists.

XII.2. National Committee of Archivists: The 30th meeting of the National Committee of Archivists was held on 15th January 1979 at the Divisional Commissioner's Office, Aurangabad, under the Chairmanship of Dr. S.N. Prasad Director of Archives. The Committee adopted 8 resolutions, significant among them being (i) Introduction of short-term training courses in Record Management in the States/Union Territories Archives, (ii) Celebration of International Archives Week, and (iii) Revision of the Syllabus of the Diploma Course in Archives-Keeping conducted by the National Archives of India.

XIII. INTERNATIONAL RELATIONS

XIII.1. Meetings of International Council on Archives and Its Regional Branches: Dr. S.N. Prasad, the then Director of Archives, was deputed to London to attend the Bureau meeting of the International Council on Archives from 2nd to 8th April, 1979.

Dr. S.N. Prasad, on his retirement as Director of Archives resigned the Vice-Presidency of the International Council on Archives. The Executive Committee which met at Puerto Rico between 30-10-79 and 2-11-79, co-opted Shri S.A.I. Tirmizi, the new Director of Archives as one of its members for 1980.

XIII.2. Swarbica: Dr. N.H. Kulkarnee and Shri Ranbir Kishore, Asstt. Directors of Archives, holding the posts of Secretary General and Treasurer respectively, attended the first General Conference of SWARBICA and allied meetings at Colombo from 22nd to 28th January, 1979.

XIII.3. Meetings Sponsored by UNESCO: Dr. S.N. Prasad, the then Director of Archives and Dr. N.H. Kulkarnee were deputed to West Berlin to attend a seminar on "Strategies for Archival Development in the Third World" organised jointly by the German Commission for UNESCO and the International Council on Archives from 11th to 16th June, 1979.

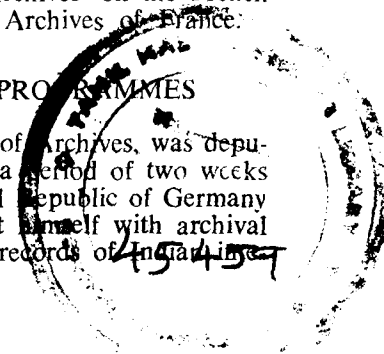
(ii) Shri S.A.I. Tirmizi, Director of Archives, attended a meeting sponsored by UNESCO from 26th to 30th November, 1979 at Paris, of experts on "Harmonization of Archival Training Techniques", sponsored by UNESCO from 26th to 30th November, 1979.

(iii) Shri S.A.I. Tirmizi and Dr. N.H. Kulkarnee, participated in the meeting of the Co-ordinating Committee of the "Guide to Sources on History of Nations" held at Kuala Lumpur from 2nd to 6th July, 1979.

XIII.4. Others: Shri D.K. Pant, Assistant Archivist was deputed to Paris w.e.f. 18-12-1979 for a period of 3 months to undergo an 'International Technical Training in Archives' on the French Government scholarship at the National Archives of France.

XIV. CULTURAL EXCHANGE PROGRAMMES

XIV.1. Dr. R.K. Perti, Assistant Director of Archives, was deputed to Federal Republic of Germany for a period of two weeks in September, 1979 under the Indo-Federal Republic of Germany Cultural Exchange Programme, to acquaint himself with archival practices in that country and also to list records of India in the rest available there.



XIV.2. Under the Indo-Turkish Cultural Exchange Programme, this Department received a list of records of Indian interest available in the various repositories in Turkey. A similar list has also been received from the National Archives of Czechoslovakia.

XIV.3. Under the Indo-Australian Cultural Exchange Programme the Department forwarded two microfilm rolls of records of Australian interest to the National Library of Australia.

XV. HINDI SECTION

The Hindi Section, as usual, carried out translation of official correspondence from English into Hindi and vice-versa as and when required. The Annual Report of the Department for 1977 was published and that of 1978 was translated into Hindi during the period under report.

XVI. REGIONAL OFFICES

XVI.1. Regional Office, Bhopal:

(i) *Accessions*: The Department acquired 118 books for its Library and a two-hundred-year old tamra-patra and one file of Emigration Department from the Passport Office, Madras.

(ii) *Checking and Arrangement*: 14,182 files of the Home (Political, Judicial, Education) Department, Commerce Department, Political Department and Daftar-i-Insha were checked and arranged.

(iii) *Research and Reference Media*: Subject lists of 4,671 files of the Department of Home, Justice and Commerce (Education, Land) (1910-22), Epigraphy, Books and Publications (1870-1910), Separate Revenue (1894-1902) were prepared.

(iv) *Preservation*: Special cleaning of 2,990 files 745 bundles and 901 volumes was carried out. About 35,777 sheets were flattened, 17,368 sheets repaired with tissue paper, 31,690 sheets guarded, 2,003 files and 1,904 gathers stitched, 2,102 sheets laminated, 110 sheets repaired with chiffon, 100 maps mounted and 204 volumes and 100 maps bound.

The Office also celebrated the International Archives Week. On this occasion seminars, a film show on Archives, and an exhibition of rare documents was arranged.

XVI.2. Record Centre, Jaipur:

(i) *Accessions*: The Department accessioned 30,000 village maps of Rajasthan State from the Census Department, 290 files from the Office of Deputy Inspector General of Police, Central Reserve Police Force, Ajmer, and 109 files and 1,600 bahis and Pay Registers from the Office of Accountant General. Besides, 58 documents were also acquired from Raja Amarsinghji of Ratlam.

(ii) *Checking and Arrangement*: 20,254 files of the office of Controller of Insurance, Simla, and 290 files of the Office of Deputy Inspector General of Police, Central Reserve Police Force, Ajmer, were checked and arranged.

(iii) *Reference Media*: 5,951 maps and 720 books were listed.

(iv) *Reprography and Conservation*: Two microfilm rolls have been exposed, 100-foot roll was developed and 70 photo prints were prepared.

Besides attending to minor repair jobs, the unit laminated 504 sheets, repaired 489 sheets with tissue paper, flattened 38,785 sheets, guarded 32,430 sheets, stitched 164 files, and bound 114 volumes and 18 books.

(v) *Celebration of International Archives Week*: On the occasion of 'International Archives Week' (23-29 October 1979) an exhibition of selected documents was organised.

XVI.3. **Regional Office, Pondicherry**: The Pondicherry Administration having agreed to hand over its old records to the National Archives of India, a regional centre of the Department started

functioning w.e.f. 1-1-1979. 18 posts were sanctioned by the Government of India for this Centre which are being filled up gradually.

The Office celebrated 'International Archives Week' from 23rd to 31st October 1979. An exhibition of photo copies of original documents relating to Pondicherry and National Archives of India depicting its various activities including preservation of records and the various techniques adopted in the Department were displayed. The exhibition was visited by more than 1 800 people.

XVI.4. National Register Cell, Bhubaneswar: The State Cell of National Register of Private Records started functioning w.e.f. 1 June 1979. The cell has surveyed and listed 340 rare and valuable private papers of ex-rani sahiba of Killah Darpan, Cuttack, and Uttarparswamath, Puri.

APPENDIX I

1 LIST OF TRAINEES WHO APPEARED IN THE EXAMINATION FOR DIPLOMA IN ARCHIVES-KEEPING (1978-79 SESSION)

S. No.	Candidate's Name	Marks obtained (out of 500) with class	Subject of Dissertation
1	2	3	4
1	Miss Rekha Trivedi (Nominee of the U.P. State Archives)	362 1st Division	Census Operations in India, 1871-1901.
2	Shri Rajmani (Private)	353 1st Division	The General Elections of 1937 and Acceptance of office by Congress Ministry.
3	Shri Bimal Prasad Roy (Nominee of the West Bengal State Archives)	331 1st Division	Agitation for the Steam Communication in Bengal.
4	Shri Kishan Lal (Nominee, Delhi-Admn. Delhi)	328 1st Division	Revolutionary Activities and Civil Disobedience Movement in Delhi, 1928-31.
5	Shri Ramesh Chandra Vadilal Soni (Nominee of Gujarat State Archives)	328 1st Division	Introduction of Income Tax in India, 1860-1886.
6	Shri Krishan Chander (Private)	321 IInd Division	The Quit-India Movement, 1942.
7	Miss Tejinder Ahluwalia (Private)	321 IInd Division	Revolutionary Movement in Punjab, 1907-1917.
8	Miss Mridula Bhargava (Private)	319 IInd Division	Indian Press Acts, 1910-1922.
9	Shri Abu Rahman Bin HJ Ahmad (Nominee, Govt. of Malaysia)	314 IInd Division	Aden, 1836-1955.
10	Miss Nighat Shagufa (Private)	311 IInd Division	Archaeological Development in India, 1860-1904.
11	Shri Inam-ul-Kabir (Private)	296 IInd Division	

1	2	3	4
12	Shri Mustafa bin Hi Yusuf (Nominee, Govt. of Malaysia)	295 IInd Division	Documents relating to Malaya in the National Archives of India, 1890-1900.
13	Shri Mahavir Singh (Private)	275 IInd Division	Relations of Bharatpur State with East India Company during the minority of Maharaja Balwant Singh, 1828-36.
14	Shri Harish Kumar Pandey (Private)	267 (Failed) in Paper II, allowed to re-appear in the Annual examination of 1979-80 session	Anglo-Avadh Relations. A Historical Analysis 1847-1856.

II RECORD MANAGEMENT COURSE OF 8 WEEKS DURATION

S. No	Name	Sponsored by
1	2	3
<i>IX Session (3rd March to 21st April 1979)</i>		
1	Shri K. K. K. K.	Andaman and Nicobar Administration, Port Blair.
2	Shri P. P. P. P.	Legislative Dept., Ministry of Law, Justice & Company Affairs, New Delhi
3	Shri Suresh Chandra	Department of Rehabilitation, New Delhi.
4	Shri M. M. L. Sharma	Directorate of Estates, Nirman Bhavan, New Delhi.
5	Shri M. Samrat Singh	
6	Shri L. Ashok Kumar Singh	Member State Kala Akademi, Imphal.
7	Shri A. R. Khan	C.M.E.U. Pune
8	Shri Sant Lal Ram	Directorate of Printings, Ministry of Works & Housing, New Delhi.
<i>X Session (3rd September to 27th October 1979)</i>		
1	Shri N.H. Kulkarni	Accounts Officer, Office of the Controller General of Defence Accounts (O&M Cell) West Block V, R.K. Puram, New Delhi. Dy. Controller of Defence Accounts Office of the C.D.A. (O) Poona-1.
2	Shri Budhi Nath Jha	Asstt. Controller of Defence Accounts (Admn.), Office of the Controller of Defence Accounts, Poona.
3	Shri Satnam Singh	Accounts Officer (Admn.) Office of the Controller of Defence Accounts (AF), Dehradun.
4	Shri B.K. Agarwal	AGDA (Adm), Office of the Controller of Defence Accounts, Allahabad.
5	Shri Surendra Sharma	J.C.D.A. (Funds), Meerut Cantt.
6	Shri N.K. Saxena	

1	2	3
7	Shri P.K. Goel	Office of the L.A.O. (D), Shakurbasti, Delhi.
8	Shri R.K. Sharma	Dy. Controller of Defence Accounts (Admin.) Office of CDA (ORS) North, Meerut Cantt (U.P.).
9	Shri V.P. Gupta	Accounts Officer, Office of the ACDA U.C. Accounts Office Ord. Fy. Khomaria, Jabalpur.
10	Shri V.R. Seetharaman	Accounts Officer, Office of the Controller of Defence Accounts (ORS), South, Madras-18.
11	Shri D.S. Vaghela	Director, Gujarat State Archives, Ellis-bridge, Ahmedabad-6.
12	Shri R.H. Bora	Master of Mint, India Govt. Mint, Fort, Bombay-23.
13	Shri K.K. Rangani	Central Institute of Fisheries.

III SHORT TERM TRAINING COURSE IN REPAIR OF RECORDS OF 6 WEEKS DURATION

S. No.	Name	Sponsored by
<i>XI Session (6th January to 16th February 1979)</i>		
1	Shri B.B. Manghi	Dy. Sec. to the Government of India, Ministry of Supply and Rehabilitation, Deptt. of Supply, New Delhi.
2	Miss Sharda Sharma	Director General, Transcription & Programme Exchange Service, All India Radio, New Delhi.
3	Shri Dharampal	Director (Admin.), Director General of Supply and Disposal, Admin. Section, New Delhi.
4	Shri Jhahu Ram	Under Secy. (Admin.), Ministry of Health and Family Welfare, New Delhi.
5	Shri Ramji Das	Accounts Officer, Office of the Ministry of Home Affairs New Delhi.
6	Shri Ratnakar Ananda Mahajan	Accounts Officer, Office of the Controller, General of Defence Accounts, West Block V, R.K. Puram, New Delhi.
<i>XII Session (5th November to 15th December 1979)</i>		
1	Shri Bali Ram Mahato	Deptt. of Light House and Light Ships, East Block No. 10, R.K. Puram, New Delhi.
2	Shri N.M. Parmar	Director, Gujarat State Archives, Ellis-bridge, Ahmedabad-6.
3	Sari Chhaju Ram	Deptt. of Supply, Nirman Bhawan, New Delhi.
4	Shri Shyam Singh	Hindustan Prefab Ltd., Janpara, New Delhi.
5	Shri Ram Singh	Housing and Urban Development Corporation, Block 12-A, Jam Nagar House, New Delhi-11.
6	Shri Prabhunath Singh	Office of the Controller of Accounts.
7	Shri Gobind Chandra	Deptt., of Supply, Mukerjee Road, Calcutta-11.
8	Shri Bhag Chand	President Sectt., Rashtrapati Bhawan, New Delhi.
9	Shri Jagat Ram	

IV AD-HOC TRAINING

S. No.	Name	Field of Training	Sponsored by
1	Shri Muhammad Salim Said (1st Dec. 1978 to 3 Jan. 1979)	Conservation	Govt. of Tanzania (under UNESCO fellowship)
2	Mr. Wilfred James (9th November 1978 to 15 May 1979)	Conservation Records Admin., & Reprography	Govt. of Guyana (under UNESCO fellowship)
3	Shri Timur Shah Ascarzadi (March - May 1979)	Records Admini- stration & Reprography	Govt. of Afghanistan (un- der UNESCO fellowship)
4	Mr. Adama Gbadahe (23rd Aug. 1979 - Feb. 1980)	Records Admin. & Reprography	Regional Training Centre, Ghana (under UNESCO fellowship)
5	Shri Dharampal (16th Aug to 6th Oct. 1979)	Reprography	Govt. of Jammu & Kash- mir, D. go. Art. Gallery, Jammu (Tawi)
6	Shri Durganjan Jha (10th Sept. to 6th Oct. 1979)	Reprography	Kamashwar Singh Sans- krit University, Darbhan- ga
7 8 9	Mr. L.J. Crasto Shri Prem Singh Shri Harbir Singh (10th Sept to 6th Oct 1979)	Reprography	Ministry of Defence, mili- tary Training Dto. Army Headquarters, General Staff Branch, New Delhi.

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